



**COORDINATED SERVICES TEAM (CST)  
COORDINATING COMMITTEE  
Minutes for September 12, 2014**

**PRESENT:** Gabrielle Berget, Beth Blum, Marci Bullen, Mike Czerwonka, Tina Day, Jamie Fugate, Lance Horozewski, Steve Howland, Sarah Johnson, Faith Mattison, Tera O'Connor, Tim Perry, Jenna Singer, Barb Werfal, Rebecca Westrick

**ABSENT:** Julie Butz, Jerome DeForest-Davis, Gretchen Dypold, Jennifer Fay, Kelley Fearn, Brienna Freeman, Misty Frutiger, Julie Fuelleman, Gina Caltagerone, Heather Helgestad, Jennifer Oas, Alicia Oczus, Jennifer Partridge, Cheri Salava, Carol Trout

**Call to Order**

Chairperson Sarah Johnson called the meeting to order at 8:33 a.m.

**Approval of the Agenda**

Lance Horozewski moved to approve the agenda; seconded by Faith Mattison. Carried.

**Approval of the Minutes**

Rebecca Westrick moved to approve the minutes as submitted; seconded by Marci Bullen. Carried.

**Welcome and What's Going Well**

Lance shared that Jerome was nominated and awarded the Tony Majority Youth Excellence Award. This is a statewide award that is only given to one youth per year.

Jenna shared that the PATHS program accepted their first youth yesterday and she will be going into her apartment early next week.

Sarah shared that the Wisconsin State Council on Alcohol and Other Drugs of Abuse invited her to participate in a marijuana ad-hoc committee.

**RCHSD Re-Organization Update**

The CYF Division is wrapping up their Organizational Effectiveness project which focuses on the integration of CPS and JJ. They are working on finalizing an action plan and Lance hopes to have that to present at the October meeting.

The Mental Health Division has hired a Child and Family Intake therapist, along with two CLTS workers. They have also offered a bachelor level crisis manager position - start date to be determined. They have one open position currently posted for a master's level position with 3000 hours preferred, but not required.

**Community Agency Updates**

Jamie Fugate shared that Catholic Charities has hired 1 CLT Case Manager and they are working on hiring a second CLT Case Manager.

CLTS has had a substantial increase in funding and they just submitted a capacity funding application for the new positions and technological advances.

CCS has started enrolling their first clients in their program. The goal for the first year is to enroll 45 clients.

The Prevention Coalition finalized their action plan for 2015. They are working together across the Rock County Prevention Network to coordinate, sponsor, and host a candidate forum for individuals running for Senate and Assembly in Rock County. The event will be held on October 1, at the Hedberg Public Library at 6:00 p.m. The group is also working on bringing a national trainer into Rock County for pHarming Effects. This is a peer-to-peer prevention education advocacy program and they will train teams from Turner, Memorial, Craig, Parker, Evansville and Edgerton High Schools who will then be able to take that information back and teach their peers and then go to the middle schools and do presentations.

#### **CST Outreach Workgroup**

The second edition of the CST Newsletter went out. The outreach workgroup will continue to work on that each quarter with the next newsletter coming out December 1. If you have any information or suggestions for the newsletter please let any CST facilitator know.

The next outreach will be with Early Head Start next week. There will also be a presentation in October to the YES! Committee.

The workgroup is still looking for people to join the committee. They meet once a month on the second Monday of the month from 9-10 a.m. at the Health Care Center, but if there is an interest they can travel to other sites for meetings.

#### **Update on Parent/Youth Peer Support Development**

The Grassroots group is working on how to make living with mental health in the community better. Their focus is on educating and participator support at all levels. The group is in the formation stages.

#### **MOU update**

We have verbal commitments from several community organizations to sign the MOU. Gena will send an email out to committee members to gather contact information in order to start arranging times to gather signatures.

#### **YES! Rock County update**

The second annual walk for suicide prevention will be held September 27, at the Rock County Fair Grounds. There will also be raffle baskets. If your organization is interested in having a booth at the event please contact Charity Howard.

#### **Conflict Resolution Procedure**

We need to have a clear procedure for conflict resolution during CST meetings with families. Julie Butz will present this at the October meeting for committee review.

#### **Possible assistance with Service Payments update**

Tera has asked Julie to collect information from families who have had issues with access to service, large co-payments, etc. Once information is gathered the Department will take a look at what the process is in terms of people being able to access services, and they will make sure the process is welcoming and allowing them to serve families in the way they need to. If you have families who are having difficulties in obtaining services please get that information to Tera.

#### **Set the Next Agenda**

Items 1-12 will remain on the October agenda.

**Citizen Participation Announcements**

Tim is working on developing an early morning basketball program at Edison and Marshall Schools in Janesville. If you're interested in volunteering contact Tim.

**Time and Date of Next Meeting**

The next meeting will be October 10, 2014 at 8:30 a.m. at the Rock County Job Center, Rooms D & E.

Meeting adjourned by Sarah Johnson at 9:39 a.m.

Respectfully submitted,

Gena McGuigan,  
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NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

cc: Committee Members  
Rebecca Wigg-Ninham