

911 COMMUNICATIONS COMMISSION  
July 18, 2012

Chief Liggett called the meeting of the 911 Commission to order at 1:37 p.m. on July 18, 2012.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief Rich LeFeber, Town of Turtle Police Department; Deputy Chief Tom Dunkin (Alternate), Beloit Police Department; Chief David Moore, Janesville Police Department; Chief Brian Demrow, Edgerton Fire Department

Members Not Present: Assistant Chief Gene Wright, Town of Beloit Fire Department; Sheriff Bob Spoden, Rock County Sheriff's Office; Lt. Jay Koehler, Evansville Police Department; Chief Jim Jensen, Janesville Fire Department

Others present. Kathy Sucus, Rock County Communications Center; Dara Mosley and Kayne Cushman, Rock County IT; Courtney Doberstein, Citizen

1. Call to Order and Approval of Agenda  
Approve Agenda? Unanimous
2. Minutes – May 16, 2012  
Motion to approve minutes as written by Moore. Second by Demrow. Minutes approved.
3. Comments from the Public – No Comments
4. Analog to Digital Radio Project Update  
Sucus stated things have been going well overall since the 6/27 cutover to the digital system. She noted Edgerton was having coverage issues, but Gen Comm was troubleshooting that. Gen Comm also addressed a volume inconsistency by making some adjustments at the consoles, and new headsets were purchased for all of dispatch. Liggett said Beloit Fire was starting to notice cutting-out. Moore said Janesville Police has noticed a little cutting-out as well. It was noted how important it will be to stay persistent and address problems as they arise. Sucus noted system acceptance guidelines will be discussed at the workgroups and brought back to the Commission.

There was a siren test today that did not function correctly. This is probably a console issue, but Sucus has not heard confirmation on this from Gen Comm yet. (Adjustments were made after the Commission meeting and the test was performed again with satisfactory results.)

5. Rock County Police/Fire/EMS Facebook Page

Rock County Corporation Counsel was contacted after the last Commission meeting. Corp Counsel sent a cease-and-desist letter to discontinue the use of "Rock County" in their Facebook name. Sukus checked the page recently, and there was a better disclaimer than before and discussion on what to rename the page. This page will continue to be monitored and further actions researched if necessary.

6. LRMS Project Update

The LRMS project passed County Board and contracts have been signed. Mosley is working on arranging a site visit to Pewaukee to look at their barcode system.

7. Policy Updates

Sukus stated the Rules of Conduct policy has been updated to include specifics regarding not having cell phones in dispatch because of their nature to interfere with the radio system.

Motion to approve the policy changes as written by Dunkin. Second by LeFeber.

Ms. Doberstein (citizen) mentioned that Dane County Dispatch had to have the telephones moved away from the radios, as they were causing problems. Sukus is going to mention that to General Communications.

8. 2011 Annual Report

The 2011 Communications Center Annual Report was previously sent to Commission members for their review. Sukus noted the "Answer Times" graph and stated this is on par with previous years and something the center has always done well on. Sukus outlined some of the other data of the report such as call volume and turnover. Any questions? None.

9. Informational Items & Updates

I. Commission Terms Expiring

The two rotating law enforcement Commission terms will be ending at the September Commission meeting. The next two agencies up will be asked to serve and, if they accept, will begin at the November Commission meeting.

II. AT&T

AT&T has changed the method by which 911 calls come into the center. It's a faster call set-up than the previous 7-9 seconds and this will, hopefully, decrease abandoned 911 calls.

### III. Goals & Objectives

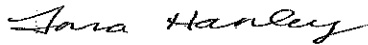
The Communications Center has set its goals and objectives for 2013 to

- include:
- CAD upgrade
  - Next Gen-911
  - Billboard campaign increase by 25%
  - Internet point of presence at the Communications Center

10. Next Meeting – September 19, 2012

11. Adjournment – Motion LeFeber, Second Dunkin, Meeting Adjourned at approximately 2:19 p.m.

Respectfully Submitted,



Tara Hanley  
Support Specialist  
Rock County Communications Center