

LONG TERM SUPPORT COMMITTEE MEETING
TUESDAY, January 5, 2016 -- 1:00 P.M.



ROCK COUNTY JOB CENTER
1900 CENTER AVENUE
JANESVILLE, WI 53546
ROOM D/E

AGENDA

1. Call to Order and Welcome Chairperson Terry Fell
2. Approval of Agenda
3. Approval of Minutes of November 3, 2015 Meeting*
4. Citizen Participation
5. Financial/Statistical Information:
 - A. Human Services
 - a. LTS Updates & Budget Status* Jennifer Thompson
 - b. CLTS Waiver Program* Julie Butz
 - B. Developmental Disabilities* John Hanewall / Jeanine Froeber
6. Old Business:
 - A. Family Care Update Jennifer Thompson
 - B. Elder Abuse / Adults at Risk – Update EAN Team
7. New Business
 - A. Mental Health / CSP Program and COP Shelly Gehrke / Dryw Anderson
 - B. AFCSP Program Mary Kate Tomczak
 - C. Updated Wait List Policy Jennifer Thompson
8. Committee Member Comments
9. Meeting Dates for 2016 –March 1, May 3, July 5, Sept. 6, and Nov. 1 (tentative)
10. Adjourn

* Denotes Attachment

Committee Members unable to attend, please contact Jennifer Thompson (Rock County LTS) at 741-3684

Long Term Support Update

Cases with funding 2015

Program	Total Individuals Served 12/30/15	Individuals Open 12/31/15	CBRF % as of 11/2015	Waiting List as of 12/31/15
COP Assessments	117	NA	NA	NA
COP Plans	110	NA	NA	NA
COP Services	145	91	56.6%	39
COP-W	143	112	18.3%	98*
CIP-II	313	270	33.6%	
NH Diversion	33	20	NA	-
CRI	14	14	NA	8
AFCSP	38	7	NA	13
BCA/Tax Levy	85	27	NA	16

- *Of the 98 people waiting for Waiver (COPW/CIPII) services, 29 people are waiting for CBRF funding.
- *Of the 29 people waiting for CBRF funding, 19 of them are already being served by a Waiver program.
- Numbers above do not include an additional 45 cases currently getting screened for eligibility and an additional 9 cases waiting for State approval.

Significant Proportion report (12/2015):

	<u>Required</u>	<u>Actual</u>
Mentally Ill	6.6%	17.7%
Physically Disabled	6.6%	31.2%
Elderly	57%	51.1%

Key:

COP= Community Options Program (100% State General Purpose Revenues)

COP-W = Community Options Program – Waiver (Medical Assistance Waiver program using State GPR to draw down Federal Revenues, unlimited slots as long as you have State or local match)

CIP-II = Community Integration Program (Medical Assistance Waiver program using State GPR to draw down Federal Revenues)

NHD = Nursing Home Diversion Program (Medical Assistance Waiver program using State GPR to draw down Federal Revenues-specifically for those in imminent risk of moving to an institution.)

CRI = Community Relocation Initiative (Medical Assistance Waiver program using State GPR to draw down Federal Revenues-specifically to move individuals out of nursing homes.)

AFCSP= Alzheimer's Family Caregiver Support Program (100% State Revenues, local annual cap of \$2,000 per person)

BCA/Tax Levy = Basic County Allocation and Tax Levy to designate services that are eligible for limited BCA and interchangeable with tax levy used for match and overmatch.

ROCK COUNTY HUMAN SERVICES DEPARTMENT
LONG TERM SUPPORT BUDGET STATUS REPORT

01/01/15 - 11/30/15

LTS PURCHASED

	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
Supportive Home Care	24,168	26,630	50,798
Housing/Energy Assistance	484	0	484
Adaptive Equipment	1,801	1,063	2,864
Adult Family Home	21,121	2,989	24,110
Home Delivered Meals	1,505	1,789	3,294
Alternative Activities	0	89	89
Protective Payments/Guardianship	3,510	8,677	32,037
Community Based Residential Facility	23,566	(12,011)	11,555
TOTAL LTS	76,155	29,226	125,231

Alzheimers Family Caregiver Support Program

	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
Adult Day Care	0	2,000	2,000
Respite Care	0	10,279	10,279
Supportive Home Care	11,691	0	11,691
Specialized Transportation	0	169	169
Adaptive Equipment	0	395	395
Home Delivered Meals	0	927	927
Community Based Residential Facility	0	16,000	16,000
TOTAL Alzheimers Family Caregiver	11,691	29,770	41,461

Community Relocation Initiative (CRI)

	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
Adult Day Care	19,528	4,913	24,441
Supportive Home Care	363	1,262	1,625
Adaptive Equipment	2,895	519	3,414
Home Delivered Meals	0	451	451
Financial Services	32,119	124,654	156,773
Community Based Residential Facility	54,905	131,799	186,704

TOTAL CRI

Nursing Home Diversion (NHD)

Adult Day Care
 Supportive Home Care
 Adaptive Equipment
 Home Delivered Meals
 Community Based Residential Facility
TOTAL NHD

PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
0	1,690	1,690
6,498	40,817	47,315
452	16,315	16,767
1,844	8,635	10,479
2,842	227,591	230,433
11,636	295,048	306,684

Community Options Program (COP)

Respite Care
 Supportive Home Care
 Housing/Energy Assistance
 Specialized Transportation
 PreVocational Services
 Adaptive Equipment
 Adult Family Home
 Home Delivered Meals
 Recreation/Alternative Activities
 Protective Payments/Guardianship
 Community Based Residential Facility
TOTAL COP

MENTAL HEALTH	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
1,455	68	0	1,523
8,671	4,609	(54)	13,226
21,714	3,578	406	25,698
4,562	156	468	5,186
58	0	0	58
192	419	0	611
254,137	1,024	2,347	257,508
4,146	10	14	4,170
428	286	0	714
1,229	4,969	4,174	10,372
271,968	39,733	169,215	480,916
568,560	54,852	176,570	799,982

COP WAIVER

	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
Adult Day Care	840	15,060	15,900
Respite Care	4,880	8,784	13,664
Supportive Home Care	455,123	541,370	996,493
Housing/Energy Assistance	84	0	84
Specialized Transportation	1,199	55	1,254
Pre-Vocational Services	12,763	0	12,763
Adaptive Equipment	42,809	50,423	93,232
Adult Family Homes	158,345	130,453	288,798
Home Delivered Meals	72,838	64,445	137,283
Community Based Residential	73,113	310,451	383,564
Counseling/Therapeutic Resources	297	1,200	1,497
Financial Management Services	205	720	925
TOTAL COP WAIVER	822,496	1,122,961	1,945,457

CIP-II

	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	YTD EXPENSES
Adult Day Care	5,135	20,940	26,075
Respite Care	40,301	5,397	45,698
Supportive Home Care	1,142,022	852,417	1,994,439
Housing/Energy Assistance	1,711	58	1,769
Specialized Transportation	2,340	100	2,440
Adaptive Equipment	96,431	94,010	190,441
Adult Family Home	128,396	278,861	407,257
Home Delivered Meals	134,917	133,179	268,096
Community Based Residential Facility	397,361	1,300,051	1,697,412
Counseling/therapeutic Resource	7,181	0	7,181
Financial Management Services	2,706	2,132	4,838
Day Center Services	11,203	0	11,203
TOTAL CIP-II	1,969,704	2,687,145	4,656,849

SUMMARY

	ANNUAL BUDGET	MENTAL HEALTH	PHYSICALLY & SENSORY DISABLED	ADULT AND ELDERLY	ALL TG'S	YTD BUDGET	VARIANCE
BCA PURCHASED	137,138		76,155	29,226	125,231	125,710	479
TOTAL BCA/TAX LEVY	137,138	0	76,155	29,226	125,231	125,710	479
COP	949,916	568,560	54,852	176,570	799,982	870,756	70,774
COP CASE MANAGEMENT	45,000				67,284	41,250	(26,034)
COP PROVIDED ASSES/PLANS	77,765				71,285	71,285	(0)
COP ADMINISTRATION	74,886				68,646	68,646	(1)
TOTAL COP	1,147,567	568,560	54,852	176,570	1,007,197	1,051,936	44,739
COP-WAIVER	2,330,269		822,496	1,122,961	1,945,457	2,136,080	190,623
COP-WAIVER CASE MANAGEMENT	374,400				385,366	343,200	(42,166)
COP-WAIVER ADMINISTRATION	127,029				116,921	116,443	(478)
TOTAL COP-WAIVER	2,831,698	0	822,496	1,122,961	2,447,744	2,595,723	147,979
CIP-II	5,707,649		1,969,704	2,687,145	4,656,849	5,232,012	575,163
CIP-II CASE MANAGEMENT	900,000				918,770	825,000	(93,770)
CIP-II ADMINISTRATION	282,066				421,830	258,561	(163,270)
TOTAL CIP-II	6,889,715	0	1,969,704	2,687,145	5,997,449	6,315,572	318,123
ALZHEIMER'S	58,000	0	11,691	29,770	41,521	53,167	11,646
ALZHEIMER'S CASE MANAGEMENT	14,180		0		12,998	12,998	0
TOTAL CIP-II	72,180						
GRAND TOTAL PURCHASED	11,078,298						

**2015 CLTS Funding Balance
as of 12/15/15**

<u>Source of Funds</u>	<u>Allocation</u>	<u>Proj. Spent</u>	<u>Balance</u>	<u>Actual Spent</u>
Federal	690,041	678,675	11,366	
State	485,902	487,233	(1,331)	
Contract Sub-total	1,175,943	1,165,909	10,034	
Fed Local Draw	465,000	453,845	11,155	
Local Match	310,000	301,640	8,360	
High Cost (state)	24,541	24,124	417	
SSI/MAPC	25,000	15,549	-	
Total	2,000,484	1,961,067	29,966	1,315,824
			ytd 12/16/14	729,603

Admin Fed	33,647	33,647	-	
Admin State	33,647	33,647	-	
Admin Total	67,294	67,294	-	

<u>Family Support</u>	<u>Allocation</u>	<u>Proj. Spent</u>	<u>Actual Spent</u>	<u>Balance</u>
Family Support Match	70,000	64,567		5,433
Straight Family Support	47,853	5,743	51,824	(9,714)
FS Carryover	6,203	-	-	6,203
Total	124,056	70,310	51,824	1,922

Caseload

DD State Match	52
DD Fam Support Match	54
DD Local Match	4
PD State Match	13
SED State Match	13
SED Local Match	4
No ISPs	2
Total	142

<u>High Cost Awards</u>	<u>Total</u>	<u>Federal</u>	<u>Non-Federal</u>
6/11 Vehicle Mod	22,545	13,137	9,408
7/27 Vehicle Mod	22,718	13,238	9,480
9/24 Home Mod	10,580	6,165	4,415
11/17 Van Mod	2,967	1,729	1,238
Total	58,810	34,269	24,541

ROCK COUNTY, WISCONSIN



Developmental Disabilities Board
P.O. Box 2133
Janesville, WI 53547-2133
(608)757-5050
Fax (608)758-8482

TO: Members of the Rock County Long Term Support Committee

FROM: John Hanewall, Director
Rock County Developmental Disabilities Board

DATE: December 30, 2015

RE: October 2015 COP Expenditures

The following are the COP expenditures and data as of October 2015:

CIP 1A/COP Match 2015 Budget	CIP 1B/COP Match 2015 Budget	COP 2015 Budget Amount
\$84,500 +	\$753,867 =	\$838,367

CIP 1A/COP Match as of October 2015: \$92,176
Number of Consumers being served in CIP 1A/COP: 3

CIP 1B/COP Match as of October 2015: \$592,775
Number of Consumers being served in CIP 1B/COP: 40

Waiting List:

Currently, there are **155** consumers on the COP waiting list. This reflects a reduction of one in the number of consumers from report dated October 27, 2015.

Prepared by: *Jeanine Froeber, DDB Financial Supervisor
Rock County DD Board*

**Rock County Human Services
Department Manual**

Section: 0600 Long Term Support and ADRC
Subject:
Title: Waiting List

No. 0603

A waiting list will be established for all Long Term Support clients who have been found functionally and financially eligible for various LTS program areas, i.e., Block Grant Funding (BCA), COP, Alzheimer's Family and Caregiver Support Program (AFCSP), and the MA Waiver Program (including transfers from other Counties), but for whom funding is not yet available.

Placement on the waiting list will be as of the date of first contact with the Rock County Aging and Disability Resource Center provided the person met financial and functional eligibility for the specific program area(s) on that date. Those who meet the eligibility criteria for multiple programs, including the MA Waiver program, will be placed on the MA Waiver waitlist only. One exception is for those individuals who are eligible for both MA Waiver and AFCSP, in which case the individuals name can be placed on both waitlists. Those individuals who are BCA eligible only, will be informed of the potential lengthy wait and given the option of being placed on the BCA waitlist.

Individuals who are waiting for funding will not receive ongoing case management services. The Long Term Support Word Processing Operator (WPO) will send a letter to those individuals on the waitlist once every six months to update them on their status on the waitlist.

Removal from the waiting list will occur in the order of placement on the list. Removal will be governed by the available funding within program areas and the following factors:

1. Current recipients in need of additional funding for services will receive priority over non-funded people on the waiting list.
2. Participants with a terminal illness (see definition in COP Guidelines) will bypass the waiting list or be removed from the waiting list before others if uncommitted budgeted funds exist.
3. Removal of persons in need of a CBRF placement will be determined by our targeted CBRF percentages and availability of COP funds to meet room and board costs if client funds are insufficient.
4. Interdivisional Agreement 1.67 participants will be placed on the waiting list if there are insufficient COP funds to provide the 180 days of services provided for in PP615.

When a participants name is removed from the waitlist due to available funding, they will be given two weeks (including weekends) from the day they are notified, to decide if they want to accept services and participate in the program. If, after two weeks, the participant has not made a decision and notified the LTS worker, the Social Worker/Case Manager will make a reasonable effort to follow-up with the participant, however, the responsibility resides primarily with the participant and/or their representative. Participants who decline funding, or who do not respond timely, will have their name removed from the waitlist.

Individuals who initially decide to pursue Waiver funding/eligibility, but later decline, will be sent an agency action notice and have 45 days to appeal. Should the individual inquire about funding within the next 12 months, an LTS Case Manager/Social Worker will re-assess and place the individual on the wait list as of the date of the second inquiry.

Removal from a waiting list may also occur if a person becomes ineligible for any or all Long Term Support Programs. Ineligibility may occur due to a change in functional status, income or assets, moving out of Rock County, or permanent placement in a nursing home.

The Human Services Director or Long Term Support Division Manager may authorize a temporary change in the waiting list policy in situations deemed to be in the best interest of the County.

Submitted by: LTS Management Team: 05/13/2003
Reviewed: 01/04/2005, 05/01/2007, 03/03/2009 by LTS Committee
Revised: 12/20/2004, 11/27/2006, 02/10/2009, 10/21/2013, 01/2014, 11/20/2015