

**FINANCE COMMITTEE
Minutes – October 4, 2012**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 4, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Nick Osborne, Assistant to County Administrator; Mickey Crittenden, Information Technology Director; Vicki Brown, Treasurer; Jodi Millis, Purchasing Manager; Captain Gary Groelle; Ron Burdick, Airport Director; Lori Williams, Parks Director; David Sudmeier, Controller, Rock Haven.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Kraft. ADOPTED.

Citizen Participation, Communications and Announcements. Chair Mawhinney reminded the Committee that they will have a short meeting prior to County Board on October 11, 2012.

Committee Review and Approval of Per Meeting Allowances. Supervisor Kraft moved approval of per meeting allowances in the amount of \$15,163.53, second by Supervisor Podzilni. ADOPTED.

Approval of Minutes – September 13, 2012, and September 20, 2012. Supervisor Beaver moved approval of the minutes of September 13, 2012 and September 20, 2012 as presented, second by Supervisor Kraft. ADOPTED.

Setting an Opening Bid Price for Parcel #026-053007 in Town of Milton. Ms. Brown explained she had someone stop in her office to ask about this parcel and mentioned that the house had a condemnation order posted to the back door. Ms. Brown contacted the building inspector for Town of Milton and was told the house would need to be demolished and then the foundation would be checked at that time to see if it could remain. She asked the Committee if they wished to reduce the price for the next day's auction. Supervisor Kraft moved to set the price on parcel #026-053007 at \$500, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Public Works - Airport

FROM

<u>Account #</u>	<u>Amount</u>
41-4453-4453-62201	\$ 3,000
Electric	

TO

<u>Account #</u>	<u>Amount</u>
41-4453-4453-67172	\$ 2,200
Capital Assets \$500-\$999	

41-4453-4453-62203	\$ 2,000	41-4453-4453-67200	\$ 6,800
Natural Gas		Capital Improvements	
41-4453-4453-64900	\$ 4,000		
Other Supplies & Exp			

Supervisor Kraft moved approval of the above Transfer for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances

Elections	\$	62.20
Tax Deed Expense		731.14
Employee Related		26.36
Rock Haven Project		14,406.32
Information Technology		76,172.66
IT Capital Project		60,138.23
Stray Dog		50.00

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Bills Over \$10,000.

Baycom Inc.	\$	22,752.00
Enterprise Systems Group		74,543.55
Park Place Technologies		12,132.00
Pictometry International Corp.		14,599.00
Quality Door & Hardware		16,516.00

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Encumbrances Over \$10,000.

Best Buy	\$	106,598.22
Draeving Construction Inc.		67,125.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments.

Sheriff's Office

John Wickhem Agency	\$	200.00
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Communications Center

ELAN Financial Services	\$	1,500.00
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Supervisor Beaver moved approval of the above Pre-Approved Encumbrance Amendments, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments.

Public Safety & Justice Committee

Sheriff	\$	13,039.30
Equitable Funds		1,122.00
Correctional Facility		9,092.13
Circuit Courts		148.20
Clerk of Courts		1,300.38
911 Project Operations		463.51*
District Attorney		802.11
Deferred Prosecution/Domestic Violence		349.69
Emergency Management		381.45
Coroner		4,495.00
Child Support		293.00
Highway Safety		4,905.00
2011-2012		44.33
911 Capital Project		900.00

Ms. Oja said the item for Apco International Inc. on page 9 for \$95.00 had to be paid earlier and would need to be deleted from the amount for 911 Project Operations. Supervisor Kraft moved approval of the above Bills and Encumbrances for the Public Safety and Justice Committee with this deletion, second by Supervisor Beaver. ADOPTED.

Resolution.

Authorizing Purchase of Four Dell Solid State Server Drives

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 that a Purchase Order for four solid state server drives is issued to Dell, Inc. in the amount of \$26,390.76.”

Supervisor Podzilni moved Approval and Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Review of Resolution.

Accepting Brownfields to Promote Health Project and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the Rock County Health Department to accept this \$148,433 grant from the Agency for Toxic Substances & Disease Registry and amend the 2012 Rock County Health Department Budget as follows:

...”

Supervisor Kraft said at last night Board of Health meeting the word "Grant" was added to the title after Brownfields. Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Purchasing Procedural Endorsements.

Authorizing Purchase of Televisions for Rock Haven

"NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Best Buy, Richfield Minnesota for up to \$106,598.22 for the purchase of TVs, mounts, remote controls and cables for Rock Haven."

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Awarding Contract for Turtle Creek Parkway Building Renovation Project

"NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2012, issue a Purchase Order to Draeving Construction Inc of Beloit, Wisconsin, the lowest responsible bidder, in the amount of \$67,125 to perform the building renovations at Turtle Creek Park."

Supervisor Kraft moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of 2013 Calendars Supervisor Beaver moved Purchasing Procedural Endorsement to purchase 2013 calendars from Office Pro of Janesville, WI, second by Supervisor Kraft. ADOPTED.

Ms. Oja handed out the County Sales Tax Receipts report through September 2012 and went over it.

Adjournment. Supervisor Beaver moved adjournment at 8:00 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.