

**ORDINANCE  
ROCK COUNTY BOARD OF SUPERVISORS**

Dave O'Connell  
INITIATED BY

Dave O'Connell, Human Resource Director  
DRAFTED BY

County Board  
Staff Committee  
SUBMITTED BY



June 18, 2014  
DATE DRAFTED

**INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT  
IN THE SHERIFF'S OFFICE**

- 1 **WHEREAS**, the Rock County Board of Supervisors approved the 2012 Budget on November 15, 2011; and,
- 2
- 3 **WHEREAS**, the 2012 adopted Budget includes the creation of one (1) 0.3 FTE position in the classification of
- 4 Investigative Assistant; and,
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- 6 **WHEREAS**, the employee in that classification completes background investigations for prospective Sheriff's
- 7 Office employees and employees for other Rock County Departments; and,
- 8
- 9 **WHEREAS**, the Youth Services Center has a need for additional background checks which can be
- 10 accomplished by increasing the amount of hours for this position from the current 12 hours per week to 16
- 11 hours per week; and,
- 12
- 13 **WHEREAS**, the Human Services Department is willing to assume this additional cost.
- 14
- 15 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 16 10 day of July, 2014 increases the FTE of the Investigative Assistant position in the
- 17 Sheriff's Office by 0.1 FTE in order to complete background investigations for the Youth Services Center in the
- 18 Human Services Department.

Respectfully Submitted,

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Mary Beaver, Chair

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14-7A-077

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Page 2

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LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.

Jeffrey Kuglitsch  
Jeffrey Kuglitsch  
Corporation Counsel

FISCAL NOTE:

The increased Sheriff's Office personnel costs will be cross-charged to the Human Services Department. Sufficient funds are available in the Human Services budget for the cost of this cross-charge.

Sherry Oja  
Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
Craig Knutson  
County Administrator