

**FINANCE COMMITTEE**  
**Minutes – January 24, 2013**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 5:45 P.M. on Thursday, January 24, 2013, in the Jury Deliberation Room, fourth floor, Rock County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver and Podzilni.

**Committee Members Excused:** Supervisor Fox.

**Staff Members Present.** Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Jeff Kuglitsch, Corporation Counsel; Mickey Crittenden, Information Technology Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Kraft moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

**Approval of Minutes – January 17, 2013.** Supervisor Podzilni moved approval of the minutes of January 17, 2013 as presented, second by Supervisor Beaver. ADOPTED.

**Citizen Participation, Communications and Announcements.** Ms. Oja said she heard back from Cutwater and the best day for them to come is April 18, 2013.

**Transfers and Appropriations.** None.

**Bills and Encumbrances.** None.

**Bills Over \$10,000.** None.

**Encumbrances Over \$10,000.** None.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.** None.

**Review of Resolutions.**

**Authorizing Purchase of Additional Technology Equipment and Amending the 2013 Budget for Rock Haven Project**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 that a Purchase Order for 5 Cisco Switches and associated components in the amount of \$28,300.25 is issued to Core BTS and that \$3,436.59 be allocated for 4 UPS units,

4 cabinet fans, and assorted cables for a total amount of \$31,736.84, with funds to come from the Rock Haven project contingency account.

**BE IT FURTHER RESOLVED** that the project contingency be increased in the amount of \$39,096 with funds to come from the Rock Haven Net Assets and that the 2013 budget be amended as follows:

...

**BE IT FINALLY RESOLVED**, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.”

Mr. Crittenden said part of this resolution is for additional equipment for cable runs that were measured wrong by the engineers. Mr. Terronez said this is being added to our list.

Supervisor Podzilni moved Finance Committee Endorsement and Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds for Televisions and Headset**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 that the 2013 budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Adjournment.** Supervisor Beaver moved adjournment at 5:52 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**