



**FINANCE COMMITTEE
THURSDAY, SEPTEMBER 15, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – September 1, 2016
4. Transfers and Appropriations
 - A. Human Resources
5. Review of Payments
6. Review of Payments Over \$10,000
7. Committee Approvals
 - A. Awarding the Contract for Replacing Council on Aging & Health Department Fascia and Amending 2016 Facilities Management Capital Budget (Contingent on General Services Committee Approval)
 - B. Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program
 - C. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2016 Budget
 - D. Awarding the Contract for the Replacement of the Simplex Security Master Controller and Amending 2016 Facilities Management Capital Budget (Contingent on General Services Committee Approval)
 - E. Awarding the Contract for the Courthouse Tower Demolition and Amending the 2016 Facilities Management Capital Budget (Contingent on General Services Committee Approval)
8. Committee Approval on Renewal of Contract with Quantum Health
9. Report on Cash Balances and Investments
10. Adjournment

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date September 7, 2016 Transfer No. 16-42
 Requested By Human Resources Department Annette Mikula Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 19-1922-0000-64904 Description: Contingency Fund Current Balance: \$88,300	\$2,586.00	Account #: 08-1420-0000-62400 Description: Repair & Maintenance Services	\$2,586.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Use of Contingency Budget

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Repair costs for Human Resources filing system
 Invoice 8/10/2016 - \$438.00 (Credit applied, see attached documents)
 Invoice 9/06/2016 - \$2,148.00

FISCAL NOTE:

Sufficient funds are available for transfer. *SM 9-7-14*

ADMINISTRATIVE NOTE:

Recommended *AM 9-7-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1600370	08/03/2016	UNITED MAILING SERVICES INC	607.50
		P1600825	08/17/2016	UNITED STATES POSTAL SERVICE	20,000.00
00-0000-0001-23050	R/E TRANSFER FEE				
			07/31/2016	WISCONSIN DEPARTMENT OF ADMINI	16,219.00
GENERAL FUND PROG TOTAL					36,826.50
00-0000-0063-29661	P & L TRUST				
		P1602468	07/27/2016	TRICOR INC	7,744.00
00-0000-0063-29663	W C TRUST				
			08/02/2016	ALLIANCE,THE	478.10
ISF-SELF INS PROG TOTAL					8,222.10

I have reviewed the preceding payments in the total **\$45,048.60**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1600009	08/05/2016	JP MORGAN CHASE BANK NA	270.73
05-1500-0000-63107	PUBL & LEGAL	P1600010	07/31/2016	JANESVILLE GAZETTE INC	263.82
05-1500-0000-63109	OTHER SUPP/EXP	P1602394	07/16/2016	PITNEY BOWES INC	74.99
05-1500-0000-64200	TRAINING EXP	P1600009	08/05/2016	JP MORGAN CHASE BANK NA	184.10
05-1500-0000-68010	EXP.ALLOCATIONS	P1600008	08/05/2016	JP MORGAN CHASE BANK NA	7,996.57
		P1602325	08/09/2016	FINANCE DEPARTMENT PURCHASING	4.79
05-1500-0000-68013	COST ALLOCATIONS	P1600008	08/05/2016	JP MORGAN CHASE BANK NA	3,289.86
				FINANCE DIRECTOR PROG TOTAL	12,084.86
05-1530-0000-62130	AUDIT FEES	P1600053	07/28/2016	BAKER TILLY VIRCHOW KRAUSE LLP	13,249.00
				AUDITING AND SPEC.ACCOUNTING PROG TOTAL	13,249.00
05-1560-0000-62400	R & M SERV	P1602029	08/01/2016	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1602030	07/31/2016	KONICA MINOLTA BUSINESS SOLUTI	341.73
05-1560-0000-63104	PRNT & DUPLICATI	P1600009	08/05/2016	JP MORGAN CHASE BANK NA	803.37
		P1602149	07/22/2016	MIDLAND PAPER	523.91
				CENTRAL DUPLICATING PROG TOTAL	2,608.73

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have reviewed the preceding payments in the total **\$27,942.59**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1600061	07/23/2016	CHARTER COMMUNICATIONS	959.84
07-1430-0000-62421	COMPUTER EQUIP				
		P1600216	07/25/2016	CDW GOVERNMENT INC	12.71
		P1600898	07/18/2016	PRINTER PARTS EXCHANGE LLC	270.00
07-1430-0000-62491	SOFTWARE MAINT				
		P1600059	08/05/2016	JP MORGAN CHASE BANK NA	10.54
		P1600834	07/31/2016	ORACLE CORPORATION	2,630.91
		P1602399	07/27/2016	CDW GOVERNMENT INC	433.98
		P1602400	08/09/2016	CDW GOVERNMENT INC	9,995.00
		P1602475	09/18/2016	ARCHIVE SOCIAL INC	2,388.00
07-1430-0000-63100	OFC SUPP & EXP				
		P1601037	07/09/2016	STAPLES BUSINESS ADVANTAGE	24.35
07-1430-0000-63407	COMPUTER SUPPL				
		P1600216	07/18/2016	CDW GOVERNMENT INC	100.51
07-1430-0000-64200	TRAINING EXP				
		P1600059	08/05/2016	JP MORGAN CHASE BANK NA	2,454.64
07-1430-0000-64701	SOFTWARE PURCH				
		P1600059	08/05/2016	JP MORGAN CHASE BANK NA	175.07
07-1430-0000-67130	TERMINALS/PC'S				
		P1602452	08/03/2016	CDW GOVERNMENT INC	505.08
07-1430-0000-67131	OTHER COMP HARDW				
		P1602451	08/04/2016	RACKIT TECHNOLOGY CORP	903.87
				INFORMATION TECHNOLOGY PROG TOTAL	20,864.50
07-1438-0000-62491	SOFTWARE MAINT				
		P1602363	06/24/2016	MOTOROLA	1,616.44
07-1438-0000-63200	PUBL/SUBCR/DUES				
		P1602398	06/15/2016	WISCONSIN SPILLMAN USERS GROUP	150.00
07-1438-0000-64200	TRAINING EXP				
		P1600059	08/05/2016	JP MORGAN CHASE BANK NA	496.00
				LAW RECORDS PROG TOTAL	2,262.44
07-1450-0000-62491	SOFTWARE MAINT				
		P1602324	07/06/2016	PICTOMETRY INTERNATIONAL CORP	1,650.00
		P1602351	07/31/2016	NETSMART TECHNOLOGIES INC	7,476.02
07-1450-0000-67130	TERMINALS/PC'S				
		P1602036	07/21/2016	BAYCOM INC	17,328.00
07-1450-0000-67143	IT CROSS CHARGES				
		P1600834	07/31/2016	ORACLE CORPORATION	553.81
		P1601725	08/05/2016	CDW GOVERNMENT INC	300.73
		P1601808	06/30/2016	NETSMART TECHNOLOGIES INC	1,400.00
		P1601809	06/30/2016	NETSMART TECHNOLOGIES INC	2,171.00
		P1602245	07/19/2016	ENTERPRISE SYSTEMS GROUP	197.00
		P1602275	07/13/2016	CDW GOVERNMENT INC	33.50
		P1602283	07/13/2016	CDW GOVERNMENT INC	72.95
		P1602295	07/14/2016	CDW GOVERNMENT INC	19.57

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1602313	08/12/2016	ENTERPRISE SYSTEMS GROUP	551.60
		P1602315	07/29/2016	CDW GOVERNMENT INC	2,398.64
		P1602316	07/18/2016	CDW GOVERNMENT INC	168.80
		P1602317	07/18/2016	CDW GOVERNMENT INC	5,568.72
		P1602318	07/18/2016	CDW GOVERNMENT INC	273.24
		P1602350	07/21/2016	CDW GOVERNMENT INC	25.46
		P1602360	07/28/2016	DATA CONNECT ENTERPRISE	510.00
		P1602361	07/25/2016	CDW GOVERNMENT INC	134.12
		P1602401	07/26/2016	CDW GOVERNMENT INC	273.24
		P1602402	07/29/2016	ENTERPRISE SYSTEMS GROUP	283.25
		P1602405	07/28/2016	CDW GOVERNMENT INC	55.35
		P1602457	08/12/2016	ENTERPRISE SYSTEMS GROUP	6,733.35
		P1602470	08/08/2016	CDW GOVERNMENT INC	74.46
IT-CROSS CHARGES PROG TOTAL					48,252.81

I have reviewed the preceding payments in the total **\$71,379.75**

Date: _____
Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS		08/08/2016	EQUAL RIGHTS DIVISION	727.50
14-1410-0000-63100	OFC SUPP & EXP	P1600875	07/15/2016	STAPLES BUSINESS ADVANTAGE	261.36
		P1602473	08/08/2016	B AND H PHOTO VIDEO INC	382.08
COUNTY CLERK PROG TOTAL					1,370.94
14-1411-0000-63100	OFC SUPP & EXP	P1600219	08/09/2016	BEAR GRAPHICS INC	2,834.45
		P1600221	08/02/2016	OFFICE PRO INC	99.20
		P1602449	07/25/2016	ELECTION SYSTEMS AND SOFTWARE	606.56
ELECTIONS PROG TOTAL					3,540.21

I have reviewed the preceding payments in the total **\$4,911.15**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP				
		P1601202	08/05/2016	STAPLES BUSINESS ADVANTAGE	196.34
15-1540-0000-64926	BANK SERV.CHGS.				
		P1600043	07/01/2016	BRINKS INC	880.16
COUNTY TREASURER PROG TOTAL					1,076.50

I have reviewed the preceding payments in the total **\$1,076.50**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
17-1710-0000-64200	TRAINING EXP				
		P1602561	08/15/2016	WISCONSIN REGISTER OF DEEDS AS	100.00
				REGISTER OF DEEDS PROG TOTAL	<u>100.00</u>
17-1715-0000-62119	OTHER SERVICES				
		P1600737	07/31/2016	FIDLAR COMPANIES	1,807.50
				ROD REDACTION PROJECT PROG TOTAL	<u>1,807.50</u>

I have reviewed the preceding payments in the total \$1,907.50

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP		07/27/2016	WILLIS OF WISCONSIN INC	3,375.00
				WORKER'S COMPENSATION PROG TOTAL	3,375.00
19-1915-0000-62104	CONSULTING SERV	P1600021	07/25/2016	ASSOCIATED FINANCIAL GROUP LLC	3,250.00
19-1915-0000-62119	OTHER SERVICES		08/02/2016	ALLIANCE,THE	25,826.30
			08/01/2016	PBA INC	19,024.70
19-1915-0000-62199	OTHER SERV		07/01/2016	COORDINATED CARE PROGRAMS LLC	32,256.45
				HEALTH INSURANCE PROG TOTAL	80,357.45

I have reviewed the preceding payments in the total \$83,732.45

Date: _____ Dept _____
 _____ Committee _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

08/26/2016

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	NOT APPLICABLE	GENERAL FUND	WISCONSIN DEPARTMENT OF ADMINI	16,219.00
	NOT APPLICABLE	UTILITIES	ALLIANT ENERGY/WP&L	40,105.55
	NOT APPLICABLE	HEALTH INSURANCE	ALLIANCE,THE	25,826.30
	NOT APPLICABLE	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	29,689.78
	NOT APPLICABLE	HEALTH INSURANCE	PBA INC	19,024.70
P1503712	FACILITIES	U-ROCK EXPANSION	GILBANK CONSTRUCTION INC	175,318.70
P1503713	FACILITIES	COURTHS FAC PROJ	BUTTERS FETTING CO INC	30,000.00
P1600053	FINANCE DIRECTOR	AUDIT/SPEC.ACCT.	BAKER TILLY VIRCHOW KRAUSE LLP	13,249.00
P1600122	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1600130	PLANNING	HG CLRING A/C	WISCONSIN PARTNERSHIP FOR HOUS	12,022.85
P1600483	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	92,366.21
P1600824	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	10,879.48
P1600825	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	20,000.00
P1600836	DD BOARD	D.D.BOARD	ABILITIES INC	18,361.38
P1600837	DD BOARD	D.D.BOARD	ALPHA HOMES OF WI INC	67,134.44
P1600839	DD BOARD	D.D.BOARD	CATHOLIC CHARITIES INC	69,338.37
P1600840	DD BOARD	D.D.BOARD	CESA 2	160,920.00
P1600841	DD BOARD	D.D.BOARD	CESA 2 VOA	10,056.34
P1600842	DD BOARD	D.D.BOARD	CREATIVE COMMUNITY LIVING SERV	72,929.98
P1600843	DD BOARD	D.D.BOARD	DUNGARVIN WISCONSIN LLC	133,756.54
P1600846	DD BOARD	D.D.BOARD	HOMES FOR INDEPENDENT LIVING O	65,404.46
P1600847	DD BOARD	D.D.BOARD	INDEPENDENT DISABILITY SERVICE	13,146.33
P1600850	DD BOARD	D.D.BOARD	KANDU INDUSTRIES INC	59,092.94
P1600851	DD BOARD	D.D.BOARD	LUTHERAN SOCIAL SERVICES	48,116.84
P1600854	DD BOARD	D.D.BOARD	PRODUCTIVE LIVING SYSTEMS INC	41,478.00
P1600858	DD BOARD	D.D.BOARD	RIVERFRONT INC	66,244.95

Rock County
REPORT OF PAYMENTS OVER \$10,000

08/26/2016

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
P1600868	CORONER/ME	MEDICAL EXAMINER	DANE COUNTY MEDICAL EXAMINERS	90,632.50
P1601820	FACILITIES	JAIL CAP.IMPROV.	BADGER SPECIALTY COATINGS AND	37,580.00
P1601946	SHERIFF	CORR.FACILITY	BI INC	12,871.42
P1601947	SHERIFF	RECAP OPERATIONS	CESA 2	21,182.27
P1601960	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	16,223.38
P1602016	FACILITIES	U-ROCK EXPANSION	ROCK ROAD COMPANIES INC	110,085.61
P1602036	INFORMATION TECH	IT-CROSS CHARGES	BAYCOM INC	17,328.00
P1602509	SR CIT PROG	E & H TRANSPORT	HOGLUND BUS COMPANY INC	62,800.00
P1602537	DD BOARD	D.D.BOARD	SECURED LIVING LLC	11,656.62
P1602604	LAND CONSERV.	PDR/PACE	BRABAZON TITLE CO INC	19,750.00

CLAIMS IN THE AMOUNT \$1,732,551.94 HAVE BEEN PAID FOR THE MONTH OF AUGUST 2016 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

August 31, 2016
DATE DRAFTED

Awarding the Contract for Replacing Council on Aging & Health Department Fascia and Amending 2016 Facilities Management Capital Budget

1 **WHEREAS**, funds were budgeted in 2016 for the replacement of the Council on Aging &
 2 Health Department fascia; and
 3
 4 **WHEREAS**, specifications were drafted and bids solicited from qualified contractors for this
 5 work with only one bidder responding; and
 6
 7 **WHEREAS** the bids came in \$26,813 higher than budgeted.
 8
 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 10 assembled this ____ day of _____, 2016 does hereby approve and authorize
 11 awarding a contract in the amount of \$43,340 to McDermaid Roofing and Insulating Company
 12 out of Rockford, IL, for the replacement of the fascia on the Council on Aging & Health
 13 Department Building.
 14

15 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
16 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>8/31/16</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1811-0000-47500 Prior Year Sales Tax	\$4,880	\$26,813	\$31,693
<u>Use of Funds:</u>			
18-1811-0000-67200 Capital Improvements	\$85,390	\$26,813	\$112,203

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Henry Brill, Chair

Reviewed and approved on a vote of _____

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeoman

David Homan

Jeremy Zajac

Executive Summary

Awarding the Contract for Replacing Council on Aging & Health Department Fascia and Amending 2016 Facilities Management Capital Budget

The Council on Aging & Health Department fascia is deteriorated and in need of replacement. Bids were solicited from qualified contractors with only one bidder responding.

The resolution before you approves contracting with McDermaid Roofing & Insulating Company of Elgin, Illinois, in the amount of \$43,340.

This Resolution also amends the 2016 Facilities Management Budget, by increasing the budget by \$26,813, using a portion of the sales tax to fund the remainder of the cost of the cost to replace the fascia.

Awarding the Contract for Council on Aging & Health Department Fascia and
Amending 2016 Facilities Management Capital Budget
Page 2

FISCAL NOTE:

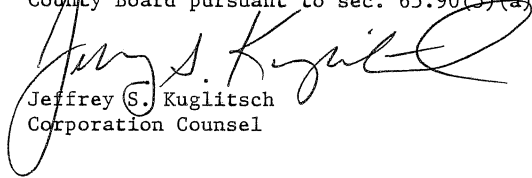
This resolution authorizes the replacement of the fascia on the Council on Aging & Health Department building. The bid for this project came in \$26,813 over budget. Therefore this resolution authorizes a transfer in of prior year sales tax revenue to cover the cost of this project. There is approximately \$1.9 million in prior years' sales tax revenues available for appropriation.



Sherry Oja
Finance Director

LEGAL NOTE:

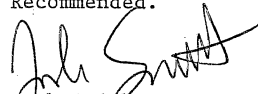
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY FORM

PROJECT NUMBER 2016-48
PROJECT NAME NEW METAL FASCIA SYSTEM
 HEALTH DEPARTMENT & COUNCIL ON AGING
BID DUE DATE AUGUST 31, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	McDERMAID ROOFING ROCKFORD, IL
BID PRICE	\$ 43,340.00
START DATE	9/26/16
COMPLETION DATE	10/26/16

The Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I recommend McDermaid Roofing

Burt Sustelund

9-1-16

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

September 1, 2016
DATE DRAFTED

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
2 Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist
3 eligible low-income Rock County residents with their utility costs; and,
4

5 **WHEREAS**, based on current revenue and expenditure projections an additional \$58,000 needs to be
6 added to the 2016 Human Services Department Budget; and,
7

8 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and additional funds for WHEAP
9 services have been provided in the new contract from DOA that will begin on October 1st, 2016; and,
10

11 **WHEREAS**, Energy Services, Inc. is the agency that is contracted to administer this program in Rock
12 County (RFP #2014-52).
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2016, does hereby accept additional WHEAP funding and
16 amend the 2016 Human Services Department Budget as follows:
17

18		Budget	Increase	Amended
19	Account/Description	9/1/16	(Decrease)	Budget
20	<u>Source of Funds</u>			
21	36-3614-0000-42100	\$433,047	\$58,000	\$491,047
22	Federal Aid			
23				
24	<u>Use of Funds</u>			
25	36-3614-0000-62119	\$433,047	\$58,000	\$491,047
26	Contracted Services			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

FINANCE COMMITTEE ENDORSEMENT

Review and approved on a vote of _____

Mary Mawhinney, Chair Date

FISCAL NOTE:


This resolution authorizes the acceptance and expenditure of an additional \$58,000 in Federal Aid for the Wisconsin Home Energy Assistance Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

Based on current trending an additional \$58,000 needs to be added to the 2016 HSD Budget. These funds have been provided in the new contract from DOA that begins on October 1st, 2016. Funding is allocated on a federal fiscal year that starts on October 1st and ends September 30th.

Energy Services, Inc. is the agency that has been contracted to provide WHEAP services in Rock County (RFP #2014-52). Per state requirements funding is divided between general operations, outreach, public benefits operations, crisis client services, and weatherization operations.

General services provided by Energy Services include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

August 24, 2016
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2016 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the
3 Office of Justice Programs, at the Department of Justice, in the amount of \$33,061; and,

4
5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock
6 County Sheriff's Office-\$6,661, Beloit Police Department-\$11,600, Janesville Police Department-
7 \$14,800); and,

8
9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,

10
11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and
12 to support activities to prevent and control crime.

13
14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2016, does approve and authorize the acceptance of
16 the Edward Byrne Memorial Justice Assistance Grant; and,

17
18 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized
19 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

20
21 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2016 be amended as follows:

24	Account/ Description	Budget 09/01/16	Increase (Decrease)	Amended Budget
25	<u>Source of Funds</u>			
26	21-2160-2016-42100	\$0	\$33,061	\$33,061
27	Federal Aid			
28	<u>Use of Funds</u>			
29	21-2160-2016-67161	\$0	\$6,661	\$6,661
30	Capital Assets \$5,000/More			
31	21-2160-2016-69501	\$0	\$26,400	\$26,400
32	Aid to Localities			
33				
34				
35				

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT AND AMENDING 2016 BUDGET**

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Mary Mawhinney, Chair

Terry Fell

Brian Knudson

Phil Owens

FISCAL NOTE:

This resolution authorizes the acceptance and expenditures of \$33,061 in Federal Aid through the Edward Byrne Memorial Justice Assistance Grant. No County matching funds are required.


Sherry Oja
Finance Director

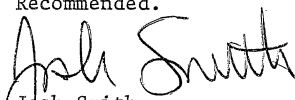
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

**AUTHORIZING ACCEPANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT AND AMENDING 2016 BUDGET**

Page 3

Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of \$33,061.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$6,661
Beloit Police Department	\$11,600
Janesville Police Department	<u>\$14,800</u>
Total	\$33,061

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. The Sheriff's Office intends to purchase an in-car camera system.

The Sheriff's Office budget will be amended to accept the funds.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

August 31, 2016
DATE DRAFTED

Awarding the Contract for the Replacement of the Simplex Security Master Controller and Amending 2016 Facilities Management Capital Budget

1 **WHEREAS**, the Simplex Security Master Controller system that provides access controls for the
2 doors to the Judge’s parking and prisoner cells in the Courthouse has failed; and
3

4 **WHEREAS**, funds were not budgeted in 2016 for the replacement of this controller; and
5

6 **WHEREAS**, this equipment is proprietary to Simplex Grinnell Company and cannot be bid out;
7 and
8

9 **WHEREAS**, given the emergency nature of this purchase to protect the safety of staff and
10 inmates, the County Administrator has under section 2.218(2)(a) of the Purchasing Ordinance
11 authorized awarding a contract in the amount of \$31,663 to Simplex Grinnell of Madison,
12 Wisconsin for replacement of the Simplex Security master controller.
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this ____ day of _____, 2016 does hereby approve and authorize the
16 Facilities Management 2016 budget be amended as follows:
17

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>8/31/16</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1842-0000-47500	0	\$31,663	\$31,663
Prior Year Sales Tax			
<u>Use of Funds:</u>			
18-1842-0000-67200	\$664,984	\$31,663	\$696,647
Capital Improvements			

18 Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Henry Brill, Chair

Reviewed and approved on a vote of _____

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeomans

David Homan

Jeremy Zajac

Awarding the Contract for the Replacement of the Simplex Security Master
Controller and Amending 2016 Facilities Management Capital Budget
Page 2

FISCAL NOTE:

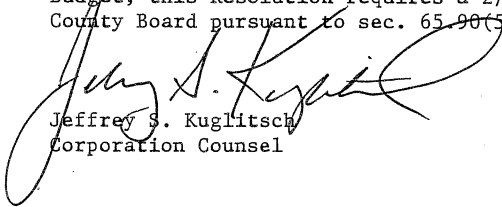
This resolution authorizes the replacement of the Courthouse Simplex Security master controller. This is a non-budgeted item. Therefore, this resolution authorizes a transfer in of prior year sales tax revenue to cover the cost of this project. There is approximately \$1.9 million in prior years' sales tax revenues available for appropriation.



Sherry Oja
Finance Director

LEGAL NOTE:

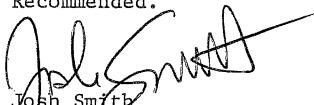
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Simplex Grinnell Company is the sole source provider of Simplex Security Master Controller. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Awarding the Contract for the Replacement of the Simplex Security Master Controller and Amending 2016 Facilities Management Capital Budget

The Simplex Security controller at the Courthouse has failed and is proprietary equipment. These controls provide access to doors for the Judges' parking and prisoner cells. Funds to replace this system were not budgeted in 2016.

Given the emergency nature of this purchase to protect the safety of staff and inmates, the County Administrator has under section 2.218(2)(a) of the Purchasing Ordinance authorized awarding a contract in the amount of \$31,663 to Simplex Grinnell of Madison, Wisconsin for replacement of the Simplex Security master controller.

This resolution amends the 2016 Facilities Management budget by increasing the budget \$31,663. A portion of sales tax will be used to fund this project.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

August 31, 2016
DATE DRAFTED

Awarding the Contract for the Courthouse Tower Demolition and Amending 2016 Facilities Management Capital Budget

1 **WHEREAS**, funds were budgeted in 2016 for the demolition of the Courthouse Tower; and
 2
 3 **WHEREAS**, specifications were drafted and sent out for bids with two contractors responding;
 4 and
 5
 6 **WHEREAS**, the Facilities Management Director and the Purchasing Manager did review the
 7 qualifications of the lowest, most responsive and responsible bidder and recommend award; and
 8
 9 **WHEREAS** the bids came in \$22,201 higher than budgeted.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 12 assembled this ____ day of _____, 2016 does hereby approve and authorize
 13 awarding a contract in the amount of \$262,700 to American Demolition Corporation of Elgin,
 14 Illinois, for the demolition of the Courthouse tower.
 15

16 **BE IT FURTHER RESOLVED**, that a project contingency in the amount of \$15,000 be
 17 established to cover General Services Committee approved Change Orders, and project related
 18 costs; and
 19

20 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
 21 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> 8/31/16	<u>INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
18-1842-0000-47500	0	\$37,201	\$37,201
Prior Year Sales Tax			
<u>Use of Funds:</u>			
18-1842-0000-67200	\$664,984	\$37,201	\$702,185
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Henry Brill, Chair

Reviewed and approved on a vote of _____

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeomans

David Homan

Jeremy Zajac

Awarding the Contract for the Courthouse Tower Demolition and Amending 2016
Facilities Management Capital Budget
Page 2

FISCAL NOTE:

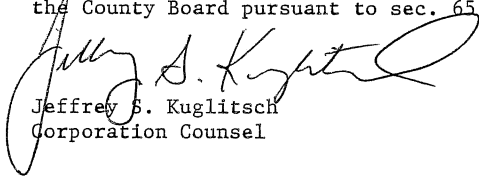
This resolution authorizes the demolition of the Courthouse tower. The bid cost plus the \$15,000 contingency for this project is \$37,201 over what is available in the budget. Therefore, this resolution authorizes a transfer in of prior year sales tax revenue to cover the cost of this project. There is approximately \$1.9 million in prior years' sales tax revenues available for appropriation.



Sherry Oja
Finance Director

LEGAL NOTE:

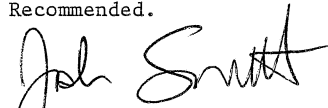
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Award the Contract for the Courthouse Tower Demolition and Amend 2016 Facilities Management Capital Budget

The Resolution before you approves a contract with American Demolition Corporation of Elgin, Illinois, for \$262,700 for the demolition of the Courthouse Tower.

The Resolution also approves a project contingency in the amount of \$15,000 be established to cover General Services Committee approved Change Orders, and project related costs.

The resolution also amends the 2016 Facilities Management Budget with an increase of \$37,201 and uses portion of the sales tax to fund the remainder of the cost for demolition of the Courthouse Tower.

ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY

PROJECT NUMBER 2016-46
PROJECT NAME COURTHOUSE TOWER DEMOLITION - REBID
BID DUE DATE AUGUST 30, 2016 – 1:30 PM (LOCAL TIME)
DEPARTMENT FACILITIES MANAGEMENT

	AMERICAN DEMOLITION ELGIN IL	ECKERT WRECKING RHINELANDER WI
BASE BID	\$ 262,700.00	\$ 323,689.00
BID BOND RECEIVED	YES	YES
QUALIFICATIONS RECEIVED	YES	YES
ADDENDA RECEIVED	YES	YES
START DATE	10/1/16	10/3/16
COMPLETION DATE	11/18/16	11/18/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Fourteen (14) additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I recommend American Demolition

[Signature] 9-1-16
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE