

**FINANCE COMMITTEE**

**January 20, 2011**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, January 20, 2011, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Podzilni and Diestler.

**Committee Members Excused:** Supervisor Beaver.

**Staff Members Present.** Jeff Smith, Finance Director; Craig Knutson, County Administrator; Mickey Crittenden, Information Technology Director; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Michelle Schultz, Real Property Lister; Lori Williams, Parks Director; Rob Leu, General Services Director; Joyce Lubben, Director of Elderly Programs.

**Others Present:** None.

**Approval of Agenda.** Mr. Smith said there was a Pre-Approved Encumbrance Amendment for General Services to be added as 5.D.1. Supervisor Podzilni moved approval of the agenda with this addition, second by Supervisor Diestler. ADOPTED as amended.

**Citizen Participation, Communications, Announcements, Information.** None

**Transfers and Appropriations.**

**Human Services**

**FROM**

<u>Account #</u>	<u>Amount</u>
36-3700-0000-68208	\$50,000
Allocated MH - AODA	

**TO**

<u>Account #</u>	<u>Amount</u>
36-3700-0000-62119	\$50,000
Other Contracted Services	

**Public Works**

**FROM**

<u>Account #</u>	<u>Amount</u>
00-0000-0001-46205	\$23,746.25
Compensation of Loss of Fixed Asset	
00-0000-0001-46205	1,717.99
Compensation of Loss of Fixed Asset	

**TO**

<u>Account #</u>	<u>Amount</u>
00-0000-0060-25100	\$23,746.25
Revenue Collected in Advance	
41-4290-4290-46205	1,717.99
Comp. of Loss of Fixed Asset	

**Sheriff's Office**

**FROM**

<u>Account #</u>	<u>Amount</u>
00-0000-0001-46205	\$24,476.20
Compensation of Loss of Fixed Asset	

**TO**

<u>Account #</u>	<u>Amount</u>
21-2190-0000-67105	\$22,842.00
Motor Vehicles	
21-2100-0000-62410	1,634.20
R&M - Vehicles	

Supervisor Diestler moved approval of the above Transfers for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Bills/Encumbrances - 2010**

Finance Director	\$ 474.14
Information Technology	53,436.11
IT Capital Project	95,457.58
Stray Dogs	50.00

**Bills/Encumbrances - 2011**

Finance Director	\$ 730.00
County Clerk	150.00
Information Technology	9,399.02

Mr. Smith said, for Information Technology, payment to AE Business Solutions is the correct vendor, the resolution says CoreBTS Inc. but in the executive summary it does say AE Business Solutions and Corporation Counsel said he feels it is the intent of the resolution to contract with AE Business Solutions pursuant to State of Wisconsin Contract #10-2052. Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Bills Over \$10,000.**

AE Business Solutions	\$ 86,233.68
CESA 2	14,233.00
Otis Elevator	52,672.90

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Encumbrances Over \$10,000.**

City of Beloit	\$ 18,280.00
Crossroads Counseling Center	40,000.00
Energy Services, Inc.	405,404.00
Janesville Transit System	16,675.00
MSA Professional Services Inc.	30,798.00
Southwest Wisconsin Workforce Development	37,416.00
Tellurian Ucan Inc.	405,328.00
University of Wisconsin Medical Foundation	30,000.00
Board of Regents	56,250.00
Childrens Service Society of Wisconsin	100,144.00
Community Action of Rock & Walworth Co.	81,800.00
Dane County Department of Human Services	207,108.00
Diamond Detective Agency	167,278.00
H & H Industries Inc.	768,860.00
University of Wisconsin Hospital & Clinics	221,523.00

Supervisor Diestler moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

**General Services**

Tri North Builders \$ 27,225.22

Supervisor Kraft moved approval of the above Pre-Approved Encumbrance Amendments for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Approval of Bills for Other Departments.**

**Education, Veterans & Aging Services**

**2010**

Title III-B	\$ 35.00
Nutrition Program	215.00
E&H Transportation	8,445.86
Title III-D	31.00
Title III-E	2,495.80

Supervisor Podzilni moved approval of the above Bills/Encumbrances for Other Departments – Education, Veterans & Aging Services for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Resolutions**

**Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$65,000**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$65,000 for purchasing, constructing, renovating, remodeling, improving and equipping the County’s facilities.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

**Authorizing Purchase of Replacement Network Server**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for one server be issued to CDW-G in the amount of \$19,670.87.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Authorizing Purchase of Additional Storage Area Network Capacity**

**“NOW, THEREFORE, BE IT RESOLVED,** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for a replacement storage area network be issued to AE Business Solutions in the amount of \$31,000.00.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Authorizing Purchase of Replacement Employee Time Clocks**

**“NOW, THEREFORE, BE IT RESOLVED,** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for replacement time clocks be issued to Data Management, Inc. in the amount of \$37,295.22.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler.  
ADOPTED.

**Review of Resolutions**

**Accept Donation from Veterans Employment Act of 2002 and Amend the 2011 Veterans Services Budget**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011, does hereby amend the Adopted 2011 Rock County Veterans Services budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

**Amending Contract for Courthouse Parking Structure Caulking and Repair**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that the Contract with Zander Solutions be increased by \$175,773.29 to cover the cost of the additional repair work to the two Courthouse parking ramps; and,

**BE IT FURTHER RESOLVED,** that the Courthouse Facility Capital Project budget be amended to cover the additional repair work, testing and engineering inspections as follows:

...”

Mr. Leu handed out a Construction Repair Cost Breakdown report on the Courthouse parking facilities and went over it with the Committee. He said we had no idea of the extent of the breakage until the caulk was removed. He added that we have a 3-year warranty on the work that was done.

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Committee Approval.**

**Real-Time Kinematics Field Surveys – Land Records** Ms. Schultz said this is to check the accuracy of the aerial work done.

Supervisor Podzilni moved Finance Committee Endorsement of the Real-Time Kinematics Field Surveys, second by Supervisor Diestler. ADOPTED.

**Report on Cash Balances and Investments.** Mr. Smith updated the Committee on cash balances and investments as of December 31, 2010.

**Adjournment.** Supervisor Diestler moved adjournment at 8:20 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**