



**FINANCE COMMITTEE
THURSDAY, MARCH 4, 2010 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – February 18, 2010
4. Citizen Participation, Communications and Announcements
5. Selection of Specific Pricing Model for Care Coordination Services Through Quantum Health-Ryan Barbieri, Willis of Wisconsin, Inc.
6. Report on MBIA Investments – Marc McClure, Cutwater Asset Management
7. Transfers and Appropriations
 - A. General Services
 - B. 4-H Fairgrounds
 - C. Developmental Disabilities Board (2)
8. Bills – Bills Over \$10,000
Encumbrances Over \$10,000
Pre-Approved Encumbrance Amendments – Human Resources
Approval of Bills for Other Departments
9. Resolutions
 - A. Authorizing Purchase of ARCGIS Server Standard Enterprise in 2010 Budget
 - B. Authorizing Purchase of Two ARCGIS Servers for 2010
 - C. Authorizing Purchase of Tablet Notebooks for 2010
 - D. Authorizing Purchasing of Mobile Data Computer Equipment for 2010
 - E. Recognizing Joanna Jenson for Service to Rock County
10. Review of Resolutions
 - A. Accepting Land and Water Conservation Implementation Grant and Amending the 2009 Land Conservation Budget
 - B. Authorizing Receipt of ARRA Program Funds and Amending the 2010 Rock County Child Support Agency Budget
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-04

Transfer No.

Requested by General Services
Department

Robert Leu
Department Head

2/15/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000	63500 R&M Supplies	4,500

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000	67200 Capital Improvements	4,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

FEB 16 2010

#10-04

TO: FINANCE DIRECTOR

REQUESTED BY: General Services
Department

Robert Jan
Department Head Signature

DATE: 2/15/10

FROM:	AMOUNT
ACCOUNT #: 18-1810-0000/63500 DESCRIPTION: R & M Supplies	\$4,500.00
CURRENT BALANCE: \$ 138869 PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 18-1810-0000/67200 DESCRIPTION: Capital Improvements	\$4,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The three sallyport doors into the Judges parking lot into the inmate section are controlled by a door control system. That system is experiencing problems that cannot be repaired. The system needs to be replaced.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

09-88

Transfer No.

Requested by 4-H Fairgrounds

Randy Thompson

Department

Department Head

2/10/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
56--5610-0000	62203 Natural Gas	1,550

TO

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000	62400 R&M Labor	1,550

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#-09-88

FEB 10 2010

TO: FINANCE DIRECTOR

REQUESTED BY: 4--H Fairgrounds

Department

DATE: 2/10/2010

Randy King
Department Head Signature

FROM:	AMOUNT
ACCOUNT #: 56-5610-0000-62203 DESCRIPTION: Natural Gas Account CURRENT BALANCE: \$ 4759.57 @ 2/8/10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	1550.00
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 56-5610-0000-62400 DESCRIPTION: Repair & Maintenance Labor	1550.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Reason: The budgeted amount is based on best estimate of required hours for maintenance staff. Additional hours for snow removal and assisting with various rental events at the fairgrounds were required in 2009. Sufficient funds remain in the Natural Gas Account due to measures to decrease heating costs in the maintenance building.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

09--90

Transfer No.

Requested by Developmental Disabilities

LuAnn Kane

Department

Department Head

2/15/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
33--3310-0000	62606 Family Support	11,279
33--3310-0000	61300 Per Diems	776

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62633 CLTW	11,279
33-3310-0000	63101 Postage	776

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

2-24-2010

COMMITTEE CHAIR

Marilyn Jones

File

ROCK COUNTY TRANSFER REQUESTS

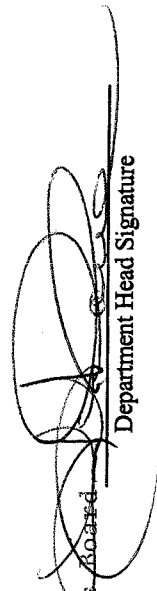
2009
FINANCE DIRECTOR
RECEIVED
#09-90

FEB 17 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board
Department

DATE: 2/15/2010


Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 33-3310-0000-62606 DESCRIPTION: Family Support CURRENT BALANCE: \$14530.68 <i>2/13/09</i> PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$11,279
2) ACCOUNT #: 33-3310-0000-61300 DESCRIPTION: Per Diems CURRENT BALANCE: \$2920.12 <i>2/13/09</i> PROVIDED BY THE FINANCE DIRECTOR	\$776
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62633 DESCRIPTION: CLTW-Children's Long Term Waiver	\$11,279
ACCOUNT #: 33-3310-0000-63101 DESCRIPTION: Postage	\$776
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

- 1) The need for additional funds has increased in Children's Long-Term Waiver due to current clients being converted to CLTW and an increase in need of services.
- 2) Funds are available from Family Support because more children converted to Children's Waiver than anticipated.
- 3) Additional funds are needed in Postage because of increased mailings to providers due to new Federal Medicaid Waiver standards.
- 4) Funds are available in Per Diems due to one board member not in attendance at the DD Board meetings in 2009 and only 1 TRANSFER.DOC board meeting instead of 2 held in July and December.

Revised: May 16, 1997

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

09-91

Transfer No.

Requested by Developmental Disabilities

LuAnn Kane

Department

Department Head

2/15/10

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62604 CIP 1B	130,348

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000	62620 CIP 1A	63,254
33-3310-0000	62601 Purch of Care	60,769
33-3310-0000	62627 Brain Trauma	5,810
33-3310-0000	62607 Foster Care	515

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE


2-24-2010

COMMITTEE CHAIR

Marilyn Jensen

File

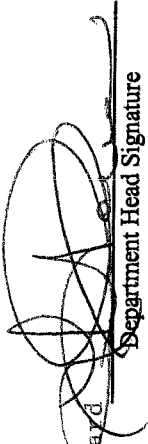
ROCK COUNTY TRANSFER REQUESTS


 FINANCE DIRECTOR
 RECEIVED
 \$ 29,91
 FEB 17 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board
 Department

DATE: 2/15/2010


 Department Head Signature

FROM:	AMOUNT
ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) CURRENT BALANCE: \$ <u>36,527.12</u> ^{2/3/09} PROVIDED BY THE FINANCE DIRECTOR <i>Pallice</i>	\$130,348
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62620 DESCRIPTION: Community Integration Program (CIP 1A)	\$63,254
ACCOUNT #: 33-3310-0000-62601 DESCRIPTION: Purchase of Care	\$60,769
ACCOUNT #: 33-3310-0000-62627 DESCRIPTION: Brain Trauma	\$5,810
ACCOUNT #: 33-3310-0000-62607 DESCRIPTION: Foster Care	\$515

REASON FOR TRANSFER - BE SPECIFIC:

- 1) Additional funds are needed in the Community Integration Program (CIP 1A) due to one current CIP 1B client transferring into CIP 1A funding in 2009.
- 2) Additional funds are needed in Purchase of Care due to more institutional costs incurred by one client and one CIP 1B client's services are not eligible to be paid by Federal Medicaid Waiver dollars.
- 3) Additional funds are needed in Brain Trauma due to one new client moving into services in 2009.
- 4) Additional funds are needed in Foster Care due to increased care rates for 2 current clients.
- 5) Funds are available from Nursing Home Relocation (CIP 1B) because funds were budgeted to cover the above mentioned CIP 1B services transferred to CIP 1A and Purchase of Care (Lines 1 and 2), and to cover unanticipated costs in Brain Trauma and Foster Care (lines 3 and 4).

TRANSFER.DOC

Revised: May 16, 1997

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717100000-63100	OFF SUPP & EXP	5,197.00 14.2%	602.79	137.28	4,456.93		
	F1001143-PO# 03/01/10 -VN#026264		HENRICKSEN			31.84	
			CLOSING BALANCE		4,425.09		31.84
1717100000-63403	MICROFILM SUPP	175.00 0.0%	0.00	0.00	175.00		
	F1001274-PO# 03/01/10 -VN#020077		UNDERGROUND VAULTS & STORAGE T			150.00	
			CLOSING BALANCE		25.00		150.00
	REGISTER OF DEED		PROG-TOTAL-PO			181.84	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$181.84 INCURRED BY REGISTER OF DEEDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM APPROVAL _____ DEPT-HEAD

MAR 04 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00	10.8%	432.50	0.00		
		P1001156-PO# 03/01/10	-UN#016117	SHOPKO INC #130		179.25	
				CLOSING BALANCE	3,388.25		179.25
		EMPL RELATED		PRG-TOTAL-PO		179.25	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$179.25 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 04 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & H SERV	243,467.00	47.5%	114,162.59	1,500.04	127,804.37	
	P1001219-PO# 03/01/10 -VN#049219			ANSAY CONSULTING LLC		3,250.00	
				CLOSING BALANCE	124,554.37		3,250.00
0714300000-62491	SOFTWARE MAINT	564,042.00	37.3%	206,802.23	3,900.00	353,339.77	
	P0900855-PO# 03/01/10 -VN#039980			ORACLE CORPORATION		437.19	
	P1000870-PO# 03/01/10 -VN#047155			ROUTEMATCH SOFTWARE INC		4,635.40	
	P1001215-PO# 03/01/10 -VN#025433			M B FOSTER ASSOCIATES LTD.		1,840.00	
	P1001228-PO# 03/01/10 -VN#011296			SUNGARD BI TECH INC		2,275.00	
	P1001229-PO# 03/01/10 -VN#026310			ASPEN PUBLISHERS INC		329.94	
				CLOSING BALANCE	343,822.24		9,517.53
0714300000-63200	PUBL/SUBSCR/DUES	1,504.00	0.0%	0.00	0.00	1,504.00	
	P1001186-PO# 03/01/10 -VN#045472			HIGH LINE CUSTOMER ASSOCIATION		150.00	
				CLOSING BALANCE	1,354.00		150.00
0714300000-63407	COMPUTER SUPPL	15,496.00	9.4%	106.50	1,352.67	14,036.83	
	P1000807-PO# 03/01/10 -VN#033353			CDM GOVERNMENT INC		358.76	
	P1001090-PO# 03/01/10 -VN#033353			CDM GOVERNMENT INC		452.22	
				CLOSING BALANCE	13,225.85		810.98
0714300000-67130	TERMINALS/PC'S	148,713.00	16.6%	0.00	24,729.98	123,983.02	
	P1001079-PO# 03/01/10 -VN#033353			CDM GOVERNMENT INC		397.01	
				CLOSING BALANCE	123,586.01		397.01
0714300000-67143	IT DEPT CR CHGS.	50,000.00	5.4%	784.91	1,928.00	47,287.09	
	P1000790-PO# 03/01/10 -VN#033353			CDM GOVERNMENT INC		19.92	
	P1001128-PO# 03/01/10 -VN#033353			CDM GOVERNMENT INC		298.10	
	P1001150-PO# 03/01/10 -VN#048237			TELECOMRIZ		193.95	
				CLOSING BALANCE	46,775.12		511.97
	INFORMATION TECH			PROG-TOTAL-PO		14,637.49	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$14,637.49 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAR 04 2010

DATE _____

CHAIR

PURCHASE ORDER NUMBER P1001031 PEID 047897

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Human Resources
COMMITTEE County Board Staff
VENDOR NAME Compsych (FMLA & EAP Programs)
ACCOUNT NUMBER 19-1910-0000-65103 and
00-0000-0063-29622
FUNDS DESCRIPTION Property & Liability Insurance
Health Insurance Trust
AMOUNT OF INCREASE \$14,148.00 and
\$15,552.00

INCREASE FROM \$ 9,900.00 TO \$ 39,600.00

ACCOUNT BALANCE AVAILABLE \$ 119,767 ²⁻⁵⁻¹⁰ ₉₅

REASON FOR AMENDMENT quarter
There are four payments to Compsych for 2010.
On original encumbrance only requested the 1st quarter payment of \$9,900.

APPROVALS

GOVERNING COMMITTEE *Russ Padgett* 2/25/10
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

T I T L E

AUTHORIZING PURCHASE OF ARCGIS SERVER STANDARD ENTERPRISE IN 2010 BUDGET

1 WHEREAS, the costs of ESRI licensing have continued to increase as more
 2 departments seek to utilize the technology; and,
 3
 4 WHEREAS, the current ArcIMS technology has become limited in its application
 5 and is headed toward obsolescence; and,
 6
 7 WHEREAS, the 2010 Budget did designate funds for the purchase of the ArcGIS
 8 Server Upgrade.
 9
 10 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 11 assembled this _____ day of _____, 2009 that a Purchase Order be
 12 issued as follows:
 13
 14 \$10,000.00 to ESRI, Inc. in Redlands, CA for 1 ArcGIS Server
 15 Standard Enterprise for Windows up to Four Cores Upgrade from
 16 Basic Enterprise.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Chair

Vote

Date

Sandra Kraft, Vice Chair

May Beaver

ADMINISTRATIVE NOTE:

Recommended.

David Diestler

Craig Knutson
County Administrator

J. Russell Podzilni

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Land Records Internet Access Program 10-1724 budgets for this purchase.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

As part of Rock County's Geographical Information System Strategy, the 2010 budgeted purchase of ArcGIS Server Enterprise from Environmental System Research Institute, Inc. (ESRI), will upgrade the County from the current ArcIMS application, which is headed toward obsolescence, to the newer ArcGIS Server technology. This upgrade will give the County more web mapping capabilities not only for the public website but also the ability to create in-house web mapping applications which can be accessed and utilized by all county departments without the need for individual ESRI ArcDesktop licenses on each user's PC. By creating this in-house web mapping site, we will be able to scale down our need for many of the licenses we currently have, ultimately saving the County license costs and maintenance fees.

The cost of the ArcGIS Server Standard Enterprise for Windows Upgrade is \$10,000.00.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 24, 2010
DATE DRAFTED

T I T L E

AUTHORIZING PURCHASE OF TWO ARCGIS SERVERS FOR 2010

1 WHEREAS, the Rock County Information Technology Department is authorized to
 2 Purchase computer equipment on behalf of the County; and,
 3
 4 WHEREAS, the Information Technology Director and staff did review equipment
 5 available on the State of Wisconsin WSCA Computer Contract number 15-20400-905
 6 code number WN33ACA and chose and configured equipment from this contract;
 7 and,
 8
 9 WHEREAS, the 2010 Budget did designate funds for the purchase of these two
 10 servers for the ArcGIS Server Upgrade.
 11
 12 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 13 assembled this _____ day of _____, 2010 that a Purchase Order be
 14 issued as follows:
 15
 16 \$17,894.04 to Dell Marketing L.P. of Round Rock, TX for two Dell
 17 PowerEdge R610 Servers at \$8,947.02 each.
 18
 19 BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of
 20 the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Chair

Vote

Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Land Records Internet Access Program 10-1724 budgets for this purchase.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

As part of Rock County's Geographical Information System Strategy, the 2010 budgeted purchase of ArcGIS Server Enterprise from Environmental System Research Institute, Inc. (ESRI), will upgrade the County from the current ArcIMS application, which is headed toward obsolescence, to the newer ArcGIS Server technology. In order to accomplish this upgrade, two new servers with the technology to support ArcGIS Server are required. Not only will the servers run ArcGIS Server in the environment it requires, they will also be better equipped to accommodate the increasing number of users throughout the County who wish to utilize the web mapping capabilities of this system.

The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
2	Dell PowerEdge R610 Servers (\$7,947.02 ea.)	<u>\$17,894.04</u>

Total Authorized Purchase: \$17,894.04

Pricing for these items is based on terms specified by the Western States Contracting Alliance (WSCA).

EXECUTIVE SUMMARY

As part of the 2010 budget, the Human Services Department is scheduled to purchase 11 tablet PCs to improve efficiency for workers out in the field. These tablets PCs will be used with the State of Wisconsin's eWisacwis software system to record home visits and other case information. These tablet PCs will increase efficiency for Human Services workers by eliminating the need for the transcription of workers' notes recorded by hand. Special handwriting recognition software resident on each tablet allows notes to be written directly onto the tablet screen and fed directly into the eWisacwis software.

The cost of the 11 Tablet PCs that are part of this purchase request:

HP 2730P Tablet PC \$1,776.67 each for a total of \$19,543.37

The pricing is based on the Wisconsin Counties Association (WCA Services) contract terms (contract # WCASI-100103D) and the purchase will be made through CDW-G.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Diana Arneson
Assistant to Director of IT
DRAFTED BY



Finance Committee
SUBMITTED BY

February 12, 2010
DATE DRAFTED

T I T L E

AUTHORIZING PURCHASE OF MOBILE DATA COMPUTER EQUIPMENT FOR 2010

1 WHEREAS, the Rock County Information Technology Department is authorized to
 2 Purchase computer equipment on behalf of the County; and,
 3
 4 WHEREAS, the Information Technology Director and staff did review equipment
 5 available on the State of Wisconsin WSCA Computer Contract number 11-20454-601
 6 and chose and configured equipment from this contract; and,
 7
 8 WHEREAS, the 2010 Budget did designate funds for the purchase of these Mobile
 9 Data Computers for the Sheriff's Department.
 10
 11 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
 12 assembled this _____ day of _____, 2010 that a Purchase Order be
 13 issued as follows:
 14
 15 \$15,300.00 to Baycom Inc., of Green Bay, WI for 5 CF-30K3PAX2M
 16 Panasonic Toughbook Mobile Data Computers at \$3,060.00 each.
 17
 18 BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of
 19 the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Chair

Vote

Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Information Technology and Sheriff's budgets for these mobile data computers.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

This resolution is to authorize the purchase of planned and budgeted Panasonic Toughbook Mobile Data Computers to replace obsolete equipment for the Sheriff's Department. The IT Department utilized the State of Wisconsin Ruggedized Laptop Computer Contract, number 11-20454-601, to insure best pricing and specification conformity to meet the application and operational needs of the Sheriff's Department. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
5	CD-30K3PAX2M Panasonic Toughbooks (\$3060.00 each)	\$15,300.00

Total Authorized Purchase: \$15,300.00

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY _____



Jeffrey A. Smith, Finance Dir.
DRAFTED BY _____

Finance Committee
SUBMITTED BY _____

February 24, 2010
DATE DRAFTED _____

TITLE

RECOGNIZING JOANNA JENSON FOR SERVICE TO ROCK COUNTY

1 WHEREAS, Joanna Jenson has served the citizens of Rock County for the past 29 years as a dedicated
2 and valued employee; and,
3

4 WHEREAS, Joanna began her career with Rock County as an Account Clerk II in the Clerk of Courts
5 on March 13, 1981; and,
6

7 WHEREAS, Joanna worked in the Child Support Office as an Account Clerk II from July 6, 1983 to
8 December 5, 1983 when she accepted the position of Deputy Register in Probate until January 7, 1986;
9 and,
10

11 WHEREAS, Joanna worked in the County Clerk's Payroll Division as an Account Clerk II from
12 January 7, 1986 until August 11, 1986 when she accepted the position of an Account Clerk II with the
13 Human Services Department; and,
14

15 WHEREAS, Joanna accepted the position of Account Clerk II in the County Clerk's Payroll Division
16 on December 22, 1986 and was promoted to an Account Clerk III in the County Clerk's Payroll Division
17 on January 1, 1992; and,
18

19 WHEREAS, Joanna accepted the position of Account Clerk III in Financial Services on October 25,
20 1993 and has served diligently in that position until her retirement on March 20, 2010.
21

22 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2010, does hereby commend Joanna Jenson for her 29
24 years of service and extends its best wishes to her in her future endeavors.
25

26 BE IT FINALLY RESOLVED that the County Clerk be authorized and directed to furnish a copy of
27 this resolution to Joanna Jenson.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

**RECOGNIZING JOANNA JENSON FOR SERVICE
TO ROCK COUNTY**

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COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Betty Jo Bussie

Marilynn Jensen

James Joiner

Richard Ott

Louis Peer

Kurtis L. Yankee

RESOLUTION NO _____

AGENDA NO _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Committee
INITIATED BY _____

Thomas Sweeney
DRAFTED BY _____

Land Conservation Committee
SUBMITTED BY _____

February 12, 2010
DATE DRAFTED _____



TITLE

ACCEPTING LAND AND WATER CONSERVATION IMPLEMENTATION GRANT AND AMENDING THE 2009 LAND CONSERVATION BUDGET

- 1 **WHEREAS**, the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
 2 annually make grants to counties to support Land and Water Conservation efforts associated with the
 3 cost sharing of best management practice installation; and,
 4
 5 **WHEREAS**, the grants received for fiscal year 2009 were unsatisfactory for the anticipated
 6 workload; and,
 7
 8 **WHEREAS**, DATCP allows counties to transfer spending authority amongst themselves; and,
 9
 10 **WHEREAS**, the Land Conservation Department located unencumbered spending authority in
 11 St. Croix County and requested this authority be transferred to Rock County; and,
 12
 13 **WHEREAS**, as part of the grant program, counties are able to carry over all encumbered funds
 14 that have not been spent into the next fiscal year; and,
 15
 16 **WHEREAS**, the Land Conservation Department submitted an unusually high carry over request
 17 to DATCP in fiscal year 2008; and,
 18
 19 **WHEREAS**, the DATCP approved the transfer from St. Croix County and the carry over
 20 request.
 21
 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
 23 assembled this _____ day of _____, 2010 does hereby accept the Land and Water
 24 Conservation Implementation Grant and amends the Land Conservation Department's 2009
 25 Budget as follows:

<u>A/C Description</u>	<u>Budget at 2/01/10</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
62-6280-0000-42200 State Aid	\$ 141,185	\$ 6,844	\$ 148,029
<u>Use of Funds:</u>			
62-6280-0000-64928 Cost Sharing	\$ 141,185	\$ 6,844	\$ 148,029

Respectfully Submitted,

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Larry Wiedenfeld, Vice Chair

Alan Sweeney

Richard Fizzell

Katie Kuznacic

Eva Arnold

Ronald Combs

James Quade, FSA Representative

ACCEPTING LAND AND WATER CONSERVATION
IMPLEMENTATION GRANT AND AMENDING THE
2009 LAND CONSERVATION BUDGET

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a
vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

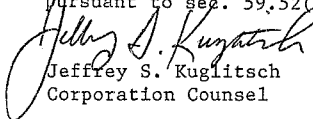
This resolution authorizes the acceptance and expenditure of \$6,844 in additional State Aid for the Land and Water Implementation Grant. No County funds are required to accept these grant funds.



George Baltes
Internal Auditor

LEGAL NOTE:

As an amendment to the Adopted 2009 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Land Conservation Department (LCD) administers a cost share program to provide Rock County landowners with cost sharing to install best management practices that ultimately lead to improved surface and or ground water quality. The Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) provide the funds required to administer this program.

The cost share program is a four-part system. The system is comprised of the annual grant, approved transfers, carry over from previous year, and a proposed carry over into the next fiscal year. Below is a summary of the each component of the cost share fund.

Annual Grant:

In 2009, the LCD received a grant in the sum of \$67,871 for the cost sharing of Best Management Practices from DATCP.

Transfers:

In 2009, the LCD received a transfer of spending authority from St. Croix County in the sum of \$15,000. DATCP authorized this transfer which amended the County's annual grant.

Carryover from Previous Year:

DATCP allows counties to carry over encumbered cost share funds into the next fiscal year. As a result of the weather conditions, the LCD requested that \$92,551 of unspent cost share funds encumbered in 2008 cost share agreements be carried over into the 2009 fiscal year.

Proposed Carryover to Next Fiscal Year:

Five landowners requested that their cost share funding be approved to carry over into the 2010 fiscal year. The cost share agreements total \$27,393.

Summary

Annual Grant + Transfer = Final Grant
 $\$67,871 + \$15,000 = \$82,871;$

Final Grant + Carryover from Previous Year = Total
 $\$82,871 + \$92,551 = \$175,422;$

Total – Proposed Carryover into 2010 = Final 2009 Spending Authority
 $\$175,422 - \$27,393 = \$148,029;$

Final 2009 Spending Authority – Actual Authority = Spending Authority Deficit
 $\$148,029 - \$141,185 = \$6,844.$

This resolution authorizes an additional **\$6,844** in spending authority to cover the financial shortfall being experienced in 2009. Please note that all funds are reimbursed from DATCP at 100%.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock County
Child Support Agency
INITIATED BY



Kristine A. Baker Ellis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

February 15, 2010
DATE DRAFTED

**AUTHORIZING RECEIPT OF ARRA PROGRAM FUNDS AND
AMENDING THE 2010 ROCK COUNTY CHILD SUPPORT AGENCY BUDGET**

1 WHEREAS, the American Recovery and Reinvestment Act (ARRA) provides a temporary
2 reinstatement of Federal Matching Funds on incentive payments which States are to
3 spend on the Child Support Program. This legislation has a two-year limit; Child
4 Support incentive payments can be used to draw down federal matching funds for the
5 period 10/1/08-9/30/10; and,
6

7 WHEREAS, the Office of Child Support Enforcement states that stimulus funds are
8 intended to supplement, not supplant or replace other Child Support funding; and,
9

10 WHEREAS, Federal Regulation 45 CFR 305.35 requires that states expend all
11 incentive payments to carry out the IV-D program and meet minimum reinvestment
12 levels; and,
13

14 WHEREAS, the ARRA funds allocated to Rock County for 2009 were rolled forward to
15 2010; and,
16

17 WHEREAS, Child Support Letter 09-42 requires ARRA plans be submitted to the
18 Bureau of Child Support for approval; and,
19

20 WHEREAS, the Rock County Child Support Agency has submitted an ARRA plan in the
21 amount of \$202,257 and has been approved by the Bureau of Child Support; and,
22

23 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
24 assembled this day of _____ day of _____, 2010 does hereby accept
25 the ARRA funds and amends the 2010 Child Support budget as follows:
26

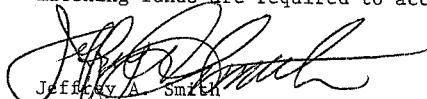
<u>Revenue</u>	<u>Budget At 01/01/2010</u>	<u>Amount of Increase/Decrease</u>	<u>Amended Budget</u>
34-3855-0000-42104 Federal Reimbursement	- 0 -	133,490	133,490
34-3855-000-42120 Federal Stimulus Funds	- 0 -	68,767	68,767
<u>Expenditures</u>			
34-3855-0000-61210 Overtime Wages	- 0 -	3,498	3,498
34-3855-0000-61400 FICA	- 0 -	268	268
34-3855-0000-61510 Retirement-Employers	- 0 -	385	385
34-3855-0000-62210 Telephone	- 0 -	459	459
34-3855-0000-63100 Office Supplies	- 0 -	12,543	12,543
34-3855-0000-64200 Training	- 0 -	5,554	5,554
34-3855-0000-64701 Software	- 0 -	15,300	15,300
34-3855-0000-67130 Terminals, Printers & PC's	- 0 -	114,436	114,436
34-3855-0000-67171 Capital Assets \$1000 or More	- 0 -	49,814	49,814

**AUTHORIZING RECEIPT OF ARRA PROGRAM
FUNDS AND AMENDING THE 2010 ROCK COUNTY
CHILD SUPPORT AGENCY BUDGET**

Page 2

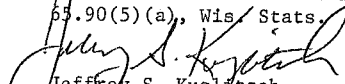
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$202,257 in Federal Aid for the Child Support Program. No additional county matching funds are required to accept these funds.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

EXECUTIVE SUMMARY

The American Recovery and Reinvestment Act (ARRA) provides a temporary reinstatement of federal matching funds on incentive payments. This legislation has a two-year limit; child support incentive payments can be used to draw down federal matching funds for the period 10/1/08 – 9/30/10.

This funding provides an opportunity to improve efficiencies and update technology for the Child Support Agency in order to meet future performance requirements during this economic downturn.

We will be updating computers and printers that are at least five years old and providing laptops for the attorneys for in court document preparation. This will provide parties immediate court documents and reduces time spent by attorneys and staff after court.

We are including some telephone head-sets, tables, desks, and chairs and adding cubical/workstations in order to provide staff with ergonomic equipment.

Replacing telephones, copiers and modifying the current storage systems, which will improve and enhance office operations.

Overtime for the Review and Adjust process will assist in modifying child support orders to an appropriate amount.

We have included additional funds for training, which consists of sending additional staff to the annual WCSEA Conference and meeting with Dr. Lew Bender to continue on improving team building.

The major change to the agency will be an imaging system for reduction in paper filing. This will provide staff with instant access to file information at the desk-top and eliminate staff time processing, filing and maintaining filing systems.

All of the planned changes will provide and assist in office efficiencies, enhancements and customer service in order to reduce staff efforts and improve performance.