

911 COMMUNICATIONS COMMISSION  
January 15, 2014

Chief Liggett called the meeting of the 911 Commission to order at 1:30 p.m. on January 15, 2014.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief Jim Jensen, Janesville Fire Department; Chief Norm Jacobs, Beloit Police Department; Chief Ben Riemer, Town of Fulton Police Department; Chief Brian Demrow, Edgerton Fire Department; Chief David Moore, Janesville Police Department

Members Not Present: Assistant Chief Gene Wright, Town of Beloit Fire Department; Sheriff Bob Spoden, Rock County Sheriff's Office; Chief Tom Kunkel, Town of Milton Police Department

Others present. Kathy Sukus, Rock County Communications Center; Brian Becker, Rock County Communications Center; Shelly Zartman, Rock County IT

1. Call to Order and Approval of Agenda  
Chief Liggett called the meeting to order at 1:30 p.m. Motion to approve agenda by Jensen. Second by Demrow. Agenda approved.
2. Minutes –November 20, 2013  
Motion by Riemer to approve minutes as written. Second by Jensen. November 20, 2013 minutes approved as written.
3. Comments from the Public – No Public
4. Policy Updates
  - a) Fire/EMS Policy: Sukus stated Dr. MacNeal requested to adjust the times for the volunteer fire agencies paging procedure. The changes have gone through the Fire/Ems workgroup and Rock County Fire Officer's Association. Eight minutes after the initial page, dispatch will send auto-aid with the third page if the primary agency hasn't gone en route yet (EMS calls only).

A change on page 6 reflects Beloit Township Fire Department's paging procedure is now the same as a full time agency where there is not an automatic second page.

The last page of the policy was changed as the City of Beloit Fire Department is now using the same day-to-day TAC channel as rural departments (Fireground RED).

- b) General Dispatch Policy: Sukus stated it was brought to her attention by Communications Center trainers that some officers & dispatchers have reverted back to using more 10-codes than what was previously approved in the policy. The Law Enforcement Workgroup requested that a couple common ones be added back in (10-6 & 10-29).
- c) MABAS Policy: Page 2 updates the TAC channel usage in regards to the adoption of WI MABAS guidelines. Pages 7-9 updates the MABAS paging procedure – there's now 1 button that will send both the Rock County ALL CALL and MABAS tones simultaneously to save time in paging out local agencies.

Motion by Jensen to approve all suggested policy changes. Second by Moore. Policy changes approved.

5. Mobile Data - Update

Mosley stated he sent out an email last week asking which agencies wanted to switch to Motorola P1. He's hoping for answers back from everyone by the end of the month and then he'll take it to the County Administrator. Moore noted that Janesville PD has seen improved connectivity with aircards.

6. Commission Term Expirations

Evansville Fire and Orfordville Fire will be taking over Commission terms from Edgerton Fire and Town of Beloit Fire beginning March 27, 2014. (*Orfordville Fire rescinded their agreement to be on the Commission after the meeting and Evansville EMS will serve instead.*) Town of Fulton Police and Town of Milton Police Commission Terms will be ending in November of 2014. It was questioned if the Commission was due for Chair or Vice-Chair elections. This will be looked into and answered at the next meeting.

7. Informational Items & Updates

a) Personnel Changes

Communications Center Supervisor Shelley Schmidt has resigned and taken another position within the County. Operations Manager Brian Becker will take over as the CALEA Accreditation Manager.

IT has posted a job opening for a new user support position. This person will spend half time at the Communications Center and half time at the Sheriff's Office.

b) Edgerton Radio Tower

Sukus stated the County is in negotiations with Hendricks Commercial Property to purchase land in Edgerton for the new radio tower project.

c) Dane County

Cutover to their digital trunked radio system has been postponed again until possibly April 2014.

d) Blackhawk Technical College

Blackhawk Technical College will have student-staffed campus security beginning in a couple weeks. Sukus received an email from the safety coordinator, Brad Smith, wondering if agencies wanted their UHF frequencies programmed into radios. Sukus is not sure if the Communications Center will add this to their radio consoles, but may put it in a UHF portable to test coverage.

e) Communications Center PSA

Sukus has been working on a Public Service Announcement she hopes will be completed in the next couple of months. It will focus on familiarizing the public with the non-emergency number. A local musician (Jamie Campbell) has been assisting her.

f.) Tabletop Training

Chief Moore invited agencies to attend a tabletop exercise being held at the Janesville Municipal Building on January 17, 2014. The training will focus on an active shooter type situation.

Moore also stated Janesville Police Department is interested in an improved training documentation program and welcomes any suggestions.

8. Next Meeting –March 19, 2014

9. Adjournment – Demrow moved to adjourn Commission meeting. Second by Jacobs. All in favor. Commission adjourned at 2:20 p.m.

Respectfully Submitted,



Tara Hanley  
Support Specialist  
Rock County Communications Center