

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**FINANCE COMMITTEE
THURSDAY – JULY 8, 2021 - 5:00 P.M.
CALL: 1-312-626-6799
MEETING ID: 882 4373 7471
PASSCODE: 714176**

Join Zoom Meeting

<https://us02web.zoom.us/j/88243737471?pwd=SVZKcnFuSGxRNUEwcFZVVjRYZkcyQT09>

Meeting ID: 882 4373 7471

Passcode: 714176

One tap mobile

+13017158592,,88243737471#,,,,*714176# US (Washington DC)

+13126266799,,88243737471#,,,,*714176# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 882 4373 7471

Passcode: 714176

Find your local number: <https://us02web.zoom.us/u/kdc0A9SWhS>

Join by Skype for Business

<https://us02web.zoom.us/skype/88243737471>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Thursday, July 8, 2021. To submit a public comment, use the following email: countyadmin@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

FINANCE COMMITTEE
THURSDAY – JULY 8, 2021 - 5:00 P.M.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – June 24, 2021
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Committee Review and Approval of Per Meeting Allowances
9. Resolutions and Committee Endorsements
 - a. To Create the Positions of Public Health Planner, a Public Health Policy Specialist, and a Public Health Data Scientist
 - b. Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County Government
 - c. Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations
10. Update, Discussion and Possible Action
11. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**FINANCE COMMITTEE
Minutes – June 24, 2021**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, June 24, 2021, via teleconference.

Committee Members Present. Supervisors Mawhinney, Aegerter, Fox, Rich Bostwick and Davis.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Richard Greenlee, Corporation Counsel; Randy Terronez, Assistant to the Administrator; and Dara Mosley, Information Technology Deputy Director.

Others Present: None.

Approval of Agenda. Supervisor Davis moved approval of the agenda, second by Supervisor Bostwick. ADOPTED.

Citizen Participation, Communications and Announcements. The first budget meeting will be held on June 29 at 6pm via Zoom. This is a joint meeting with Finance Committee and County Board Staff Committee.

Approval of Minutes – June 10, 2021. Supervisor Fox moved approval of the minutes of June 10, 2021, second by Supervisor Davis. ADOPTED.

Transfers and Appropriations.

<u>911 Communications Center</u>			
<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account#</u>	<u>Amount</u>
23-2400-0000-61100	\$24,926	23-2400-0000-62119	\$24,926
Regular Wages		Other Contracted Services	

Supervisor Fox moved approval of the above Transfer for the Communications Center, second by Supervisor Bostwick. ADOPTED.

Resolutions and Committee Endorsements. None.

Update, Discussion and Possible Action. None.

Adjournment. Supervisor Fox moved adjournment at 5:02 P.M., second by Supervisor Davis. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH					
		P2100048	06/17/2021	UNITED MAILING SERVICES INC	MONTHLY PRESORT FEES	1,006.03
		P2100049	06/03/2021	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
00-0000-0001-22156	ACCIDENT INS					
		P2100490	06/03/2021	NATIONAL INSURANCE SERVICES OF	STD PREM JUNE	14,733.66
00-0000-0001-22159	LONG TERM DIS					
		P2100490	06/03/2021	NATIONAL INSURANCE SERVICES OF	LTD PREM JUNE	9,854.44
GENERAL FUND PROG TOTAL						45,594.13

I have reviewed the preceding payments in the total amount of **\$45,594.13**

Date: _____ Dept Head _____
Committee Chair _____

Finance 7/8/2021

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63100	Office&Misc Exp	P2100024	06/24/2021	US BANK	SUPPLIES FOR ACCOUNTING	237.95
05-1500-0000-63107	Legal Notices	P2100025	06/17/2021	ADAMS PUBLISHING GROUP OF SOUT	LEGALS FOR BIDS	70.96
05-1500-0000-64200	Training	P2100024	06/24/2021	US BANK	TRAINING FOR DENISE	219.00
05-1500-0000-68010	Expense Alloc	P2100027	06/17/2021	PACKAGE PRO EXPRESS DELIVERY I	MONTHLY COURIER SERVICES	3,850.95
Financial Services PROG TOTAL						4,378.86
05-1560-0000-62400	R & M Services	P2100676	06/17/2021	RHYME BUSINESS PRODUCTS	2021 COLOR COPIER LEASE	844.00
05-1560-0000-63104	Print/Duplicate	P2100024	06/24/2021	US BANK	SUPPLIES FOR DUPLICATION	2,433.30
05-1560-0000-65331	Equip Lease	P2100024	06/24/2021	US BANK	LEASE FOR POSTAGE MACHINE	1,743.42
Central Services PROG TOTAL						5,020.72

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
-----------------------	---------------------	------------	-------------------	--------------------	--------------------	--------------------

I have reviewed the preceding payments in the total amount of **\$9,399.58**

Date: Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JUNE 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
06-1620-0000-65103	Public Liability	P2101433	06/17/2021	MUNICIPAL PROPERTY INSURANCE C	PROPERTY INSURANCE FOR	286,134.00
Corporation Counsel PROG TOTAL						286,134.00

I have reviewed the preceding payments in the total amount of **\$286,134.00**

Date: Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services					
		P2100528	06/03/2021	CHARTER COMMUNICATIONS	ETHERNET INTRASTATE MBPS	389.24
		P2100708	06/17/2021	ROBERT HALF TECHNOLOGY	**NOT TO EXCEED \$75,000.00**	7,380.00
07-1430-0000-62210	Telephone					
		P2100528	06/17/2021	CHARTER COMMUNICATIONS	BUSINESS WEB HOSTING	294.97
07-1430-0000-62400	R & M Services					
		P2100540	06/17/2021	US BANK	INFOSEC INSPIRE/GOGO TRAINING	1,489.00
07-1430-0000-62421	Computer R&M					
		P2100539	06/17/2021	US BANK	MAY CDW CHARGES ONLY PAYMENTS	6.91
		P2100540	06/17/2021	US BANK	EXTENSION CABLES	14.98
07-1430-0000-62491	Software Maint					
		P2100536	06/10/2021	SMARSH INC	PRO ARCHIVE AND SUPPORT	4,755.15
		P2100540	06/17/2021	US BANK	MONTHLY ZOOM @ \$100 WEB CHARGE	1,883.77
		P2101360	06/10/2021	SUPERION LLC	ONESOLUTION HASSLE FREE SUPPOR	30,102.22
07-1430-0000-63100	Office&Misc Exp					
		P2100533	06/10/2021	OFFICE PRO INC	SHREDDING SERVICE 78LBS	3.67
		P2100540	06/17/2021	US BANK	HP FAN FRONT CARD GUIDE KIT	35.84
07-1430-0000-63200	Pubs/Subs/Dues					
		P2100540	06/17/2021	US BANK	VMUG MEMBERSHIP/USER GROUP	180.00
07-1430-0000-63407	Computer Supply					
		P2100539	06/17/2021	US BANK	JUNE CDW CHARGES ONLY PAYMENT	159.55
		P2100540	06/17/2021	US BANK	3 10 PACKS QUANTUM DATA TAPES	270.79
07-1430-0000-64200	Training					
		P2100778	06/10/2021	BLACKHAWK TECHNICAL COLLEGE	LEADERSHIP SERIES TRAINING COU	8,754.00
07-1430-0000-67132	CW Replacements					
		P2100539	06/17/2021	US BANK	MAY CDW CHARGES	1,256.60
					Information Technology PROG TOTAL	56,976.69
07-1435-0000-62400	R & M Services					
		P2101462	06/17/2021	MARCO TECHNOLOGIES LLC	TECHNICAL SUPPORT FOR IP PHONE	862.50
					Telephone Operations PROG TOTAL	862.50
07-1450-0000-62170	Physicians/Other					
		P2101375	06/03/2021	WISCONSIN SUPREME COURT	WCCA REST ANNUAL SUBSCRIPTION	6,250.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1450-0000-62491	Software Maint	P2100527	06/17/2021	AMERICAN DATA	FINANCIAL SETUP/TRAINING	25.00
07-1450-0000-63407	Computer Supply	P2100539	06/17/2021	US BANK	MAY CDW CHARGES	925.60
07-1450-0000-67143	IT Cross-Charges	P2100539	06/17/2021	US BANK	JUNE CDW CREDIT CARD CHARGES	6,731.89
		P2100540	06/17/2021	US BANK	ROOM CONNECTION CHARGE (HSD)	49.00
		P2101003	06/10/2021	AVI SYSTEMS INC	ROCK CO - DEPARTMENT OF PUBLIC	11,516.85
		P2101305	06/10/2021	GOVERNMENTJOBS.COM INC	SUBSCRIPTION FEE FOR INSIGHT	15,448.81
		P2101364	06/10/2021	NETSMART TECHNOLOGIES INC	PROFESSIONAL SERVICES -	2,400.00
		P2101365	06/17/2021	CDW GOVERNMENT INC	TURBOCAD 2021 DELUXE	257.35
		P2101460	06/17/2021	LENS EQUIPMENT	NEW KEY FOB DVR #11009	1,361.00
IT Charges to Departments PROG TOTAL						44,965.50

I have reviewed the preceding payments in the total amount of **\$102,804.69**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits	P2100314	06/10/2021	EQUAL RIGHTS DIVISION	WORK PERMITS	247.50
14-1410-0000-62210	Telephone	P2101044	06/17/2021	LANGUAGE LINE SERVICES	INTERPRETATION	50.03
14-1410-0000-63100	Office&Misc Exp	P2100310	06/17/2021	US BANK	OFFICE SUPPLIES	31.14
14-1410-0000-64200	Training	P2100310	06/17/2021	US BANK	REGISTRATION 2021 WCA SEPT CON	80.00
		P2101450	06/10/2021	WISCONSIN COUNTY CLERKS ASSOCI	2021 REGISTRATION FOR WI CLERK	125.00
County Clerk PROG TOTAL						533.67
14-1411-0000-63107	Legal Notices	P2100312	06/17/2021	GREATER BELOIT PUBLISHING CO	SPRING 2021 BALLOT	734.73
Elections PROG TOTAL						734.73

I have reviewed the preceding payments in the total amount of **\$1,268.40**

Date: _____
 Dept Head _____
 Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
15-1540-0000-64926	Bank Charges	P2100042	06/17/2021	BRINKS INC	MONTHLY CRG FOR DAILY PICKUP	645.50
County Treasurer PROG TOTAL						645.50

I have reviewed the preceding payments in the total amount of **\$645.50**

Date: _____ Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp	P2100469	06/24/2021	US BANK	OFFICE SUPPLIES MAY-JUN2021	155.15
17-1710-0000-63106	Plat Books	P2100467	06/24/2021	MAPPING SOLUTIONS	PLAT BOOK SALES APR-MAY 2021	212.50
17-1710-0000-64200	Training	P2100469	06/24/2021	US BANK	DISRUD WLIA BOARD HOTEL /FEE	101.99
Register of Deeds PROG TOTAL						469.64
17-1715-0000-62119	Other Services	P2100465	06/24/2021	FIDLAR COMPANIES	REDACTION PROJECT MAY 2021	685.80
ROD Redaction Project PROG TOTAL						685.80

I have reviewed the preceding payments in the total amount of **\$1,155.44**

Date: _____

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1910-0063-65103	Public Liability	P2101485	06/24/2021	INTEGRITY MUTUAL INSURANCE	VEHICLE INSURANCE 2021	198,902.00
Property & Liability Insurance PROG TOTAL						198,902.00
19-1915-0066-62119	Other Services	P2100497	06/17/2021	MYIDEALDOCTOR LLC	CONSULTING FEES, SERVICES, MEM	5,575.00
19-1915-0066-62199	Prof Services	P2100493	06/10/2021	COMPSYCH	EAP FMLA Q3	11,038.50
Health Insurance PROG TOTAL						16,613.50

I have reviewed the preceding payments in the total amount of **\$215,515.50**

Date: _____ Dept Head _____
 _____ Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2590-0021-64904	Sundry Expense	P2100154	06/24/2021	US BANK	PALLET JACKS AND CARTS FOR EM	2,424.56
COVID-19 Purchases-Sheriff PROG TOTAL						2,424.56
21-2590-1000-64904	Sundry Expense	P2100836	06/24/2021	US BANK	FOOD FOR COVID TESTING SITE	2,916.00
		P2100915	06/17/2021	PROFESSIONAL SERVICES GROUP IN	BTC COVID SITE STAFFING	1,146.56
BTC Testing Site PROG TOTAL						4,062.56

I have reviewed the preceding payments in the total amount of **\$6,487.12**

Date: _____ Dept Head _____
 Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5625-0000-63400	Operating Supply	P2100936	06/03/2021	US BANK	DELONG OUTSTANDING INVOICE	179.55
Farm-General Fund PROG TOTAL						179.55

I have reviewed the preceding payments in the total amount of **\$179.55**

Date: _____ Dept Head _____
Committee Chair _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

06/24/2021

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2001461	FACILITIES	HWY Bldg/Grounds	CORPORATE CONTRACTORS INC	CONSTRUCTION OF NEW DPW GARAGE	42,997.99
P2001702	FACILITIES	HSD Building	JP CULLEN AND SONS INC	RENOVATION OF 1717 CENTER AVEN	3,743,526.60
P2001886	FACILITIES	CH Facility	ELECTRIC CONSTRUCTION INC	INSTALLATION OF OWNER SUPPLIED	86,432.00
P2002108	FACILITIES	IT and 911	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	52,547.32
P2100043	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	JULY MENTAL HEALTH	83,973.74
P2100049	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
P2100053	SHERIFF	Corrections	BI INC	MAY MONITORING	20,048.50
P2100059	SHERIFF	RECAP Operations	BLACKHAWK TECHNICAL COLLEGE	JAN-MAY RECAP	42,567.19
P2100074	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	MAY INMATE MEALS	34,370.77
P2100131	SHERIFF	Sheriff LES	KWIK TRIP EXTENDED NETWORK	CAR WASHES	19,710.11
P2100210	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW LOCATIONS	26,800.17
P2100213	FACILITIES	UW-Rock County	OTIS ELEVATOR COMPANY	2020 CONTRACT FOR UW ROCK	14,537.67
P2100233	CORONER/ME	Medical Examiner	DANE COUNTY MEDICAL EXAMINERS	RC FORENSIC REVIEW	83,871.65
P2100261	FACILITIES	HCC Bldg Complex	DIVERSIFIED BUILDING MAINTENAN	MAY JANITOR SERVICE	11,900.00
P2100273	FACILITIES	HCC Bldg Complex	OTIS ELEVATOR COMPANY	2020 CONTRACT FOR HCC	2,172.30
P2100327	SHERIFF	Sheriff LES	EWALD MOTORS OF OCONOMOWOC LLC	2021 DODGE DURANGO PURSUIT AWD	64,405.00
P2100328	SHERIFF	Sheriff LES	EWALD MOTORS OF OCONOMOWOC LLC	TRADE IN	22,929.50
P2100353	ROCK HAVEN	Contract Service	GENESIS REHABILITATION SERVICE	ST	26,807.75
P2100366	ROCK HAVEN	Support Services	MEDLINE INDUSTRIES INC	MED SUPPLIES	13,669.67

Rock County

REPORT OF PAYMENTS OVER \$10,000

06/24/2021

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2100404	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
P2100466	SHERIFF	Sheriff LES	GENERAL COMMUNICATIONS INC	SHIPPING ON HEADSETS	23,654.00
P2100490	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	LTD PREM JUNE	24,588.10
P2100493	ALL OTHER GEN	Health Ins	COMPSYCH	EAP FMLA Q3	11,038.50
P2100680	FACILITIES	Eclipse Center	HENDRICKS COMMERCIAL PROPERTIE	QUARTERLY RENTAL OF ECLIPSE	38,445.54
P2100989	FACILITIES	Pinehurst Projec	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	153,116.40
P2101003	INFORMATION TECH	IT Cross Charges	AVI SYSTEMS INC	ROCK CO - DEPARTMENT OF PUBLIC	11,516.85
P2101148	FACILITIES	Fairgrounds	MC DERMAID ROOFING AND INSULAT	CURLING CLUB AND RESTROOM ROOF	88,248.00
P2101171	SR CIT PROG	Delivered Meals	BEST EVENTS	NOV 2021 HDM SUPPLIES	14,695.73
P2101305	INFORMATION TECH	IT Cross Charges	GOVERNMENTJOBS.COM INC	SUBSCRIPTION FEE FOR INSIGHT	15,448.81
P2101358	LAND CONSERV.	LWC Plan Implemt	GUNN,RICHARD AND MARGARET	NUTRIENT MANAGEMENT LR-026.20	14,496.00
P2101360	INFORMATION TECH	Information Tech	SUPERION LLC	ONESOLUTION HASSLE FREE SUPPOR	30,102.22
P2101420	911 COMM.	Comm Center	INTRADO LIFE AND SAFETY SOLUTI	TEXT2911-YR 1 OF 6	13,200.00
P2101433	CORP COUNSEL	Corp Counsel	MUNICIPAL PROPERTY INSURANCE C	PROPERTY INSURANCE FOR	286,134.00
P2101445	Airport	Airport Admin	TRICOR INSURANCE	RENEWAL OF FINAL YEAR OF AIRPO	10,684.00
P2101485	ALL OTHER GEN	P & L Insurance	INTEGRITY MUTUAL INSURANCE	VEHICLE INSURANCE 2021	198,902.00

Rock County
REPORT OF PAYMENTS OVER \$10,000

06/24/2021

CLAIMS IN THE AMOUNT OF \$5,369,298.08 HAVE BEEN PAID FOR THE MONTH OF JUNE 2021

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Katrina Harwood
DRAFTED BY

Board of Health
SUBMITTED BY

June 28, 2021
DATE DRAFTED

CREATE THE POSITIONS OF PUBLIC HEALTH PLANNER, PUBLIC HEALTH POLICY SPECIALIST, AND PUBLIC HEALTH DATA SCIENTIST; CREATE CLASS DESCRIPTIONS; ESTABLISH PAY RANGES; AND AMEND THE 2021 BUDGET

- 1 **WHEREAS**, the COVID-19 pandemic has exemplified the need for strong public health infrastructure
- 2 and a workforce skilled in areas of data science, policy development, and planning; and,
- 3
- 4 **WHEREAS**, the expertise brought by these specialist positions would improve the design and execution
- 5 of public health programs; and,
- 6
- 7 **WHEREAS**, the additional positions would improve public health emergency preparedness activities
- 8 through planning and analysis; and,
- 9
- 10 **WHEREAS**, COVID-19 remains a threat to the public’s health through the potential to mutate into
- 11 variants that are not covered by the developed vaccines; and,
- 12
- 13 **WHEREAS**, the Rock County Public Health Department and other community partners are working to
- 14 increase the proportion of the population fully vaccinated, which requires concerted planning efforts that
- 15 incorporate predictive analytics and policy development; and,
- 16
- 17 **WHEREAS**, public health professionals anticipate that novel diseases will continue to pose a threat to
- 18 the public’s health; and,
- 19
- 20 **WHEREAS**, pandemics are likely to become more frequent; and,
- 21
- 22 **WHEREAS**, there is a need to develop infrastructure so that the next pandemic does not result in the
- 23 same significant morbidity and mortality as the COVID-19 pandemic; and,
- 24
- 25 **WHEREAS**, the COVID-19 pandemic has created and exacerbated additional public health concerns
- 26 related to health inequities and the social determinants of health; and,
- 27
- 28 **WHEREAS**, the Rock County Public Health Department requests that a 1.0 FTE Public Health Planner
- 29 position, a 1.0 FTE Public Health Policy Specialist position, and a 1.0 FTE Public Health Data Scientist
- 30 position be created; and,
- 31
- 32 **WHEREAS**, the positions will be funded through the American Rescue Plan Act, unless other public
- 33 health specific funding is identified; and,
- 34
- 35 **WHEREAS**, these positions would provide the additional capacity needed for the Rock County Public
- 36 Health Department to effectively design and implement public health programs aimed at pandemic
- 37 response/recovery; and,
- 38
- 39 **WHEREAS**, the position of a Public Health Planner will support the development, implementation, and
- 40 ongoing monitoring of the Rock County Public Health Department’s performance management system,
- 41 quality improvement plan, workforce development plan, and partner relationship management system
- 42 specific to COVID response, recovery, and ongoing design and execution of public health programs; and,
- 43
- 44 **WHEREAS**, the position of a Public Health Policy Specialist will ensure that efforts to protect and
- 45 promote public health through policy action are evidence-based and take into consideration feasibility,

46 apply public health ethics, and take steps to ensure that there are not disproportionate impacts
47 communities of color and other groups that have been historically marginalized ; and,
48

49 **WHEREAS**, the position of a Public Health Data Scientist will apply predictive analytics, machine
50 learning, and other methods to develop public health surveillance systems that continuously assess risk to
51 the public's health and to ensure that strategies to protect and promote public health are data informed
52 and likely to achieve the desired health outcomes; and,
53

54 **WHEREAS**, collectively, the additional positions will enable the Rock County Public Health
55 Department to effectively address the COVID-19 pandemic, engage in COVID-19 pandemic recovery,
56 and develop infrastructure and capacity to effectively address future pandemics and other public health
57 emergencies.
58

59 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
60 assembled this _____ day of _____, 2021 moves to create the position of a 1.0 FTE Public
61 Health Planner, a 1.0 FTE Public Health Policy Specialist, and a 1.0 FTE Public Health Data Scientist;
62 create class descriptions; and establish the positions in Pay Range 22 (\$63,120 -\$76,776) in the unilateral
63 pay grid as Unilateral C positions (under the Fair Labor Standards Act).
64

65 **BE IT FURTHER RESOLVED**, that the 2021 Rock County Public Health Department budget be
66 amended as follows:
67

<u>Account/Description</u>		<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>		<u>1/1/21</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3000-0000-68000	Cost Allocations	\$303,604	\$66,860	\$370,464
<u>Federal Aid</u>				
<u>Use of Funds</u>				
31-30000-0000-61100	Wages	\$2,187,756	\$47,340	\$2,235,096
31-30000-0000-61400	FICA	\$167,363	\$3,621	\$170,984
31-30000-0000-61510	Retirement	\$147,674	\$3,195	\$150,869
31-30000-0000-61610	Health Insurance	\$566,432	\$12,350	\$578,782
31-30000-0000-61620	Dental	\$16,281	\$355	\$16,636

80
81
Respectfully submitted,

BOARD OF HEALTH

Louis Peer, Chair

Dr. Connie Winter, DDS, Vice Chair

VACANT

Supervisor Shirley Williams

Eric Gresens, R.PH

Dr. Kaitlyn Meyers, DVM, MPH

Supervisor Danette Rynes

Dr. Vijaya Somaraju, MD, MPH, FACP

Debra Kolste

COUNTY BOARD STAFF COMMITTEE

Rich Bostwick, Chair

Wes Davis, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

At this time, the addition of these positions will not require County funding. We will be using a portion of the ARPA funding, or a direct grant to the Health Department as the funding source.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporate Counsel

ADMINISTRATIVE NOTE:

Recommended. The American Rescue Plan Act (ARPA) includes additional funding (in addition to the County's direct ARAP allocation) to support the development of public health infrastructure. If such federal funding is directed to the Health Department, we may be able to use those funds for this purpose and reserve the County's direct allocation to other purposes. In either case, we would anticipate using ARPA funding for these positions through the end of 2024, at which time we will better understand the organizational structure and positions needed to operate effectively, as well as other sources of funding that may be available for these positions. In this way, we will be able to use the intervening three-plus years to evaluate needs.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

The COVID-19 pandemic has stretched the public health workforce and public health system. Additionally, the COVID-19 pandemic has created gaps in public health services and has made existing gaps in public health disease surveillance and planning efforts evident. The Rock County Public Health Department remains committed to assessing the impact of COVID-19 on the population of Rock County, including assessing the risk to the public from variants of the virus, conducting contact tracing, working with private and public organizations to develop and implement strategies to prevent the spread of illness, and coordinate the delivery of vaccines to specific geographic areas of Rock County. Although the COVID-19 pandemic has not yet run its course, we begin to look towards pandemic recovery. COVID-19 pandemic recovery will be focused on mobilizing communities and partnerships to address social determinants of health and would benefit from a highly effective local public health department.

In September 2020, the revised 10 Essential Public Health Services were released. The revision to the 10 Essential Public Health Services framework was the first in 25 years and the revised framework has incorporated updated expectations for public health departments. Of note, the new 10 Essential Public Health Services centers equity and emphasizes the role of public health in assessing and monitoring population health, investigating and diagnosing health hazards, creating and championing the implementation of policies, plans and laws, and innovating through evaluation and quality improvement. To effectively address health inequities that have been exacerbated as a result of the COVID-19 pandemic, we need an approach that incorporates data and information into the development of policies and plans.

The Public Health Planner position would work to ensure that COVID-19 response activities are aligned with anticipated outcomes of response efforts. The position would ensure that public health emergency response plans are updated to reflect lessons learned during the COVID-19 pandemic and would coordinate the development of a Workforce Development Plan that incorporates ongoing expectations for staff training/development in public health emergency response. As part of COVID-19 recovery, the Rock County Public Health Department will not just be working with community partners to address the health concerns and inequities that have been exacerbated as a result of the pandemic, but the health department will also be working to rebuild and strengthen public health programs that were paused during the pandemic response. This effort to rebuild and strengthen the health department would be supported by the Public Health Planner and would help to ensure that the health department is prepared for future public health emergencies.

The Public Health Policy Specialist would work to ensure that policy actions taken by the health department during the remainder of the COVID-19 pandemic are data informed and are developed in a manner that is consistent with public health ethics and centering health equity. Effective recovery from the COVID-19 pandemic will require actions to address social determinants of health and working to address system level challenges. While working at this level allows for more impactful solutions to public health challenges to be identified, it requires that local health departments have access to the expertise needed to assess policy options against desired health outcomes and to conduct Health Impact Assessments on specific policies being considered. The Public Health Policy Specialist would provide this expertise to the Rock County Public Health Department team and would support community-wide efforts to improve health outcomes.

The Public Health Data Scientist would apply predictive analytics, machine learning, informatics, and network analysis to strengthen public health programs and continually assess emerging threats to the public's health. During the COVID-19 pandemic, the expertise of the Public Health Data Scientist would be utilized to assess the risk of emerging variants, to anticipate the spread of illness (should a variant emerge that the vaccine does not provide protection against), and to project vaccine uptake. The Rock County Public Health Department's Epidemiologist has been instrumental in the health department's ability to respond to the COVID-19 pandemic. While epidemiological capacity continues to be needed to investigate root causes of public health issues and maintain our disease surveillance system, having a Public Health Data Scientist would allow for the health department to take into consideration future conditions when designing and implementing public health interventions.

We intend to utilize funds from the American Rescue Plan Act to fund salary and benefits for a full time Public Health Planner, a Public Health Policy Specialist, and a Public Health Data Scientist at a cost of \$66,860 for the remainder of 2021. Because these positions are also needed for basic public health infrastructure, we are proposing that they be added to our Rock County Public Health Department staff for future years. The Public Health Planner position, the Public Health Policy Specialist position, and the Public Health Data Scientist position will be placed in Range 22 of the Unilateral Pay Grid.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Kathy Schulz and
Supervisor Mary Beaver
INITIATED BY



Supervisor Kathy Schulz and
Supervisor Mary Beaver
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

May 24, 2021
DATE DRAFTED

**Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County
Government**

1 **WHEREAS**, in August 2014, the Rock County Board of Supervisors voted to place an advisory
2 referendum on the November 2014 election ballot asking Rock County voters whether to increase the
3 minimum wage to \$10.10 per hour, and this advisory referendum was supported by approximately 65%
4 of voters; and
5

6 **WHEREAS**, in 2020, the County Board passed Resolution 20-6B-038 *Support LRB 3342/1 To Increase*
7 *in State's Minimum Wage*, which supported an increase in the state's minimum wage to \$15 per hour
8 over a five-year period; and
9

10 **WHEREAS**, the current minimum wage in the State of Wisconsin is \$7.25 per hour, which was last
11 increased from \$6.50 per hour in 2008; and
12

13 **WHEREAS**, the minimum wage calculates out to \$15,080 per year, based on a 40 hour work week,
14 which is 86% of the national poverty level for a family of two of \$17,420; and
15

16 **WHEREAS**, Rock County employs 68 individuals in 9 job classifications that make less than \$15 per
17 hour, in addition to various seasonal positions and interns; and
18

19 **WHEREAS**, these job classifications include several at Rock Haven (Food Service Worker,
20 Environmental Service Worker, Medical Records Clerk, Beautician, Central Supply Clerk, and Cook),
21 the Council on Aging (Nutritional Site Manager and Specialized Transit Driver), and Child Support
22 Clerical Worker; and
23

24 **WHEREAS**, hourly wages for these job classifications currently range from \$10.80 to \$14.86; and
25

26 **WHEREAS**, due to salary compression, these changes would necessitate reallocating the Food Service
27 Supervisor and Cook positions; and
28

29 **WHEREAS**, Rock County, having supported increasing the minimum wage, should be a leader in
30 establishing a \$15 per hour minimum wage for its own employees.
31

32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
33 assembled this ____ day of ___, 2021, does hereby establish a minimum wage of \$15.00 per hour for all
34 employees of Rock County government, effective with the first pay period covered by the 2022 Rock
35 County Budget.
36

37 **BE IT FURTHER RESOLVED**, the Rock County Administrator is directed to include these wage
38 increases in the 2022 Budget.
39
40

Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County Government
Page 2

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Wes Davis, Chair

Rich Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Stephanie Aegerter

Rich Bostwick

Brent Fox

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

The annual cost for the wage increases is approximately \$162,000. The increase would need to be included in the 2022 budget.

/s/Sherry Oja

Sherry Oja
Finance Director

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisors Stevens and Aegerter
INITIATED BY



Supervisors Stevens and Aegerter
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

June 4, 2021
DATE DRAFTED

Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations

1 **WHEREAS**, the World Health Organization (WHO) declared COVID-19 a global pandemic on March
2 11, 2020; and
3

4 **WHEREAS**, in an effort to control the spread of COVID-19, multiple emergency orders went into place
5 starting on March 16, 2020; restricting in-person activities and even closing businesses. A safer-at-home
6 order was in effect from March 25, 2020 until the state Supreme Court struck the emergency orders
7 down on May 13, 2020, when Rock County issued a safer-at-home order and then a phased approach to
8 reopening; and
9

10 **WHEREAS**, from March 2020 to the present, COVID-19 precautions have continued to contribute to
11 decreased economic activity and lost revenue. Unemployment in Rock County has increased to 5.5%
12 from the 2019 rate of 3.5%. Some Rock County small businesses have closed since March 2020 and
13 more are in danger of closing; and
14

15 **WHEREAS**, although the CARES Act, Paycheck Protection Program (PPP), and the small business loan
16 fund were put in place to help address the economic losses in our community, many Rock County
17 businesses did not receive any aid, including disproportionately disadvantaged groups that may have
18 lacked access to the resources necessary to submit applications or may have been challenged with the
19 complexity of the application processes and gathering required documentation; and
20

21 **WHEREAS**, Rock County’s mission statement is, “To enhance the quality of life, health, safety, and
22 trust of all citizens by providing top quality public services through a creative and responsive team
23 committed to excellence, integrity, accountability, and respect;” and
24

25 **WHEREAS**, Rock County may use funds received through the American Rescue Plan “to respond to the
26 public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative
27 economic impacts, including assistance to households, small businesses, and nonprofits, or aid to
28 impacted industries such as tourism, travel, and hospitality.” Providing funding to small businesses and
29 nonprofits in this way will have a long-term impact on the health of our local economy by ensuring these
30 organizations are strengthened, resilient, and can remain in operation; and
31

32 **WHEREAS**, we have a duty to our local businesses, nonprofits, and citizens who fell through the cracks,
33 who the government on all levels failed to help previously. Specifically:

- 34 • Small business owners in Rock County have been unable to pay their payroll costs, mortgage,
35 rent and utilities, and other expenses associated with doing business since the start of the COVID-
36 19 pandemic.
- 37 • Small business owners in Rock County have struggled with finding resources that adequately
38 prepare them for post-COVID business development and sustainability planning.
- 39 • Small business owners and nonprofits in Rock County deserve a pandemic relief plan that
40 provides both immediate relief and resources that provide for long-term disaster preparedness and
41 sustainability planning.
42

43 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
44 assembled this ____ day of ___, 2021, does hereby create an American Rescue Plan Act (ARPA) Small
**Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit
Organizations**

45 Business and Nonprofit Grant Program, to be funded with \$5 million from Rock County's ARPA
46 allocation.

47
48 **BE IT FURTHER RESOLVED**, grants of up to \$10,000 per applicant will be provided until allocated
49 funding is no longer available. The amount of the grant provided will be equal to the demonstrated
50 amount of losses in 2020, up to the grant maximum.

51
52 **BE IT FURTHER RESOLVED**, eligibility criteria are that a business:

- 53 • must be independently owned with their main office in Rock County;
- 54 • generate less than \$1 million in revenue annually;
- 55 • is a restaurant, in the service industry, retail business, or start up that operates as a limited liability
56 corporation (LLC), independent contractor, or sole proprietor, or is a 501(c)3 nonprofit;
- 57 • experienced a decrease in revenue in 2020;
- 58 • was in operation prior to March 15th, 2020;
- 59 • has at least 1 employee but no more than 25;
- 60 • has obtained no assistance from the federal PPP or Economic Injury Disaster Loan (EIDL)
61 program;
- 62 • is not delinquent on any outstanding taxes owed, including the Wisconsin Department of
63 Administration's ineligible vendor list under s. 77.66, Wis. Stats; and
- 64 • is not on the Wisconsin Department of Workforce Development's debarred contractor list.

65
66 **BE IT FURTHER RESOLVED**, businesses who are primarily engaged in gambling, tobacco or
67 vaping, alcohol sales, payday lending, lobbying, multi-level marketing, or direct sales, as well as
68 financial, religious, and educational institutions, are excluded from receiving grants through this
69 program. Grant applicants who are registered as sex offenders are also excluded from the program.

70
71 **BE IT FURTHER RESOLVED**, applicants must certify that the pandemic has had an adverse
72 economic impact on them and be able to demonstrate they need ARPA funding in order to stabilize,
73 sustain, strengthen or restart operations. Funding must be used to offset COVID-19 related losses. Funds
74 may be used to pay rent, payroll costs, utilities, and other necessary operating expenses. Documentation
75 submitted with the application must include 2019 and 2020 tax returns or Form 990 for nonprofit
76 organizations, proof of business/organization formation (e.g. articles of incorporation, business license,
77 or registration with the state of Wisconsin), and a state issued identification.

78
79 **BE IT FURTHER RESOLVED**, County staff are directed to partner with a local financial institution or
80 accounting firm, or other third party skilled at reviewing similar applications, for the purpose of
81 reviewing Rock County's ARPA grant applications and determining eligibility, pursuant to the criteria
82 established herein. County staff will also contract with a third party to develop a Rock County ARPA
83 grant application portal, through which all applicants must apply.

84
85 **BE IT FURTHER RESOLVED**, Rock County will partner with and provide \$1.5 million to the
86 University of Wisconsin Small Business Development Centers (SBDC) to provide custom training,
87 coaching, mentoring, and business plan development services to Rock County's small business owners
88 as a condition of their participation in the program to assist with post-COVID related business
89 development, disaster preparedness, and sustainability planning. SBDC may work with other business
90 development partners to provide services as appropriate.

91
92 **BE IT FURTHER RESOLVED**, applicants who do not receive funding through this ARPA grant can
93 apply through the SBDC to receive post-COVID related entrepreneurial support funded by Rock County
94 through this program. Such applicants will receive priority in receiving a loan through the Rock County
95 Small Business Loan Fund once they have completed a program through the SBDC.

96
97 **BE IT FURTHER RESOLVED**, Rock County will identify and provide funding to local organizations
98 that can provide assistance in helping small businesses apply for grants through this program.

99
100 **BE IT FURTHER RESOLVED**, Rock County will work with the Arrowhead Library System (ALS) to
101 establish a plan, funded through the County's ARPA allocation, on how to make available business
102 planning resources through the seven public libraries in Rock County for business owners who don't

Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations

Page 3

03 have access to the internet or the technology they need to develop a post-COVID business development
04 and sustainability plan, including the deployment of both hardware (e.g. laptops, hotspots) and business
05 planning software

06
07 **BE IT FURTHER RESOLVED**, an additional \$1 million will be set aside to operate this program,
08 including for the ALS plan, application assistance, and administrative contracts. Any unspent funds when
09 all grants have been provided and all contracts completed will be available for other ARPA programs
10 determined by the County Board.

11
12 **BE IT FURTHER RESOLVED**, the 2021 budget be amended as follow:

14	BUDGET	INCREASE	AMENDED
15	PROGRAM	(DECREASE)	BUDGET
16			
17	Small Business and Non-Profit Grant Program		
18	<u>Source of Funds</u>		
19	19-1980-0000-42100		
20	Federal Aid	-0-	\$5,250,000
21			
22	<u>Use of Funds</u>		
23	19-1980-2901-63110		
24	Administration	-0-	\$50,000
25	19-1980-2901-62191		
26	Technology Services	-0-	\$100,000
27	19-1980-2901-62104		
28	Consulting Services	-0-	\$100,000
29	19-1980-2901-64320		
30	Grants to Small Businesses	-0-	\$4,000,000
31	19-1980-2901-64321		
32	Grants to Non-Profits	-0-	\$1,000,000
33			
34	Business Planning Resources		
35	<u>Source of Funds</u>		
36	19-1980-0000-42100		
37	Federal Aid	-0-	\$750,000
38			
39	<u>Use of Funds</u>		
40	19-1980-2902-63110		
41	Administration	-0-	\$50,000
42	19-1980-2902-62104		
43	Consulting Services	-0-	\$50,000
44	19-1980-2902-63408		
45	Program Supplies	-0-	\$650,000
46			
47	Small Business Development Centers		
48	<u>Source of Funds</u>		
49	19-1980-0000-42100		
50	Federal Aid	-0-	\$1,500,000
51			
52	<u>Use of Funds</u>		
53	19-1980-2903-62119		
54	Other Contracted Services	-0-	\$1,500,000

Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations

Page 4

Respectfully submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Wayne Gustina, Vice-Chair

Wes Davis

J. Russell Podzilni

Robert Potter

**FINANCE COMMITTEE
ENDORSEMENT**

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair Date

FISCAL NOTE:

These programs will be funded with the County's ARPA allocation. No other County funds are required.

/s/ Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Grants to and business planning services for small businesses that have been negatively impacted by the pandemic are an eligible expense under the American Rescue Plan Act (ARPA). Related contracts and services to support this would also be allowable.

/s/Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

Executive Summary

Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations

This resolution would allocate a total of \$7.5 million from Rock County's total American Rescue Plan Act (ARPA) allocation of \$31.7 million for the following purposes:

- \$5.0 million to provide grants to small businesses and nonprofits;
- \$1.5 million to Small Business Development Centers (SBDC) to provide business plan development, coaching, mentoring, and counseling; and
- \$1.0 million for administrative and other operational costs, including funding to the Arrowhead Library System to coordinate access to software and hardware for small businesses to interact with SBDC staff and complete business planning. Other administrative costs include application processing, an application portal, and support in completion of applications.

Grants provided to small businesses and nonprofits would be a maximum of \$10,000, based on the amount of documented losses in 2020 due to the effects of the COVID-19 pandemic.

The resolution directs that the County contract with a third-party vendor to process applications consistent with the eligibility criteria outlined in the resolution, including that an organization:

- must be independently owned with their main office in Rock County;
- generate less than \$1 million in revenue annually;
- is a restaurant, in the service industry, retail business, or start up that operates as a limited liability corporation (LLC), independent contractor, or sole proprietor, or is a 501(c)3 nonprofit;
- experienced a decrease in revenue in 2020;
- was in operation prior to March 15th, 2020;
- has at least 1 employee but no more than 25;
- has obtained no assistance from the federal PPP or Economic Injury Disaster Loan (EIDL) program;
- is not delinquent on any outstanding taxes owed, including the Wisconsin Department of Administration's ineligible vendor list under s. 77.66, Wis. Stats; and
- is not on the Wisconsin Department of Workforce Development's debarred contractor list.

Certain types of organizations are ineligible to receive grants, as noted in the resolution.

Applicants who do not receive funding through this grant program will receive priority in receiving funding through Rock County's Small Business Loan Fund once they have completed programming through the SBDC.