

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – JANUARY 16, 2020 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – December 12, 2019 and December 19, 2019
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Resolutions and Committee Endorsements
 - A. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,230,000
 - B. Amending the 2019 Level B Hazmat Team Budget
 - C. Accepting the 2020 EPCRA Planning Grant and Approving the 2020 Local Emergency Planning Committee Budget
 - D. Providing an Additional \$5,000 to Beloit Meals on Wheels and Amending the 2020 Budget
 - E. Approving Contract for OPEB Actuarial Valuation Services (Will be provided at the meeting)
9. Update, Discussion and Possible Action
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**FINANCE COMMITTEE
Minutes – December 12 2019**

Call to Order. Chair Mary Mawhinney called the meeting of the Finance Committee to order at 5:45 P.M. on Thursday, December 12, 2019, in the Committee Chair's Conference Room, Fourth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver and Podzilni.

Committee Members Excused: Supervisors Fox and Yeomans.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Lisa Tollefson, County Clerk; Terri Carlson, Risk Manager; Bridget Laurent, Deputy Corporation Counsel.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of the per meeting allowances in the amount of \$12,829.63, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 5:46 P.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



FINANCE COMMITTEE
Minutes – December 19, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 19, 2019 in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox and Podzilni.

Committee Members Excused: Supervisor Yeomans.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Bridget Laurent, Deputy Corporation Counsel; Rich Greenlee, Corporation Counsel; Michelle Roettger, County Treasurer; Jim Sandvig, Information Technology Director.

Others Present: Kathleen Walters, PFM Asset Management, LLC.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – December 5, 2019. Supervisor Beaver moved approval of the minutes of December 5, 2019 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Report from PFM Asset Management. Ms. Walters handed out the Rock County Core Investment Performance Review for the Quarter Ended September 30, 2019. She briefly went over the comparisons of the S&P 500 and the 10-year Treasury 2018 versus 2019; there was a 27.6% return on the S&P 500 in 2019; the Federal funds are holding steady at the December 13, 2019 meeting; consumer confidence is up; the U.S. unemployment rate is down to 3.5%; businesses are cautious and CEO confidence is down; and there were various global concerns in 2019. Ms. Walters said, in summary, our portfolio has good credit quality, and our maturity distribution is mostly between one and five years, with an average yield of 2.25%. She said our current yield is at 1.76%. Ms. Walters said our portfolio performance had a 5.41% return, and our return since inception is 2.24%. She went over our issuer distribution and said it has a good distribution with no large sums in any on area.

Transfers and Appropriations. None.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

Update, Discussion and Possible Action.

Greenway Point Subdivision Ms. Roettger informed the Committee she had an inquiry on the properties and asked if the opening bid could be lowered.

Mr. Greenlee said he reached out to Mr. Godek, City of Janesville, and has not heard back from him yet.

Ms. Roettger said the person making the inquiry is aware they have to pay the delinquent taxes.

Supervisor Podzilni moved to lower the opening bid amounts to the suggested opening bid amounts Ms. Roettger provided, second by Supervisor Fox.

Supervisor Fox said these are all fair prices on the lots.

ADOPTED.

Discussion on where to list the properties. The Committee agreed to have Ms. Roettger list them on the County website until the first of the year and then to list them on the online surplus auction website if they have not sold, as they cannot be listed on both sites at the same time.

Adjournment. Supervisor Beaver moved adjournment at 7:58 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

12/30/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I					
		P1900006	12/12/2019	US BANK	TRAINING FOR STAFF	308.00
00-0000-0001-17100	POSTAGE METER CH					
		P1900002	12/12/2019	UNITED MAILING SERVICES INC	NOVEMBER UMS FEES	612.74
00-0000-0001-22158	SHORT TERM DISAB					
		P1900324	12/12/2019	NATIONAL INSURANCE SERVICES OF	NIS LTD STD PREMIUMS DEC	9,818.71
00-0000-0001-22159	LONG TERM DIS					
		P1900324	12/12/2019	NATIONAL INSURANCE SERVICES OF	NIS LTD STD PREMIUMS DEC	7,225.10
GENERAL FUND PROG TOTAL						17,964.55

I have reviewed the preceding payments in the total amount of **\$17,964.55**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63100	Office&Misc Exp	P1900006	12/12/2019	US BANK	ACCOUNTING SUPPLIES	19.33
05-1500-0000-63107	Legal Notices	P1900003	12/12/2019	GREATER BELOIT PUBLISHING CO	NOV PURCHASING LEGALS	32.53
05-1500-0000-68010	Expense Alloc	P1900007	12/12/2019	PACKAGE PRO EXPRESS DELIVERY I	NOVEMBER COURIER SERVICES	3,645.51
Financial Services PROG TOTAL						3,697.37
05-1560-0000-62400	R & M Services	P1900678	12/12/2019	RHYME BUSINESS PRODUCTS	2019 COLOR COPIER LEASE	844.00
05-1560-0000-63104	Print/Duplicate	P1900006	12/12/2019	US BANK	DUPLICATION SUPPLIES	1,702.34
05-1560-0000-65331	Equip Lease	P1900006	12/12/2019	US BANK	PITNEY BOWES SERVICE AGREEMENT	1,743.42
Central Services PROG TOTAL						4,289.76

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$7,987.13**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services					
		P1901011	12/05/2019	DEPARTMENT OF ADMINISTRATION	STORAGE FEE OCT 2019	315.45
		P1901120	12/12/2019	CHARTER COMMUNICATIONS	IT WI-FI/GUEST WI-FI	274.97
07-1430-0000-62400	R & M Services					
		P1900784	12/19/2019	US BANK	IT - MONITOR REPLACEMENT	192.99
07-1430-0000-62491	Software Maint					
		P1902399	12/12/2019	SMARSH INC	MOBILE GUARD - US CELLULAR CLO	4,686.00
07-1430-0000-63102	Paper & Forms					
		P1900606	12/19/2019	US BANK	IT-COPY PAPER	84.75
		P1902297	12/05/2019	DIAMOND BUSINESS GRAPHICS INC	COUNTY OF ROCK TAX BILL	914.29
		P1902491	12/12/2019	EAGLE FLIGHT BUSINESS FORMS	SHIPPING	297.70
07-1430-0000-63407	Computer Supply					
		P1900606	12/19/2019	US BANK	AIRPORT-NETGEAR ROUTER	77.88
		P1900784	12/19/2019	US BANK	IT-HEADSET, CABLES, MICR,	691.15
07-1430-0000-64200	Training					
		P1900606	12/19/2019	US BANK	TODD-TRAINING	624.63
		P1902655	12/12/2019	HIGHLINE CUSTOMER ASSOCIATION	EDUCATION SERVICES	150.00
		P1902700	12/19/2019	ROSS,LINDA	TRAINING: IT STAFF	1,560.00
					Information Technology PROG TOTAL	9,869.81
07-1444-0000-62119	Other Services					
		P1902151	12/26/2019	EDCI	VMWARE MIGRATION/CONVERSION	165.00
					IT Capital Projects PROG TOTAL	165.00
07-1450-0000-62491	Software Maint					
		P1902620	12/12/2019	TRADS	TLO INVESTIGATIVE TOOL	461.89
07-1450-0000-67143	IT Cross-Charges					
		P1900784	12/19/2019	US BANK	HLTH/CC- CLICKER, ADPTER, DYMO	163.93
		P1902516	12/05/2019	MARCO TECHNOLOGIES LLC	SHIPPING	558.46
		P1902552	12/05/2019	AMC3 IDENTITY SOLUTIONS LLC	YMCKT-KT FOR DUPLEX PRINTING	1,400.00
					IT Charges to Departments PROG TOTAL	2,584.28

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$12,619.09

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits					
		P1900011	12/12/2019	EQUAL RIGHTS DIVISION	NOV 2019 WORK PERMITS	75.00
14-1410-0000-63100	Office&Misc Exp					
		P1900012	12/12/2019	US BANK	STAPLES-FRAMES & GEN OFC SUPP	334.56
County Clerk PROG TOTAL						409.56
14-1411-0000-63100	Office&Misc Exp					
		P1900009	12/12/2019	ELECTION SYSTEMS AND SOFTWARE	2 DS200 UNIT KEYS & SHIPPING	28.91
14-1411-0000-63107	Legal Notices					
		P1900014	12/12/2019	GREATER BELOIT PUBLISHING CO	PUBL OF NTC OF 4/7/20 ELECTION	114.78
Elections PROG TOTAL						143.69

I have reviewed the preceding payments in the total amount of **\$553.25**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

12/30/2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
15-1540-0000-64926	Bank Charges	P1900162	12/19/2019	BRINKS INC	MONTHLY CHG FOR DAILY PICK UP	590.93
County Treasurer PROG TOTAL						590.93

I have reviewed the preceding payments in the total amount of \$590.93

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp					
		P1900303	12/05/2019	WISCONSIN DEPARTMENT OF ADMINI	MICROFILM STORAGE OCT 2019	12.48
		P1900306	12/12/2019	US BANK	OFFICE SUPPLIES NOV 2019	173.95
		P1900307	12/19/2019	OFFICE PRO INC	RED ENVELOPES DEC 2019	255.00
Register of Deeds PROG TOTAL						441.43
17-1715-0000-62119	Other Services					
		P1900304	12/12/2019	FIDLAR COMPANIES	REDACTION PROJECT NOV 2019	1,270.00
ROD Redaction Project PROG TOTAL						1,270.00

I have reviewed the preceding payments in the total amount of **\$1,711.43**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1912-0063-61710	Workers Comp					
		P1901848	12/12/2019	ALLIANCE,THE	WC NOVEMBER	726.41
		P1902679	12/19/2019	TK GROUP INC	IN HOUSE AUDIOGRAM COMPUTER	35.00
					Worker's Compensation PROG TOTAL	761.41
19-1915-0000-62119	Other Services					
		P1901848	12/12/2019	ALLIANCE,THE	NOV ACCESS AND RETAINAGE	40,708.51
19-1915-0000-62199	Prof Services					
		P1901796	12/19/2019	HEALTH CARE STRATEGIES INC	BIOMETRIC FAX OCT 2019	1,841.00
					Health Insurance PROG TOTAL	42,549.51
19-1933-0000-64904	Sundry Expense					
		P1900516	12/12/2019	US BANK	ROCK N WELLNESS WORKOT SYMP HE	1,251.93
					Employee Wellness Activities PROG TOTAL	1,251.93

I have reviewed the preceding payments in the total amount of **\$44,562.85**

Date: _____ Dept Head _____
 Committee Chair _____

Rock County
REPORT OF PAYMENTS OVER \$10,000

12/30/2019

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P1802595	FACILITIES	CH Security	JP CULLEN AND SONS INC	ROCK COUNTY COURTHOUSE	883,728.10
P1802883	FACILITIES	Jail Cap Improve	SGTS INC	PROFESSIONAL SERVICES	82,801.25
P1900076	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW	23,202.23
P1900172	ROCK HAVEN	Contract Service	GENESIS REHABILITATION SERVICE	ST	28,797.22
P1900254	FACILITIES	HCC Bldg Complex	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	10,341.67
P1900296	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
P1900324	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	NIS LTD STD PREMIUMS DEC	17,043.81
P1900334	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	2019 OVERAGES	10,427.58
P1900339	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	NOVEMBER INMATE MEALS	41,407.74
P1900346	SHERIFF	Corrections	BI INC	NOVEMBER MONITORING	20,111.31
P1900349	SHERIFF	RECAP Operations	BLACKHAWK TECHNICAL COLLEGE	OCT INSTRUCTION	20,265.27
P1900365	SHERIFF	Sheriff LES	GORDIE BOUCHER FORD LINCOLN ME	#22 ACCIDENT REPAIR	11,579.07
P1900371	SHERIFF	Sheriff LES	KWIK TRIP EXTENDED NETWORK	CAR WASHES	14,676.80
P1900879	SR CIT PROG	E&H Transport	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 11-24	20,412.54
P1901642	FACILITIES	HSD Building	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	31,989.18
P1901848	ALL OTHER GEN	Health Ins	ALLIANCE,THE	NOV ACCESS AND RETAINAGE	40,708.51
P1901914	FACILITIES	HWY Bldg/Grounds	KLOBUCAR CONSTRUCTION CO INC	INTERIOR OFFICE RENOVATIONS AT	98,252.10
P1902265	FACILITIES	CH Facility	CUSTOM RESTORATION INC	EXTERIOR WALL RESTORATION AT T	57,161.50
P1902645	UW EXTENSION	UW-Extension	UNIVERSITY OF WISCONSIN EXTENS	RC PROF DEV AND HORT OUTREACH	78,760.97

Rock County
REPORT OF PAYMENTS OVER \$10,000

12/30/2019

CLAIMS IN THE AMOUNT OF \$1,513,426.85 HAVE BEEN PAID FOR THE MONTH OF DECEMBER 2019

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Sherry Oja, Finance Director
DRAFTED BY

January 6, 2020
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,230,000**

- 1 **WHEREAS**, the 2020 Adopted Budget includes \$3,230,000 for Highway Road Construction Capital
2 Projects: and,
3
4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
5 with the future issuance of debt; and,
6
7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
8 issuance.
9
10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2020, that there shall be issued, pursuant to Chapter 67,
12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,230,000
13 for highway construction and improvement projects.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,230,000**
PAGE 2

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2020 deferred finance budget appropriations prior to actual debt issuance. The 2020 budgeted capital projects are estimated to cost \$3,230,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

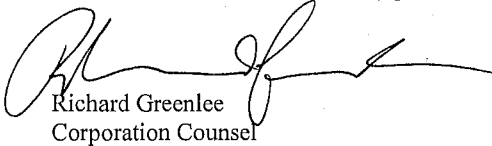


Sherry Oja
Finance Director

LEGAL NOTE:

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

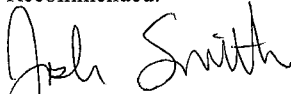
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy Knudson
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

December 5, 2019
DATE DRAFTED

AMENDING THE 2019 LEVEL B HAZMAT TEAM BUDGET

1 **WHEREAS**, the Rock County Hazardous Materials Response Team responded to two hazardous materials
2 releases in 2019; and,

3
4 **WHEREAS**, under Wisconsin State Statute 323.71 and Rock County Ordinance Section 2.508,
5 responding agencies are permitted to recover expenses incurred while responding to an emergency
6 involving a release or potential release of hazardous materials; and,

7
8 **WHEREAS**, the Rock County Sheriff's Office will invoice the two responsible parties for expenses
9 incurred while responding to the hazardous materials releases; and,

10
11 **WHEREAS**, the Rock County Sheriff's Office will reimburse the Janesville Fire Department's Hazmat
12 Team for their portion of the expenses incurred; and,

13
14 **WHEREAS**, the Sheriff's Office's budget will be amended to grant spending authority to reimburse the
15 Janesville Fire Department's Hazmat Team.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2020, that the Sheriff's Office's budget for 2019 be amended as
19 follows:

20	21 <u>Account/</u>	22 <u>Budget</u>	23 <u>Increase</u>	24 <u>Amended</u>
25	26 <u>Description</u>	27 <u>12/01/19</u>	28 <u>(Decrease)</u>	<u>Budget</u>
	<u>Source of Funds</u>			
	21-2540-0000-44100	\$4,000	\$10,460	\$14,460
	Fees			
	<u>Use of Funds</u>			
	21-2540-0000-64604	\$0	\$10,460	\$10,460
	Program Expense			

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Beaver
Mary Beaver, Chair

Ron Bomkamp
Ron Bomkamp

Mary Mawhinney
Mary Mawhinney, Chair

Ji-Russell Podzilni
~~Terry Felt~~ Ji-Russell Podzilni

Brian Knudson
Brian Knudson

Absent
Phillip Owens, Vice Chair

AMENDING THE 2019 LEVEL B HAZMAT TEAM BUDGET

Page 2

FISCAL NOTE:

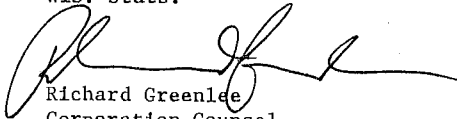
This resolution amends the budget to allow reimbursement to Janesville Fire Department's Hazmat team for their portion of expenses incurred for the Frito-Lay and Courthouse incidents.



Sherry Oja
Finance Director

LEGAL NOTE:

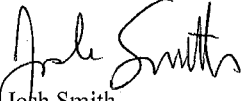
As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

AMENDING THE 2019 LEVEL B HAZMAT TEAM BUDGET

Executive Summary

The Rock County Hazardous Materials Response Team responded to two hazardous materials releases in 2019. Under Wisconsin State Statute 323.71 and Rock County Ordinance Section 2.508, responding agencies, including the Rock County Hazardous Materials Response Team, are permitted to recover expenses incurred while responding to an emergency involving a release or potential release of hazardous materials.

The Emergency Management Division, of the Rock County Sheriff's Office, will invoice the two responsible parties for expenses incurred while responding to the hazardous materials releases. The Emergency Management Division will reimburse the Janesville Fire Department's Hazmat Team for their portion of the expenses incurred.

The Sheriff's Office's budget will be amended to grant spending authority to reimburse the Janesville Fire Department's Hazmat Team.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy Knudson
INITIATED BY



Sergeant Shena Kohler
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

12/04/2019
DATE DRAFTED

**Accepting the 2020 EPCRA Planning Grant
and Approving the 2020 Local Emergency Planning Committee Budget**

1 **WHEREAS**, the Rock County Sheriff's Office - Emergency Management Bureau oversees the annual
 2 budget of the Local Emergency Planning Committee (LEPC); and,
 3
 4 **WHEREAS**, the State of Wisconsin has awarded the County of Rock – Local Emergency Planning
 5 Committee the 2020 Emergency Planning and Community Right – to – Know Act (EPCRA) Planning
 6 Grant in the amount of \$38,083; and,
 7
 8 **WHEREAS**, the 2020 EPCRA Planning Grant will be used to maintain operations of the LEPC functions
 9 in Federal Fiscal Year 2020.

10
 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 12 this _____ day of _____ 2020, accepts the 2020 EPCRA Planning Grant award and approves the
 13 2020 Local Emergency Planning Committee Budget as follows:
 14

<u>Account/Description</u>	<u>Budget 12/01/2019</u>	<u>Increase (Decrease)</u>	<u>Budget</u>
Source of Funds			
21-2560-2020-42200 State Aid	\$0	\$38,083	\$38,083
Use of Funds			
21-2560-2020-62119 Contracted Services	\$0	21,000	\$21,000
21-2560-2020-62210 Telephone	\$0	\$2,460	\$2,460
21-2560-2020-63100 Office Supplies	\$0	\$1,600	\$1,600
21-2560-2020-63101 Postage	\$0	\$100	\$100
21-2560-2020-63104 Printing and Duplicating	\$0	\$150	\$150
21-2560-2020-63300 Travel	\$0	\$3,325	\$3,325
21-2560-2020-63904 Policing and First Aid	\$0	\$1,126	\$1,126
21-2560-2020-64200 Training Expenses	\$0	\$3,250	\$3,250
21-2560-2020-64203 Educational Materials	\$0	\$1,908	\$1,908
21-2560-2020-68000 Cost Allocations	\$0	\$3,164	\$3,164

Accepting the 2020 EPCRA Planning Grant and Approving the 2020 Local Emergency Planning
Committee Budget

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Beaver
Mary Beaver, Chair

Absent
Phillip Owens, Vice Chair

Ronald Bomkamp
Ron Bomkamp

Quar Bodzilni
~~Tom~~ J. Russell Bodzilni

Brian Knudson
Brian Knudson

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution accepts \$38,083 in state aid for LEPC operations. This is an annual grant.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.99(5) (a), Wis. Stats.

Richard Greenlee
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

Accepting the 2020 EPCRA Planning Grant and
Approving the 2020 Local Emergency Planning Committee Budget

EXECUTIVE SUMMARY

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Planning Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2020 LEPC budget operates on the Federal Fiscal Year (FFY) schedule, thus operating from October 1st, 2019 to September 30th, 2020.

The State of Wisconsin has awarded the Rock County LEPC \$38,083 to operate in the 2020 FFY. State aid received through the award is used to sustain LEPC operations and manage offsite facility plans for Rock County facilities and farms that are in possession of hazardous chemicals.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Danette Rynes
INITIATED BY



Supervisor Danette Rynes
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

November 15, 2019
DATE DRAFTED

**Providing an Additional \$5,000 to Beloit Meals on Wheels and
Amending the 2020 Budget**

1 **WHEREAS**, in the 2020 Budget, the County Board approve an increase in funding for Beloit Meals on
2 Wheels from \$37,000 to \$42,000; and,
3

4 **WHEREAS**, Beloit Meals and Wheels had requested \$47,000; and,
5

6 **WHEREAS**, over the past 22 years the amount of funding provided to the program has ranged from
7 \$30,000 to \$50,000, funded through the federal Older Americans Act (OAA); and,
8

9 **WHEREAS**, Beloit Meals on Wheels serves a vital role supporting a vulnerable population in our
10 community with a hot meal, wellness check, and social interaction; and,
11

12 **WHEREAS**, due to increased need, Beloit Meals on Wheels is planning to add an additional delivery
13 route in 2020; and,
14

15 **WHEREAS**, according to information provided by the program, an additional \$5,000 will allow these
16 services to be provided to approximately 12 individuals per day annually; and,
17

18 **WHEREAS**, the nutrition program fund balance has sufficient remaining funds to provide this funding in
19 2020.
20

21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
22 this _____ day of _____, 2019, does hereby amend the 2020 budget to provide an
23 additional \$5,000 to the Beloit Meals on Wheels program through the Council on Aging budget as
24 follows:

<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>01/01/2020</u>	<u>(Decrease)</u>	<u>Budget</u>
30-3904-0000-46400 Fund Balance	\$13,975	\$5,000	\$18,975
<u>Use of Funds</u>			
30-3904-0000-62119	\$42,000	\$5,000	\$47,000

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

Rick Richard
Rick Richard, Chair

Phillip Owens
Phillip Owens, Vice-Chair

Tom Brien
Tom Brien

Craig Granke
Craig Granke

absent
Kevin Leavy

Providing an Additional \$5,000 to Beloit Meals on Wheels and Amending the 2020 Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviews and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

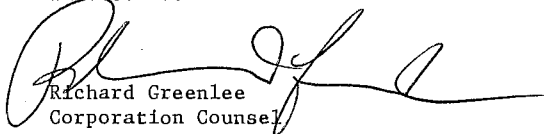
This resolution transfers \$5,000 from the Nutrition fund balance to increase the contribution to Beloit Meals on Wheels. There is currently approximately \$100,000 in the Nutrition fund balance. The fund balance is due to additional federal funding received in FY 2018 that is not expected in FY 2019 and beyond. The fund balance will be used to help stabilize funding for the County's nutrition program going forward.



Sherry Oja
Finance Director

LEGAL NOTE:

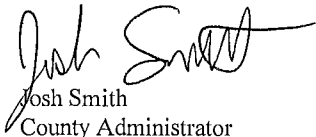
As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

The 2020 Budget included an additional \$5,000 for Beloit Meals on Wheels, increasing funding from \$37,000 to \$42,000. Prior to 2020, this funding came through federal Older Americans Act funding. The \$5,000 increase already included in the 2020 Budget is to be funded with nutrition program fund balance, which is the same source I would recommend using if the Board wishes to provide additional funding. My rationale for not including the entire \$10,000 requested in the 2020 budget was due only to long-term concerns about the source of funding, and not a reflection on the important services the organization provides.



Josh Smith
County Administrator

Executive Summary

Fellow Board Members,

I would like to recommend we, as a board, vote to provide an additional \$5,000 to the Beloit Meals on Wheels program once this budget amendment has been approved through the finance committee. This would fully fund the program for 2020, bringing the total allotted dollars from \$42,000 to \$47,000. This is a wonderful use of funds that will go a long way in supporting some of our County's most vulnerable citizens. Not only does it provide a hot meal, in many cases it provides a well check and a friendly face to many who otherwise would not have it. Please vote in support of taking \$5,000 from the Nutritional Fund balance, for which there will still be over \$100,00 remaining, and putting it into the Beloit Meals on Wheels program for next year.

Thank You,

Danette Rynes

Rock County BOS, district 3

