

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Timothy Zuehlke, HSD Controller  
DRAFTED BY

Human Service Board  
SUBMITTED BY

February 4, 2013  
DATE DRAFTED

**Awarding Contract for Collection Services**

1 **WHEREAS**, funds have been incorporated into the 2013 Human Services Budget to contract with a  
2 private firm for collection services; and,

3  
4 **WHEREAS**, Rock County has outstanding debt that has been uncollectible through the State of  
5 Wisconsin Tax Revenue Intercept Program; and,

6  
7 **WHEREAS**, the contract states a commission to be paid of 19% of all collectible debt; and,

8  
9 **WHEREAS**, the contract will be entered under the State of Wisconsin contract #15-94633-401.

10  
11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled  
12 this 14 day of February, 2013, that a contract for Collection services commencing January 1,  
13 2013, be awarded to Professional Placement Services, LLC of Milwaukee, Wisconsin in the amount of  
14 estimated cost of \$16,000 based on the terms and conditions set forth in the contract; and,

15  
16 **BE IT FURTHER RESOLVED**, that it will be a two-year contract with an option for a one-year annual  
17 extensions upon the approval of the Human Services Board.

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

ABSENT  
Shirley Williams

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

ABSENT  
Marvin Wopat

Terry Fell  
Terry Fell

PURCHASING PROCEDURAL ENDORSEMENT

William R. Grahn  
William Grahn

Reviewed and approved on a vote of  
3-0

Ashley Kleyen  
Ashley Kleyen

Mary Mawhinney, Chair  
Mary Mawhinney, Chair

ABSENT  
Phillip Owens

Terry Thomas  
Terry Thomas

13-2A-255

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FISCAL NOTE:

This resolution authorizes a contract with Professional Placement Services, LLC for debt collection services. Professional Placement Services will retain a commission of 19% of any collected debt.



Sherry Oja  
Finance Director

LEGAL NOTE:

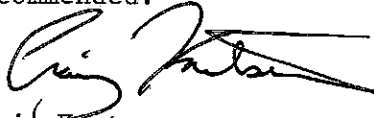
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51(2), Wis. Stats.



Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

The purpose of this resolution is to authorize a contract with Professional Placement Services, LLC for collection services of Rock County Human Services outstanding debt.

Currently, Rock County Human Services utilizes the State of Wisconsin Tax Revenue Intercept Program to collect outstanding debt. This program has seen a decrease in collections over the past couple of years and we were looking at options of collecting more of this debt.

We have estimated that this service would collect between \$95,000 and \$115,000 of our current debt. The only expense that we would incur would be at the time of collection. The commission to be paid to Professional Placement Services would be 19%.