

## FINANCE COMMITTEE

January 19, 2012

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, January 19, 2012, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Podzilni and Diestler.

**Committee Members Excused:** Supervisor Beaver.

**Staff Members Present.** Sherry Oja, Finance Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Ben Coopman, Public Works Director; Jodi Millis, Purchasing Manager; Vicki Brown, Treasurer.

**Others Present:** None.

**Approval of Agenda.** Ms. Oja said there was an additional bill for Information Technology to Verizon Wireless to be added to the 2011 bills. Supervisor Podzilni moved approval of the agenda with this addition, second by Supervisor Diestler. ADOPTED as amended.

**Approval of Minutes.** Supervisor Kraft moved approval of the minutes of January 5, 2012, second by Supervisor Diestler. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** The Committee welcomed Ms. Oja to her first Finance Committee meeting as Finance Director.

**Transfers and Appropriations.** None.

### **Bills/Encumbrances - 2011**

Finance Director	\$	525.14
Information Technology		19,662.94
IT GL Upgrade		7,200.00
IT Capital Project		84,628.64
Information Technology		2,109.73

### **Bills/Encumbrances - 2012**

Finance Director	\$	995.90
County Clerk		195.00
County Treasurer		368.52
Information Technology		5,098.94
Information Technology		48,225.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Bills Over \$10,000.**

Carevoyant Inc.	\$ 48,225.00
CESA 2	16,103.91
Core BTS Inc.	84,628.64
Rehab Resources Inc.	10,905.47

Supervisor Diestler moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Encumbrances Over \$10,000.**

Board of Regents	\$ 56,250.00
Children’s Service Society of Wisconsin	100,144.00
Community Action Inc. of Rock & Walworth	121,500.00
Community Action Inc. of Rock & Walworth	81,800.00
Compsych	19,744.32
Compsych	21,703.68
Willis of Wisconsin Inc.	30,000.00
Latino Service Providers Coalition	17,821.00
Richter Electric Inc.	98,996.00
Rock Communities Youth Network	11,682.00
Service Master Commercial Cleaning	47,076.60

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.** None.

**Resolution.**

**Authorizing Purchase of Data Center Uninterruptible Power Supply**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012, that a Purchase Order for a replacement data center UPS be issued to Quality Power Solution in the amount of \$67,745.”

Supervisor Podzilni moved approval of the above resolution and Purchasing Procedural Endorsement, second by Supervisor Kraft. ADOPTED.

**Review of Resolutions.**

**Amending the 2012 Council on Aging Budget to Adjust Title III and State Pharmaceutical Assistance Program Allocations**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 does hereby amend the Adopted 2012 Rock County Council on Aging budget as follows:

...

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Awarding Contract for Lighting Improvements – Shop Phase 1 and Amending the Public Works Department Budget**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Public Works Department is hereby authorized by the Rock County Board of Supervisors convened this \_\_\_\_\_ day of \_\_\_\_\_, 2012 to award the bid for the installation of the replacement shop and garage lighting at DPW to the lowest responsible bidder, Richter Electric of Janesville, WI in the amount of \$98,996; and,

**BE IT FURTHER RESOLVED,** that the Department of Public Works’ budget is amended to authorize and carry forward \$55,000 of budgeted funds and \$43,996 of savings on other DPW building projects from the 2011 budget to the DPW Lighting Improvements – Shop Phase 1 project as follows:

...

Mr. Coopman said this should also provide between \$14,000 and \$15,000 per year in energy costs.

Supervisor Diestler moved Finance Committee Endorsement and Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Semi-Annual Report – Attendance at Conventions/Conferences.** The Committee accepted the Semi-Annual Reports from the County Clerk, Finance, Information Technology, Land Records, Register of Deeds and Treasurer and asked for them to be placed in file.

**Report on Cash Balances and Investments.** Ms. Oja updated the Committee on cash balances and investments as of December 31, 2011 and the Bank Credit Rating Report from Cutwater Asset Management.

Ms. Brown reported on the cash balancing for the Treasurers Office.

**Adjournment.** Supervisor Podzilni moved adjournment at 8:08 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**