

**FINANCE COMMITTEE**  
**December 3, 2009**

**Call to Order.** Vice Chair Kraft called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 3, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Kraft, Beaver, Podzilni.

**Committee Members Excused.** Supervisor Mawhinney.

**Committee Members Absent.** Supervisor Diestler.

**Staff Members Present.** Jeff Smith, Finance Director; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Craig Knutson, County Administrator.

**Others Present:** None.

**Approval of Agenda.** Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Beaver moved approval of Per Meeting Allowances in the amount of \$15,040.19, second by Supervisor Podzilni. ADOPTED.

**Approval of Minutes.** Treasurer Vicki Brown requested the following corrections to the 2<sup>nd</sup> paragraph under Citizen Participation: Change Wisconsin Taxpayers Finance Committee to Wisconsin Counties Association Taxation and Finance Committee; change Counties Association to Towns Association.

Also, under Approval of Minutes, add second by Supervisor Podzilni to Supervisor Kraft's motion.

Supervisor Podzilni moved approval of the minutes of November 19, 2009 with the above corrections/additions, second by Supervisor Beaver. ADOPTED as amended.

**Citizen Participation, Communications and Announcements.** Mr. Smith distributed a report on sales tax collection through November, 2009.

**Transfers and Appropriations.**

**Public Health**

**FROM**

**Account #**

31-3000-0000-63300

Travel

**Amount**

\$ 1,800

**TO**

**Account #**

31-3000-0000-63101

Postage

**Amount**

\$ 1,800

Supervisor Beaver moved approval of the above transfer for Public Health second by Supervisor Podzilni. ADOPTED.

**Bills/Encumbrances**

**2009**

|                        |    |           |
|------------------------|----|-----------|
| Finance Director       | \$ | 14,509.13 |
| Prepaid Budget Item    |    | 1,922.00  |
| Elections              |    | 5,038.73  |
| Tax Deed Expense       |    | 1,841.00  |
| Employee Related       |    | 59.98     |
| Land Records           |    | 687.38    |
| Information Technology |    | 3,328.80  |

**2010**

|                             |    |           |
|-----------------------------|----|-----------|
| Indirect Cost Reimbursement | \$ | 7,700.00  |
| Auditing                    |    | 93,078.00 |
| County Treasurer            |    | 4,500.00  |
| Alter.Res.Program           |    | 12,750.00 |
| Community Service           |    | 60,755.00 |
| R.S.V.P.                    |    | 25,582.00 |
| Senior Services             |    | 24,317.00 |
| Heritage Rock County        |    | 22,323.00 |
| Information Technology      |    | 51,370.00 |
| Health Insurance Trust      |    | 35,959.00 |

Supervisor Podzilni moved approval of the above 2009 and 2010 Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Bills Over \$10,000.**

|                       |    |           |
|-----------------------|----|-----------|
| Ikon Office Solutions | \$ | 10,340.54 |
|-----------------------|----|-----------|

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Encumbrances Over \$10,000.**

**2010**

|                                 |              |
|---------------------------------|--------------|
| Aramark Uniform Services, Inc.  | \$135,000.00 |
| Centrad Healthcare, Inc.        | 11,650.00    |
| Charter Communications          | 12,600.00    |
| Country Quality Dairy           | 34,000.00    |
| Gulf South Medical Supply       | 57,500.00    |
| JBM Patrol and Protection Corp. | 65,393.00    |
| Kalamber MD, Robert L.          | 36,000.00    |
| M J Care, Inc.                  | 220,000.00   |
| Medline Industries, Inc.        | 13,600.00    |
| Otis Elevator Company           | 42,081.60    |
| Peterson Cleaning, Inc.         | 107,100.46   |
| Pinnacle Pharmacy               | 112,000.00   |

|  |              |
|--|--------------|
| Professional Medical, Inc.                       | \$128,500.00 |
| Purdy MD, Marshall F.                            | 17,000.00    |
| Reinhart Foodservice, Inc.                       | 112,700.00   |
| Service Master Commercial Cleaning               | 152,160.00   |
| Sherman Sanitation Services, LLC                 | 13,250.00    |
| Siemens Cerberus Division                        | 11,016.00    |
| Simplex Grinnell, LP                             | 10,997.00    |
| Sysco Foods of Baraboo, LLC                      | 111,800.00   |
| Tropic Juices, Inc.                              | 11,000.00    |
| United States Postal Service                     | 180,000.00   |
| West MD, William                                 | 19,000.00    |
| Wisconsin Department of Health & Social Services | 249,600.00   |
| Wisconsin Health Care Liability                  | 40,000.00    |
| <br>   |              |
| Baker Tilly Virchow Krause                       | \$ 93,078.00 |
| Beloit Properties, Inc.                          | 130,213.34   |
| Cardmember Services                              | 37,500.00    |
| Ikon Office Solutions                            | 33,429.00    |
| Retired Senior Volunteer Program                 | 25,582.00    |
| Rock County Historical Society                   | 22,323.00    |
| Rock Valley Community Programs, Inc.             | 73,505.00    |
| Senior Services of Rock County, Inc.             | 24,317.00    |
| Willis of Wisconsin, Inc.                        | 35,959.00    |

Supervisor Beaver moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

**Developmental Disabilities Board**

|                        |               |
|------------------------|---------------|
| REM Wisconsin II, Inc. | \$ 512,062.00 |
|------------------------|---------------|

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendment for the Developmental Disabilities Board, second by Supervisor Beaver. ADOPTED.

**Approval of Bills for Other Departments.**

**County Board Staff Committee**

|                     |             |
|---------------------|-------------|
| County Board        | \$ 1,592.87 |
| Corporation Counsel | 3,898.00    |
| Human Resources     | 370.01      |

Supervisor Beaver moved approval of the above bills for the County Board Staff Committee, second by Supervisor Podzilni. ADOPTED.

**Review of Resolution**

**Accepting Additional Public Health Emergency Response Funding and Amending the 2009 Rock County Health Department Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2009 does hereby authorize the Rock County Health Department to accept the additional \$262,274 in PHER3 funding for public health emergency response and amend the 2009 Rock County Health Department Budget as follows:

...”

Supervisor Podzilni moved the Finance Committee Review of the above resolution, second by Supervisor Beaver. ADOPTED.

**Adjournment.** Supervisor Podzilni moved adjournment at 7:45 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Linda Milligan  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**