

**Rock County**  
**Evidence-Based Decision Making Ad Hoc Committee**  
**Wednesday, November 18, 2015 minutes**  
**Conference Room N-1/N-2**

- 1) Call to Order. Chair Nelson called the meeting to order at 9:21 A.M.
- 2) Committee Members Present. Judge Alan Bates, Commander Erik Chellevoid, Judge James Daley, Troy Enger, Dorothy Harrell, Vice Chair Sandra Kraft, Charmian Klyve, Stephen Meyer, Chief David Moore, Chair Eric Nelson, Josh Smith, Judge Richard Werner, and David O’Leary at 9:35.
- 3) Committee Members Absent. Larry Barton, Judge William Henderson, Chief Norman Jacobs, Elizabeth Krueger, Angela Moore and Sheriff Robert Spoden.
- 4) Staff Members Present. Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Tracey VanZandt, HR Secretary; Gina Koehl, Deferred Prosecution Director; and Dara Mosley, Public Safety Systems Manager.
- 5) Others Present. Steve Howland, CJCC member and Captain Dan Molland, Beloit Police Department.
- 6) Approval of Agenda. Ms. Klyve moved approval of the agenda, second by Mr. Meyer. ADOPTED.
- 7) Discussion with Mimi Carter.

We have finished our mapping and now we will review everything that we have discussed and decide where to focus our future energies. During the mapping process, our team identified 34 opportunities for improvement. What criteria do we use to prioritize the opportunities? Has anything been missed in our mapping process? Once we have determined our focus areas, we will establish work groups to proceed on each area. The work groups will then come back to the committee with their suggestions. Ms. Carter handed out paperwork titled “EBDM Change Target Selection Process.” The committee reviewed it to see if they would like to use this as possible criteria guidelines.

Criteria:

- Longest reach, broadest application including early intervention/ripple effect
- Public safety impact/ recidivism reduction
- Disparity/ positive impact

- Biggest bang for the buck
- Build progress and synergy with low hanging fruit/attainable goals/increase momentum
- Availability of data
- Vision and values as core
- Harm reduction potential
- Unanimous consent-cooperation between parties

### Review Opportunities

Is there duplication amongst the opportunities? Is there anything missing? Are there opportunities that have a clustering of issues?

Four core areas we would like to focus on at the immediate time:

**1) Early Identification and intervention with the mentally ill (collaboration and information sharing between law enforcement and human services/others).** This includes mental health training and developing a system to collaboratively share information.

**2) Implementation of system-wide risk and other assessment.** #1, 3, 6, 8, 15, 17, 25 (impact 10, 12, 14, 16, 20, 21, 30) We would like to see the same risk assessment tool used so we get the same result.

Four kinds of Assessment-

1. Recidivism-early screening (LE, diversion, jail)
2. Pre-trial risk (Failure to appear, short term)
3. Long-term risk/needs
4. Specialized (trauma assessment/addiction/sex offender)

Ms. Carter suggested the workgroup can design the workflow or blueprint of where the assessment would fall into our systems map and then parse out thereafter. She has technical assistance available for this as well.

**3) Risk Reduction Buckets.** #7, 10, 13, 14, 21, 23, 26, 31, 32, 33

We don't know how many people will fall into each risk category. At every decision point, there will be individuals in each risk level but how we proceed with each from there is the question. The committee agreed that a blueprint will be formed for the risk reduction buckets as well. There is leg work that has been done in Eau Claire County in regards to low-risk individuals being diverted that we can refer to.

#### 4) System-Wide Education/Collaboration Buy-In.

Many law enforcement officers have old beliefs that all violators must go through the criminal justice system. Not all options are understood. To make this effective, Chief Moore suggested specialized training for all involved so everyone understands the importance and therefore will result in buy-in. The group decided that centralized training for Janesville, Beloit and Rock County would be the most effective and efficient way. Mr. Enger said that DOC rolled out their initiative by region and this was not found to be successful for them. He also mentioned sustainability. There needs to be some process in place to train new employees. We need to identify leaders amongst our organizations to assist with buy-in. The group agreed that mixing leaders during training would help with buy in. (i.e. Judge to present to Law Enforcement, etc.)

Mr. Nelson asked if Opportunity #2 (Review and revise law enforcement policies for consistency between agencies. Ensure policies are driven by public safety concerns and not revenue building) has been overlooked. Judge Daley stated that there should be a trickle-down effect from other decisions that are being made that will eventually include this. There should be the same end result if the same assessment tool is used. Mr. O'Leary stated that this may be a timing issue. There soon will be a new Beloit Police Chief and Municipal Judge. We have to have buy-in from the City of Beloit. There will always be some disparity driven by resources and philosophies. When the timing is right, this issue can be revisited.

**Suggested workgroup members: (Co-Chairs have the authority to bring anyone into the workgroup.)**

**Workgroup 1.** Co-Chair Charmian Klyve, Co-Chair Chief Moore, Linda Scott Hoag, Sgt. Blaser (JPD), Jillian Peterson (BPD), Melissa Meboe, Larry Klusmeyer.

**Workgroup 2.** Co-Chair Commander Erik Chellevoid, Co-Chair Judge Bates, Deputy Chief Jimmy Holford (JPD), DA office designee, Public Defender office designee, Lance Horozewski, Jim Neitzel, and Dara Mosley.

**Workgroup 3.** Co-Chair Gina Koehl, Co-Chair Josh Smith, Eric Nelson, RVCP and BHRSC subgroup members, Shelley Sturdevant, Angela Moore, HSD designee, Community Action, Sgt. Jay Williams, DCC (vacant position TBD).

**Workgroup 4.** Co-Chair Chief Moore, Co-Chair Troy Enger, Judge Werner, David O'Leary, Eric Nelson, HSD designee, Dorothy Harrell.

Summary. The EBDM Committee meets again on January 20<sup>th</sup>. The committee agreed that the workgroups will meet once before our January 20<sup>th</sup> meeting and report at that time.

Ms. Carter passed out handout titled “EBDM Change Target Work Group Process at-a-Glance” which will help guide the workgroups. This handout provides the framework for the workgroups. She is available to the workgroups for guidance as well.

This phase of EBDM is scheduled to end on March 31, 2016. There is official word that there will be a phase VI. More information will be released in January as to what they are looking for. This will be very competitive. We are currently on pace with other teams in this process. Some teams have expressed concern that the March 31 deadline is too soon. NIC is open to extending the deadline if teams are agreeable. We should let Mimi know if we would like to extend our deadline. Phase V is the strategic planning phase, extending the deadline would give us more time for this. The committee decided that we will let Mimi know in January if we would like to request an extension.

Ms. Pohlman McQuillen will facilitate the workgroup meetings. She will be contacting the chairs to coordinate meeting times.

- 8) Citizen Participation and Announcements. None.
- 9) Future Meeting Date: Wednesday, January 20, 2016, at 9:15 A.M., Conference Room N1/N2, Fifth Floor Courthouse East
- 10) Adjournment. Judge Werner moved adjournment at 11:56 A.M., second by Mr. Meyer.  
ADOPTED.

Respectfully Submitted,

Tracey VanZandt

HR Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**