

ROCK COUNTY, WISCONSIN

**NOTE: Time,  
Date & Location**



**FINANCE COMMITTEE  
THURSDAY – MARCH 12, 2020 - 5:30 P.M.  
JURY DELIBERATION ROOM - FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**AGENDA**

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
5. Committee Review and Approval of Per Meeting Allowances
6. Resolutions and Committee Endorsements
  - A. Creating a 1.0 FTE Data Solutions Architect Position and Deleting a 1.0 FTE Computer Programmer/Analyst II Position
  - B. Creating a 1.0 FTE Business Manager Position and Deleting a 1.0 FTE Assistant to Information Technology Director Position
  - C. Reclassification of a 1.0 FTE User Support Specialist Position to Public Safety Systems Coordinator Position
  - D. Request for Authorization to Purchase New Watchguard Servers
  - E. Amending the 2020 Rock Haven Budget for Unexpected Repairs
  - F. Amending the 2020 Land Conservation Department Budget to Purchase a GPS Survey Grade Instrument Package
  - G. Carryover of 2019 Budget Appropriations to 2020
7. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Director of IT  
INITIATED BY



Amy Spoden  
DRAFTED BY

Finance Committee  
SUBMITTED BY

February 25, 2020  
DATE DRAFTED

**CREATING A 1.0 FTE DATA SOLUTIONS ARCHITECT POSITION  
AND DELETING A 1.0 FTE COMPUTER PROGRAMMER/ANALYST II POSITION**

- 1 **WHEREAS**, the Information Technology Department requests that a 1.0 FTE Computer
- 2 Programmer/Analyst II position be deleted and a 1.0 FTE Data Solutions Architect be created; and,
- 3
- 4 **WHEREAS**, the 1.0 FTE Computer Programmer/Analyst II is currently vacant; and,
- 5
- 6 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 7 was to reorganize the department; and,
- 8
- 9 **WHEREAS**, this change will help the Information Technology Department improve the ability to
- 10 leverage data across the County.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby approve the creation of a 1.0 FTE Data
- 14 Solutions Architect position and the deletion of a 1.0 FTE Computer Programmer/Analyst II position in
- 15 the Information Technology Department budget.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Mawhinney., Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Russ Podzilni

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Henry Brill

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Bob Yeomans

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bob Yeomans

CREATING A 1.0 FTE DATA SOLUTIONS ARCHITECT POSITION AND DELETING A 1.0  
FTE COMPUTER PROGRAMMER/ANALYST II POSITION

Page 2

FISCAL NOTE:

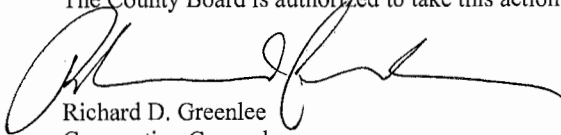
This action is budget neutral.



Sherry Oja  
Finance Director

LEGAL NOTE:

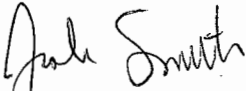
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Richard D. Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

The County will be actively recruiting to fill a vacant Programmer / Analyst II position within the Information Technology Department. Prior to beginning the recruitment process we are requesting to re-title the position to Data Solutions Architect.

This new title of Data Solutions Architect aligns with the needs of both the I.T. Department and the County as a whole when it comes to improving the ability to leverage data across the enterprise. This position will expand the skill sets available on the Data Services team and the function and duties of the Data Solutions Architect will strictly adhere to Information Technology Infrastructure Library (ITIL) principles with an emphasis on delivering high quality data solutions to the organization. The pay range would not change and remain at Range 26.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Director of IT  
INITIATED BY**



**Amy Spoden  
DRAFTED BY**

**Finance Committee  
SUBMITTED BY**

**February 27, 2020  
DATE DRAFTED**

**CREATING A 1.0 FTE BUSINESS MANAGER POSITION AND DELETING A 1.0 FTE ASSISTANT TO INFORMATION TECHNOLOGY DIRECTOR POSITION**

- 1 **WHEREAS**, the Information Technology Department requests that a 1.0 FTE Assistant to Information
- 2 Technology Director position be deleted and a 1.0 FTE Business Manager be created; and,
- 3 **WHEREAS**, the 1.0 FTE Assistant to Information Technology Director is currently vacant; and,
- 4
- 5 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 6 was to reorganize the department; and,
- 7
- 8 **WHEREAS**, this change will help the Information Technology Department improve the ability to
- 9 manage key Business functions (accounting, billing, vendor management, contract monitoring) for the IT
- 10 Department and provide assistance to all County Departments in preparing their Information Technology
- 11 budget; and
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 14 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby approve the creation of a 1.0 FTE
- 15 Business Manager position and the deletion of a 1.0 FTE Assistant to Information Technology Director
- 16 position in the Information Technology Department budget.

Respectfully submitted,

**FINANCE COMMITTEE**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Richard Bostwick

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Russ Podzilni

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Henry Brill

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Bob Yeomans

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bob Yeomans

CREATING A 1.0 FTE BUSINESS MANAGER POSITION AND DELETING A 1.0 FTE  
ASSISTANT TO INFORMATION TECHNOLOGY DIRECTOR POSITION  
Page 2

FISCAL NOTE:

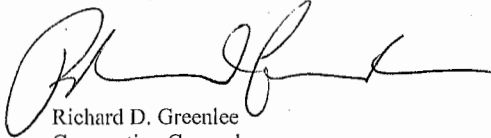
This action is budget neutral.



Sherry Oja  
Finance Director

LEGAL NOTE:

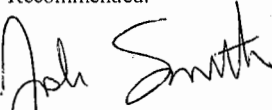
The County Board is authorized to take this action pursuant to sec. 59.22 ( 2 ), Wis. Stats.



Richard D. Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

The Assistant to the Information Technology Director position is currently vacant. As part of the ongoing restructuring of the I.T. Department, we are requesting the Assistant to the Information Technology Position be deleted and a Business Manager position be created. A Business Manager is more indicative of the skill set required and the support this position will provide to the I.T. Department and to all County departments. The function and duties of the Business Manager will strictly adhere to Information Technology Infrastructure Library (ITIL) principles with an emphasis on Business and Accounting. The pay range would not change and remain at Range 26.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Director of IT  
INITIATED BY**



**Amy Spoden  
DRAFTED BY**

**Finance Committee  
SUBMITTED BY**

**March 3, 2020  
DATE DRAFTED**

**RECLASSIFICATION OF A 1.0 FTE USER SUPPORT SPECIALIST POSITION  
TO PUBLIC SAFETY SYSTEMS COORDINATOR POSITION**

- 1 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 2 was to reorganize the department; and,
- 3
- 4 **WHEREAS**, in previous actions to reorganize the department, resources were transferred from Public
- 5 Safety Systems to address more immediate needs; and
- 6
- 7 **WHEREAS**, the next step in this ongoing process is to better align resources in Public Safety
- 8 Systems with identified needs; and
- 9
- 10 **WHEREAS**, the Information Technology Department requests that the County Board reclassify a User
- 11 Support Specialist (PC#11009) position to a Public Safety Systems Coordinator position; and
- 12
- 13 **WHEREAS**, this change will help the Information Technology Department improve the ability to
- 14 manage key Business functions (strategic planning, system management, vendor management, assistance
- 15 and support) for the Public Safety Systems; and
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 18 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby approve the reclassification of a 1.0 FTE
- 19 User Support Specialist position to a 1.0 FTE Public Safety Systems Coordinator position (Pay Range
- 20 23 on the Unilateral Pay Grid) in the Information Technology Department budget.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Mawhinney., Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

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Bob Yeomans

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Alan Sweeney

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Terry Thomas

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Bob Yeomans



RECLASSIFICATION OF A 1.0 FTE USER SUPPORT SPECIALIST POSITION TO PUBLIC  
SAFETY SYSTEMS COORDINATOR POSITION

Page 2

FISCAL NOTE:

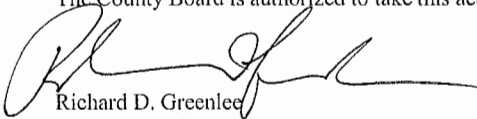
The increase in wages and benefits will be approximately \$5,800 for the remainder of 2020. These extra costs will be covered by current IT vacancies. The annualized cost will need to be included in future budgets.



Sherry Oja  
Finance Director

LEGAL NOTE:

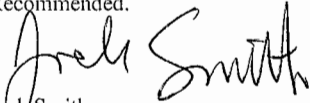
The County Board is authorized to take this action pursuant to sec. 59.22 ( 2 ), Wis. Stats.



Richard D. Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

Executive Summary

Rock-IT is requesting that the User Support Specialist (PC#11009) currently assigned to the Sheriff's Office be reclassified to a new position titled Public Safety Systems Coordinator. The current employee is performing duties beyond the scope of their present position as they have taken over many of the operations level duties that had previously been done by the Public Safety Systems Manager, including working with the Sheriff's Office leadership to determine IT goals for the Sheriff's department. In particular, the employee is focusing on significant present and future operational level planning efforts that require higher order thinking, planning and experience.

Furthermore, the employee is now managing a variety of enterprise applications, conducting complex data analytics and serving as the budget liaison between the Sheriff's Office and Rock-IT; all operations level duties that had previously been done by the Public Safety Systems Manager. In addition, the employee oversees the county-wide use of Spillman, a complex public safety system used by all law enforcement agencies within the County. They work directly with the agencies and vendors to support this system and a variety of others.

The current employee has significant experience includes nine years of directly supporting public safety systems, a four-year degree in Computer End-User Technologies, extensive Project Management experience and she is a certified Spillman Application Administrator. Finding a candidate with this extensive public safety systems experience and skill set, within the current pay range, would prove difficult at best.

Supporting public safety systems is one of Rock-IT's priorities, and the expectations for this position are to lead the planning and coordination of IT systems for public safety agencies in Rock County. The pay range would change from Range 18 to Range 23.

## Request for Authorization to Purchase

The Rock County Sheriff's Office utilizes a Watchguard Squad Car camera system. The two servers that support this system are past their end-of-life and are no longer eligible for after-warranty support.

In addition, Watchguard supplies systems for use in interview rooms. The current system used in one of the Sheriff's Office interview rooms has become undependable. The Watchguard interview package utilizes the same server used by the Squad Car camera system.

Last year, Motorola Solutions purchased Watchguard, Inc. Motorola is the vendor that currently supplies our Computer-Aided Dispatch (CAD) system as well as our Spillman records and jail system.

The 2020 Rock County budget includes funds for the purchase of replacement servers as well as a new interview room package.

We are requesting authorization to purchase these new servers and interview room package to replace the existing outdated hardware from Motorola Solutions for a total not to exceed \$24,875.00.



# 4RE/VISTA Price Quote

CUSTOMER: Rock County Sheriff's Department

ISSUED: 2/17/2020 4:31 PM

EXPIRATION: 7/30/2020 5:00 AM

Attn: Accounts Payable,  
PO Box 920,,  
Janesville, WI, United States,  
53547-0920

**TOTAL PROJECT ESTIMATED AT:  
\$12,845.00**

ATTENTION: Capt Curt Fell

SALES CONTACT: Michelle Oleari

PHONE: 608-757-8000

DIRECT:

E-MAIL:

E-MAIL:  
michelle.oleari@motorolasolutions.com

## Server Hardware and Options Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-EL5-SRV-117	Server, EL5, 16 HDD, RAID 6, 3U, 11-25 Concurrent Devices, 5CAL, Gen 4.	1.00	\$8,295.00	\$0.00	\$8,295.00
HDW-SRV-HDD-8TB	Hard Drive, Server, EL5, 8TB, 6GB/s 7,200 RPM, 256MB, Enterprise, 4KN.	6.00	\$525.00	\$0.00	\$3,150.00
WAR-SRV-RCK-5YR	Extended Warranty, Rack Server (WGA00421-116,-216,-117,-217)) Full Service On Site, 5-Year	1.00	\$1,175.00	\$0.00	\$1,175.00

## Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$225.00	\$0.00	\$225.00
					<b>\$12,845.00</b>

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts \$0.00

Additional Quote Discount \$0.00

**Total Amount \$12,845.00**

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.



## 4RE/VISTA Price Quote

To accept this quotation, sign, date and return with Purchase Order: \_\_\_\_\_ DATE: \_\_\_\_\_



# 4RE/VISTA Price Quote

CUSTOMER: Rock County Sheriff's Department

ISSUED: 2/14/2020 9:53 AM

EXPIRATION: 7/30/2020 5:00 AM

Attn: Accounts Payable,  
PO Box 920,,  
Janesville, WI, United States,  
53547-0920

**TOTAL PROJECT ESTIMATED AT:  
\$5,960.00**

ATTENTION: Heather Butler

SALES CONTACT: Michelle Oleari

PHONE: 608-757-8000

DIRECT:

E-MAIL:

E-MAIL:

michelle.oleari@motorolasolutions.com

## 4RE and VISTA Proposal Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	1.00	\$150.00	\$0.00	\$150.00

## 4RE Interview System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Interview Room Camera System. Includes two cameras, one dome and one covert camera. Also includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, 1 yr. warranty and remote viewing software.	1.00	\$5,195.00	\$0.00	\$5,195.00
INT-AMP-CPL-M2M	RCA Coupler, Interview Room, Male to Male	1.00	\$5.00	\$0.00	\$5.00
INT-AMP-CAB-001	Audio Amplifier w/ Pwr Supply, Interview Room, Line Level (for Cabin Mic)	1.00	\$85.00	\$0.00	\$85.00

## 4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	1.00	\$0.00	\$0.00	\$0.00

## WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
BRK-DV1-MIC-100	WatchCommander Install	1.00	\$500.00	\$0.00	\$500.00
Freight	Shipping/Handling and Processing Charges	1.00	\$25.00	\$0.00	\$25.00
					<b>\$5,960.00</b>

Total Estimated Tax, may vary from State to State \$0.00

415 E. Exchange Parkway • Allen, TX • 75002  
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778  
[www.WatchGuardVideo.com](http://www.WatchGuardVideo.com)

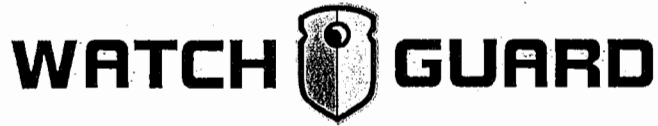


## 4RE/VISTA Price Quote

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
<b>Total Amount:</b>	<b>\$5,960.00</b>

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: \_\_\_\_\_ DATE: \_\_\_\_\_



# 4RE/VISTA Price Quote

CUSTOMER: Rock County Sheriff's Department

ISSUED: 2/17/2020 9:42 AM

EXPIRATION: 7/30/2020 5:00 AM

**TOTAL PROJECT ESTIMATED AT:  
\$6,070.00**

ATTENTION: HEATHER BUTLER

SALES CONTACT: Michelle Oleari

PHONE: 608-757-8000

DIRECT:

E-MAIL: HEATHER.BUTLER@co.rock.wi.us

E-MAIL:  
michelle.oleari@motorolasolutions.com

## Server Hardware and Options

### Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-004	Server, EL5, Tower, 1-10 Concurrent Cars, 16TB, RAID 6, Windows 10, Keyboard, Monitor, Mouse	1.00	\$5,995.00	\$0.00	\$5,995.00
					\$5,995.00

## 4RE and VISTA Proposal

### WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$75.00	\$0.00	\$75.00
					\$75.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
<b>Total Amount</b>	<b>\$6,070.00</b>

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.





## 4RE/VISTA Price Quote

To accept this quotation, sign, date and return with Purchase Order: \_\_\_\_\_ DATE: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Rock Haven  
INITIATED BY



David Froeber -Facilities  
Superintendent  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

02/25/2020  
DATE DRAFTED

**Amending the 2020 Rock Haven Budget for Unexpected Repairs**

1 **WHEREAS**, the premature failure of one compressor & electrical components on the Multistack VME II  
2 - module #3 at Rock Haven was not included in the 2020 budget; and,  
3

4 **WHEREAS**, the cost to replace one compressor & electrical components for the Multistack is  
5 approximately \$20,000; and the premature failure of one commercial water heater in 2020 replacement  
6 cost is approximately \$10,00, this was not included in the 2020 budget; and,  
7

8 **WHEREAS**, the Facilities Superintendent is recommending amending the 2020 Rock Haven budget to  
9 increase the building service equipment R & M account in the amount of \$30,000; and,  
10

11 **WHEREAS**, additional funds are needed for these unforeseen/ premature repairs.  
12

13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
14 this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby approve amending the Rock Haven 2020  
15 budget in the amount of \$30,000 as follows:  
16

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 03/1/2020</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<b><u>Source of Funds:</u></b>			
32-8000-9200-46400			
Rock Haven Fund Balance	\$ 0	\$30,000	\$30,000
<b><u>Use of Funds:</u></b>			
32-8000-9200-62460			
Building Service Equip R&M	\$14,500	\$30,000	\$44,500

Respectfully Submitted,

HEALTH SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Tom Brien, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair Date

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Kathy Schulz

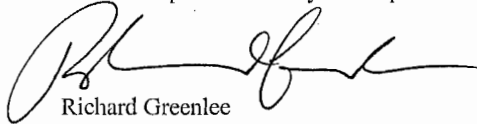
FISCAL NOTE:

This resolution authorizes the use of Rock Haven fund balance for unexpected repairs. Rock Haven's estimated working capital at 12/31/19 is \$2 million.

  
Sherry Oja  
Finance Director

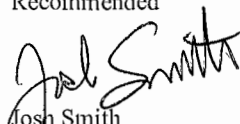
LEGAL NOTE:

As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

  
Josh Smith  
County Administrator

## **Executive Summary**

The resolution before you approves amending the 2020 Rock Haven budget in the amount of \$30,000. This amount will be for the purchase of a replacement water heater & repairing/replacing one compressor and electrical components needed to repair the number 3 module on the Multistack heating/cooling unit at Rock Haven Nursing Home.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Comm.  
SUBMITTED BY

February 25, 2020  
DATE DRAFTED

**AMENDING THE 2020 LAND CONSERVATION DEPARTMENT BUDGET  
TO PURCHASE A GPS SURVEY GRADE INSTRUMENT PACKAGE**

- 1 **WHEREAS**, the Land Conservation Department (LCD) is in need of a new GPS Survey Grade  
2 instrument package; and,  
3  
4 **WHEREAS**, the current GPS Survey Grade Instrument package, assigned to the LCD, is near the end of  
5 its life and must be updated prior to the upcoming construction season to assure conservation staff  
6 members are not at a disadvantage during spring best management practice installation season; and,  
7  
8 **WHEREAS**, a new Carlson GPS Survey Grade Instrument package, under state contract is \$13,995; and,  
9  
10 **WHEREAS**, Land Conservation Committee requests the costs associated with the purchase be  
11 transferred from the prior year sales tax revenue and requests the County Board to amend the 2020 Land  
12 Conservation Department Budget.  
13  
14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_ day of \_\_\_\_\_, 2020, approves transferring the \$13,995 from the prior year sales  
16 tax revenue, approves the purchase of the additional Carlson GPS Survey Grade Instrument package,  
17 and hereby amends the Land Conservation Department's budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u>	<u>INCREASE</u>	<u>AMENDED</u>
	<u>02/17/2020</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
<b><u>Source of Funds:</u></b>			
62-6200-0000-46450			
Prior year Sales Tax Revenue	\$ 0	\$ 13,995	\$ 13,995
<b><u>Use of Funds:</u></b>			
62-6200-0000-67120			
Capital Assets \$2,000 to \$25,000	\$ 0	\$ 13,995	\$ 13,995

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Wes Davis

\_\_\_\_\_  
Kaelyb Lokranz

\_\_\_\_\_  
Robert Potter

James Quade, USDA-FSA Representative

Jeremy Zajac

AMENDING 2020 LAND CONSERVATION DEPARTMENT BUDGET PURCHASE A GPS  
SURVEY GRADE INSTRUMENT PACKAGE

Page 2

FISCAL NOTE:


This resolution approves transferring \$13,995 of prior year sales tax revenue to the Land Conservation Department for the purchase of a new GPS survey grade instrument package.



Sherry Oja  
Finance Director

LEGAL NOTE:

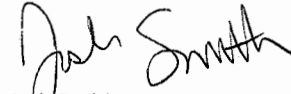
As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

The Land Conservation Department is in need of updating the GPS Survey Grade Instrument package, assigned to it. The current system is near the end of its life and must be updated in the very near future.

The Senior Conservation Specialist, who is the primary staff member to utilize the system, has expressed numerous frustrations this past Fall due to issues within the data collector. Carlson's user support/warranty has expired on this system and limited assistance remains available. The current system went on line in March 2014. Since county made this shift to GPS technology in 2014, reliance on it has improved the quality of work performed and increased efficiency with surveying and design. The current system is utilized by three conservation specialists within the Land Conservation Department and it must be pointed out it is imperative that a dependable functioning system is available to the conservation staff. The current system, will be maintained until it ends its useful life cycle by the Senior Conservation Specialist who is the primary user.

This type of survey instrument is utilized by the Conservation Specialists to conduct conservation practice surveys on a daily basis and in some cases, multiple surveys are conducted in a given day. Also, the GPS system is utilized by staff to assure the BMP's are installed as per the design. Once the survey is deemed complete by the Conservation Specialist, the data is downloaded into the County's GIS software for the designated practices design element. Utilization of the GPS Survey Grade instrument has allowed the Conservation Specialist to complete a greater number of BMP installations throughout the County.

The Land Conservation will utilize prior year sales tax revenue for said purchase of \$13,995, which is the state contract cost for this system.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Sherry Oja, Finance Director  
DRAFTED BY

Finance Committee  
SUBMITTED BY

March 3, 2020  
DATE DRAFTED

**CARRYOVER OF 2019 BUDGET APPROPRIATIONS TO 2020**

1 **WHEREAS**, obligations were made in 2019 for the purchase of specific goods or services which  
2 were not received or will not be completed until 2020; and,  
3

4 **WHEREAS**, under generally accepted accounting principles, it is necessary to carry over funds  
5 from 2019 budget appropriations to 2020 to provide funding for these obligations.  
6

7 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly  
8 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 that the 2020 Budget be amended as  
9 follows:

10		<u>BUDGET AT</u>	<u>AMOUNT OF</u>	<u>AMENDED</u>
11	<u>DEPARTMENT</u>	<u>1/1/20</u>	<u>INCREASE</u>	<u>BUDGET</u>
12				
13	<b><u>Corporation Counsel</u></b>			
14	06-1620-0000-63100	700	400	1,100
15	Office Supplies			
16	06-1620-0000-47013	-0-	400	400
17	Supp. Appr. From Pr. Yr. C/O			
18				
19	<b><u>Information Technology</u></b>			
20	07-1430-0000-62491	885,552	55,351	940,903
21	Software Maintenance			
22	07-1430-0000-64701	61,515	53,315	114,830
23	Software Purchase			
24	07-1430-0000-67130	29,000	40,084	69,084
25	Terminals and PCs			
26	07-1430-0000-47013	-0-	148,750	148,750
27	Supp. Appr. From Pr. Yr. C/O			
28				
29	07-1438-0000-64701	-0-	1,400	1,400
30	Software Purchase			
31	07-1438-0000-47013	-0-	1,400	1,400
32	Supp. Appr. From Pr. Yr. C/O			
33				
34	07-1444-0000-62119	-0-	5,796	5,796
35	Contracted Services			
36	07-1444-0000-62210	-0-	133,019	133,019
37	CIP Telephone			
38	07-1444-0000-64701	30,000	37,571	67,571
39	Software Purchase			
40	07-1444-0000-67130	217,205	79,536	296,741
41	Terminals and PCs			
42	07-1444-0000-67131	95,072	36,000	131,072
43	Computer Hardware			
44	07-1444-0000-67135	656,755	29,257	686,012
45	Capital Assets			
46	07-1444-0000-47013	-0-	321,179	321,179
47	Supp. Appr. From Pr. Yr. C/O			



Carryover of 2019 Budget Appropriations to 2020

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	<u>BUDGET AT</u>	<u>AMOUNT OF</u>	<u>AMENDED</u>
	<u>1/1/20</u>	<u>INCREASE</u>	<u>BUDGET</u>
48			
49	<b><u>DEPARTMENT</u></b>		
50			
51	<b><u>County Clerk</u></b>		
52	14-1411-0000-63100	3,000	5,700
53	Office Supplies		
54	14-1411-0000-63103	100,000	112,400
55	Legal Forms		
56	14-1411-0000-47013	-0-	15,100
57	Supp. Appr. From Pr. Yr. C/O		
58			
59	<b><u>Facilities Management</u></b>		
60	<b><u>Courthouse</u></b>		
61	18-1810-0000-62400	120,000	126,125
62	R&M Services		
63	18-1810-0000-47013	-0-	6,125
64	Supp. Appr. From Pr. Yr. C/O		
65			
66	<b><u>Communications Center</u></b>		
67	18-1816-0000-67250	-0-	27,000
68	R&M Projects		
69	18-1816-0000-47013	-0-	27,000
70	Supp. Appr. From Pr. Yr. C/O		
71			
72	<b><u>ASC Building</u></b>		
73	18-1817-0000-67200	-0-	62,499
74	Capital Improvements		
75	18-1817-0000-47013	-0-	62,499
76	Supp. Appr. From Pr. Yr. C/O		
77			
78	<b><u>Jail</u></b>		
79	18-1818-0000-63500	100,000	111,191
80	R&M Supplies		
81	18-1818-0000-47013	-0-	11,191
82	Supp. Appr. From Pr. Yr. C/O		
83	18-1837-0000-67000	15,000	59,925
84	Capital Improvements		
85	18-1837-0000-47013	-0-	44,925
86	Supp. Appr. From Pr. Yr. C/O		
87			
88	<b><u>DPW</u></b>		
89	18-1824-0000-67200	-0-	4,206,397
90	Capital Improvements		
91	18-1824-0000-67250	95,000	102,000
92	R&M Projects		
93	18-1824-0000-68109	(179,000)	(4,392,397)
94	Allocated Capital		
95			
96	<b><u>Fairgrounds</u></b>		
97	18-1828-0000-67200	-0-	200,000
98	Capital Improvements		
99	18-1828-0000-67250	80,000	88,056
100	R&M Projects		
101	18-1828-0000-47013	-0-	208,056
102	Supp. Appr. From Pr. Yr. C/O		
103			
104	<b><u>UW-Whitewater at Rock County</u></b>		
105	18-1843-0000-67200	-0-	86,250
106	Capital Improvements		
107	18-1843-0000-47013	-0-	86,250
108	Supp. Appr. From Pr. Yr. C/O		

Carryover of 2019 Budget Appropriations to 2020

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	<u>BUDGET AT</u>	<u>AMOUNT OF</u>	<u>AMENDED</u>
	<u>1/1/20</u>	<u>INCREASE</u>	<u>BUDGET</u>
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Carryover of 2019 Budget Appropriations to 2020

Page 4

	<u>BUDGET AT</u>	<u>AMOUNT OF</u>	<u>AMENDED</u>
	<u>1/1/20</u>	<u>INCREASE</u>	<u>BUDGET</u>
171			
172	<b><u>DEPARTMENT</u></b>		
173	<b><u>Rock Haven</u></b>		
174	32-8000-9500-67130	-0-	15,200
175	Terminals and PCs		
176	32-8000-9500-47013	-0-	15,200
177	Supp. Appr. From Pr. Yr. C/O		
178			
179	<b><u>Public Works:</u></b>		
180	<b><u>Administration</u></b>		
181	41-4300-4110-63805	39,000	9,000
182	Co Aid for Road Construction		
183	41-4300-4110-47013	-0-	9,000
184	Supp. Appr. From Pr. Yr. C/O		
185			
186	<b><u>County Highway Bridge Aid</u></b>		
187	41-4300-4182-63803	113,000	381,786
188	Bridge Aid		
189	41-4300-4182-47013	-0-	381,786
190	Supp. Appr. From Pr. Yr. C/O		
191			
192	<b><u>County Road Construction</u></b>		
193	41-4300-4328-64900	5,706,000	333,250
194	Road Construction		
195	41-4300-4328-47013	-0-	333,250
196	Supp. Appr. From Pr. Yr. C/O		
197			
198	<b><u>Federal Aid Projects</u></b>		
199	41-4300-4340-62119	805,515	974,311
200	Asphalt		
201	41-4300-4340-47013	-0-	974,311
202	Supp. Appr. From Pr. Yr. C/O		
203			
204	<b><u>County Highway Capital Asset Cost Pool</u></b>		
205	41-4350-4280-67100	2,022,000	1,949,211
206	Capital Equipment		
207	41-4300-4280-68110	(2,022,000)	(1,949,211)
208	Allocated Equipment		
209			
210	<b><u>Parks</u></b>		
211	41-4551-4110-62104	-0-	22,132
212	Consulting Services		
213	41-4551-4110-47013	-0-	22,132
214	Supp. Appr. From Pr. Yr. C/O		
215			
216	41-4551-4095-64900	30,000	13,922
217	Park Maintenance		
218	41-4551-4095-47013	-0-	13,922
219	Supp. Appr. From Pr. Yr. C/O		
220			
221	41-4592-4800-67200	95,000	40,000
222	Capital Improvements		
223	41-4592-4800-47013	-0-	40,000
224	Supp. Appr. From Pr. Yr. C/O		
225			
226	<b><u>Airport</u></b>		
227	41-4453-4454-67200	166,000	410,360
228	Capital Improvements		
229	41-4453-4454-47013	-0-	410,360
230	Supp. Appr. From Pr. Yr. C/O		

**Carryover of 2019 Budget Appropriations to 2020**

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Respectfully submitted,

**FINANCE COMMITTEE**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

**FISCAL NOTE:**

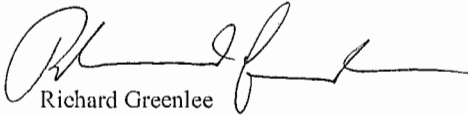
In accordance with generally accepted accounting principles, carryovers are increases to budget appropriations and, therefore, a County Board resolution is required. Fiscal impact is shown in the body of the resolution.



Sherry Oja  
Finance Director

**LEGAL NOTE:**

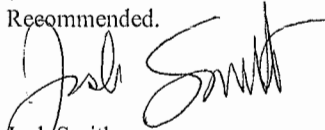
As an amendment to the 2020 Adopted County Budget, this resolution requires a two-thirds vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Josh Smith  
County Administrator

**EXECUTIVE SUMMARY  
CARRYOVER OF 2019 BUDGET APPROPRIATIONS TO 2020**

**Corporation Counsel:** Chair not received until 2020 - \$400

**Information Technology:** Maintenance projects not completed until 2020 (Oracle, Smarsh, Ivanti) - \$55,351; software purchases not completed until 2020 (Cisco LAN, Bomgar, agenda management) - \$53,315; Cisco switches, routers postponed to 2020 - \$40,083; Netmotion licenses - \$1,400; finish VMWare project - \$5,796; IP phone project - \$133,019; ArcServe consulting, NeoGov upgrade - \$37,571; replacement servers, wireless access points - \$79,536; SAN storage expansion - \$36,000; Citrix upgrade - \$29,257

**County Clerk:** Election safe and security items - \$2,700; legal forms - \$12,400

**Facilities Management:** CH 3<sup>rd</sup> floor door, judges service door - \$6,125; fan coil unit - \$27,000; Diversion chiller replacement - \$62,499; Jail grinder - \$11,191; Jail door controls - \$44,925; Beloit garage - \$4,206,397; DPW sink - \$7,000; Fairgrounds drainage plan, asphalt work - \$200,000; Fairgrounds door replacement - \$8,056; UW-Whitewater pavement resurface - \$86,250; Courthouse: tuck-pointing, cell phone signal boost, cooling tower, carpet, fire alarm system upgrade - \$447,985; Courthouse flooring, condensate line - \$105,000; Rock Haven parking lot addition and seal coating - \$104,156.

**Sheriff's Office:** Rifle accessories - \$4,538; various munitions - \$6,384; batteries for unmanned aerial vehicles - \$950; Chevy Tahoe - \$6,676; thermal scope - \$3,786; Lexipol policy manual - \$40,000

**Circuit Court:** Veterans Treatment Court process

**Communications Center:** MASTERII and Simulcast project - \$158,408; Pictometry flyover - \$48,354;

**Human Services:** Reaching Recovery software - \$22,000

**Health Department:** Educational materials - \$2,090

**Rock Haven:** Replacement kiosks - \$15,200

**Public Works-Highway Division:** County aid for road construction - \$9,000; bridge projects (Smith, Creek, Emerald Grove, Pahl, Mineral Point, Ellis, Stuart, Orfordville-Hanover - \$381,786; CTH A - \$333,250; Federal Aid projects ( CTH M bridge, CTH J bridge, Polzin Rd bridge, Elm Dr bridge, CTH MM) - \$974,311; various capital assets ordered in 2019 and not yet received - \$1,949,211

**Public Works-Parks:** POROS plan - \$22,132; projects delayed due to weather (Royce Dallman parking lot) - \$13,922; Beckman Mill and Turtle Creek Parkway projects - \$40,000

**Airport:** Various capital projects - \$410,360