



ROCK COUNTY HUMAN SERVICES DEPARTMENT
ADOLESCENT SERVICES
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**COORDINATED SERVICES TEAM (CST)
COORDINATING COMMITTEE
Minutes for February 14, 2014**

PRESENT: Rebecca Westrick, Jamie Fugate, Carol Trout, Lance Horozewski, Sarah Johnson, Gabrielle Berget, Tina Day, Cheri Salava, Tim Perry, Julie Fuelleman, Jenna Singer, Marci Bullen, Kelley Fearn, Brienna Freeman, Teresa Hermanson, Kaitlin Svabek, Heather Helgestad, Barb Werfal, Steve Howland, Jennifer Partridge, Jerome DeForest-Davis, Tera O'Connor

ABSENT: John Dalee, Jessica DuBois, Nancy Hagen, Michael Gray, Carol Plante, John Weber, Misty Frutiger, Don Oswald, Beth Blum, Jennifer Fay, Faith Mattison, Greg Winkler, Mike Czerwonka, Alicia Oczus

Call to Order

Chairperson Lance Horozewski called the meeting to order at 8:33 a.m.
Introductions were made of all in attendance.

Approval of the Agenda

Cheri Salava moved to approve the agenda; seconded by Marci Bullen. Carried.

Approval of the Minutes

Tina Day moved to approve the minutes as submitted; seconded by Heather Helgestad. Carried.

Welcome and What's going well

This will be a new agenda item for participants to share what is going well with their organization or personally. Julie Fuelleman is going snowshoeing for the first time tonight. Tina Day shared that the CLTS/CST supervisor starts Monday. Carol Trout shared that her organization, Shorehaven, has a new psychiatrist for adults. Lance is going skiing in Northern Michigan on Monday and Tuesday.

Rock County Human Services Department Re-Organization Update

Interviews for the two Program Managers in the Children, Youth and Families Division will be held next week. Lance hopes to have new appointments to both of those positions at our next meeting. The CLTS/CST Supervisor starts next week and will hopefully be joining us in future meetings. There will be a significant number of people in HSD moving their offices in the next two weeks. Interviews for Tera's position will be held next week. That position will oversee Functional Family Therapy, our new Assessment and Intake Clinician, CCS and Stabilization.

CST Outreach Workgroup

An outreach was held on January 24, at the YES Summit. The turn out was not quite what they anticipated, but eleven people attended. They had nine panel members and out of the nine, four of them were actual CST consumers. The four were a parent and child, a 14-year old child, and the Spokesperson, Jerome. They received great feedback from the outreach. They are working on their next outreach with the Janesville School District; hopefully, to be held within the next couple of weeks. The leadership of the Workgroup will be rotating on a quarterly basis. Starting in June, Julie will be the leader, then Heather, and then a member from Diversion. Tina is the contact person if anyone is interested in joining the Outreach group. Currently, the group meets about twice a month. Meetings are usually held on Monday from 9-10 a.m. The group is always looking for suggestions for outreach. Tim Perry extended an invitation for the group to come to his agency to give a presentation to help providers better understand the changes that are happening. There was a discussion regarding what safety looks like for clients and the roles that team members may play.

SMART Goals work plan review

The primary goals right now are outreach - getting the message out about CST and where we want to go with our System of Care and getting our System of Care Agreement established. There was a discussion about what SOCAT is. SOCAT is similar to the COMPASS assessment. Lance will bring a copy of the SOCAT to our next meeting so that everyone has a sample of it.

System of Care Vision and Core Values Document Review

Lance handed out a copy of the initial RCCSOC Interagency Agreement and a sample CCISC from ZIA Partners. Lance asked for volunteers to get a workgroup together to start looking at the RCCSOC Interagency Agreement or for any other ideas on how we can continuously make progress on this document to get a final draft. The goal is to have this as a final document for every stake holder group to sign on as our SOC vision and core values. It was decided that everyone would look at the document individually and it would be brought back to the next meeting for brain storming, edits and suggestions.

Multisystem Release of Information Discussion

Lance handed out two examples of a Multisystem of Care Release form which would overcome information sharing with complex kids and families. The goal of having a Multisystem of Care Release is to have it so that the family only needs to sign one release no matter where they enter the system of care. This will be on on-going agenda item to be discussed further.

Client Outcome Survey Discussion

The group took a look at summary data for the closure surveys that were given out to families who have closed.

Update on Parent/Youth Peer Support Development

There will be a flyer coming out from the Grassroots Empowerment Project. They will be holding their first meeting on February 26, at the Rock County Job Center from 4:30-6:00 p.m. Interested community members, providers, families and youth are all encouraged to attend. The mission of the group is how to make living with mental health in Rock County a better place to be. Tera O'Connor will get the flyer out to the entire group via email once the flyer is finished.

Set the Next Agenda

Items for the next CST Coordinating Committee meeting agenda include: mental health bills that were passed through the legislature and the potential impact they have for Rock County, a new organization chart with shifting roles and their responsibilities and a list of acronyms were also requested.

Citizen Participation Announcements

None.

Time and Date of Next Meeting

The next meeting will be March 14, 2014 at 8:30 a.m. at the Rock County Job Center, Rooms D & E.

Meeting adjourned by Lance Horozewski at 9:39 a.m.

Respectfully submitted,

Gena McGuigan
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NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

cc: Committee Members
Rebecca Wigg-Ninham