



**FINANCE COMMITTEE
THURSDAY, NOVEMBER 10, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Committee Review and Approval of Per Meeting Allowances
4. Transfers and Appropriations
5. Review of Payments
6. Review of Payments Over \$10,000
7. Resolutions
 - A. Cancellation of Checks Over Two Years Old
 - B. Approving Reinsurance Contract for Stop-Loss Coverage
 - C. To Designate a Qualified Newspaper for all Rock County Legal Publications for 2017
 - D. Authorizing Purchase of Spillman Mobile Arrest Form and Amend the 2016 Budget
 - E. Authorizing Purchase of Budgeted Network Servers
8. Committee Endorsement
 - A. Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget
 - B. Accepting the 2017 EPCRA Planning Grant and Approving the 2017 Local Emergency Planning Committee Budget
 - C. Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Budget
 - D. Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Budget
 - E. Authorizing Purchase of Furniture and Amending the 2016 Human Services Department Budget
9. Review and Possible Action on Updates to the Administrative Policy & Procedure Manual
10. Review, Discussion and Recommended Revisions to the 2017 Recommended Budget
11. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1600370	10/04/2016	UNITED MAILING SERVICES INC	660.44
				GENERAL FUND PROG TOTAL	660.44
00-0000-0063-29663	W C TRUST		10/04/2016	ALLIANCE,THE	2,172.16
				ISF-SELF INS PROG TOTAL	2,172.16
00-0000-0071-29264	DLF-SUPPLIES/EXP	P1602872	09/20/2016	NATIONAL BAND AND TAG CO	38.46
				AGENCY FUNDS PROG TOTAL	38.46

I have reviewed the preceding payments in the total \$2,871.06

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP				
		P1600009	10/06/2016	JP MORGAN CHASE BANK NA	805.48
05-1500-0000-63107	PUBL & LEGAL				
		P1600010	09/30/2016	JANESVILLE GAZETTE INC	357.26
05-1500-0000-64200	TRAINING EXP				
		P1600009	10/06/2016	JP MORGAN CHASE BANK NA	(20.10)
05-1500-0000-68010	EXP.ALLOCATIONS				
		P1602325	09/30/2016	FINANCE DEPARTMENT PURCHASING	6.72
05-1500-0000-68013	COST ALLOCATIONS				
		P1600008	10/06/2016	JP MORGAN CHASE BANK NA	1,723.31
FINANCE DIRECTOR PROG TOTAL					2,872.67
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05-1520-0000-62119	OTHER SERVICES				
			09/15/2016	EMPLOYEE BENEFITS CORPORATION	780.55
SECTION 125 FLEXIBLE SPENDING PROG TOTAL					780.55
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05-1560-0000-62400	R & M SERV				
		P1602029	10/01/2016	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1602030	09/30/2016	KONICA MINOLTA BUSINESS SOLUTI	589.38
05-1560-0000-62420	MACH & EQUIP RM				
		P1602031	09/28/2016	MARK ANDY PRINT PRODUCTS	664.85
		P1602033	09/27/2016	PRINT TECH LLC	77.05
05-1560-0000-63104	PRNT & DUPLICATI				
		P1600009	10/06/2016	JP MORGAN CHASE BANK NA	1,869.40
		P1602149	09/30/2016	MIDLAND PAPER	653.76
05-1560-0000-64604	PROGRAM EXPENSE				
		P1602773	09/27/2016	JAX CUSTOM PRINTING INC	434.50
CENTRAL DUPLICATING PROG TOTAL					5,228.66

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total **\$8,881.88**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1600061	09/23/2016	CHARTER COMMUNICATIONS	959.84
		P1602957	06/30/2016	DIGGERS HOTLINE INC	55.68
07-1430-0000-62400	R & M SERV				
		P1602795	09/28/2016	PARK PLACE TECHNOLOGIES	2,335.80
07-1430-0000-62491	SOFTWARE MAINT				
		P1600059	10/05/2016	JP MORGAN CHASE BANK NA	299.98
		P1600216	09/20/2016	CDW GOVERNMENT INC	362.41
07-1430-0000-63100	OFC SUPP & EXP				
		P1601037	09/17/2016	STAPLES BUSINESS ADVANTAGE	112.21
07-1430-0000-63101	POSTAGE				
		P1600059	10/05/2016	JP MORGAN CHASE BANK NA	27.40
07-1430-0000-63300	TRAVEL				
		P1602914	09/30/2016	COMMERCE BANK COMMERCIAL	295.01
07-1430-0000-63407	COMPUTER SUPPL				
		P1602746	09/27/2016	CDW GOVERNMENT INC	138.60
07-1430-0000-64200	TRAINING EXP				
		P1600059	10/05/2016	JP MORGAN CHASE BANK NA	894.89
		P1602975	09/20/2016	CORE BTS INC	2,250.00
07-1430-0000-64701	SOFTWARE PURCH				
		P1600059	10/05/2016	JP MORGAN CHASE BANK NA	375.00
		P1602816	09/23/2016	CDW GOVERNMENT INC	854.28
07-1430-0000-67131	OTHER COMP HARDW				
		P1602823	09/23/2016	CDW GOVERNMENT INC	165.97
				INFORMATION TECHNOLOGY PROG TOTAL	9,127.07
07-1435-0000-64200	TRAINING EXP				
		P1600059	10/05/2016	JP MORGAN CHASE BANK NA	749.47
				TELEPHONE OPERATIONS PROG TOTAL	749.47
07-1438-0000-64200	TRAINING EXP				
			10/05/2016	JP MORGAN CHASE BANK NA	2,013.24
				LAW RECORDS PROG TOTAL	2,013.24
07-1444-0000-64701	SOFTWARE PURCH				
		P1601559	09/30/2016	HIGHLINE CORPORATION	900.00
				IT CAPITAL PROJECTS PROG TOTAL	900.00
07-1450-0000-62400	R & M SERV				
		P1602646	09/27/2016	EATON CORP	3,310.00
07-1450-0000-62491	SOFTWARE MAINT				
		P1601702	10/03/2016	AMERICAN DATA	2,647.64
07-1450-0000-67143	IT CROSS CHARGES				
		P1602317	10/05/2016	CDW GOVERNMENT INC	726.90
		P1602752	09/20/2016	CDW GOVERNMENT INC	71.25
		P1602759	09/12/2016	CALLYO 2009 CORP	1,830.00
		P1602770	09/21/2016	CDW GOVERNMENT INC	836.08

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1602794	09/20/2016	CDW GOVERNMENT INC	10.25
		P1602913	10/10/2016	CDW GOVERNMENT INC	2,301.84
		P1602915	10/07/2016	CDW GOVERNMENT INC	273.24
		P1602916	10/07/2016	CDW GOVERNMENT INC	8.04
		P1602919	10/11/2016	CDW GOVERNMENT INC	7,432.39
		P1602954	10/14/2016	ENTERPRISE SYSTEMS GROUP	197.00
		P1602956	10/14/2016	ENTERPRISE SYSTEMS GROUP	362.00
IT-CROSS CHARGES PROG TOTAL					20,006.63

I have reviewed the preceding payments in the total **\$32,796.41**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-64200	TRAINING EXP	P1600864	10/05/2016	JP MORGAN CHASE BANK NA	246.00
				LAND RECORDS PROG TOTAL	<u>246.00</u>

I have reviewed the preceding payments in the total **\$246.00**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS		10/05/2016	EQUAL RIGHTS DIVISION	465.00
14-1410-0000-63100	OFC SUPP & EXP	P1600875	09/21/2016	STAPLES BUSINESS ADVANTAGE	29.96
COUNTY CLERK PROG TOTAL					494.96

I have reviewed the preceding payments in the total **\$494.96**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP				
		P1602885	09/14/2016	OFFICE PRO INC	448.50
15-1540-0000-64926	BANK SERV.CHGS.				
		P1600043	10/01/2016	BRINKS INC	440.08
COUNTY TREASURER PROG TOTAL					888.58
<hr/>					
15-1541-0000-64901	TAX DEED EXP				
		P1602911	09/30/2016	JANESVILLE GAZETTE INC	148.05
		P1602925	10/05/2016	JANESVILLE GAZETTE INC	4,291.29
		P1602941	09/30/2016	BELOIT DAILY NEWS	93.00
TAX DEED EXPENSE PROG TOTAL					4,532.34

I have reviewed the preceding payments in the total **\$5,420.92**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1600733	09/29/2016	STAPLES BUSINESS ADVANTAGE	86.19
		P1600873	09/20/2016	WISCONSIN DEPARTMENT OF ADMINI	12.48
17-1710-0000-63106	PLAT BOOKS	P1600874	09/23/2016	MAPPING SOLUTIONS	762.50
		REGISTER OF DEEDS PROG TOTAL			
17-1715-0000-62119	OTHER SERVICES	P1600737	09/30/2016	FIDLAR COMPANIES	1,930.00
		ROD REDACTION PROJECT PROG TOTAL			

I have reviewed the preceding payments in the total **\$2,791.17**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP				
		P1600020	09/28/2016	WILLIS OF WISCONSIN INC	3,375.00
				WORKER'S COMPENSATION PROG TOTAL	3,375.00
19-1915-0000-62104	CONSULTING SERV				
		P1600021	09/26/2016	ASSOCIATED FINANCIAL GROUP LLC	3,250.00
19-1915-0000-62119	OTHER SERVICES				
			10/04/2016	ALLIANCE,THE	32,364.63
			10/01/2016	PBA INC	18,734.00
19-1915-0000-62199	OTHER SERV				
			10/01/2016	COORDINATED CARE PROGRAMS LLC	44,435.93
		P1600022	09/01/2016	COMPSYCH	10,560.00
19-1915-0000-64904	SUNDRY EXPENSE				
		P1601139	09/29/2016	MIDLAND HEALTH TESTING SERVICE	2,195.96
				HEALTH INSURANCE PROG TOTAL	111,540.52
19-1933-0000-64904	SUNDRY EXPENSE				
		P1601777	10/05/2016	JP MORGAN CHASE BANK NA	184.00
				EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL	184.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$115,099.52

Date: Dept _____
Committee _____

Rock County
REPORT OF PAYMENTS OVER \$10,000

10/31/2016

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ROCK HAVEN	UTILITIES	ALLIANT ENERGY/WP&L	13,184.50
	ROCK HAVEN	HEALTH INSURANCE	ALLIANCE,THE	32,364.63
	ROCK HAVEN	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	30,035.93
	ROCK HAVEN	HEALTH INSURANCE	PBA INC	18,734.00
P1503712	FACILITIES	U-ROCK EXPANSION	GILBANK CONSTRUCTION INC	75,050.00
P1600022	ALL OTHER GEN	HEALTH INSURANCE	COMPSYCH	10,560.00
P1600034	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	11,473.53
P1600096	FACILITIES	ECLIPSE CENTER	DIVERSIFIED BUILDING MAINTENAN	21,025.95
P1600113	ROCK HAVEN	RH CONT SERV T18	MJ CARE INC	28,145.13
P1600122	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1600126	ROCK HAVEN	SUPP SERV PHAR	OMNICARE PHARMACIES OF WISCONS	15,230.27
P1600480	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	70,167.97
P1600483	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	52,468.18
P1600487	SHERIFF	RECAP OPERATIONS	BLACKHAWK TECHNICAL COLLEGE	11,141.43
P1600824	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	10,879.48
P1600858	DD BOARD	D.D.BOARD	RIVERFRONT INC	10,450.40
P1601946	SHERIFF	CORR.FACILITY	BI INC	13,573.48
P1601947	SHERIFF	RECAP OPERATIONS	CESA 2	14,795.24
P1601960	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	16,393.10
P1601971	FACILITIES	COURTHOUSE SECUR	SAMUELS GROUP,THE	17,419.30
P1602511	FACILITIES	COURTHS FAC PROJ	HALVERSON CARPET CENTER LTD	29,824.00
P1602537	DD BOARD	D.D.BOARD	SECURED LIVING LLC	11,280.60
P1602654	FACILITIES	COURTHS FAC PROJ	SIMPLEX GRINNELL LP	31,663.00
P1602833	SHERIFF	SHERIFF	CARDIO PARTNER RESOURCES LLC	13,250.00
P1602897	SHERIFF	SHERIFF	CARDIO PARTNER RESOURCES LLC	99.00
P1602909	UW EXTENSION	U.W.EXTENSION	UNIVERSITY OF WISCONSIN EXTENS	92,860.00

Rock County

REPORT OF PAYMENTS OVER \$10,000

10/31/2016

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
P1602978	LAND CONSERV.	PDR/PACE	OLEARY LAW OFFICE TRUST ACCOUN	130,050.00

CLAIMS IN THE AMOUNT \$803,879.12 HAVE BEEN PAID FOR THE MONTH OF OCTOBER 2016 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Clerk
Initiated By



Lisa Tollefson
Drafted By

Finance Committee
Submitted By

October 19, 2016
Date Drafted

CANCELLATION OF CHECKS OVER TWO YEARS OLD

1 **WHEREAS**, Wisconsin Statutes § 59.64(4)(e), permits the destruction of checks over two years old.

2

3 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
4 this _____ day of _____ 2016, the following checks that are over two years old be cancelled and
5 credited back to the proper accounts.

6

7

8

COUNTY TREASURER MASTER - ACCOUNT #1155-776 (FIRST NATIONAL)

DATE OF

<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
3/13/14	12712	STIFTER, CHRISTINE L	\$ 62.25
1/3/14	33031	WELCH, JUDITH L	\$ 39.48
1/31/14	33321	AMERTIL, MELISSA R	\$ 203.19
SUBTOTAL:			\$ 304.92

13

14

15

COUNTY TREASURER GENERAL CHECKS - ACCOUNT #1155-784 (FIRST NATIONAL)

DATE OF

<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
11/19/13	518676	PEICH, BRIAN M	\$ 19.06
12/10/13	519570	LAMENDOLA, MICHELLE	\$ 249.34
12/10/13	519612	PHILLIPS, JENNIFER	\$ 220.00
12/10/13	519718	GUSHEL, MONICA	\$ 7.70
01/24/14	522126	DEGONIA, KYLE	\$ 2.83
01/24/14	522128	GETCHEL ATTY AT LAW, ANDRIA M	\$ 2.83
01/31/14	522249	MERCY MALL PHARMACY	\$ 352.13
02/07/14	522631	ZEPKE, VIRGINIA	\$ 28.75
02/11/14	522854	ZINN, TAMMY	\$ 7.29
02/11/14	522934	LANGREHR, DELORES M	\$ 8.00
02/14/14	523064	HALLETT, MARY	\$ 193.70
02/14/14	523353	PATRICK, KATRINA	\$ 48.00
02/25/14	523765	SCHINDLER, JACOB P	\$ 19.06
02/25/14	523781	WILLIAMS, TIFFANY N	\$ 84.40
03/07/14	524270	SOMPPI, DAVID	\$ 21.09
03/07/14	524357	STRATTON, CONNIE	\$ 17.20
03/25/14	525462	TRACY, SARAH L	\$ 47.30
03/25/14	525467	WHITNEY, JASON C	\$ 19.06
04/01/14	525721	DAWSON, KEN	\$ 9.60
04/01/14	525735	FREDRICK, MICHAEL	\$ 8.00
04/01/14	525738	GRUNZEL FARMS INC	\$ 27.00
04/01/14	525747	HERBST, ALLEN	\$ 8.00
04/01/14	525770	LUETY, KENNETH	\$ 8.00
04/01/14	525777	MARKLEIN, LEE	\$ 16.00
04/01/14	525787	PENNYCOOK FAMILY TRUST	\$ 8.00
04/01/14	525810	SCHREIER, WILLIAM	\$ 10.00
04/01/14	525813	STOKSTAD, STEVE	\$ 16.00
04/08/14	526345	WISCONSIN ASSOCIATION OF JUDIC	\$ 100.00
04/08/14	526356	CONWAY, WILLIAM W	\$ 28.75
04/22/14	527085	HOUGH, LINDA J	\$ 62.60
05/16/14	528526	LOERKE, KIMBERLY M	\$ 31.30
05/20/14	528650	BLAND HEREFORD, JOYCE	\$ 1.75
05/30/14	529111	LAPP, SARAH	\$ 6.86
05/30/14	529112	LETCHER, DINEEN	\$ 6.86
05/30/14	529114	MAURER, SUSAN	\$ 31.24
06/27/14	530488	KNECHT, BECKIE	\$ 20.16
07/15/14	531342	KNOPE, ANDREW S	\$ 70.12
07/15/14	531345	MCCARTHY, PHILIP J	\$ 37.42
07/22/14	531897	REINSBACH, KATHY L WEIS	\$ 36.59
07/22/14	531905	WITHROW, LEOTA ELIZABETH	\$ 36.40
07/25/14	532044	MAY, JASON	\$ 2.80
08/08/14	532490	PEARSON, EDJRON	\$ 11.52
08/08/14	532491	PERKINS, CIATA	\$ 3.50
08/15/14	532970	DABSON, AMANDA OR JEFFERY	\$ 7.64
08/26/14	533485	BOELK, CORINE M	\$ 40.16

61

62	08/26/14	533517	HARTJE, ERIK J	\$	31.30
63	08/26/14	533565	WELLNITZ, BELINDA B	\$	42.20
64	08/29/14	533827	HANAMAN, JUSTIN J	\$	19.06
65	09/12/14	534600	SMITH, JASMINE	\$	17.20
66	09/16/14	534745	HEATH, CORTNEY	\$	1.14
67	09/19/14	534766	BELOIT HEALTH SYSTEM INC	\$	275.00
68	09/26/14	535176	WATERMAN, MICHAEL	\$	22.00
69	10/03/14	535403	LOWERY, ROBIN	\$	22.00
70	10/31/14	536892	DRAVES, WILLIAM	\$	4.20
71	10/31/14	536897	VALENTINE, JESSICA	\$	1.75
72	10/31/14	536903	ECKERMAN, GLEN D	\$	21.10
73	11/04/14	537039	RAO, RAMACHANDRA	\$	2,700.00
74	11/11/14	537469	CHIRAFISI AND VERHOFF SC	\$	7.98
75	11/14/14	537498	GONZALEZ, BELEM	\$	1,897.50
76	11/14/14	537759	GOLDEN, MORGAN	\$	4.20
77				SUBTOTAL:	\$ 7,060.64
78					
79					

HEALTH INSURANCE PBA - ACCOUNT #1217287 (FIRST NATIONAL)

	<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
80					
81	12/2/13	37718	HIGBEE, DIANNE	\$	0.64
82	12/20/13	38283	DAY, TINA	\$	361.40
83	3/28/14	41035	BAMC SCHERTZ MEDICAL HOME-JOINT	\$	320.47
84	4/18/14	41598	FINCH, LCSW, KELLY	\$	105.57
85	4/25/14	41835	12TH MDG/SGSB	\$	13.93
86	5/23/14	42585	BAMC SCHERTZ MEDICAL HOME-JOINT	\$	51.79
87	6/13/14	43165	ATLAS PSYCHIATRY LLC	\$	125.80
88	7/4/14	43690	VANKEUREN, WENDY	\$	5.00
89	7/25/14	44267	VILLAPANDO, CHRISTOPHER	\$	16.40
90	9/12/14	45640	BAMC SCHERTZ MEDICAL HOME-JOINT	\$	441.45
91	10/3/14	46169	FLEAGLE, DARCI	\$	15.00
92	10/3/14	46215	BAMC SCHERTZ MEDICAL HOME-JOINT	\$	41.32
93	10/10/14	46343	PROHEALTH CARE MEDICAL ASSOCIATES	\$	9.03
94	10/24/14	46745	BRAMBAND, APRIL M	\$	160.00
95	11/14/14	47325	WINKE, DAVID	\$	10.00
96				SUBTOTAL:	\$ 1,677.80
97					
98					

CLERK OF COURTS-(CCAP) ACCOUNT #1179-591(FIRST NATIONAL)

	<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
99					
100	12/2/13	13C 021744	KNOBLE, AIMEE	\$	1.50
101	12/6/13	13C 021760	COLEMAN, ESTELLA	\$	809.00
102	12/13/13	13C 021794	KAEMPFER, LINDSEY M	\$	2.00
103	12/13/13	13C 021800	PINEDA, MELINDA S	\$	57.00
104	1/3/14	14C 021859	MORENO, RODOLFO E	\$	150.00
105	1/10/14	14C 021897	LITTEN, ANTHONY D	\$	2.70
106	1/13/14	14C 021913	LOVELESS, VICTORIA S.	\$	122.10
107	1/24/14	14C 021944	GERHARD, JENNILYNN J	\$	9.50
108	1/31/14	14C 021983	POTTER, JEFFREY	\$	32.17
109	1/31/14	14C 021985	VARGAS, JONATHAN	\$	4.00
110	1/31/14	14C 021987	GREENWOOD, LAUREN E	\$	1.48
111	2/14/14	14C 022029	GARVIN, DENNIS JON	\$	17.04
112	2/21/14	14C 022053	KIRICHKOW, DUSTIN	\$	17.62
113	2/21/14	14C 022062	SCHMIDT, TARA ANN	\$	80.76
114	2/28/14	14C 022090	BAUMBACH, BROCK R	\$	4.70
115	2/28/14	14C 022098	RAY, TIMOTHY JON	\$	150.00
116	2/28/14	14C 022104	BEEBE, JACOB W	\$	22.30
117	3/7/14	14C 022127	COY, DANIEL LEE	\$	500.00
118	3/14/14	14C 022171	BROOKENS, DANIEL	\$	532.00
119	3/14/14	14C 022177	LOPEZ, CARLOS	\$	371.00
120	3/28/14	14C 022228	WARNER, ROCHELLE ANN	\$	1,532.01
121	4/4/14	14C 022270	ALLEN, TIARRA R	\$	48.00
122	4/25/14	14C 022341	RELERFORD, MICHAEL EARL	\$	150.00
123	4/25/14	14C 022349	ORION GROUP HOME-MONROE	\$	10.00
124	5/1/14	14C 022368	BARRERA, ERIC J.	\$	7.00
125	5/1/14	14C 022377	MEEK, JACOB	\$	3.70
126	5/9/14	14C 022412	AMCORE BANK	\$	955.00
127	5/9/14	14C 022425	HALL, ROBERT	\$	430.00
128	5/9/14	14C 022443	VALDES, JESSICA L.	\$	430.00
129	5/15/14	14C 022467	PARKER, DIANA	\$	150.00
130	5/15/14	14C 022482	CHASE VISA	\$	2,158.19
131	5/15/14	14C 022487	TIMOTHY SWENSON	\$	41.75
132	5/23/14	14C 022511	AIG SPECIALTY AUTO	\$	266.98
133	5/23/14	14C 022524	GALLAGHER-BASSETT	\$	527.00

Cancellation of Checks Over Two Years Old

Page 3

134	5/23/14	14C 022527 MALLORY L. DISCH	\$	184.00
135	5/23/14	14C 022528 MARIO TERMINI AND ROSA UNZUETA	\$	181.58
136	5/30/14	14C 022553 JIMENEZ, ANIARA	\$	400.00
137	5/30/14	14C 022556 MARTINEZ, RAMON M	\$	10.00
138	5/30/14	14C 022564 GRAY, GERALD WARD	\$	221.50
139	6/6/14	14C 022605 LOPEZ CERA, RAUL	\$	43.58
140	6/6/14	14C 022606 MARINO, TERESA	\$	7.48
141	6/6/14	14C 022610 NAMCO CYBERSTATION	\$	391.84
142	6/6/14	14C 022611 PURDY, EDWIN CARL	\$	38.38
143	6/13/14	14C 022632 KNIGHT, CURTIS C	\$	30.00
144	6/13/14	14C 022639 VILLARREAL, CASSANDRA E	\$	100.00
145	6/13/14	14C 022652 JACOB MARTIN	\$	739.25
146	6/13/14	14C 022653 MAGEE, BOBBY GENE	\$	238.38
147	6/13/14	14C 022657 ROLLETTE OIL COMPANY	\$	23.60
148	6/20/14	14C 022683 MCFARLAND-BARBACCIA, CATHY L	\$	21.00
149	6/20/14	14C 022687 FURSETH, PAULINA	\$	178.44
150	6/20/14	14C 022689 NIGHTINGALE, JEREMY	\$	123.16
151	6/20/14	14C 022690 PORTER, BRIANNE	\$	21.32
152	6/20/14	14C 022691 WELCH, JUDITH L	\$	405.39
153	7/2/14	14C 022752 AMERTIL, MELISSA R	\$	126.73
154	7/2/14	14C 022760 PURDY, EDWIN CARL	\$	137.17
155	7/11/14	14C 022803 RML FOODS INC	\$	4.33
156	7/18/14	14C 022827 WALDROP, DAVID E	\$	5.00
157	7/18/14	14C 022837 ROBINSON, DESTINY B.R.	\$	80.00
158	7/31/14	14C 022878 THARPE, KENDRA R	\$	248.89
159	7/31/14	14C 022883 PIERCE, AMANDA L	\$	500.00
160	8/7/14	14C 022900 MILLER, RODNEY A	\$	10.00
161	8/15/14	14C 022945 PRIME, MARCELLA M.	\$	500.00
162	8/15/14	14C 022962 JIMENEZ, ANIARA	\$	373.00
163	8/22/14	14C 022977 LOYD, FRANCIS G	\$	5.00
164	8/22/14	14C 022984 SOLIS MUNOZ, FAUSTINO	\$	43.50
165	8/22/14	14C 022997 JOHNSON, JENNIFER MARIE	\$	150.00
166	8/29/14	14C 023011 CORTEZ, FELIPE	\$	171.00
167	8/29/14	14C 023026 CAPITOL ONE	\$	336.49
168	8/29/14	14C 023027 CUNA MUTUAL	\$	330.17
169	9/5/14	14C 023057 BECK, AMY C	\$	57.00
170	9/5/14	14C 023063 SOCKWELL, TAKESHA	\$	5.50
171	9/5/14	14C 023064 SHEEHAN, KEVIN PATRICK	\$	81.00
172	9/5/14	14C 023071 MAHIEU, LOUISA A	\$	15.00
173	9/19/14	14C 023106 JACOBSON, DANIEL J	\$	10.00
174	9/19/14	14C 023122 BOBBIE HORNSBY	\$	223.00
175	9/26/14	14C 023132 JACKSON, DEVONTE A	\$	115.00
176	10/3/14	14C 023147 LOUNSBURY, DUANE	\$	757.00
177	10/3/14	14C 023148 MAXWELL, HEATHER JANE	\$	200.00
178	10/10/14	14C 023189 HALING, BECKI J	\$	40.00
179	10/10/14	14C 023194 HAY, SARA J	\$	40.00
180	10/10/14	14C 023205 GREEN, NIKKITA	\$	2.50
181	10/17/14	14C 023215 LAVARIEGA-RUIZ, ARACELI	\$	332.90
182	10/24/14	14C 023230 LIPPTT, FLORA M	\$	650.00
183	10/24/14	14C 023231 ADCOX, JAMES	\$	2.50
184	10/24/14	14C 023235 CROSBY, SHAD MURRY	\$	10.00
185	10/24/14	14C 023242 JACOB, STEVEN T	\$	57.50
186	10/24/14	14C 023244 KOEHLER, BRANDI J.	\$	250.00
187	10/30/14	14C 023275 MCCLELLAND, JERRY	\$	400.00
188	11/7/14	14C 023288 FINFROCK, MORGAN JAMES	\$	7.00
189	11/7/14	14C 023292 COLBY, RHONDA S	\$	9.50
190	11/7/14	14C 023298 OKSUITA, RODNEY	\$	9.00
191	11/7/14	14C 023314 BURKHOLDER, MICHAEL J.	\$	72.40
192	11/7/14	14C 023319 MENARDS	\$	62.50
193				
194				
195				
			SUBTOTAL:	\$ 19,385.98

DEVELOPMENTAL DISABILITIES BOARD-ACCOUNT #4814311540 (BMO HARRIS BANK)

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
196	7/8/14	6109	WILLIAMS, CRYSTAL	\$30.00
197				\$
198				30.00

199

**ROCK COUNTY-ROCK HAVEN-PATIENT'S TRUST-ACCOUNT #59618-80
(FIRST COMMUNITY CREDIT UNION)**

200

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
202	11/14/13	1418	LAMB, CAROLYN	\$ 153.52
203	4/3/14	1532	LINDE, RALPH	\$ 15.00
204	4/16/14	1549	BMO HARRIS BANK	\$ 1,000.00
205	4/16/14	1550	BMO HARRIS BANK	\$ 1,000.00
206	6/23/14	1605	GABBARD, LINDA	\$ 61.50
207	6/23/14	1607	TRUMPY, RENEE	\$ 10.00
208			SUBTOTAL:	\$ 2,240.02

209

210

ROCK COUNTY-JAIL INMATE TRUST II-ACCOUNT #1228859 (FIRST NATIONAL)

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
211				
212	12/04/13	072318	FANIS, TYLER NICHOLAS	\$ 14.65
213	12/06/13	072328	TINDER, SHAWN DEL	\$ 89.25
214	12/30/13	072564	PARKS, JARED STEVEN	\$ 89.62
215	12/31/13	072570	JONES, KEVIN LAMONTE	\$ 38.07
216	01/08/14	072602	BLANCK, LAWRENCE BADANES	\$ 45.23
217	01/22/14	072636	CARSON, TYLER JAMES	\$ 0.02
218	02/07/14	072691	ROBLES, ALFONSO	\$ 127.96
219	02/10/14	072695	JORDAN, JASON DANIEL	\$ 38.00
220	02/27/14	072755	NEIL, RYANNA JEAN	\$ 18.99
221	02/27/14	072756	PAWLUK, ROBERT JON	\$ 13.25
222	02/27/14	072759	HARRIS, MICHAEL JAMES	\$ 26.50
223	02/28/14	072768	YESKE, DANIEL JAMES	\$ 68.60
224	03/05/14	072784	ELLIOTT, DARIS CENTRELL	\$ 10.08
225	03/19/14	072823	TIFFANY, SHAWN MICHAEL	\$ 12.10
226	04/04/14	072868	CRADDOCK, GREGORY LEVELL	\$ 18.35
227	04/16/14	072915	FIELDS, MELVIN TERRELL	\$ 93.47
228	05/02/14	072986	RADLOFF, BRADLEY SCOTT	\$ 17.17
229	05/06/14	072998	GOLDEN, KENNETH RAY	\$ 11.75
230	05/07/14	073007	PHONGSA, AMY	\$ 81.40
231	05/12/14	073020	FIELDS, LEMUEL LAMON	\$ 45.09
232	05/12/14	073021	SEILER, ANTON JACOB	\$ 28.50
233	05/15/14	073036	STEINHOFF, MICHAEL JOHN	\$ 53.75
234	05/20/14	073056	JOHNSON, MICHAEL DAVID	\$ 13.03
235	05/29/14	073077	HACKETT, KEITH WAYNE	\$ 35.00
236	05/30/14	073082	DURAN, ROSEZANNA MARIE	\$ 13.91
237	06/04/14	073111	HESSIAM, SCARLETTANN GRAY BRESELFORD	\$ 46.85
238	06/11/14	073141	BIEVER, JASON JOHN	\$ 17.00
239	06/23/14	073166	CASIQUE, JESUS J	\$ 31.46
240	06/24/14	073172	BARRITT, BRITTANY LUCILLIE	\$ 26.90
241	07/07/14	073216	REYES, MARBIN RENE	\$ 72.40
242	07/18/14	073261	BURRELL, RODNEY	\$ 9.93
243	07/29/14	073292	MONTGOMERY, ANDREW DALLAS	\$ 356.57
244	08/06/14	073315	CALDERON, GILDARDO SANCHEZ	\$ 13.62
245	08/06/14	073318	MILSON, RYAN SCOTT	\$ 34.00
246	08/07/14	073324	NEWMAN, KAYLA ALEXIS	\$ 22.00
247	08/12/14	073341	VARELA, JUAN FRANCISCO RAMOS	\$ 31.00
248	08/27/14	073391	FORTMANN, RICHARD WALTER	\$ 38.88
249	09/08/14	073413	CHURCHILL, STEPHEN JAMES	\$ 314.47
250	09/16/14	073447	HOFFENBERG, NICHOLAS KYLE	\$ 14.00
251	09/17/14	073452	NUNN, TYLER ALEXANDER	\$ 17.94
252	10/22/14	073557	SIMMONS, LEAH JOANNE	\$ 18.67
253			SUBTOTAL:	\$ 2,069.43

254

255

ROCK COUNTY-SHERIFF BAIL/BOND-ACCOUNT #1214000 (FIRST NATIONAL)

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
256				
257	12/10/13	10296	HARTUNG, ERIC B	\$ 5.71
258	06/06/14	10409	HOLT, NYIESHA L	\$ 4.00
259			SUBTOTAL:	\$ 9.71

260

261

262

**ROCK COUNTY-HUMAN SERVICES EMERGENCY PETTY CASH-ACCOUNT #1100043268
(JOHNSON BANK)**

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
263				
264	11/18/13	6808	NOWAK, DR BLAINE	\$ 25.00
265	2/19/14	6830	HEMBROOK, KAREN	\$ 20.00
266			SUBTOTAL:	\$ 45.00

<u>SUMMARY</u>		
267	COUNTY TREASURER MASTER - ACCOUNT #1155-776	\$ 304.92
269	COUNTY TREASURER MASTER - ACCOUNT #1155-784	\$ 7,060.64
270	HEALTH INSURANCE PBA - ACCOUNT #1217287 (FIRST NATIONAL)	\$ 1,677.80
271	CLERK OF COURTS-(CCAP) ACCOUNT #1179-591 (FIRST NATIONAL)	\$ 19,385.98
272	DEVELOPMENTAL DISABILITIES BOARD-ACCOUNT #4814311540 (BMO HARRIS BANK)	\$ 30.00
273	ROCK COUNTY-ROCK HAVEN-PATIENT'S TRUST-ACCOUNT #59618-80 (FIRST COMM CREDIT UNION)	\$ 2,240.02
274	ROCK COUNTY-JAIL INMATE TRUST II-ACCT #12288599 (FIRST NATIONAL)	\$ 2,069.43
275	ROCK COUNTY-SHERIFF BAIL/BOND-ACCT #1214000 (FIRST NATIONAL)	\$ 9.71
276	ROCK COUNTY-HUMAN SERVICES EMERGENCY PETTY CASH-ACCOUNT #1100043268 (JOHNSON BANK)	\$ 45.00
277	TOTAL	\$ 32,823.50

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

FISCAL NOTE:

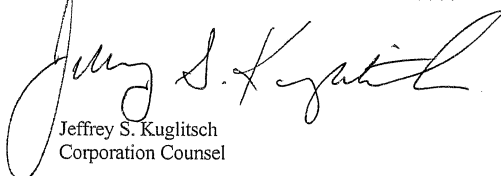
Funds from these checks will be credited back depending upon the funding source of the original check. Checks from non-lapsing accounts will be credited back to those accounts, while the balance will be credited back to Refund of Prior Year's Expense in the General Fund.



Sherry Oja
Finance Director

LEGAL NOTE:

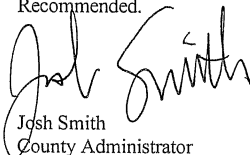
Appropriate action pursuant to section 59.64(4)(e), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amy Spoden, HR Manager
DRAFTED BY

Finance Committee
SUBMITTED BY

November 2, 2016
DATE DRAFTED

APPROVING REINSURANCE CONTRACT FOR STOP-LOSS COVERAGE

- 1 **WHEREAS**, Associated Risk and Benefits Consulting., Rock County's Insurance Consultant, solicited
- 2 proposals from Stop-loss carriers; and,
- 3
- 4 **WHEREAS**, QBE Insurance Corporation currently administers the Stop-Loss coverage for Rock County; and,
- 5
- 6 **WHEREAS**, QBE Insurance Corporation has offered renewal terms of a zero (0%) percent increase with our
- 7 current Stop-Loss retention level of \$175,000 for monthly premiums of \$27.74 per single plan and \$78.84 for a
- 8 family plan.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on
- 11 this _____ day of _____, 2016 hereby authorizes the execution of a contract with QBE Insurance
- 12 Corporation for administration of the County's Stop-Loss Coverage effective January 1, 2017 thru December
- 13 31, 2017.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

Sufficient funds have been recommended in the 2017 Budget for administering the County's self-insurance health plan and specific stop-loss coverage. Based upon the current census of 321 Single Plans and 848 Family Plans, the annual stop-loss premium would be \$909,130.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action Pursuant to secs. 59.01, 59.51, and 59.52 (11)(c), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lisa Tollefson
INITIATED BY

Lisa Tollefson
DRAFTED BY

Finance Committee
SUBMITTED BY



October 20, 2016
DATE DRAFTED

TO DESIGNATE A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY LEGAL PUBLICATIONS FOR 2017

- 1 **WHEREAS**, per Wisconsin Statute sec. 985.03(1)(a), the Rock County Board may designate a qualified
2 newspaper as certified by the Department of Administration having a general circulation in the county as
3 its official newspaper; and,
4
5 **WHEREAS**, the Rock County Board of Supervisors designated one official newspaper for all legal
6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
7 be published in the *Beloit Daily News* in odd years and *Janesville Gazette* in even years, alternating
8 publishing years between the two newspapers; and,
9
10 **WHEREAS**, Rock County's budgeted expense for legal notices is reduced with the designation of an
11 official county newspaper.
12
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
14 assembled this ____ day of _____, 2016, does hereby designate the *Beloit Daily News* as the official
15 county newspaper for all county legal publications for 2017.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

Brent Fox

FISCAL NOTE:

This resolution designates the *Beloit Daily News* as the County's official newspaper for 2017. Designating one newspaper results in publication cost savings.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 985.05(1), Wis. Stats.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Jeffrey Kuglitsch
Corporation Counsel

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

October 27, 2016
DATE DRAFTED

AUTHORIZING PURCHASE OF SPILLMAN MOBILE ARREST FORM AND
AMEND THE 2016 BUDGET

- 1 **WHEREAS**, Rock County has recently migrated to the Spillman Jail Module for managing jail
- 2 inmate information; and,
- 3
- 4 **WHEREAS**, Spillman has developed a software product to allow officers to use their mobile data
- 5 computers to enter arrest information faster and with greater accuracy than their current software;
- 6 and,
- 7
- 8 **WHEREAS**, nine Rock County Law Enforcement agencies utilize Spillman and will benefit from
- 9 this software; and,
- 10
- 11 **WHEREAS**, funding is available through a Communication Center capital project fund.
- 12

13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
 14 assembled this _____ day of _____, 2016 that a Purchase Order be issued to Spillman
 15 Technologies in an amount not to exceed a total of \$26,101 for the purchase and installation of the
 16 data replication tool.

Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
21 23-2415-0000-64903	\$0	\$26,101	\$26,101
22 911 Capital Projects			
23			
24 <u>Use of Funds</u>			
25 07-1445-0000-67161	\$0	\$26,101	\$26,101
26 Law Records Management System			

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

AUTHORIZING PURCHASE OF SPILLMAN MOBILE ARREST FORM AND AMEND THE
2016 BUDGET

Page 2

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair 1

Terry Fell

Brian Knudson

Phil Owens

FISCAL NOTE:

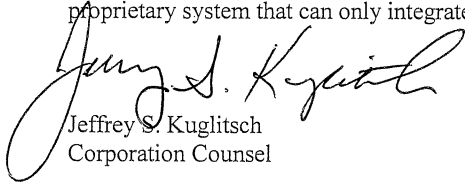
Funds remaining from the CAD project will be transferred from the 911 capital project fund to the Law Records Management account to fund this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

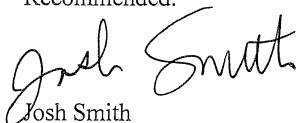
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. Spillman is a proprietary system that can only integrate with other Spillman components.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Rock County Sheriff's Office began using the Spillman records management system to store its jail inmate information on December 14, 2015.

Since the purchase of the Spillman jail module, Spillman Technologies has introduced a new module that works in conjunction with the field reporting module used by nine of the law enforcement agencies in Rock County. This new module is designed for the officers to be able to quickly enter arrest data from their mobile data computers so that the arrest information is already in the Spillman system when the arrestee arrives at the jail. Because it is integrated with the existing field reporting system, inmate data that has already been entered into the incident form can be imported into the arrest form, saving the officer from having to enter the information a second time. In addition, the new form will validate the data, ensuring that the officer fills in the necessary data and removing data elements that don't need to be collected.

This resolution authorizes the County to issue a Purchase Order to Spillman Technologies for a total not to exceed \$26,101 for the purchase and installation of Spillman's Mobile Arrest Form.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

November 1, 2016
DATE DRAFTED

Authorizing Purchase of Budgeted Network Servers

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for meeting
- 5 the current and future network server requirements associated with the County systems; and,
- 6
- 7 **WHEREAS**, the 2016 Information Technology Capital Projects budget (07-1444-0000-67131) did
- 8 include funding for the replacement of aging, under-performing, and non-supported general purpose
- 9 servers; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the configuration of 5 Cisco
- 12 UCS replacement network servers and associated components to complete the 2016 planned
- 13 replacements; and,
- 14
- 15 **WHEREAS**, the specified Cisco servers will be purchased using the pricing and terms of the State of
- 16 Wisconsin Cisco Contract #50SENT-M16-DATACOMMUN-01.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2016 that a Purchase Order for a Cisco enclosure and Cisco
- 20 blade servers be issued to Core BTS, Inc. of Madison, WI in the amount of \$21,546.25.

Respectfully submitted,

FINANCE COMMITTEE

FISCAL NOTE:

Mary Mawhinney, Chair

Sufficient funds were included in the 2016 budget for the cost of these servers. This purchase is funded by sales tax revenue.

Sandra Kraft, Vice Chair

Sherry Oja
Finance Director

Mary Beaver

LEGAL NOTE:

Brent Fox

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

J. Russell Podzilni

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

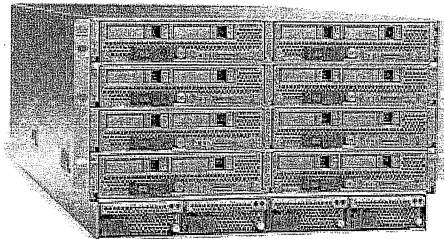
Executive Summary for the Purchase of Network Servers

This is the second of two resolutions authorizing the purchase of replacements for aging and under-performing general application servers and to add capacity to the County's virtual server environment. As one of the budgeted 2016 IT Capital Projects, this server purchase includes:

- 5 Cisco UCS physical Blade Servers for hosting general business applications and databases within the County's virtual server environment;
- All associated memory and cables;
- Installation and three years' maintenance and support.

The Blade Servers will be located in the data center at the Health Care Center. They will be network-attached and use the County's Storage Area Network for primary disk storage. These servers will have a useful life to the County of 5 – 7 years.

The total cost of the Cisco UCS Blade Servers, chassis, and associated component, as listed above is \$21,546.25, and will be purchased from Core BTS, Inc. of Madison, WI using the pricing and terms of the State of Wisconsin Cisco contract #50SENT-M16-DATACOMMUN-01.



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
Initiated by



Lori Williams, Parks Director
Drafted by

Public Works Committee
& Parks Advisory Committee
Submitted by

October 31, 2016
Date Drafted

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS
AND AMENDING PARKS BUDGET**

1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2 to the respective counties in that state on an acreage basis for the county fish and game projects,
3 including conservation of resources and habitat, on the condition that the counties match the state
4 allocation; and
5

6 **WHEREAS**, Rock County made application to participate in unallocated county fish and game
7 projects pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by Rock
8 County Board Resolution 16-9A-108; and
9

10 **WHEREAS**, \$3500 is in the 2017 budget as an estimated amount for this grant; and
11

12 **WHEREAS**, unallocated matching grant funds are available above and beyond the normal award
13 amount of \$1,963, from the Wisconsin DNR, but less than the estimated budgeted amount, and a
14 resolution accepting the same is required; and
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
17 assembled this _____ day of _____, 2016 does hereby accept these funds, directs the
18 Parks Director to sign the grant agreements and that these documents be submitted to the Wisconsin
19 Department of Natural Resources; and
20

21 **BE IT FURTHER RESOLVED**, that the Parks Director be authorized to file all necessary
22 documents for administration and reimbursement of this program
23

24 **BE IT FURTHER RESOLVED** that the Department of Public Works Parks Division's 2017
25 budget be amended as follows:
26

	Budget	Increase/(Decrease)	Amended Budget
28 Sources of Funds Parks:			
29 41-4592-4788-42200	\$3,500	(\$537)	\$2,963
30 DNR Conservation Grant			
31			
32 Use of Funds Parks:			
33 41-4592-4788-69999	\$3,500	(\$537)	\$2,963
34 Non-Converted Expense			

RESOLUTION ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL
RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS
AND AMENDING PARKS BUDGET
Page 2

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Rick Richard

Brenton Driscoll

PARKS ADVISORY COMMITTEE

Dean Paynter

Floyd Finney

Tom Presny

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

FISCAL NOTE:

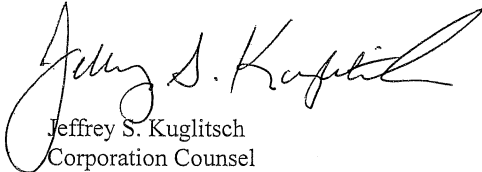
This resolution accepts \$2,963 in state aid for the Fish and Game Project. The County will use budgeted wages, budgeted materials and community resources for the required 50% match. This resolution also amends the 2017 budget to match the actual award amount.



Sherry Oja
Finance Director

LEGAL NOTE:

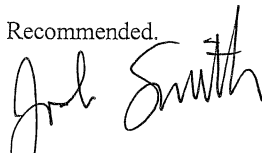
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Josh Smith
County Administrator

-EXECUTIVE SUMMARY-

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we used our allocated funds to help pay for invasive species control at Carver-Roehl and Magnolia Bluff Parks.

Rock County was originally allotted \$1,963 in Fish and Game Project grant funds. An additional \$1,000 in Fish and Game Project funds have become available, for a total award of \$2,963 for 2017. The recommended 2017 budget includes \$3,500 for this grant. This resolution accepts the \$2,963 in Fish and Game Project funds and reduces the 2017 budget from \$3,500 to \$2,963.

The additional funds will be used to expand our annual herbicide treatment and prescribed burn land management program. We will expand treatment areas and burns in Carver-Roehl and Magnolia Bluff County Parks.

Though this funding source required a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Sergeant Shena Kohler
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

October 27, 2016
DATE DRAFTED

ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE 2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET

1 **WHEREAS**, the Rock County Sheriff's Office - Emergency Management Bureau oversees the annual
2 budget of the Local Emergency Planning Committee (LEPC); and,
3

4 **WHEREAS**, the State of Wisconsin has awarded the County of Rock – Local Emergency Planning
5 Committee the 2017 Emergency Planning and Community Right – to - Know Act (EPCRA) Planning
6 Grant in the amount of \$39,135; and,
7

8 **WHEREAS**, the 2017 EPCRA Planning Grant will be used to maintain operations of the LEPC
9 functions in Federal Fiscal Year 2017.
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
12 assembled this _____ day of _____ 2016, accepts the 2017 EPCRA Planning Grant award and
13 approves the 2017 Local Emergency Planning Committee Budget as follows:
14

<u>Account/Description</u>	<u>Budget</u> <u>10/01/2016</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds</u>			
19 21-2560-2017-42200	\$0	\$39,135	\$39,135
20 State Aid			
<u>Use of Funds</u>			
23 21-2560-2017-62119	\$0	\$20,000	\$20,000
24 Contracted Services			
25 21-2560-2017-62210	\$0	\$1,967	\$1,967
26 Telephone			
27 21-2560-2017-63100	\$0	\$1,600	\$1,600
28 Office Supplies			
29 21-2560-2017-63101	\$0	\$100	\$100
30 Postage			
31 21-2560-2017-63104	\$0	\$331	\$331
32 Printing and Duplicating			
33 21-2560-2017-63300	\$0	\$2,500	\$2,500
34 Travel			
35 21-2560-2017-63904	\$0	\$1,500	\$1,500
36 Policing and First Aid			
37 21-2560-2017-64200	\$0	\$2,250	\$2,250
38 Training Expenses			
39 21-2560-2017-64201	\$0	\$1,000	\$1,000
40 Convention Expenses			
41 21-2560-2017-64203	\$0	\$1,550	\$1,550
42 Educational Materials			
43 21-2560-2017-68000	\$0	\$6,337	\$6,337
44 Cost Allocations			

ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE 2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

Mary Mawhinney, Chair

FISCAL NOTE:

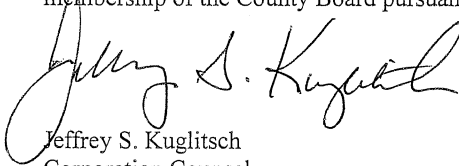
This resolution authorizes the acceptance and expenditure of \$39,135 in State Aid for the Local Emergency Planning Committee. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

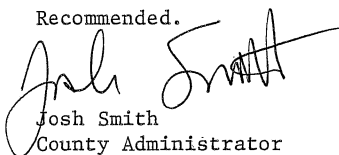
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE
2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET**

EXECUTIVE SUMMARY

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Planning Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2017 LEPC budget operates on the Federal Fiscal Year (FFY) schedule, thus operating from October 1st, 2016 to September 30th, 2017.

The Rock County 2017 EPCRA Planning Grant Award was announced in October 2016, after the annual budget process was near completion. The State of Wisconsin has awarded the Rock County LEPC \$39,135 to operate in the 2017 FFY. State aid received through the award is used to sustain LEPC operations and manage offsite facility plans for Rock County facilities and farms that are in possession of hazardous chemicals.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY
October 21, 2016
DATE DRAFTED

Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Budget

1 **WHEREAS**, funds were budgeted in 2016 for the Job Center public restroom renovations; and,
2
3 **WHEREAS**, the restrooms are not ADA accessible and are in need of renovation; and,
4
5 **WHEREAS**, specifications were drafted and bids solicited from qualified contractors for this
6 work with five bidders responding; and,
7
8 **WHEREAS**, the lowest most responsible and responsive bidder was \$20,000 over what was
9 budgeted; and,
10
11 **WHEREAS**, the Engineer, the Contractor, and Facilities Management Director will conduct a
12 value engineering assessment prior to contract execution, to identify what caused this project's
13 bids to come in so high. This will identify any opportunities to implement a change order to
14 lower the cost of this contract.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
17 assembled this ____ day of _____, 2016 does hereby approve and authorize
18 awarding a contract for the Job Center restroom renovation in the amount of \$264,975 to Glen
19 Fern Construction LLC., Lake Geneva, WI.

20
21 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
22 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>10/21/16</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1821-0000- 68000	(\$577,609)	(\$20,000)	(\$597,609)
Cost Allocations			
<u>Use of Funds:</u>			
18-1821-0000-67200	\$488,893	\$20,000	\$508,893
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homar

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Awarding the Contract for Job Center Public Restroom Renovations and Amending
2016 Facilities Management Capital Budget

Page 2

FISCAL NOTE:

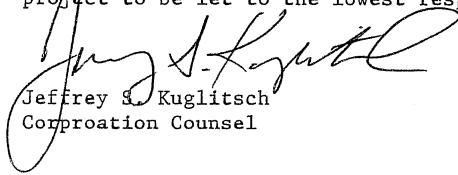
This resolution awards the Job Center restroom renovation contract to Glen Fern Construction, LLC. Sales tax revenue was included in the 2016 budget for this project. Due to bid amounts, this resolution authorizes up to \$20,000 of Job Center fund balance funds to be used for the project as well.



Sherry Oja
Finance Director

LEGAL NOTE:

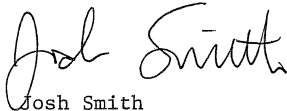
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Capital Budget

The Job Center Public Restrooms are not ADA accessible and are in need of repair. Funds were budgeted in 2016 Facilities management Capital budget for the renovation of these restrooms.

Bids were solicited with five contractors responding. The lowest most responsive and responsible bidder's bid was \$264,975.00. Which was over what was budgeted for this project. County Administrator and the Finance Director recommended using appropriations from 18-1821-0000-68000 to fund the \$20,000 to complete the project.

Prior to contract execution, the Engineer, the contractor and the Facilities Management Director will conduct a value engineering assessment to determine what caused the project to come in so over budget. A change order will be implemented for any changes that would reduce cost.

Director of Facilities Management and Purchasing Manager are recommending awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2016-45
 BID NAME JOB CENTER RESTROOM RENOVATIONS
 BID DUE DATE OCTOBER 18, 2016 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	SCHERRER BURLINGTON WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	ADVANCED BUILDING VERONA WI
BASE BID	\$ 264,975.00	\$ 266,537.00	\$ 270,900.00	\$ 277,000.00	\$ 301,500.00
BID BOND	YES	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES	YES
START DATE	11/14/16	UPON AWARD	11/1/16	12/1/16	11/15/16
COMPLETION	1/27/17	3 MONTHS	1/15/17	2/28/17	2/15/17

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Thirteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I Recommend GLEN FERN

[Signature]
SIGNATURE

10-19-16
DATE

GOVERNING COMMITTEE APPROVAL: [Signature]
CHAIR

5-0
VOTE

11/1/16
DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

October 21, 2016
DATE DRAFTED

Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Budget

1 **WHEREAS**, funds were budgeted in 2016 for the modernization of the Humans Services public
2 elevator at the Health Care Center building; and,
3
4 **WHEREAS**, the elevator is 44 years old with increasing repair needs and repair parts availability
5 is diminishing; and,
6
7 **WHEREAS**, specifications were drafted and bids solicited from qualified contractors with one
8 contractor submitting a bid that was \$6,000 over budget.
9
10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
11 assembled this ____ day of _____, 2016 does hereby approve and authorize
12 awarding a contract in the amount of \$186,000 to OTIS Elevator, Madison, WI for the
13 modernization of the Human Services public elevator.

14
15 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
16 follows:

17		BUDGET	INCREASE/	AMENDED
18	<u>ACCOUNT/DESCRIPTION</u>	<u>10/21/16</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
19	<u>Source of Funds</u>			
20	18-1849-0000-47500	\$30,111	\$6,000	\$36,111
21	Sales Tax			
22	<u>Use of Funds:</u>			
23	18-1849-0000-67200	\$748,088	\$6,000	\$ 754,088
24	Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Hank Brill, Chair

Reviewed and approved on a vote of _____

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeomans

David Homar

Jeremy Zajac

**Awarding the Contract for Elevator Modernization of the Human Services Elevator Located
in the Health Care Center Building and Amend the 2016 Facilities Management Capital**

Budget
Page 2

FISCAL NOTE:

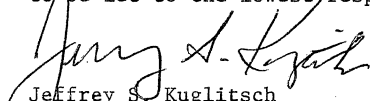
The 2016 budget included \$180,000 of sales tax revenue to fund the HCC elevator replacement. This resolution authorizes an additional \$6,000 of sales tax revenue for the project and awards the contract to Otis Elevator.



Sherry Oja
Finance Director

LEGAL NOTE:

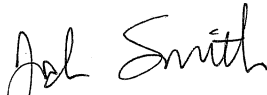
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Budget

The Health Care Center, Human Services Elevator is one of four Elevators that are 44 years old and in need of modernization. A modernization will replace all the obsolete controls, motor, cables and car.

This elevator is the primary elevator used by the public to access the Human Services Department.

Bids were solicited and OTIS Elevator submitted a bid that was \$6,000 over the \$180,000 that was budgeted.

The County Administrator is recommending amending the 2016 Facilities Management budget to include the additional funds needed.

Director of Facilities Management and Purchasing Manager are recommending awarding the contract to OTIS Elevator located in Madison, Wisconsin.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2016-53
BID NAME ELEVATOR MODERNIZATION AT THE ROCK COUNTY HEALTH CARE CENTER
BID DUE DATE OCTOBER 13, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	OTIS ELEVATOR MADISON WI
BASE BID	\$ 186,000.00
QUALIFICATIONS	YES
ADDENDA	YES
START DATE	JULY 2017
COMPLETION	OCTOBER 2017

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond. Two vendors submitted "No Bids".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I recommend Otis Elevator

Bret Stroh
SIGNATURE

10-19-16
DATE

GOVERNING COMMITTEE APPROVAL:

Henry Brice
CHAIR

5-0
VOTE

10/11/16
DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Greg Winkler/Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 28, 2016
DATE DRAFTED

**Authorizing Purchase of Furniture and Amending the
2016 Human Services Department Budget**

- 1 **WHEREAS**, the Human Services Department operates two Outpatient Clinic and Community Support
- 2 Program locations at 113 S. Franklin Street in Janesville and the Eclipse Center in Beloit; and,
- 3
- 4 **WHEREAS**, the current furniture at each location is not appropriate or functional for the setting and the
- 5 needs of the clients at each location; and,
- 6
- 7 **WHEREAS**, the Department is requesting to purchase new furniture for the lobbies and other client
- 8 locations at both of these sites using County bid #2015-08; and,
- 9
- 10 **WHEREAS**, the purchase would include two end tables and 82 chairs of various sizes made with
- 11 healthcare grade vinyl that is anti-bacterial, anti-microbial and non-absorbent; and,
- 12
- 13 **WHEREAS**, sales tax is the requested source of funds for this purchase.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2016, does hereby authorize that a Purchase Order be issued in
- 17 the amount of \$29,647 to Hendrickson.
- 18
- 19 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2016 be amended
- 20 as follows:
- 21

Account/Description	Budget <u>11/1/16</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3690-0000-47500	\$0	\$29,647	\$29,647
Sales Tax			
<u>Use of Funds</u>			
36-3690-0000-67160	\$535	\$29,647	\$30,182
Equipment under \$5,000			

Amending the 2016 Human Services Department Budget to Accept Funding for Juvenile
Early Intervention Services
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Terry Fell

Linda Garrett

FINANCE COMMITTEE ENDORSEMENT

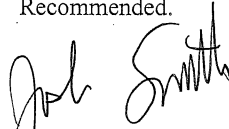
Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

FISCAL NOTE:

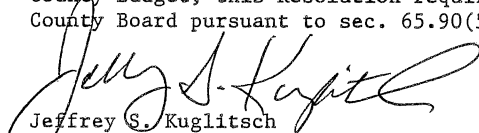
This resolution authorizes the transfer of \$29,647 in prior year sales tax for the purchase of furniture for HSD client locations.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

**Authorizing Purchase of Furniture and Amending the
2016 Human Services Department Budget**

Executive Summary

The Human Services Department is requesting \$29,647 in sales tax funds to purchase lobby and client furniture for the Franklin Street and Eclipse Center program locations. HSD operates both Outpatient and Community Support Program services at each of these locations.

The current furniture used by clients is not appropriate or functional for the settings and needs of the clients. HSD has requested to replace the current furniture in both lobby areas and other places at these locations used by clients. The purchase would include a total of 82 chairs (66 single, 11 wide, 5 double chairs with table) and two end tables. The chairs are made with healthcare vinyl that is anti-bacterial, anti-microbial, and non-absorbent.