



FINANCE COMMITTEE
THURSDAY, AUGUST 20, 2015 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST
Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – August 6, 2015
4. Transfers and Appropriations
 - A. Council on Aging
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Information Technology
 - 2) Council on Aging
 - E. Approval of Bills for Other Departments
 - 1) Education, Veterans and Aging Services
 - 2) General Services
 - 3) Public Safety and Justice
6. Resolution
 - A. Authorize Purchase of Software for Rock Haven
7. Committee Approvals
 - A. Request for Authorization to Purchase an HP Designjet T1500 ePrinter for Land Records
8. Confirm Opening Bid Prices of the Foreclosed Tax Lien Properties
9. Report on Cash Balances and Investments
10. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 8/11/15 Transfer No. 15-45
 Requested By Council on Aging Department Joyce Lubben Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 30-3905-0000-63501 Description: Gasoline & Other Fuel Current Balance: \$20,000	\$20,000	Account #: 30-3905-0000-62410 Description: Repair & Maintenance - Vehicle	\$50,000
Account #: 30-3905-0000-67105 Description: Motor Vehicles Current Balance: \$40,760	\$30,000	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Gasoline account was over-budgeted. Smaller vehicles are being used more often which take less fuel. Four replacement vehicles were budgeted for in 2015. Only three were purchased.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Two buses are in need of new lifts which were not budget. Cost of each lift is approximately \$10,000. Additional maintenance is being done on the fleet to keep them in running order.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-11-15*

ADMINISTRATIVE NOTE:

Recommended

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0063-29661	P & L TRUST	P1502664	07/24/2015	TRICOR INC	7,744.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	(15,488.00)	0.00	7,744.00	7,744.00
ISF-SELF INS PROG TOTAL				7,744.00	

I have examined the preceding bills and encumbrances in the total amount of **\$7,744.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1502744	07/24/2015	WISCNET	233.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,375.00	16,333.89	11,672.36	233.00	36,135.75
07-1430-0000-62421	COMPUTER EQUIP	R1503062	08/03/2015	AMAZON.COM	38.95
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	4,518.06	1,670.00	38.95	2,772.99
07-1430-0000-62491	SOFTWARE MAINT	P1502527	07/14/2015	CDW GOVERNMENT INC	459.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	238,540.00	179,187.61	9,673.26	459.00	49,220.13
INFORMATION TECHNOLOGY PROG TOTAL				730.95	
07-1450-0000-62400	R & M SERV	P1502743	07/23/2015	3M SSB5985	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	72,017.00	36,655.43	0.00	1,800.00	33,561.57
07-1450-0000-67143	IT CROSS CHARGES	P1502595	07/16/2015	CDW GOVERNMENT INC	434.41
		P1502655	07/23/2015	CDW GOVERNMENT INC	334.17
		P1502663	07/27/2015	CDW GOVERNMENT INC	15.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	190,816.62	26,711.39	783.91	(18,311.92)
IT-CROSS CHARGES PROG TOTAL				2,583.91	

I have examined the preceding bills and encumbrances in the total amount of **\$3,314.86**.
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-63100	OFC SUPP & EXP				
		P1500407	07/23/2015	B AND H PHOTO VIDEO INC	195.00
		P1502698	07/31/2015	WISCONSIN DEPARTMENT OF FINANC	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	1,316.89	0.00	215.00	1,968.11
COUNTY CLERK PROG TOTAL				215.00	

I have examined the preceding bills and encumbrances in the total amount of **\$215.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **AUG 20 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE	P1501669	06/30/2015	MMPR	293.44
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,680.00	2,473.99	1,500.00	293.44	5,412.57
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL				293.44	

I have examined the preceding bills and encumbrances in the total amount of **\$293.44**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER _____

PEID _____

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 08/11/2015

DEPARTMENT Information Technology

COMMITTEE Finance

VENDOR NAME Charter Spectrum

ACCOUNT NUMBER 07-1430-0000-62119

FUNDS DESCRIPTION Contracted Services

AMOUNT OF INCREASE \$ 4,320.00

INCREASE FROM \$ 8,580.00 TO \$ 12,900.00

ACCOUNT BALANCE AVAILABLE \$ 37,568.35 cm 8/11/15

REASON FOR AMENDMENT Charter Spectrum Business has increased the cost of the County's Internet service we use for remote system support.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1500722 PEID 040182

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DATE August 12, 2015

DEPARTMENT Council on Aging

COMMITTEE Education, Veterans & Aging Services

VENDOR NAME Fagan Truck and Trailer

ACCOUNT NUMBER 30-3905-0000-62410

FUNDS DESCRIPTION Repair & Maintenance

AMOUNT OF INCREASE \$ 30,000

INCREASE FROM \$ 20,000 TO \$ 50,000

ACCOUNT BALANCE AVAILABLE \$ 56,124 pending approval of transfer *8-13-15*

REASON FOR AMENDMENT Additional repairs are required on the Rock County

Transit fleet to keep them operational. This is due to not replacing one budgeted

new vehicle.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3901-0000-62614	PURCHASED SERV.				
		P1502619	07/09/2015	BELOIT HOUSING AUTHORITY	179.00
		P1502666	07/29/2015	JANESVILLE COMFORT SHOPPE	739.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	3,287.00	2,620.47	918.99	1,173.54
30-3901-0000-62626	BENEFIT SPECIALI				
		P1502618	07/27/2015	PROFORMA PRINTWORKS	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	42,990.00	0.00	0.00	180.00	42,810.00
30-3901-0000-64200	TRAINING EXP				
		P1502602	07/09/2015	UNIVERSITY OF WISCONSIN STEVEN	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	700.00	125.00	479.00	30.00	66.00
				TITLE III-B PROG TOTAL	1,128.99
30-3903-0000-62625	OUTREACH SERVICE				
		P1502605	07/02/2015	CONKLIN, BE	29.24
		P1502618	07/27/2015	PROFORMA PRINTWORKS	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,503.00	1,082.63	0.00	209.24	1,211.13
30-3903-0000-63200	PUBL/SUBCR/DUES				
		P1502657	07/12/2015	CREATIVE FORECASTING INC	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	160.00	35.00	0.00	60.00	65.00
				NUTRITION PROGRAM PROG TOTAL	269.24
30-3904-0000-64124	CONSUMABLE SUPPL				
		P1502682	07/30/2015	OLIVER PACKAGING AND EQUIPMENT	3,076.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,500.00	1,259.23	4,740.77	3,076.00	1,424.00
30-3904-0000-64904	SUNDRY EXPENSE				
		P1502618	07/27/2015	PROFORMA PRINTWORKS	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,050.00	818.40	581.77	180.00	469.83
				DELIVERED MEALS PROG TOTAL	3,256.00
30-3905-0000-62410	R & M-VEHICLES				
		P1502601	06/08/2015	DAVIS CITGO SERVICE INC	166.25

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	52,400.00	31,148.62	14,970.83	156.25	6,124.30
30-3905-0000-64200	TRAINING EXP				
		P1502667	07/27/2015	MINNESOTA PUBLIC TRANSIT ASSOC	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200.00	200.00	0.00	250.00	(250.00)
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				406.25	
30-3908-0000-62625	OUTREACH SERVICE				
		P1502600	05/20/2015	WEIRICH,ANNE	9.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,244.00	4,815.86	1,948.91	9.98	1,469.25
TITLE III-D PROG TOTAL				9.98	
30-3915-0000-63200	PUBL/SUBCR/DUES				
		P1502618	07/27/2015	PROFORMA PRINTWORKS	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	0.00	0.00	180.00	320.00
30-3915-0000-64200	TRAINING EXP				
		P1502566	07/14/2015	JAX CUSTOM PRINTING INC	140.00
		P1502604	07/07/2015	MCCULLOCH,VICTORIA J	750.00
		P1502607	07/10/2015	ROTARY GARDENS	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	982.43	240.02	990.00	787.55
30-3915-0000-64615	CLIENT REL.COSTS				
		P1500396	07/13/2015	ALTERNATIVE HOMECARE INC	540.00
		P1500398	07/05/2015	BRIGHTSTAR	313.00
		P1500399	06/30/2015	HOME INSTEAD SENIOR CARE	382.50
		P1501270	03/25/2015	TAYLOR,LORETTA E	192.00
		P1501506	07/08/2015	WOOD,SHERRI J	120.00
		P1502474	06/27/2015	SMITH,BONNIE	90.00
		P1502477	07/24/2015	WARD,WINNIE M	144.00
		P1502599	07/01/2015	HOMETOWN HELPERS INC	264.00
		P1502671	07/27/2015	MAVES,BRADLEY L	360.00
		P1502730	07/29/2015	YMCA OF NORTHERN ROCK COUNTY	342.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,358.00	8,775.11	0.00	2,747.50	7,835.39
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				3,917.50	
30-3916-0000-62625	OUTREACH SERVICE				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1502501	07/06/2015	FRIENDS OF BECKMAN MILL INC	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	216.00	369.46	50.00	1,364.54
30-3916-0000-64200	TRAINING EXP	P1502667	07/27/2015	MINNESOTA PUBLIC TRANSIT ASSOC	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,567.00	225.00	2,000.00	250.00	92.00
MOBILITY MANAGER GRANT PROG TOTAL				300.00	

I have examined the preceding bills and encumbrances in the total amount of **\$9,287.96**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2015**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-83200	PUBL/SUBCR/DUES	P1502628	07/24/2015	CVSO ASSOCIATION OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	335.00	90.00	0.00	100.00	145.00
38-3800-0000-64200	TRAINING EXP				
		P1502473	07/09/2015	ROCK COUNTY SENIOR FAIR	75.00
		P1502626	07/24/2015	HO CHUNK HOTEL CONVENTION GEN	260.00
		P1502627	07/08/2015	HO CHUNK HOTEL CONVENTION GEN	260.00
		P1502628	07/24/2015	CVSO ASSOCIATION OF WISCONSIN	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,480.00	1,835.66	0.00	735.00	1,909.34
38-3800-0000-64607	VET BURIAL BENEF				
		P1502471	05/18/2015	BETHEL CEMETERY ASSOCIATION	396.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,214.00	0.00	346.00	396.00	4,472.00
VETERANS SERVICE PROG TOTAL				1,231.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,231.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Date: **AUG 20 2015**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62160	CLEANING CONTRAC	P1500605	07/25/2015	DIVERSIFIED BUILDING MAINTENAN	296.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	94,038.00	56,813.50	39,608.50	296.00	(2,680.00)
18-1815-0000-62400	R & M SERV	P1500239	07/31/2015	ENERGETICS INC	95.57
		P1502529	07/28/2015	CUMMINS GREAT LAKES INC	715.00
		P1502739	07/30/2015	POMPS TIRE SERVICE INC	20.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	78,621.26	5,008.04	830.90	12,039.80
18-1815-0000-63500	R&M SUPPLIES	P1500215	07/31/2015	AIRGAS NORTH CENTRAL	106.78
		P1500221	08/10/2015	NAPA AUTO PARTS	26.70
		P1500235	07/31/2015	CITY OF JANESVILLE	55.00
		P1500240	08/04/2015	FASTENAL COMPANY	53.16
		P1500242	07/27/2015	HOH WATER TECHNOLOGY INC	160.50
		P1500245	07/29/2015	HOME DEPOT/GEFC	7.68
		P1500248	08/04/2015	JACK AND DICKS FEED AND GARDEN	103.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	19,267.56	14,822.06	513.22	15,397.16
HCC BUILDING COMPLEX PROG TOTAL				1,640.12	

I have examined the preceding bills and encumbrances in the total amount of **\$1,640.12**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
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Date: **AUG 20 2015**
 to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1500473	07/25/2015	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	184,000.00	112,935.05	74,312.50	1,215.00	(4,462.55)
18-1810-0000-62400	R & M SERV	P1500462	07/28/2015	ARAMARK UNIFORM SERVICES INC	168.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	81,509.49	40,717.49	168.60	10,604.42
18-1810-0000-62461	ELEVATOR	P1500518	07/30/2015	STATE OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	29,699.19	15,617.00	100.00	9,583.81
18-1810-0000-63104	PRNT & DUPLICATI	P1502668	07/28/2015	PRINT TECH LLC	1,000.00
		P1502677	07/28/2015	GRAINGER	23.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,700.00	6,260.74	5,622.02	1,023.74	12,793.50
18-1810-0000-63500	R&M SUPPLIES	P1500461	07/28/2015	AARONS LOCK AND SAFE INC	296.04
		P1500466	07/24/2015	BJ ELECTRIC SUPPLY INC	375.00
		P1500470	07/27/2015	DEGARMO PLUMBING INC	385.49
		P1500476	07/29/2015	ENERGETICS INC	25.57
		P1500487	07/27/2015	FERGUSON ENTERPRISES INC	1,399.84
		P1500491	06/25/2015	HARRIS ACE HARDWARE	173.91
		P1500494	07/24/2015	JACK AND DICKS FEED AND GARDEN	562.52
		P1500495	07/31/2015	JANESVILLE ELECTRIC MOTOR CORP	328.00
		P1500508	07/30/2015	PBBS EQUIPMENT CORPORATION	213.51
		P1502223	06/18/2015	SULLIVAN SIGNS INC	170.00
		P1502641	07/24/2015	HENRICKSEN	383.99
		P1502649	07/28/2015	MC COTTER ENERGY SYSTEMS INC	315.74
		P1502652	07/09/2015	DEAN CLINIC CORPORATE OFFICE	286.00
		P1502742	07/30/2015	FOUR SEASONS REPAIR INC	9.19
		P1502752	07/31/2015	NIEMAN CENTRAL WISCONSIN ROOFI	690.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	234,759.00	118,297.54	22,681.16	5,614.80	88,165.50
GENERAL SERVICES PROG TOTAL					8,122.14
18-1811-0000-63500	R&M SUPPLIES	P1500491	07/07/2015	HARRIS ACE HARDWARE	2.70
		P1500495	07/31/2015	JANESVILLE ELECTRIC MOTOR CORP	238.00
		P1500500	07/28/2015	JOHNSTONE SUPPLY	81.72

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	5,888.87	2,392.72	322.42	11,395.99
GLEN OAKS FACILITY OPERATION PROG TOTAL				322.42	
18-1812-0000-63500	R&M SUPPLIES				
	P1500461	07/30/2015	AARONS LOCK AND SAFE INC	527.04	
	P1501758	07/29/2015	QUALITY DOOR & HARDWARE	2,967.98	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	7,290.95	1,344.42	3,495.02	9,869.81
YOUTH SERVICES CENTER PROG TOTAL				3,495.02	
18-1816-0000-62400	R & M SERV				
	P1500462	07/28/2015	ARAMARK UNIFORM SERVICES INC	17.07	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	20,924.82	1,167.32	17.07	1,890.79
18-1816-0000-63500	R&M SUPPLIES				
	P1502432	07/17/2015	JF AHERN COMPANY	880.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	11,916.09	458.60	880.00	6,745.31
COMMUNICATIONS CTR. OPERATION PROG TOTAL				897.07	
18-1817-0000-62400	R & M SERV				
	P1500462	07/28/2015	ARAMARK UNIFORM SERVICES INC	32.88	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	39,141.87	387.00	32.88	1,338.25
18-1817-0000-63500	R&M SUPPLIES				
	P1500488	07/22/2015	FIRST SUPPLY LLC	255.30	
	P1500489	07/21/2015	GRAINGER	223.36	
	P1500491	07/22/2015	HARRIS ACE HARDWARE	7.17	
	P1500496	07/29/2015	JANESVILLE WINSUPPLY COMPANY	230.20	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	5,701.76	699.87	716.03	12,382.34
DIVERSION PROG/ASC PROG TOTAL				748.91	
18-1837-0000-63500	R&M SUPPLIES				
	P1500461	07/27/2015	AARONS LOCK AND SAFE INC	33.79	
	P1500464	07/23/2015	BATTERIES PLUS INC	39.90	
	P1500488	07/15/2015	FIRST SUPPLY LLC	218.91	
	P1500489	07/24/2015	GRAINGER	351.81	
	P1500496	07/23/2015	JANESVILLE WINSUPPLY COMPANY	1,082.88	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500514	07/21/2015	REINDERS INC	90.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	33,869.58	13,771.07	1,817.61	62,722.74
18-1837-0000-67200	CAPITAL IMPROV				
		P1502729	07/30/2015	BLUEPRINT SHOPPE,THE	90.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	594,790.00	49,585.79	136,447.21	90.00	408,667.00
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					1,907.61
18-1842-0000-67200	CAPITAL IMPROV				
		P1501915	07/16/2015	JC HEATING AND COOLING INC	11,617.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	779,936.00	34,184.65	223,820.00	11,617.70	510,313.65
COURTHOUSE FACILITY PROJECT PROG TOTAL					11,617.70
18-1854-0000-67200	CAPITAL IMPROV				
		P1502729	07/30/2015	BLUEPRINT SHOPPE,THE	171.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,500.00	24,790.00	22,110.00	171.00	61,429.00
LIGHTENING PROTECTION PROJECT PROG TOTAL					171.00

I have examined the preceding bills and encumbrances in the total amount of **\$27,281.87**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2015**
to FE

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS				
		P1500377	07/25/2015	MERCY OCCUPATIONAL HEALTH	1,676.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,804.00	17,917.17	0.00	1,676.00	210.83
21-2100-0000-62410	R & M-VEHICLES				
		P1500363	07/16/2015	CARQUEST AUTO PARTS	506.47
		P1500366	07/17/2015	FAGAN CHEVROLET AND CADILLAC I	1,515.52
		P1500367	07/21/2015	FRANK BOUCHER CHRYSLER DODGE	268.02
		P1500369	07/20/2015	GLASSWORKS OF WISCONSIN INC	290.00
		P1500371	07/15/2015	JEFFERSON FIRE AND SAFETY INC	277.00
		P1500374	07/13/2015	KUTTER HARLEY DAVIDSON	353.25
		P1500380	07/28/2015	PERKINS SALES INC	88.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	61,034.91	67,583.90	3,298.06	3,083.13
21-2100-0000-62420	MACH & EQUIP RM				
		P1500359	07/22/2015	BANDT COMMUNICATIONS INC	457.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,770.00	3,209.17	1,080.00	457.50	(976.67)
21-2100-0000-63200	PUBL/SUBCR/DUES				
		P1502577	07/20/2015	WISCONSIN CHAPTER IAAI	25.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,093.00	2,388.00	1,199.95	25.00	1,480.05
21-2100-0000-63409	CRIME SCENE SUPP				
		P1502120	05/27/2015	DASH MEDICAL GLOVES	153.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,395.00	3,601.56	647.56	153.80	3,992.08
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1500956	07/23/2015	ULTRAMAX AMMUNITION	364.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	37,483.00	24,321.26	407.51	364.00	12,400.23
21-2100-0000-63904	POLICING/1ST AID				
		P1500359	07/23/2015	BANDT COMMUNICATIONS INC	154.40
		P1500376	07/27/2015	MENARDS	60.21
		P1502305	06/16/2015	GLENDALE PARADE STORE	503.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,211.00	10,025.33	325.00	717.86	7,142.81
21-2100-0000-64205	STAFF EDUC				
			07/26/2015	WESTNESS,GREG	762.59

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	53,650.00	37,812.95	0.00	762.59	15,074.46
21-2100-0000-64904	SUNDRY EXPENSE				
		P1500376	07/30/2015	MENARDS	23.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	5,925.69	64.00	23.80	3,986.51
				SHERIFF PROG TOTAL	7,478.61
21-2200-0000-62161	HOUSEHOLD SERV				
		P1500376	07/10/2015	MEDICAL SHIPMENT LLC	779.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	31,316.50	5,376.35	779.80	10,432.35
21-2200-0000-64200	TRAINING EXP				
		P1502574	06/29/2015	WAUKESHA COUNTY TECHNICAL COL	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,000.00	11,462.87	3,754.91	50.00	17,732.22
21-2200-0000-64904	SUNDRY EXPENSE				
		P1500362	07/17/2015	BOB BARKER COMPANY INC	977.20
		P1500376	07/28/2015	MENARDS	13.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	49,131.73	2,979.84	991.18	81,897.25
				CORRECTIONAL FACILITY PROG TOTAL	1,820.98
21-2500-0000-63500	R&M SUPPLIES				
		P1500359	07/22/2015	BANDT COMMUNICATIONS INC	187.67
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,100.00	4,974.43	0.00	187.67	4,937.90
				EMERGENCY MANAGEMENT PROG TOTAL	187.67
21-2560-2015-64203	EDUC MAT & SUPPL				
		P1502200	07/29/2015	MMPR	352.50
		P1502488	07/16/2015	ROCK VALLEY PUBLISHING LLC	55.29
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,234.00	776.64	351.51	407.79	(301.94)
				LOCAL EMRG PLANNING COMM PROG TOTAL	407.79

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$9,895.05**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63200	PUBL/SUBCR/DUES	P1502678	06/30/2015	WISCONSIN STATE JOURNAL	197.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	4,480.35	108.00	197.60	4,214.05
CIRCUIT COURTS PROG TOTAL					197.60

I have examined the preceding bills and encumbrances in the total amount of **\$197.60**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1500060	07/09/2015	OFFICE PRO	13.78
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,972.00	17,787.31	3,482.00	13.78	688.91
23-2400-0000-64200	TRAINING EXP	P1500061	07/08/2015	BELOIT HEALTH SYSTEM INC	12.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	36,400.00	21,564.61	10,087.02	12.00	4,736.37
911 PROJECT OPERATIONS PROG TOTAL				25.78	

I have examined the preceding bills and encumbrances in the total amount of **\$25.78**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62128	OFFICER FEES	P1500445	07/21/2015	SOUTHEAST WISCONSIN PROCESS LI	260.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	3,550.00	0.00	260.00	3,690.00
24-1610-0000-62501	REPORTER FEES	P1500449	07/27/2015	KANE, KRISTINE	12.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	3,969.10	0.00	12.00	3,018.90
24-1610-0000-64200	TRAINING EXP	P1502322	06/15/2015	HEIDEL HOUSE RESORT AND CONFEE	210.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,200.00	2,379.00	0.00	210.00	2,611.00
DISTRICT ATTORNEY PROG TOTAL				482.00	
24-1612-0000-64200	TRAINING EXP	P1502616	07/15/2015	FOX VALLEY TECHNICAL COLLEGE	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	600.00	50.00	0.00	125.00	425.00
VICTIM/WITNESS PROG TOTAL				125.00	

I have examined the preceding bills and encumbrances in the total amount of **\$607.00**.
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62170 ENC	PHYSICIAN/OTHER	R1503042	07/30/2015	AMAZON.COM	490.45
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,984.00	13,808.69	14,406.27	490.45	29,278.59
MEDICAL EXAMINER PROG TOTAL				490.45	

I have examined the preceding bills and encumbrances in the total amount of **\$490.45**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES	P1500595	07/24/2015	O BRIEN AND ASSOCIATES INC	185.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	9,165.51	28.00	185.00	12,121.49
34-3850-0000-63100	OFC SUPP & EXP	P1502686	07/29/2015	WISCONSIN DEPARTMENT OF FINANC	20.00
		P1502697	07/29/2015	WEST BEND MUTUAL INSURANCE COI	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,700.00	8,371.31	440.33	40.00	12,848.36
34-3850-0000-63200	PUBL/SUBCR/DUES	P1502633	07/22/2015	WISCONSIN CHILD SUPPORT ENFORC	90.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,425.00	380.70	20.00	90.00	934.30
34-3850-0000-64200	TRAINING EXP	P1502629	07/21/2015	GRANT COUNTY CHILD SUPPORT	246.00
		P1502634	07/21/2015	WISCONSIN CHILD SUPPORT ENFORC	750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,600.00	898.00	0.00	996.00	2,706.00
CHILD SUPPORT PROG TOTAL				1,311.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,311.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 17 2015**

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, IT Director
INITIATED BY



Mickey Crittenden, IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

August 11, 2015
DATE DRAFTED

AUTHORIZING PURCHASE OF SOFTWARE FOR ROCK HAVEN

- 1 **WHEREAS**, the Information Technology Department manages the procurement of software for all
- 2 County departmental systems and applications; and,
- 3
- 4 **WHEREAS**, the 2015 Information Technology Department and Rock Haven budgets include funding
- 5 for replacement clinical and billing system software for Rock Haven; and,
- 6
- 7 **WHEREAS**, a Request for Proposal was issued in order to seek the best and most cost effective solution
- 8 to meet the operational system needs for Rock Haven; and,
- 9
- 10 **WHEREAS**, upon review of submitted proposals and demonstrations of the two best proposals, the
- 11 highest rated and most cost effective option is American Data's Electronic Chart and Financial Software
- 12 System.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2014 that a Purchase Order for the purchase of the selected
- 16 system software, implementation, training, and first year maintenance be issued to American Data of
- 17 Prairie Du Sac, WI in the amount of \$65,439.
- 18
- 19 **BE IT FURTHER RESOLVED** that payment be made to the vendor according to the terms of the
- 20 purchase agreement and upon approval of the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funding was included in the 2015 budget for the cost of this purchase.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary for Purchase of Software for Rock Haven

The 2015 IT and Rock Haven budgets include funding for software for Rock Haven that will replace current systems that are either out-of-date or inadequate for meeting the operational needs of the nursing home. A Request for Proposal was issued in order to find the best and most cost effective system solution that would fulfill the requirements for both the clinical and financial application areas for Rock Haven.

After extensive demonstrations of prospective system solutions, the County team of reviewers rated the Electronic Chart and Financial Software System (ECS) by American Data of Prairie Du Sac, WI as the best fit option. The new single system will replace two current systems that are not fully interoperable (Melyx and Cerner).

The proposal of the American Data system solution includes:

• The perpetual license of the primary system	\$35,955
• First year primary system maintenance and support	\$8,544
• First year maintenance of Medispan Drug Formulary software	\$1,500
• First year maintenance of Interact Tools for Nursing Homes	\$240
• Implementation and Training not to exceed	<u>\$19,200</u>
Total:	\$65,439



PROPOSAL SUMMARY FORM

PROJECT NAME: ELECTRONIC MEDICAL RECORDS SYSTEM
 PROJECT NUMBER: #2015-39
 BID DUE DATE: JUNE 16, 2015 – 12:00 NOON
 DEPARTMENT: INFORMATION TECHNOLOGY – ROCK HAVEN

	ECS – AMERICAN DATA SAUK CITY WI	NTT DATA REDMOND WA
RATER 1	90	70
RATER 2	95	64
RATER 3	75	78
RATER 4	94	72
RATER 5	90	55
RATER 6	55	40
RATER 7	99	74
RATER 8	84	83
TOTAL SCORE	682	536

Invitation to bid was advertised in the Beloit Daily News and on the internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ECS – AMERICAN DATA

Mickey Cottler 8/11/15
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

Request for Authorization to Purchase an HP Designjet T1500 ePrinter for Land Records

As part of the 2015 budget, the Land Information Office is scheduled to purchase a wide format HP DesignJet plotter to replace the current wide format DesignJet model 4500 which was purchased in 2009. This T1500 DesignJet will be installed in the Planning Department on the second floor of the Rock County Courthouse in room 266. This plotter will be used to print maps and documents of various sizes and complexity for the Land Information Office. The DesignJet will be connected to the Rock County network and Information Technology has agreed to assist with the installation of the hardware and software required to run such this technology. The cost of the DesignJet is \$7,719.45 and includes the DesignJet with stand and a 5 year next business day maintenance contract.

The pricing is based on the State of Wisconsin contract number is B27164 15-20400-905.

