



**FINANCE COMMITTEE**

**THURSDAY, MAY 6, 2010 - 7:30 A.M.**

**CONFERENCE ROOM N-1 – FIFTH FLOOR**

**ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – April 15, 2010
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Bills – Bills Over \$10,000  
Encumbrances Over \$10,000  
Pre-Approved Encumbrance Amendments - Purchasing  
Approval of Bills for Other Departments
7. Resolutions
  - A. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$240,000
  - B. Authorizing Purchase of Document Imaging Software for Child Support
8. Review of Resolutions
  - A. Authorizing Acceptance of 2010 Highway Safety I-90 Corridor Grant
  - B. Authorizing Acceptance of State Flood Grant to Assist Well Owners Impacted by the 2008 Flood and Amending the 2010 Rock County Health Department Budget
  - C. Amending the Land Conservation Department Budget to Commence Implementation of the Restoration Project Located at the Hwy 51 County Campus
  - D. Amending the Rock Haven 2010 Budget to Reflect Use of Donations
  - E. Authorizing Revision of Contract with Attic Correctional Services, Inc. for Additional Drug Court Case Management and Treatment Services and Amending the Budget
9. Report on County Website – Mickey Crittenden
10. Adjournment



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63107	PUBL & LEGAL	2,275.00	8.3%	190.21	0.00	2,084.79	
	P1000390-PO# 05/01/10 -VN#013607					JANESVILLE GAZETTE INC	150.10
						CLOSING BALANCE	1,934.69
							150.10
0515000000-68010	EXP.ALLOCATIONS	0.00	100.0%	11,522.71	100.01	-11,622.72	
	P1000391-PO# 05/01/10 -VN#040481					RHYME BUSINESS PRODUCTS	547.86
	P1000392-PO# 05/01/10 -VN#045400					STATELINE COPY PRODUCTS INC	98.42
						CLOSING BALANCE	-12,269.00
							646.28
	FINANCE DIRECTOR					PROG-TOTAL-PO	796.38

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$796.38 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 06 2010**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,300.00 19.2%	250.00	0.00	1,050.00		
	P1000626-PO# 05/01/10 -VN#010223			GERBER, DEBORAH		50.00	
	P1000627-PO# 05/01/10 -VN#025104			BREIDENSTEIN, BILL		50.00	
	P1000628-PO# 05/01/10 -VN#014389			MATHEWS, STEPHANIE		50.00	
	P1000629-PO# 05/01/10 -VN#038067			GACKSTATTER, JACKI		50.00	
	P1001092-PO# 05/01/10 -VN#044915			DYKE, DONALD		50.00	
			CLOSING BALANCE		800.00		250.00
1414110000-63100	OFC SUPP & EXP	3,000.00 3.7%	112.04	0.02	2,887.94		
	P1000633-PO# 05/01/10 -VN#038471			IRON MOUNTAIN SECURE SHREDDING		91.52	
			CLOSING BALANCE		2,796.42		91.52
1414110000-63103	LEGAL FORMS	53,000.00 7.8%	4,179.31	0.00	48,820.69		
	P1000632-PO# 05/01/10 -VN#041689			ILLINOIS OFFICE SUPPLY		9,684.37	
			CLOSING BALANCE		39,136.32		9,684.37
	ELECTIONS		PROG-TOTAL -PO			10,025.89	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,025.89 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 06 2010** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1519320000-64904	SUNDRY EXPENSE	11,000.00	6.8%	354.52	399.83	10,245.65	
	P1001862-PO# 05/01/10 -VN#048230						MICHAELIS,DIANE 204.18
				CLOSING BALANCE		10,041.47	204.18
	EMPL. RELATED			PROG-TOTAL-PO			204.18

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$204.18 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

**MAY 06 2010** DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Tot - "
1017210000-44164	FEES FR ABSTRACT	100,000.00	28.4%	27,090.22	1,367.18	71,542.60	
		05/01/10 -VN#043416		FIDLAR COMPANIES			-1,418.76
				CLOSING BALANCE	72,961.36		-1,418.76
1017210000-62119	OTHER SERVICES	103,540.00	20.4%	21,133.99	0.00	82,406.01	
		P1001375-PO# 05/01/10 -VN#043416		FIDLAR COMPANIES			1,643.70
				CLOSING BALANCE	80,762.31		1,643.70
1017210000-63407	COMPUTER SUPPL	8,610.00	17.6%	1,523.89	0.00	7,086.11	
		P1001394-PO# 05/01/10 -VN#048467		STAPLES ADVANTAGE			65.69
				CLOSING BALANCE	7,020.42		65.69
1017210000-64200	TRAINING EXP	15,400.00	17.9%	2,637.75	120.00	12,642.25	
		P1001376-PO# 05/01/10 -VN#036075		ESRI INC			1,470.00
				CLOSING BALANCE	11,172.25		1,470.00
		LAND RECORDS		PROG-TOTAL-PO			1,760.63

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,760.63 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 06 2010** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62491	SOFTWARE MAINT	564,042.00 44.8%	238,176.10	14,720.90	311,145.00		
	P1001875-PO# 05/01/10 -VN#010744			ADAGER		1,645.00	
	P1001896-PO# 05/01/10 -VN#039125			BIDDLE CONSULTING GROUP INC		999.00	
				CLOSING BALANCE	308,501.00		2,644.00
0714300000-63407	COMPUTER SUPPL	15,496.00 16.9%	2,042.78	579.60	12,873.62		
	P1001822-PO# 05/01/10 -VN#033353			CDW GOVERNMENT INC		39.48	
				CLOSING BALANCE	12,834.14		39.48
0714300000-64200	TRAINING EXP	47,500.00 82.5%	14,779.59	24,415.02	8,305.39		
	P1000868-PO# 05/01/10 -VN#049019			CORE BTS INC		300.00	
				CLOSING BALANCE	8,005.39		300.00
0714300000-64701	SOFTWARE PURCH	143,812.00 19.7%	6,533.24	21,825.21	115,453.55		
	P1001578-PO# 05/01/10 -VN#036075			ESRI INC		10,000.00	
				CLOSING BALANCE	105,453.55		10,000.00
0714300000-67131	OTHER COMP HARDW	170,143.00 13.2%	22,546.01	0.00	147,596.99		
	P1001714-PO# 05/01/10 -VN#041544			HEWLETT PACKARD DIRECT CDWG		1,226.00	
				CLOSING BALANCE	146,370.99		1,226.00
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 189.4%	1,033.90	93,714.79	-44,748.69		
	P1001716-PO# 05/01/10 -VN#033353			CDW GOVERNMENT INC		347.82	
	P1001746-PO# 05/01/10 -VN#047818			ENTERPRISE SYSTEMS GROUP		757.50	
*** OVERDRAFT ***				CLOSING BALANCE	-45,854.01		1,105.32
	INFORMATION TECH		PROG-TOTAL-PO			15,314.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$15,314.80 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 06 2010** DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1001939 PEID \_\_\_\_\_

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT FINANCE - PURCHASING

COMMITTEE FINANCE

VENDOR NAME COMMERCE BANK COMMERCIAL ACCTS (ENTERPRISE CAR RENTAL)

ACCOUNT NUMBER 05-1500-0000-68010

FUNDS DESCRIPTION FINANCE DIRECTOR EXPENSE ALLOCATION

AMOUNT OF INCREASE \$29.52

INCREASE FROM \$ 100.00 TO \$ 129.52

ACCOUNT BALANCE AVAILABLE \$ Allocation Account 4/27/85

REASON FOR AMENDMENT ORIGINALLY ENCUMBERED \$100 TO COVER CAR RENTAL FOR SHERIFF'S DEPT. DEPUTY CHARGED GAS AND TOLLS TO ACCOUNT ALSO, SO THERE ARE NOT ENOUGH FUNDS ENCUMBERED TO PAY THE \$129.52 INVOICE.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY \_\_\_\_\_

Finance Committee  
SUBMITTED BY \_\_\_\_\_



Jeffrey A. Smith, Finance Director  
DRAFTED BY

April 22, 2010  
DATE DRAFTED

**TITLE**

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$240,000**

- 1 **WHEREAS**, the 2010 Adopted Budget, as amended by Resolution 10-4C-003, includes \$240,000 for  
 2 the Airport's 20% Local Share to acquire property; and,  
 3  
 4 **WHEREAS**, this project is included in the Budget with the anticipation that it would be funded with  
 5 the future issuance of debt; and,  
 6  
 7 **WHEREAS**, this project will have long-term benefits and is most appropriately funded by debt  
 8 issuance.  
 9  
 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly  
 11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, that there shall be issued, pursuant to Chapter 67,  
 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$240,000 for  
 13 purchasing, constructing, renovating, remodeling, improving and equipping the County's facilities.

Respectfully submitted,

**FINANCE COMMITTEE**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$240,000**

PAGE 2

**FISCAL NOTE:**

The purpose of this Resolution is to authorize expenditures from the 2010 Budget, as amended by Resolution 10-4C-003, for the Airport's 20% Local Share to acquire property. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

1993 Wisconsin Act 16 (the State Budget Bill) established property tax levy rate limits for Wisconsin Counties, beginning with the 1993 payable 1994 levy. The Wisconsin Department of Revenue's Administrative Rules authorize an increase in the debt levy rate under certain conditions, including resolutions authorizing debt issuance that are adopted by affirmative vote of at least three-fourths of the members of the County Board. The County Board may also approve the issuance of debt by adopting a resolution which provides a reasonable expectancy that the new debt will not cause the County to increase its debt levy rate. It is my opinion that the debt amortization that would be incurred upon issuance of debt for the project included in this Resolution would not exceed Rock County's debt levy rate as limited by Wisconsin Act 16.



Jeffrey A. Smith  
Finance Director

**LEGAL NOTE:**

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

A majority vote is necessary to adopt this Resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Craig Kautson  
County Administrator

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Mickey Crittenden, Director  
Information Technology  
DRAFTED BY

April 28, 2010  
DATE DRAFTED

**AUTHORIZING PURCHASE OF  
DOCUMENT IMAGING SOFTWARE FOR CHILD SUPPORT**

- 1 **WHEREAS**, the County's Child Support Agency was awarded an American Recovery and  
 2 Reinvestment Act (ARRA) grant updating the use of technology within the Agency; and,  
 3  
 4 **WHEREAS**, the implementation of document imaging by Child Support is a key component of  
 5 their Technology Refresh Project and will result in streamlining departmental business processes;  
 6 and,  
 7  
 8 **WHEREAS**, the specified Laserfiche software system will address current Child Support  
 9 document imaging needs as well as become part of the overall effort to improve document  
 10 management processes throughout County operations; and,  
 11  
 12 **WHEREAS**, the 2010 Budget was amended by Resolution 10-3A-503, designating funds for this  
 13 project; and,  
 14  
 15 **WHEREAS**, the Information Technology Department staff did specify the Laserfiche document  
 16 imaging software requirements with terms existing as part of the current Cities Digital  
 17 implementation of Laserfiche for the Sheriff's Office and Health Department.  
 18  
 19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
 20 assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order in the amount of \$15,330  
 21 be issued to Cities Digital, Hudson, WI, for the purchase of Laserfiche document imaging  
 22 software for the County's Child Support Agency, as specified by the Rock County Information  
 23 Technology Department.

Respectfully submitted,

**FINANCE COMMITTEE**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

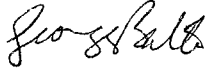
\_\_\_\_\_  
J. Russell Podzilni

**AUTHORIZING PURCHASE OF DOCUMENT IMAGING  
SOFTWARE FOR CHILD SUPPORT**

Page 2

FISCAL NOTE:

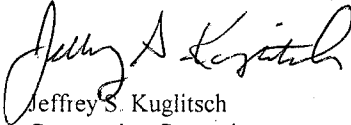
\$15,330 is included in the Child Support ARRA Incentive Funds 2010 budget, A/C 34-3855-0000-64701, for the purchase of software.



George Baltes  
Internal Auditor

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats., as well as the American Recovery and Reinvestment Act.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

As part of the current Technology Refresh Project for the County's Child Support Agency, this purchase request is for the Laserfiche document imaging software needed in order to implement new document management processes within that agency. The project provides for 2 scanning station licenses and 30 retrieval licenses which will be used for scanning agency case files and other operational documents into electronic format that can be retrieved on-line. This will streamline the current paper-based business processes within Child Support.

The document management software needed for Child Support:

• 2 Laserfiche Full User Licenses (scanning stations) @ \$915 ea.	<b>\$1,830</b>
Annual Maintenance @ \$150 ea.	<b>\$ 300</b>
• 30 Laserfiche Retrieval User Licenses @ \$300 ea.	<b>\$9,000</b>
Annual Maintenance @ \$60 ea.	<b>\$1,800</b>
• Software Training	<b><u>\$2,400</u></b>
<b>Total:</b>	<b>\$15,330</b>

This is under pricing and terms of the current Cities Digital Document Imaging Project for the Sheriff's Office and Health Department. This Child Support project is fully funded by the ARRA grant intended for this purpose.

While this purchase request is specifically for the Child Support Agency, it is important to note that this implementation is utilizing the same document management technology that is targeted for roll-out to the entire County enterprise during the next couple of years.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice  
Committee  
SUBMITTED BY

April 14, 2010  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF  
2010 HIGHWAY SAFETY I-90 CORRIDOR GRANT**

1 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation Safety makes  
2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety  
3 programs; and,  
4

5 WHEREAS, the intent of the I-90 Corridor Program is to provide additional traffic enforcement patrols  
6 directed at improving traffic safety through speed enforcement; and,  
7

8 WHEREAS, four-lane highways have proven to be problematic in recent years due to drivers  
9 continuing to push cruising speeds higher and higher; and,  
10

11 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$25,000 to participate in  
12 this program; and,  
13

14 WHEREAS, grant funds in the amount of \$25,000 will be used for overtime wages and related benefits;  
15 and,  
16

17 WHEREAS, this grant requires a local match of 25%; and,  
18

19 WHEREAS, the match may be an in-kind match or a hard match.  
20

21 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this  
22 \_\_\_\_ day of \_\_\_\_\_ 2010, that the Rock County Sheriff is authorized to accept funds under the  
23 Highway Safety Project I-90 Corridor Grant; and,  
24

25 BE IT FURTHER RESOLVED, that the 2010 budget be amended as follows:  
26


<u>Account Description</u>	<u>Budget at</u>	<u>Amount</u>	<u>Amended</u>
<u>Account Number</u>	<u>04/01/10</u>	<u>Incr (Decr)</u>	<u>Budget</u>
<u>Source of Funds</u>			
Federal Aid			
21-2120-0000-42100/	\$55,000	\$25,000	\$80,000
<u>Use of Funds</u>			
Overtime Wages			
21-2120-0000-61210/	\$39,551	\$25,000	\$64,551

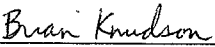
**AUTHORIZING ACCEPTANCE OF 2010 HIGHWAY SAFETY I-90 CORRIDOR GRANT**

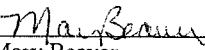
Page 2

Respectfully submitted,

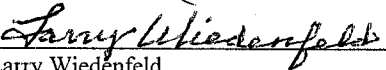
**Public Safety and Justice Committee**

  
Ivan Collins, Chair

  
Brian Knudson, Vice Chair

  
Mary Beaver

  
Henry Brill

  
Larry Wiedenfeld


**Finance Committee Endorsement**

Reviewed and approved on a vote  
of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

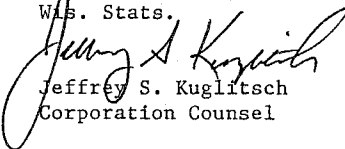
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$25,000 in Federal Aid for the Sheriff's Highway Safety Grant Program. The County's 25% local match is already included in the Sheriff's 2010 adopted budget.

  
Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**Executive Summary**  
**Authorizing Acceptance of**  
**2010 Highway Safety I-90 Corridor Grant**

The Wisconsin Department of Transportation, Bureau of Transportation Safety, makes funds available each year to various local law enforcement agencies for highway safety programs. The intent of the I90 Corridor Program is to provide additional traffic enforcement patrols directed at improving traffic safety through speed enforcement. The goal is to reduce hazardous motorist behavior and reduce the incidence of injury and fatal accidents.

Four-lane highways have proven to be problematic in recent years due to drivers continuing to push cruising speeds higher and higher. This problem is further exacerbated when this driving behavior carries over onto secondary highways, which cannot safely support increasingly higher speeds. Using ground units and local media exposure, corridor specific enforcement will work to change this behavior through the use of highly visible enforcement (HVE) efforts.

The 2010 corridor grant is for \$25,000. Grant funds will be used for overtime wages and related benefits. Equipment purchases are not allowed under the federal portion of the grant.

A local match of 25% (\$6,250) is required. The match may be an in-kind (soft) match including equipment or a hard match.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY \_\_\_\_\_



Tim Banwell, Env. Health Director  
DRAFTED BY \_\_\_\_\_

Board of Health  
SUBMITTED BY \_\_\_\_\_

April 23, 2010  
DATE DRAFTED \_\_\_\_\_

### TITLE

**AUTHORIZING ACCEPTANCE OF STATE FLOOD GRANT TO ASSIST WELL OWNERS IMPACTED BY THE 2008 FLOOD AND AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

1 **WHEREAS**, the State of Wisconsin is awarding grants to local units of government, including Rock  
2 County, for assisting well owners impacted by the 2008 flood by sampling and testing drinking water  
3 wells impacted by the 2008 flood; and,  
4

5 **WHEREAS**, the initial 2008 flood testing of drinking water wells impacted by the flood identified 29%  
6 unsafe for coliform bacteria compared to the normal county average of 15% unsafe; and,  
7

8 **WHEREAS**, the Rock County Health Department applied for and was awarded a grant from the State  
9 of Wisconsin in the amount of \$40,800; and,  
10

11 **WHEREAS**, the Rock County Health Department will sample and test drinking water wells to determine  
12 the continued safe drinking water quality of wells impacted by the 2008 flood; and,  
13

14 **WHEREAS**, the Rock County Health Department will assist unsafe well owners with obtaining a safe  
15 drinking water supply through education and, if needed, a stipend for chlorination and minor repairs.  
16

17 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
18 on this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby authorize the Rock County Health Department  
19 to accept the Flood Grant from the State of Wisconsin in the amount of \$40,800 to sample and test wells  
20 impacted by the 2008 flood, and amend the 2010 Rock County Health Department Budget as follows:  
21

<u>Account/Description</u>	<u>Budget</u> <u>4/23/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3160-0000-42200/ State Flood Grant	-0-	\$40,800	\$40,800
<u>Use of Funds</u>			
31-3160-0000-63110/ State Flood Grant Admin. Expense	-0-	\$40,800	\$40,800

**AUTHORIZING ACCEPTANCE OF STATE FLOOD GRANT TO ASSIST  
WELL OWNERS IMPACTED BY THE 2008 FLOOD AND AMENDING THE  
2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

Page 2

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Aaron Best, MD

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
James Rooney

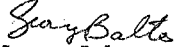
FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

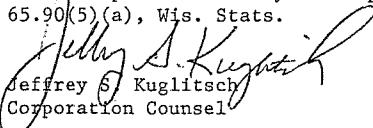
FISCAL NOTE:

This Resolution authorizes the acceptance and expenditure of \$40,800 in state aid for well testing. No County matching funds are required to accept this grant.

  
George Baltes  
Internal Auditor

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**AUTHORIZING ACCEPTANCE OF STATE FLOOD GRANT TO ASSIST  
WELL OWNERS IMPACTED BY THE 2008 FLOOD AND AMENDING THE  
2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

**EXECUTIVE SUMMARY**

In 2008, a major flood occurred in Rock County. Gauging stations at Lake Koshkonong, Indianford, and Afton measured the highest flood waters ever recorded for the Rock River at those locations. Approximately 700 private wells were sampled and tested for coliform bacteria, of which 29% were unsafe. At that time, the Rock County Health Department assisted unsafe well owners with obtaining a safe water supply. One concern is that wells impacted by floodwaters have remained safe.

The State of Wisconsin Department of Health Services is offering grants to county health departments impacted by the 2008 flood for private well sampling and testing. The Rock County Health Department applied for and was awarded one of these grants in the amount of \$40,800. The grant will allow the Rock County Health Department to:

- Provide well water test kits to owners of wells impacted by the 2008 flood
- Test water samples in the Rock County Health Department laboratory (400 wells)
- Provide follow-up for unsafe wells (75 wells)
- Provide onsite consultation for owners of unsafe wells (50 consultations)
- Provide a stipend to owners for chlorination and minor repairs for resolving problems of unsafe wells (50 wells)
- Submit report of completed project to the State of Wisconsin

RESOLUTION NO \_\_\_\_\_

AGENDA NO \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION COMM.  
INITIATED BY



THOMAS SWEENEY  
DRAFTED BY

LAND CONSERVATION COMM.  
SUBMITTED BY

APRIL 21, 2010  
DATE DRAFTED

**Amending the Land Conservation Department Budget to Commence Implementation of the  
Restoration Project Located at the Hwy 51 County Campus**

1 **WHEREAS**, the Land Conservation Department was allocated \$905,988.00 of American Transmission  
2 Company (ATC) Environmental Impact Fees; and,  
3

4 **WHEREAS**, as part of the allocation, the Land Conservation Committee requested that a portion of this  
5 fund be allocated for a restoration project of county owned property at the County Campus; and,  
6

7 **WHEREAS**, the Land Conservation Department contacted the Wisconsin Youth Conservation Corps to  
8 submit a project proposal in February 2010 for the restoration of the north 5.1 acres of the property in  
9 question; and,  
10

11 **WHEREAS**, the Wisconsin Conservation Corps has submitted a project proposal that meets the  
12 restoration plan description of an oak savanna; and,  
13

14 **WHEREAS**, the Land Conservation Department and the Extension Service has agreed on a plan to  
15 restore the 3.8 acre abandoned crop field, located on the south east corner of the property, to an open  
16 prairie; and,  
17

18 **WHEREAS**, the remaining portion of the restoration project, 4.8 acres, will commence in 2011; and,  
19

20 **WHEREAS**, the Land Conservation Committee recommends that \$10,000.00 of the LCD ATC  
21 allocation be transferred to the Land Conservation Department account to offset the costs associated with  
22 this project.  
23

24 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
25 this \_\_\_\_ day of \_\_\_\_\_, 2010, hereby amends the Land Conservation Department's budget as  
26 follows:  
27

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u> <u>5/1/2010</u>	<u>AMOUNT OF</u> <u>INCREASE</u>	<u>AMENDED</u> <u>BUDGET</u>
<b><u>Source of Funds:</u></b>			
62-6351-0000-47000/ Transfer In	- 0 -	10,000	10,000
<b><u>Use of Funds:</u></b>			
62-6351-0000-62119/ Contracted Services	- 0 -	4,400	4,400
62-6351-0000-64900/ Other Supplies and Expenses	- 0 -	5,600	5,600

**Amending the Land Conservation Department Budget to Commence Implementation of the Restoration Project Located at the Hwy 51 County Campus**  
Page 2

Respectfully Submitted:

**LAND CONSERVATION COMMITTEE**

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Larry Wiedenfeld, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Katie Kuznacic

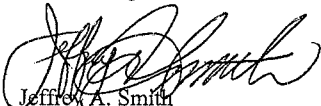
\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
James Quade

\_\_\_\_\_  
Mary Mawhinney, Chair

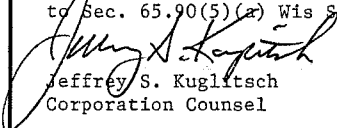
FISCAL NOTE:

This resolution authorizes a Transfer In of \$10,000 from Land Conservation's share of the ATC Fees received on December 19, 2008. The balance in Land Conservation's share of the ATC Fees, A/C 00-0000-0019-29638, at April 12, 2010 was \$876,575.29.

  
Jeffrey A. Smith  
Finance Director

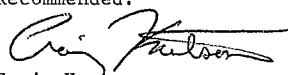
LEGAL NOTE:

The County Board is authorized to take this action pursuant to Sec(s) 59.01, 59.51 and 59.52(6) Wis. Stats. As an amendment to the adopted 2010 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a) Wis Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The restoration project is centered on a parcel of land owned by the county, located at the Hwy 51 County Campus. The property in question has been idled for a very long period of time. The property has become an area for terrestrial invasive species to take a strong hold. In 2008, County Administration requested the Land Conservation Department to formulate a plan to restore the property to an oak savanna and open prairie. The restoration plan calls for the removal of all invasive species and planting of native plant materials. The Wisconsin Youth Conservation Corps was contacted in January 2010 to request a proposal for a portion of the project. The Corps will focus their efforts on the northern 5.1 acres. Efforts will be concentrated on the removal and suppression of invasive species, primarily Common Buckthorn and Honeysuckle. All trees, which are not oak, will also be removed. All stumps will be ground and all plant material removed will be chipped and utilized in the construction of a trail network. After the removal of the invasive species, the LCD will treat the site with a broad-spectrum herbicide to control the remaining plant material. The site will be spot treated as needed for the remainder of the summer. The LCD will fall seed the site with a native seed mixture that is developed for an oak savanna site and predominant soil conditions.

The open prairie area will be located in the southeastern area of the property. Extension service will plant this area to soybeans in the spring of 2010 and after the harvest, the LCD will fall seed a native seed mix for an open prairie.

The final 4.8 acres of the project area will be addressed in 2011.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

ROCK COUNTY BOARD



OF SUPERVISORS

Health Services Committee  
INITIATED BY

Sherry Gunderson  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

April 26, 2010  
DATE DRAFTED

AMENDING THE ROCK HAVEN 2010 BUDGET TO REFLECT USE OF DONATIONS

1. WHEREAS, Rock Haven has received additional donations; and,
- 2.
3. WHEREAS, Rock Haven wishes to use existing donations along with new memorial
4. donations to paint the halls and purchase pictures for each unit.
- 5.
6. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
7. assembled this \_\_\_\_\_ of \_\_\_\_\_, 2010 does hereby amend Rock Haven's
8. 2010 Budget as follows:
- 9.

<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
	<u>04/01/10</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds</u>			
32-3250-0000-46000/ HCC Contributions	9,774	4,000	13,774
<u>Use of Funds</u>			
32-3250-0000-64904/ HCC Sundry Expense	9,774	4,000	13,774

Respectfully submitted,

HEALTH SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT  
Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

(Vacant)

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Katie Kuznacic

\_\_\_\_\_  
Anna Marie Johnson

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

*Jeffrey S. Kugliesch*  
Jeffrey S. Kugliesch  
Corporation Counsel

FISCAL NOTE:

This Resolution amends Rock Haven's budget for painting and the purchase of pictures. The Donation Trust Acct. current balance is \$17,205.

*George Baltes*  
George Baltes  
Internal Auditor

ADMINISTRATIVE NOTE:

Recommended.

*Craig Knutson*  
Craig Knutson  
County Administrator

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Criminal Justice Coordinating Council  
INITIATED BY



Elizabeth Pohlman McQuillen,  
Criminal Justice Planner/Analyst  
DRAFTED BY

Public Safety & Justice Committee  
SUBMITTED BY

April 14, 2010  
DATE DRAFTED

**AUTHORIZING REVISION OF CONTRACT WITH ATTIC  
CORRECTIONAL SERVICES, INC. FOR ADDITIONAL DRUG COURT  
CASE MANAGEMENT AND TREATMENT SERVICES AND AMENDING THE BUDGET**

1 **WHEREAS**, the Rock County Drug Court has been in operation since April, 2007, and has graduated 87  
2 successful participants from the program; and,  
3

4 **WHEREAS**, the program was established with four Counselors to provide Case Management and  
5 Treatment Services for participants of the Drug Court Program at a 1:15 ratio for a maximum of 60  
6 participants at any given time; and,  
7

8 **WHEREAS**, in 2009 the average daily population of Drug Court participants was between 45-48; and,  
9

10 **WHEREAS**, due to the decline in the Drug Court population, it was determined that for the 2010 Budget,  
11 one Counselor position would be eliminated; and,  
12

13 **WHEREAS**, in 2010, the population of the Drug Court has expanded to 60+ and the need for an  
14 additional Counselor is necessary to continue to provide high quality services to Drug Court participants  
15 for successful participant outcomes; and,  
16

17 **WHEREAS**, the success of the Drug Court contributes to lowering the jail population, reducing  
18 recidivism, and bettering families as well as the community as a whole.  
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
21 this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby amend the 2010 Community RECAP/TAD  
22 Grant budget as follows:

<u>Account/Description</u>	<u>Budget 05/01/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
19-1921-0000-47010			
27 General Fund Applied	- 0 -	26,347	26,347
28 21-2171-0000-47000			
29 Transfer In, Fund 12	- 0 -	26,347	26,347
<u>Use of Funds</u>			
32 21-2171-0000-62100			
33 Contracted Personnel	249,877	26,347	276,244
34 00-0000-0001-64903			
35 Transfer Out, General Fund	- 0 -	26,347	26,347

36  
37 **BE IT FURTHER RESOLVED**, that a revised contract is authorized with ATTIC Correctional  
38 Services, Inc. for additional Case Management and Treatment Services for the Drug Court beginning  
39 on or about June 15, 2010, in an amount not to exceed \$26,347.



**AUTHORIZING REVISION OF CONTRACT WITH ATTIC  
CORRECTIONAL SERVICES, INC. FOR ADDITIONAL DRUG  
COURT CASE MANAGEMENT AND TREATMENT SERVICES  
AND AMENDING THE BUDGET**

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Larry Wiedenfeld

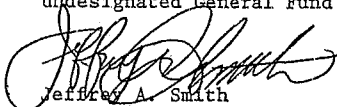
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a  
vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

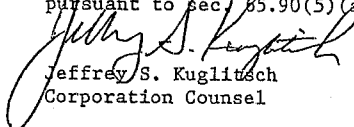
FISCAL NOTE:

This resolution authorizes a transfer in from the General Fund for additional Contracted Services for the Community RECAP/TAD Program. The audited, undesignated General Fund balance as of January 1, 2009 was \$12,810,680.

  
Jeffrey A. Smith  
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## Executive Summary

# **Amending the Budget and Authorizing Revision of Contract with ATTIC Correctional Services, Inc. for Additional Drug Court Case Management and Treatment Services**

For those challenged with substance abuse, consequences fall upon every aspect of their life. Moreover, when these individuals find themselves in the criminal justice system, their lives often spiral down a path wherein they are unable to address the core issues directly related to their criminal behavior. Continued substance abuse often contributes to more crime, leading to more serious criminal behavior, eventually resulting in incarceration. This dilemma, repeated daily in Rock County, has a deleterious effect not only on the offender, but also on their family, the community, and the County as a whole. The County court system is forced to process the same individuals over and over again without the ability to address their core needs. This is a drain on the budget and resources of the courts, the District Attorney's Office, the Office of the State Public Defender, and others who have a role in adjudicating these offenses. Furthermore, the Rock County Jail eventually is forced to house these offenders whose unaddressed treatment needs have led them to more serious crimes.

To help address this problem, Rock County instituted a Drug Court program in April 2007. Through the collaborative efforts of the Circuit Court, District Attorney's Office, Public Defender's Office, and Sheriff's Office, the program has served 214 participants with substance abuse issues that have become involved in the criminal justice system. Of these participants, 87 have successfully graduated from the program and of those 87 individuals, only eight (9%) have recidivated. The program has also saved 16,692 jail bed days and has contributed positively to the lower jail population, thereby decreasing the need to build a bigger jail.

The program was set up to serve 60 participants at any given time with four case managers for a 15:1 ratio. This ratio assures intensive case management services and enables participant needs to be comprehensively and holistically addressed—as well as provide the actual treatment in-house. In 2009, the average daily census of Drug Court participants dropped to an average of about 45-48 clients per day. As a result, it was determined that for the 2010 budget, one case manager position would be eliminated without any decline in services. However, beginning in January 2010, the daily census of the Drug Court has increased to 60 participants (and has remained consistent) and the need to increase case management and treatment services for the program has arisen.

The Criminal Justice Coordinating Council (CJCC) is recommending that the 2010 budget be amended to reinstate the fourth counselor position to provide case management and treatment services to participants in the Drug Court program. The Drug Court is funded in part by the Treatment Alternatives and Diversion grant (TAD) through the state of Wisconsin and tax levy dollars. Monies to provide additional case management and treatment services would come from the general fund. Additionally, CJCC is asking that the contract with ATTIC Correctional Services, Inc. be revised to include these additional services beginning on or around June 15, 2010 in an amount not to exceed \$26,347 for calendar year 2010.