

ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY SEPTEMBER 28, 2020 - 2:00 P.M.
Virtual Meeting ID 974 5663 5161

1. **Call to order.** Chair Schultz called the teleconferenced meeting to order at 2:12 p.m.

Committee Members Present: Property Lister Chair Michelle Schultz, Register of Deeds Vice Chair Sandy Disrud, County Treasurer Michelle Roettger, Communications Center GEO Applications Specialist Kris Pehl, Senior Planner and GIS Manager Jennifer Borlick, County Surveyor Brad Heuer, Real Estate Agent Deb Dewitt

Committee Members Absent: Supervisor Mawhinney

Staff present: Director of Planning & Development Andrew Baker

2. **Approval of Agenda:** Moved by Ms. Borlick, 2nd by Ms. Pehl. Approved.
3. **Approval of Minutes** of April 27, 2020: Moved by Ms. Borlick, 2nd by Ms. Dewitt. Minutes were approved.

4. **Communications and Announcements**

Chair Schultz said she filled the cartographer position in her office. She is in the process of filling the Real Estate Specialist position. Planning Director Colin Byrnes recently retired as well as Tom Sweeney of Land Conservation. Andrew Baker is currently serving in both roles.

5. **Information Item:** Update on Wisconsin Land Information Program

- i. Strategic Initiative Grant Update by Chair Schultz:

2018 Grant was closed out and final payment was received

2019 Grant for 1st payment was received and applied to Lidar/elevation project

2020 Grant for 1st payment was received and applied to Lidar/elevation project

- ii. Statewide Parcel Map Update by Chair Schultz:

The data was submitted to the Wisconsin DOR before the March 31 due date. We recently received our observation report. There was a comment regarding the address field and comment on shore land zoning. The Version 6 Statewide Parcel Map is available to view.

2020 2019 WLIP Retained Fee/Grant Annual Report

Report is due June 30. All expenses must be listed that are funded by retained fees. Computers billed out by IT for land records staff in various departments.

6. Action Item: Submission of 2021 WLIP Grant Application

Motion by Ms. Dewitt, 2nd by Ms. Borlick to discuss the attached Grant Application.

Training and Education Grant for \$1,000. Strategic Initiative Grant is for 50,000. This is an increase over the previous year's grant by 10,000 due to increased document

recordings. The County Surveyor will be using the funds to continue completion of remonumentation of 60 Section corners and updating modern tie sheets. This is our 4th and final Benchmark to complete. Once completed, then the grants may be applied to other projects in our plan.

Ms. Borlick moved and Ms. Dewitt 2nd to submit the 2021 WLIP Grant Application as presented. Motion approved.

7. Information Item: Ongoing Land Records Projects Update

i. 2020 Imagery & Lidar Project by Chair Schultz

We received our initial data. Ayers has submitted our data to USGS to QC. That report will be available early next year. We can use the data in the interim, but not distribute it. Our first payment of the USGS Grant was received. They are currently working on the Imagery portion and we are waiting to receive the images. The Lidar/Elevation model is used to help process the Imagery.

ii. GIS Server Upgrade

Michelle Schultz, Jennifer Borlick and Todd Henry are working on the RFP to choose a vendor to complete an architectural review and upgrade of the GIS Server. They will be reviewing proposals October 14-19.

8. Future Agenda Items. None

9. Next meeting date, April 26, 2021 2:00 pm.

10. Adjournment 2:41 p.m. Moved by Ms. Dewitt, 2nd by Mr. Heuer Approved.

Submitted by Sandy Disrud