

FINANCE COMMITTEE
Minutes –September 4, 2014

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 4, 2014, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Vicki Brown, Treasurer; Jodi Millis, Purchasing Manager; Dara Mosley, IT - Public Safety Systems Manager; Jason Houle, Surveyor; Chief Deputy Barb Barrington, Sheriff's Office; Dave Sudmeier, Rock Haven – Controller; Tom Sweeney, Land Conservationist; Louis Smit, Chief Deputy Coroner (just prior to adjournment).

Others Present: Supervisor Jason Dowd.

Approval of Agenda. Chair Mawhinney informed the Committee there were three Pre-approved Encumbrance Amendments for Rock Haven, which are contingent on Health Services Committee approval. Supervisor Fox moved approval of the agenda with these additions, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja handed out the County Sales Tax Receipts report through August 2014.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$11,747.98, second by Supervisor Kraft. ADOPTED.

Approval of Minutes – August 18, 2014 and August 21, 2014. Supervisor Podzilni moved approval of the minutes of August 18, 2014 and August 21, 2014 as presented, second by Supervisor Beaver. ADOPTED.

Set Opening Bid Prices on Foreclosed Tax Lien Properties. Prices were set contingent upon the County taking possession in September. Supervisor Fox moved approval to set opening bid prices on foreclosed properties, second by Supervisor Kraft. ADOPTED.

Ms. Brown informed the Committee that the public auction will be on October 10, 2014 at 9 A.M.

Transfers and Appropriations.

Human Services
FROM

TO

<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
36-3691-0000-64604	\$ 11,410	36-3691-0000-67130	\$ 5,300
CLTS – Program Expense		CLTS Terminals & PCs	
		36-3691-0000-67160	6,110
		CLTS Equipment under \$5,000	

Public Health Department

FROM

<u>Account #</u>	<u>Amount</u>
31-3000-0000-61100	\$ 8,500
Regular Wages	

TO

<u>Account #</u>	<u>Amount</u>
31-3000-0000-63100	\$ 8,500
Office Supplies	

Surveyor

FROM

<u>Account #</u>	<u>Amount</u>
13-1730-0000-61100	\$ 2,000
Regular Wages	
13-1730-0000-62116	6,580
Highway Charges	
13-1730-0000-63300	1,500
Travel	
13-1730-0000-64200	1,760
Training Expense	

TO

<u>Account #</u>	<u>Amount</u>
13-1730-0000-63100	\$11,840
Office Supplies	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills and Encumbrances

Finance Director	\$ 468.25
Information Technology	15,363.13
Law Records	14,430.00
IT Capital Projects	24,547.79
IT Cross Charges	5,306.83
Elections	150.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

CDW Government Inc.	\$ 14,430.00
Marklein Builders Inc.	10,815.00

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments.

Rock Haven

Mercy Health System	\$ 12,500.00
MJ Care Inc.	44,000.00
Pinnacle Pharmacy	30,000.00

Supervisor Fox moved approval of the above Pre-Approved Encumbrance Amendments for Rock Haven, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments.

Public Safety & Justice

Sheriff	\$ 11,973.47
OWI Task Force Grant	485.43
RECAP Operations	685.61
Sheriff's Vehicles	1,428.75
Correctional Facility	10,818.48
Local Emergency Planning Comm	38.75
Circuit Courts	2,985.45
Clerk of Courts	3,077.60
911 Project Operations	659.41
District Attorney	1,219.00
Deferred Prosecution/Domestic Violence	237.37
Coroner	7,512.63**
Child Support	621.71

** The Committee requested the Coroner's bills be held until September 8th Public Safety & Justice Committee meets as the bills were not signed and there were questions on them.

Supervisor Beaver moved approval of the above Bills and Encumbrances for Public Safety & Justice Committee with the exclusion of the Coroner's bills, second by Supervisor Kraft. ADOPTED.

Committee Approvals.

Creation of a .4 Clerical Position for Council on Aging

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does create a .4 clerical position for the Council on Aging and amends the 2014 budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Long Term Financial Stability of the Purchase of Agricultural Conservation Easement Program (PACE)

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors in session this ____ day of _____, 2014, approves apportioning \$200,000 annually to the Rock County PACE program until an alternative outside funding source can be located with final approval through the annual budget process; and,

BE IT FURTHER RESOLVED, that proceeds from the sale of County owned real estate holdings, with the exception of park land and IN REM properties, will be deposited into the PACE account to assure that the short and long term goals of the program are met. If proceeds from said sales are available they should not be used to reduce the annual budget appropriation requested.”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver.

Mr. Sweeney said there are enough funds in the account for 2014 and 2015. He added the resolution passed with one dissent.

Discussion on the possibility of using rent funds from the County Farm; the farm rental funds offset the tax levy; the possible use of sales tax funds for the purchase of PACE properties; concern on the open-endedness of the resolution; the approval of the funds used for the PACE properties would be part of the yearly budget process; support of the PACE Program but concern on using tax payer money to do it; that the PACE program is a policy decision and should be looked at as an investment; and the possibility of using funds from the sale of County property for the PACE properties.

FAILED on the following vote: Yes – Supervisors Beaver and Podzilni; No – Supervisors Mawhinney, Kraft and Fox.

Accepting Additional Community Transformation Grant Funding and Amending the 2014 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby authorize the Rock County Health Department to accept the additional Rock County Community Transformation Grant funds and amend the 2014 Rock County Health Department Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Approving Settlement Agreement and Release with Hanover Insurance Company Relating to a License Bond for Nonmetallic Mine Reclamation and Amending the 2014 Land Conservation Budget

“NOW, THEREFORE, BE IT RESOLVED, the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, by enactment of this

Resolution, approves the Agreement and authorizes the County Board Chair to sign the Agreement on behalf of the County.

BE IT FURTHER RESOLVED, that the Rock County Board of Supervisors amends the Land Conservation Department's budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Discussion and Action to Repeal the Award for County Auction Services and Cancel the Auction. Supervisor Fox moved to rescind the award for County Auction Services to Dean George Auction Company, cancel the auction and go out for rebid when we are ready, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments.

Public Safety & Justice

Coroner \$ 7,512.63

Mr. Smit signed the Coroner's Office bills and answered the Committee's questions.

Supervisor Beaver moved approval of the above Bills and Encumbrances for Public Safety & Justice Committee for the Coroner's Office, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 8:29 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.