

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety &  
Justice Committee  
INITIATED BY

Jodi Millis, Purchasing  
DRAFTED BY

Public Safety &  
Justice Committee  
SUBMITTED BY



October 18, 2012  
DATE DRAFTED

AWARDING CONTRACT FOR FOOD SERVICE AT THE ROCK COUNTY JAIL  
(2013-2017)

- 1 WHEREAS, the Rock County Jail provides an estimated 457,000 meals each year; and,
- 2
- 3 WHEREAS, the Rock County Purchasing Division did solicit qualifications from firms
- 4 experienced in correctional food service with two firms responding (results attached); and,
- 5
- 6 WHEREAS, Sheriff's Department and Purchasing staff did review both submittals received
- 7 and recommend awarding the contract to Aramark Correctional Services, the most qualified,
- 8 lowest cost response; and,
- 9
- 10 WHEREAS, Aramark Correctional Services has significant expertise and experience in
- 11 delivering high quality, cost effective, secure correctional food service operations for jails,
- 12 including the Rock County Jail since September of 2003.
- 13
- 14 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors duly
- 15 assembled this 15 day of November, 2012, that a contract be awarded to Aramark
- 16 Correctional Services of Oak Brook Terrace, Illinois for comprehensive food service operations
- 17 for the Rock County Jail.

12-11D-172

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins  
Ivan Collins, Chair

Mary Beaver  
Mary Beaver

Henry Brill  
Henry Brill

Brian Knudson  
Brian Knudson

Larry Wiedenfeld  
Larry Wiedenfeld

FINANCE COMMITTEE  
PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney  
Mary Mawhinney, Chair

5-0 11-15-12  
Vote Date

AWARDING CONTRACT FOR FOOD SERVICE AT THE ROCK COUNTY JAIL (2013-2017)

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FISCAL NOTE:

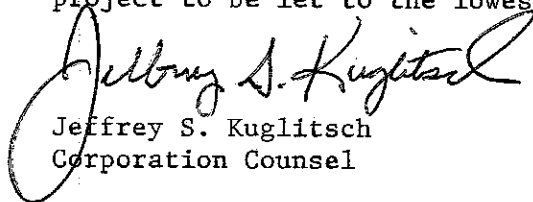
Funding has been included in the Correction's Board of Prisoners account, A/C 21-2200-0000-64125, for this service.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **EXECUTIVE SUMMARY**

### **AUTHORING FOOD SERVICE CONTRACT FOR ROCK COUNTY JAIL**

In 2003, the Sheriff's department began contracting out the food service operation at the Jail. Rock County has been able to realize significant cost savings by contracting out the food service operations while maintaining good quality management and services.

Rock County Purchasing solicited Requests for Qualifications and Cost Proposals from qualified firms and corporations to provide Correctional Food Services at the Jail. Two firms submitted qualifications and cost proposals.

Billing for food services is based on "cost per meal". Rock County's cost would be calculated based on the actual number of meals served. This will be a four year contract (2013-2016) with the option to renew for two additional one-year periods (2017 and 2018). Prices during the first year cannot be changed. Price increases in subsequent years of the contract will be based on the annual percentage increase in the Consumer Price Index, U.S. City Average, Food Away from Home Index as published by the U.S. Department of Labor.

Sheriff's Department and Purchasing staff did review both Qualifications and Cost Proposals submitted and recommend awarding the contract to Aramark as the most responsive and responsible firm. Aramark has extensive experience in providing food services for correctional facilities throughout Wisconsin that are approximately the same size (and much larger than) the Rock County Jail. They also have experience in training and supervision of inmate kitchen workers. Currently 15 inmates assist in food preparation at the Jail.



**ORIGINAL**

**PROPOSAL SUMMARY FORM**

PROJECT: CONTRACTED FOOD SERVICES  
 PROJECT #: 2013-06  
 PROPOSAL DUE DATE: OCTOBER 8, 2012 - NOON  
 DEPARTMENT: SHERIFF'S OFFICE

	ARAMARK	A'VIANDS
COST PER MEAL BASED ON AVERAGE NUMBER OF INMATES (417)	1.069	1.069
RATER #1	288	269
RATER #2	307	299
RATER #3	320	265
<b>TOTAL SCORE</b>	<b>915</b>	<b>833</b>

Proposals were evaluated on the following criteria (maximum score 325 points):

- PROPOSED APPROACH - Statement of qualifications explaining firm believes it is especially qualified to undertake this project.
- NOT TO EXCEED COST - Incremental cost-per-meal format for inmates and staff meals as outlined on cost worksheets.
- STAFFING & MANAGEMENT EXPERIENCE
- REFERENCES
- QUALITY ASSURANCE PROGRAM
- CORPORATE FINANCIAL STRENGTH & PROCEDURES

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.