

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

March 18, 2014 - Minutes

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:05 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Chair Gary Schenck, Vice Chair Lt. Ron Sagen, Sergeant Shena Kohler, Chief Loren Lippincott, Robert Wildermuth, Karen Cain, Dave Ausloos, Deputy Chief Dan Davis, Captain Gary Groelle and Jay Gasser.

Members Absent: Steve Howland, Scott Cashion, Steve Benton, Beth Natter, Robert Swenarski and Josh Hilden.

Guest: Rick Wietersen, Health Department; Susan Knudson, EPCRA Compliance Officer, Wisconsin Emergency Management.

Motion by Chief Lippincott and seconded by Robert Wildermuth to suspend the meeting.

Susan Knudson, EPCRA Compliance Officer, spoke to the Committee on EPCRA requirements. She suggested the Committee go into the Wisconsin Emergency Management website at <http://emergencymanagement.wi.gov> for useful information on EPCRA. She spoke about hazardous materials and community right-to-know. She distributed "An Information Guide – Emergency Planning and Community Right-to-Know Act" booklet and "Duties and Responsibilities of the Local Emergency Planning Committee (LEPC)" to the attending members.

Motion by Chief Lippincott and seconded by Dave Ausloos to reconvene the LEPC meeting. The meeting reconvened at 10:05 AM.

Adoption of Agenda: Motion by Robert Wildermuth and seconded by Chief Lippincott to approve the agenda. Motion carried.

Approval of Minutes: Motion by Deputy Chief Dan Davis and seconded by Chair Schenck to approve the minutes from January 21, 2014. Motion carried.

Committee Reports:

- ◆ **Plan of Review** – Chief Lippincott advised the Plan of Review Committee met prior to the LEPC Meeting and reviewed the County Wide Battery and Farm Plans. There were some updates on the Fire Department Listing in both plans that needed to be made. Motion by Chief Lippincott and seconded by Robert Wildermuth to forward the plans to Wisconsin Emergency Management once the changes were made.

- ◆ **Community Right-to-Know** – Lt. Sagen stated the question is still how to get information to the people who need to know. Discussion ensued regarding the possibility of an Emergency Management website or Facebook. Sgt. Kohler stated

she would have to check with the Sheriff regarding the use of Facebook. This item will be put on the agenda for the next LEPC meeting.

Membership – Chair of the LEPC Membership Committee, Jay Gasser, had nothing to report. Sgt. Kohler reported she has had some interest in LEPC membership. Laurie VanderJagt with S.W.E.P.T. and Brian Becker, 911 Communications were mentioned as candidates.

Plan of Work - Sgt. Kohler advised the Committee her office is working on the final first half of the plan of work with updates to nine annexes. The 2014 Computer and Hazmat Equipment Grant Application was signed and sent to Wisconsin Emergency Management.

Emergency Management Report:

- ◆ Budget Report - The Committee reviewed the budget report. Sgt. Kohler asked the Committee if they had any ideas regarding training and educational materials to let her know. She asked that any training requests be forwarded to her.
- ◆ Spill Report – Spill reports were distributed. Sgt. Kohler informed the Committee there were 5 spills in Beloit and 1 in Janesville. The Committee had no questions.
- ◆ Training

Sgt. Kohler advised there is a Weather Spotter Training on March 24th. The basic training is from 2:00 PM to 4:00 PM and the advanced is from 6:00 to 8:00 PM.

She also advised there is a spring prep meeting scheduled for March 27th at the Health Care Center.

The PIO class scheduled in June is filling up fast. There are only a few spots available.

She advised the Committee she will not be available for the next LEPC meeting which is scheduled May 20, 2014.

Public Health – Karen Cain advised the Health Department is working with Friends of Noah. There will be a Rabies Clinic on April 26th at the Rock County Fairgrounds.

The Subject of Commodity Flow Study came up and a question was raised regarding the Health Department's interest in participating. Karen Cain indicated her interest but stated she would like to have more information. Chief Lippincott stated there was a grant for this study and felt it should be applied for. This item will be put on the agenda for discussion at the next LEPC meeting.

Committee Updates – Sgt. Kohler informed the Committee her office has speakers lined up for the rest of the year with the exception of November. We have put in calls to Wisconsin and Southern Railroad and have had no response thus far.

The speakers are as follows:

May 20, 2014 – Devon Engleman, SHINE Medical Technologies

July 15, 2014 – Frank Docimo – Wisconsin Emergency Management

September 16, 2014 – Steve Theisen, Wisconsin Department of Transportation

November 18, 2014 – Ken Lucht, Public Relations – WI and Southern Railroad (tentative)

Public Input – Nothing to report.

Old Business – Chief Lippincott renewed his desire to hold the Summit that was discussed previously. It was decided that this item would be put on the agenda for the next LEPC meeting.

New Business – None

Next Meeting: The next LEPC meeting will be held May 20, 2014 at the Rock County Health Care Center, Emergency Operations Center.

Adjournment:

Motion was made by Chief Lippincott and seconded by Sgt. Kohler to adjourn the meeting. Meeting adjourned at 10:50 AM.

Respectfully submitted:

Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Report
2. Budget Report
3. Emergency Planning Committees and Hazardous Materials Planning Sheets
4. Summary of Requirements for EPCRA and s.323.60, Wis. Stats sheets
5. LEPC membership and alternate membership lists