

911 COMMUNICATIONS COMMISSION  
March 17, 2010

Chief Larry Grorud called the meeting of the 911 Commission to order at 1:42 p.m. on March 17, 2010.

Members present. Chief Larry Grorud, Janesville Fire Department; Chief Dave Moore, Janesville Police Department; Chief Brad Liggett, Beloit Fire Department; Chief Tom Klubertanz, Edgerton Police Department; Tim Huffman, Town of Turtle Fire Department

Members Not Present: Footville Fire & EMS; Sheriff Bob Spoden, Rock County Sheriff's Office; Chief Norm Jacobs, Beloit Police Department; Chief John Wilson, Town of Beloit Police Department

Others present. David Sleeter/Kathy Sukus, Rock County Communications Center; Dara Mosley, Rock County I.T.; Sgt. Rick Felger, Gregory Westness, RCSO

1. Call to Order and Approval of Agenda
2. Minutes – January 20, 2010  
Motion to accept as written with one correction made by Huffman. Second by Liggett. Approved
3. Comments from the Public – No comments
4. Election of 911 Commission Vice-Chairman  
The 911 Commission Vice-Chair has been unfilled since the retirement of Sam Lathrop. Grorud opened the floor to nominations for the 911 Commission Vice-Chair.

Nomination for Chief Liggett by Grorud. No other nominations. All in favor of Chief Brad Liggett as 911Commission Vice-Chair. Unanimous.

5. Countywide Communications System-Update  
Sleeter stated an email was sent out to update everyone on the countywide communications system. Kohl and Baldwin have promised to attempt earmarks. The next step will be grant writing. The resolution awarding the contract to Grant Writers, LLC will be going to County Board on March 25, 2010. Janesville, Beloit, and Rock County will be sharing the cost of the grant writers. Sleeter noted that he will be getting in contact with representatives to work out the details of payments. He also said Memorandums of Understandings will probably be sent out to agencies. These would be along the lines of "on the record" support for the countywide communications system.

Grorud stated the Fire Grant will not come close to the total funds needed because it is based on population. He believes \$1,000,000 would be our limit from that grant.

6. Software Systems-Update

Mosley stated that the original plan was to upgrade CAD in 2010, upgrade LRMS in 2011, and replace CAD in 2013. Motorola has since discovered that the planned upgrade would slow the entire system down and would cost double to make it function probably. Now that mobile data has started experiencing so many problems, this has become a priority over the CAD upgrade. Mosley is now suggesting that the mobile data and CAD systems be replaced first, followed by LRMS. Sleeter added that mobile data system software support from Biokey has been "disheartening". Mosley stated he's planning to have a meeting at the end of this month to discuss the situation with agency decision makers as this could have an impact on 2011 budget preparations. Mosley stated he will pass on more information as he receives it.

7. Policy Changes-C1 & M2

Sukus stated policy C1 is another CALEA instigated change. The information added was already being practiced at the Communications Center, but it needed to be documented.

Any further questions on changes to policy C1? No questions. Motion to approve changes by Liggett, second by Klubertanz. Changes approved.

Changes to policy M2 are just a couple small ones according to Sukus. These changes are the monthly testing time (changed by MABAS), the time benchmarks, and adding the Duty Officer position.

Any further questions on changes to policy M2? No questions. Motion to approve changes by Huffman, second by Moore. Changes approved.

8. Informational Items & Updates

I: Backup Site

Sleeter stated the completion date of the backup site is still unknown as completion keeps getting delayed. It is, however, very close to being done. The phone lines have not been hooked up yet but equipment is ordered and in place. The new backup site will have an IP radio system and seven workstations. There will not be ANI/ALI or cell phone location capability. Huffman questioned whether the new backup site will be better for accreditation purposes. Sleeter stated the old backup site barely met CALEA standards, and this new one will do much better. It was suggested that the next 911 Commission meeting be held at the new backup site pending completion.

li: Mobile Data Base Station

Sleeter stated the Communications Center will be adding a transmitter site in Milton. Used mobile data equipment was bought from the Village of Bayside. It was questioned as to how much the mobile data system is used. Mosley stated approximately 10,000 messages and 1,500 NCIC queries go thru the system in a day.

lii: Alarm System

Sleeter stated the purchase orders will go out next week for alarms at the receiver sites. These alarms are important as they alert the Communications Center to system errors that can cause a lot of damage to equipment.

Iv: Narrowbanding of Mutual Aid Channels

Sleeter informed the Commission that the State of Wisconsin Interoperability Council has recommended that mutual aid channels be narrowbanded between April and November of 2011. After speaking with surrounding counties, Sleeter is suggesting that Rock County does not narrowband the mutual aid channels at this point in time as the disadvantages outweigh the advantages. Grorud and Moore both agreed that was a good call based on the information provided. Sleeter stated there was not a need to make a decision on this right away. It was suggested to put it on a future agenda to make an official decision.

V: 911 Commission Members

Footville and Town of Turtle Commission terms are expired as of March of this year. Sleeter noted Chief Lippincott of Milton Fire Department has accepted a term. He is waiting to hear back from Chief Rindfleisch of Clinton Fire Department. The Commission commended Chief Huffman for his dedication and regular participation in Commission meetings. The Commission recognizes how important it is to get input from the smaller public safety agencies of Rock County.

9. Next Meeting – May 19, 2010 **(3/22/10 Addendum: Next meeting rescheduled to May 26, 2010)**

10. Adjournment – Motion Liggett, Second Huffman, Meeting Adjourned at approximately 2:28 p.m.

Respectfully Submitted,

Tara Hanley  
Support Specialist  
Rock County Communications Center