



**FINANCE COMMITTEE
THURSDAY, MARCH 3, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – February 11, 2016 and February 18, 2016
4. Committee Review and Approval of Per Meeting Allowances
5. Transfers and Appropriations
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
7. Resolutions
 - A. Authorizing Purchase of 2016 Budgeted Computer Equipment
 - B. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,035,000
8. Committee Approval
 - A. Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 - B. Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 - C. Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 - D. Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging
9. Approval of a Change Fund for the Planning & Development Department
10. Approve Purchase of GASB 45 Valuation Services
11. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1601044	02/02/2016	OFFICE PRO INC	117.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	1,273.67	2,732.33	117.65	(123.65)
				FINANCE DIRECTOR PROG TOTAL	117.65

I have examined the preceding bills and encumbrances in the total amount of **\$117.65**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 03 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1601063	01/28/2016	CORE BTS INC	795.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	70,135.00	0.00	17,947.57	795.50	51,391.93
07-1430-0000-62421	COMPUTER EQUIP	P1600216	01/29/2016	CDW GOVERNMENT INC	703.65
		P1600951	01/27/2016	CDW GOVERNMENT INC	431.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	98.18	1,600.00	1,135.61	6,166.21
07-1430-0000-62491	SOFTWARE MAINT	P1601132	02/16/2016	HIGH LINE CUSTOMER ASSOCIATION	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	206,701.00	7,859.26	30,938.35	150.00	167,753.39
07-1430-0000-63407	COMPUTER SUPPL	P1601037	01/20/2016	STAPLES ADVANTAGE	33.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,845.00	42.55	500.00	33.90	25,268.55
07-1430-0000-64200	TRAINING EXP	P1601059	01/29/2016	HIGHLINE CORPORATION	400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	43,000.00	3,104.20	27,295.80	400.00	12,200.00
07-1430-0000-67131	OTHER COMP HARDW	P1600896	01/22/2016	NETECH CORP	820.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	72,500.00	1,574.77	8,347.84	820.98	61,756.41
INFORMATION TECHNOLOGY PROG TOTAL				3,335.99	
07-1450-0000-62119	OTHER SERVICES	P1503601	01/28/2016	CORE BTS INC	499.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	499.50	4,500.50
07-1450-0000-62400	R & M SERV	P1601034	01/25/2016	GENERAL COMMUNICATIONS INC	810.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,647.00	25,712.24	1,607.50	810.00	58,517.26
07-1450-0000-64701	SOFTWARE PURCH	P1503128	02/01/2016	AMERICAN DATA	8,375.44
		P1601010	02/03/2016	CDW GOVERNMENT INC	724.82

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	163,411.00		0.00	1,631.32	9,100.26	152,679.42
07-1450-0000-67130	TERMINALS/PC'S					
		P1600895	01/27/2016	CDW GOVERNMENT INC		59,952.90
		P1600945	01/27/2016	CDW GOVERNMENT INC		856.47
		P1600985	01/29/2016	CDW GOVERNMENT INC		3,863.55
		P1601008	02/03/2016	CDW GOVERNMENT INC		133.49
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	243,859.00		3,877.00	18,951.94	64,806.41	156,223.65
07-1450-0000-67143	IT CROSS CHARGES					
		P1600888	01/26/2016	CDW GOVERNMENT INC		87.10
		P1600908	01/28/2016	CDW GOVERNMENT INC		548.64
		P1600934	01/25/2016	CDW GOVERNMENT INC		95.64
		P1600953	01/29/2016	CDW GOVERNMENT INC		43.53
		P1600963	01/28/2016	CDW GOVERNMENT INC		373.04
		P1600970	02/11/2016	ENTERPRISE SYSTEMS GROUP		428.25
		P1600971	02/11/2016	ENTERPRISE SYSTEMS GROUP		197.00
		P1600981	02/03/2016	CDW GOVERNMENT INC		21,949.76
		P1600986	01/29/2016	CDW GOVERNMENT INC		1,106.88
		P1601014	02/11/2016	ENTERPRISE SYSTEMS GROUP		953.50
		P1601115	02/01/2016	SPECTRATEK LAW ENFORCEMENT TE		750.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00		30,243.07	5,636.05	26,533.34	137,587.54
IT-CROSS CHARGES PROG TOTAL					101,749.51	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$105,085.50**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 03 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-64200	TRAINING EXP	P1601087	02/10/2016	BUFFALO COUNTY TREASURER	112.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	875.00	0.00	85.00	112.00	678.00
COUNTY TREASURER PROG TOTAL				112.00	

I have examined the preceding bills and encumbrances in the total amount of **\$112.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 03 2016**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Dir.
INITIATED BY



Diana Arneson, Asst. to IT Dir.
DRAFTED BY

Finance Committee
SUBMITTED BY

February 19, 2016
DATE DRAFTED

Authorizing Purchase of 2016 Budgeted Computer Equipment

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing desktop computers is a key component
- 5 for meeting the current and future data requirements associated with Rock County's applications; and,
- 6
- 7 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 8 available on the State of Wisconsin Contract # 505ENT-O16-NASPOCOMPUT04; and,
- 9
- 10 **WHEREAS**, the 2016 Budget did designate funds for the purchase of this computer equipment.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2016 that a Purchase Order for 60 Hewlett Packard ProDesk
- 14 600 G2 Microtower desktop computers be issued to CDW-G in Vernon Hills, IL in the amount of
- 15 \$32,369.40.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 18 by the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the 2016 budget for the purchase of these computers.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

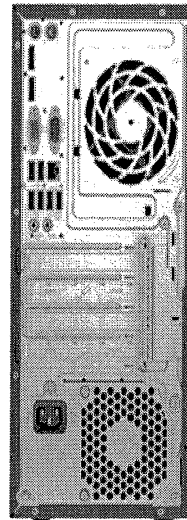
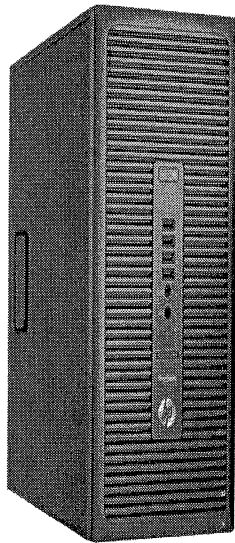
Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary for the Purchase of 2016 Budgeted Desktop Computers

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the desktop computers in this resolution represent replacements for obsolete equipment. The IT Department specified the level one computer equipment based on the application and operational needs of a county-wide workforce. The items to be purchased are:

- 60 Hewlett Packard ProDesk 600 G2 Microtower desktop computers, with a Core i3-6100 3.7 GHz processor, 500 GB 7200 RPM SATA hard drive, 4 Gb of RAM, a DVD SuperMulti optical drive, and a 3 year warranty at \$539.49 each.

The total cost of the Hewlett Packard desktop computers, as listed above is \$32,369.40, and will be purchased from CDW-G of Vernon Hills, IL using pricing and terms from the State of Wisconsin HP Inc. NASPOVP contract (formerly WSCA).





ONLINE PRICE QUOTATION

Quote Number: 10885035

Quote Name: 600G2-Diana

Today's Date : 2/11/2016 10:56:56
PM

Quote Created Date : 2/11/2016 10:56:44 PM

Created By: adamfly@cdwg.com

Contract: WI - STATE OF WISCONSIN
(505ENTO16NASPOCOMPUT04)

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

Special pricing identifier: 93010465

items/description	part no	contract		your	
		unit price	unit price	qty	ext price
Configurable- ProDesk 600 G2 Microtower Base - L1Q38AV		\$862.46	\$539.49	1	\$539.49
HP ProDesk 600 G2 Microtower	L1Q38AV				
Windows 7 Professional 64 (available through downgrade rights from Windows 10 Pro)	N1J08AV#ABA				
Intel Core i3-6100 3.7G 3M 2133 2C CPU	T1U71AV				
ENERGY STAR® label	Included				
None					
Chipset	Included				
Intel Q150					
HP ProDesk 600 G2 MT Standard Chassis	L2D82AV				
4GB DDR4-2133 DIMM (1x4GB) RAM	L1Q03AV				
500GB 7200 RPM SATA 6G 3.5 HDD	L2B22AV				
Slim Desktop SuperMulti DVDRW ODD	L2B28AV				
Graphics	Included				
No Graphics Option					
Integrated Network	Included				
Intel® i219LM Gigabit Network Connection					
HP USB Business Slim Keyboard	L1J37AV#ABA				
HP USB Mouse	C8N39AV				
HP SFF Chassis Tower Stand	L1Q15AV				
Single Unit (MT) Packaging	L1R89AV				
HP ProDesk 600 Country Kit	L2B30AV#ABA				
3/3/3 MT Warranty	L1G10AV#ABA N2L53AV				

Intel Inside Core i3 TWR/MT Label
(Required when base unit = MT and an i3
processor is selected)

SubTotal: \$539.49

Total : \$539.49

The terms and conditions of the WI - STATE OF WISCONSIN will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

To access the HP Public Sector Online Store where this quote was created, go to:
<http://gem.compaq.com/gemstore/entry.asp?SiteID=14462>

* HP is not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

* Please contact HP Public Sector Sales with any questions or for additional information:

K12 Education:	800-888-3224	Higher Education:	877-480-4433
State Local Govt:	888-202-4682	Federal Govt:	800-727-5472
Fax:	800-825-2329	Returns:	800-888-3224

* For detailed warranty information, please go to www.hp.com/go/specificwarrantyinfo.
Sales taxes added where applicable. Freight is FOB Destination.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Sherry Oja, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

February 22, 2016
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,035,000**

- 1 **WHEREAS**, the 2016 Adopted Budget includes \$3,033,000 for Highway Road Construction Capital
- 2 Projects: and,
- 3
- 4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
- 5 with the future issuance of debt; and,
- 6
- 7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
- 8 issuance.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2016, that there shall be issued, pursuant to Chapter 67,
- 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,035,000
- 13 for highway construction and improvement projects.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,035,000
PAGE 2**

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2016 deferred finance budget appropriations prior to actual debt issuance. The 2016 budgeted capital projects are estimated to cost \$3,035,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

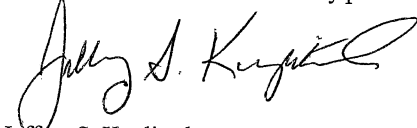


Sherry Oja
Finance Director

LEGAL NOTE:

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

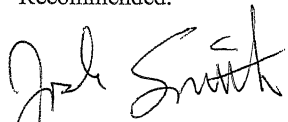
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

1 **WHEREAS**, the most important factor in managing childhood lead poisoning is reducing a child's
2 exposure to lead; and lead-based paint in older homes is the primary cause of lead poisoning in
3 Wisconsin Children; and approximately 42,000 dwelling units in Rock County were built before 1977;
4 and 134 childhood lead poisoning cases were reported in Rock County in 2015; and
5

6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract grant amendment
7 from the Wisconsin Department of Health Services for lead hazard investigations and home/childcare
8 site intervention to address lead hazards; and
9

10 **WHEREAS**, this is a twelve month consolidated grant amendment of \$24,999, beginning January 1,
11 2016 and ending December 31, 2016; and
12

13 **WHEREAS**, this consolidated grant amendment will provide early environmental intervention
14 targeting families whose primary residence or childcare site was built before 1950 with the purpose of
15 reducing and preventing lead poisoning in children.
16

17 **NOW, THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors duly
18 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
19 County Health Department to accept this Consolidated Contract amendment in the amount of \$24,999,
20 and amend the 2016 Rock County Public Health Department Budget as follows:
21

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
25 31-3029-0000-42100			
26 Federal Aid	-0-	\$24,999	\$24,999
27 <u>Use of Funds</u>			
28 31-3029-0000-63110			
29 Administrative Expense	-0-	\$24,999	\$24,999

30 Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Gregg Addie

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

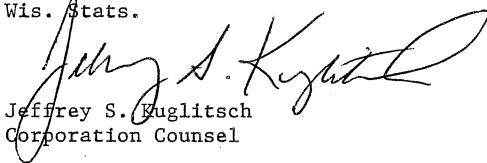
This resolution authorizes the acceptance and expenditure of \$24,999 in Federal Aid for lead hazard investigations and site interventions. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

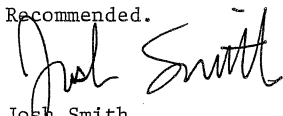
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Lead-based paint in older homes is the primary cause of lead poisoning in Wisconsin children. In 2015, 134 children were reported to have elevated blood lead levels in Rock County. Of those cases investigated by the Rock County Public Health Department, most of the children were found to have been exposed to lead dust from deteriorating paint found in older homes.

Although lead-based paint use was banned in housing in 1978, there are approximately 42,000 pre-1978 homes in Rock County with potential lead hazards. The prevalence of lead paint hazards in older homes has a disproportionate effect on children from low-income and minority families.

Another potential source of lead is from older lead-based water pipes and water fixtures. Homes plumbed prior to 1986 have the potential for plumbing to contain lead. Although water should be considered as a potential source of lead in all poisoning cases, we are fortunate in Rock County that our water hardness often lines our pipes with a protective barrier limiting lead exposure. In older homes, risk can be reduced by not consuming water from hot water lines and also by running your tap for 2 or 3 minutes before drinking.

Parents may also inadvertently introduce lead to a home through occupations or hobbies that involve stained glass windows, furniture refinishing, fishing lures, hunting ammunition or handling lead from car batteries. Certain old or imported toys can also be a lead concern.

While it is important to consider all potential lead sources, it is imperative to check homes for chipping and peeling paint. Frequent exposure to very small amounts of lead-based paint in older homes can have devastating lifelong effects on children.

Children most often get lead into their bodies by getting lead-contaminated dust or dirt on their hands and then putting their hands in their mouth. Children under the age of six years are at greatest risk for lead poisoning because this type of mouthing behavior is a normal part of their development. Despite the threat, only about 20 percent of Wisconsin children under the age of six are tested for lead poisoning.

Symptoms of lead poisoning are not obvious and in most cases are unrecognizable. Lead may interfere with a child's normal brain development. Medical research demonstrates that even low exposure to lead can result in learning deficits.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

**Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts
and Amending the 2016 Rock County Public Health Department Budget**

1 **WHEREAS**, an estimated 1.2 million people are living with HIV in the United States; and nearly one
2 in eight of those (13 %) are unaware of their infections; and during 2014, 226 new cases of HIV
3 infection were diagnosed in Wisconsin; and Rock County accounts for 2% of people living with HIV in
4 Wisconsin; and
5

6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract amendment from
7 the Wisconsin Department of Health Services for support of HIV Partner Services program; and
8

9 **WHEREAS**, this is a twelve month consolidated contract amendment of \$13,000, beginning January
10 1, 2016 and ending December 31, 2016; and
11

12 **WHEREAS**, this consolidated grant amendment will provide testing, outreach, and referrals to HIV
13 positive persons, their partners and high-risk groups.
14

15 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
16 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
17 County Health Department to accept this Consolidated Contract amendment in the amount of \$13,000,
18 and amend the 2016 Rock County Public Health Department Budget as follows:
19

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3022-0000-42100			
Federal Aid	-0-	\$13,000	\$13,000
<u>Use of Funds</u>			
31-3022-0000-63110			
Administrative Expense	-0-	\$13,000	\$13,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Gregg Addie

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

FINANCE COMMITTEE ENDORSEMENT

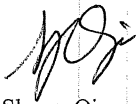
Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

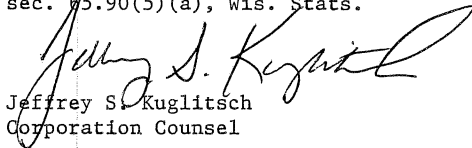
This resolution authorizes the acceptance and expenditure of \$13,000 in Federal Aid for HIV Partner Services. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

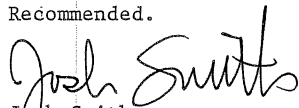
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Currently, 1.2 million people are living with HIV in the United States (an estimated 1,218,400 adults and adolescents), and nearly one in eight of those (13 %) are unaware of their infections. During 2014, 226 new cases of HIV infection were diagnosed in Wisconsin. Rock County accounts for 2% of people living with HIV in Wisconsin.

HIV infection disproportionately affects racial/ethnic minorities. During 2014, 67% of new diagnoses were among racial/ethnic minorities despite minorities making up only 17% of Wisconsin population.

HIV testing is the first critical step to ending the HIV epidemic in the United States, HIV testing is the only way to identify the nearly one in eight Americans currently living with HIV who do not know they are infected and may be unknowingly transmitting the virus to others.

Wisconsin law s.252.12 requires the Department of Health Services (DHS) to offer partner services to persons with HIV infection. Rock County Public Health works with the DHS in providing partner services. Rock County Public health serves as a clinic testing site for high risk groups and HIV positive partners. We provide referral, outreach and education activities to high risk groups to increase awareness of HIV status. We also provide follow up on HIV positive persons and their partners to assess their status and provide linkages to care.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

February 23, 2016
DATE DRAFTED

Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

1 **WHEREAS**, exposure to radon, a colorless, odorless, radioactive gas, is the nation’s second leading
2 cause of lung cancer and the leading cause of lung cancer among non-smokers; and State statistics
3 indicate that between 5 and 10 percent of homes in Wisconsin have elevated airborne concentrations of
4 radon in significantly occupied spaces; and,
5

6 **WHEREAS**, Rock County Health Department was awarded a consolidated contract amendment from
7 the Wisconsin Department of Health Services for outreach to facilitate reduction of residential
8 exposures to indoor radon; and,
9

10 **WHEREAS**, this is a twelve month consolidated contract amendment of \$3,500, beginning January 1,
11 2016 and ending December 31, 2016; and,
12

13 **WHEREAS**, this consolidated grant amendment will provide outreach to residents, realtors, and home
14 builders in Rock County with the purpose of reducing residential exposure to indoor radon.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
17 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
18 County Health Department to accept this Consolidated Contract amendment in the amount of \$3,500,
19 and amend the 2016 Rock County Public Health Department Budget as follows:
20

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3030-0000-42100			
Federal Aid	-0-	\$3,500	\$3,500
<u>Use of Funds</u>			
31-3030-0000-63110			
Administrative Expense	-0-	\$3,500	\$3,500

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Gregg Addie

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

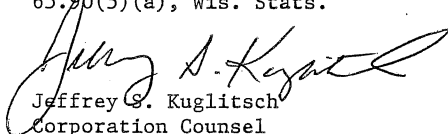
This resolution authorizes the acceptance and expenditure of \$3,500 in Federal Aid for radon outreach services. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

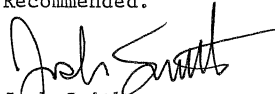
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Exposure to radon, a colorless, odorless, radioactive gas, is the nation's second leading cause of lung cancer and the leading cause of lung cancer among non-smokers. Fortunately, this cause of lung cancer is largely preventable; the first step is to test your home. If elevated radon is found, it can be easily and effectively corrected.

Radon is naturally present in the ground and can enter buildings through their foundations. Both old and newer homes can be susceptible to radon.

State statistics indicate that between 5 and 10 percent of homes in Wisconsin have elevated airborne concentrations of radon in significantly occupied spaces.

Radon concentrations in air can be measured with simple, inexpensive test kits available from the Rock County Public Health Department.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

February 22, 2016
DATE DRAFTED

**Moving the Administration of the Alzheimer's Family Caregiver Support Program
from the Human Services Department to the Council on Aging**

1 **WHEREAS**, Wisconsin's Alzheimer's Family Caregiver Support Program (AFCSP) has been
2 administered by the Long Term Support Division of Human Services Department to provide families and
3 informal caregivers access to education, support groups and other dementia-related services and supports
4 that can make the difference in a family's ability to safely care for a loved one at home; and,
5

6 **WHEREAS**, the Council on Aging administers the National Family Caregiver Support Program
7 (NFCSP) to provide information, support and assistance to family caregivers; and,
8

9 **WHEREAS**, the Long Term Support Division of Human Services is undergoing an organizational
10 change with the introduction of Family Care in Rock County; and,
11

12 **WHEREAS**, with this organizational change the AFCSP is a better fit for the Council on Aging; and,
13

14 **WHEREAS**, best practices from the Wisconsin Department of Health Services states that NFCSP and
15 AFCSP should be coordinated by the same department for maximum efficiency; and,
16

17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2016 does hereby transfer administration of AFCSP from Human
19 Services Department to the Council on Aging effective March 1, 2016.
20

21 **BE IT FURTHER RESOLVED** that the Human Services Department and the Council on Aging
22 budgets are amended as follows:
23

<u>Account/Description</u>	<u>Budget at 01/01/2016</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
AFCSP - HSD			
<u>Source of Funds</u>			
36-3682-0000-42200 State Aid	\$72,180	(\$60,000)	\$12,180
<u>Use of Funds</u>			
36-3682-0000-64604 Program Expense	\$58,000	(\$48,183)	\$9,817
36-3682-0000-68206 Allocated LTS	\$14,180	(\$11,817)	\$2,363
AFCSP-COA			
<u>Source of Funds</u>			
30-3920-0000-42200 State Aid	-0-	\$60,000	\$60,000
<u>Use of Funds</u>			
30-3920-0000-63110 Administration Expense	-0-	\$6,000	\$6,000
30-3920-0000-64615 Client Related Costs	-0-	\$54,000	\$54,000

Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging

Page 2

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

HUMAN SERVICES BOARD

Rick Richard, Chair

Brian Knudson, Chair

Jeremy Zajac, Vice Chair

Sally Jean Weaver-Landers, Vice Chair

Edwin Nash

Terry Fell

Norvain Pleasant

Linda Garrett

Kathy Schulz

William Grahn

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Kathy Schulz

Terry Thomas

Mary Mawhinney, Chair

Shirley Williams

FISCAL NOTE:

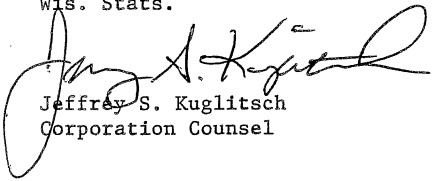
This resolution moves responsibility and remaining 2016 budget for the Alzheimer's Family Caregiver Support Program from HSD to COA.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

This resolution is requesting approval to transfer administration of the Alzheimer's Family Caregiver Support Program (AFCSP) from the Human Services Department to the Council on Aging.

The transition to Family Care in Rock County is causing a reorganization of staff and programs within the Aging & Disability Resource Center (ADRC) and Long Term Support. With the elimination of Long Term Support positions and other restructuring of staff within the ADRC there is no available position within that department to administer the AFCSP.

The Council on Aging has a Family Caregiver Support position, already administers the National Family Caregiver Support Program and has the capacity to administer the AFCSP as well. The Department of Health Services states that for best practices NFCSP and AFCSP should be coordinated by the same department for maximum efficiency.

This program transfer would be effective March 1, 2016. No county tax levy is required.



MEMORANDUM

Date: February 22, 2016

To: Finance Committee

From: Colin Byrnes – Director Planning & Development

CB 2/22/16

Re: Request for Change Fund

cc: Sherry Oja – Finance Director

The Planning & Development Agency is requesting authorization to establish a "Change Fund" in the amount of \$100 in order to assist in providing a greater level of service to our customers.

Several of the Department Permit Fees charged are under \$100 (i.e., \$50, \$60, or \$75) and customers will frequently pay for the permit in cash. It would be helpful to those customers if staff could make the necessary change from a "Change Fund" – rather than impose upon them to go to the Treasurer's Office in order to obtain exact funds.

Pending the Committee's decision, Department staff will follow up with the Finance Department to comply with any Policies and/or Procedures regarding the use of "Change Funds".

Thank you for your consideration of this matter.