

FINANCE COMMITTEE
September 3, 2009

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 3, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Diestler, Podzilni.

Committee Members Excused. None.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Vicki Brown, Treasurer; Mickey Crittenden, Information Technology Director; Dave Sudmeier, Health Care Center Controller; Jeff Kuglitsch, Corporation Counsel.

Others Present: None.

Approval of Agenda. Chair Mawhinney advised two Pre-Approved Encumbrance Amendments are being added for the Developmental Disabilities Board and Item 11 is being moved up after Item 9. Supervisor Podzilni moved approval of the agenda with this addition/change, second by Supervisor Diestler. ADOPTED as amended.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of Per Meeting Allowances in the amount of \$13,290.58, second by Supervisor Diestler. ADOPTED.

Approval of Minutes. Supervisor Podzilni advised Supervisor Diestler is not listed either as present or not present in the August 10th CBS/Finance Committee minutes. Supervisor Diestler should have been listed under "Committee Members Absent. Supervisor Podzilni moved approval of the minutes of August 10th, August 17th and August 20th, 2009 with this correction. ADOPTED as amended.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations.

Rock Haven

FROM

<u>Account #</u>	<u>Amount</u>
32-8000-9700-62173 Med. Staff Dentist	\$ 4,015
32-8000-9300-62110 Environmental Pest Cont. Ser.	460
32-9000-9910-64109 Insurance Other	12,025
32-7260-7400-62186	3,500

TO

<u>Account #</u>	<u>Amount</u>
32-7260-7400-62186 RH Contract Serv. T-18 Speech Ther.	\$ 20,000

Supervisor Diestler moved approval of the above transfer for Rock Haven, second by Supervisor Beaver. ADOPTED.

Bills/Encumbrances

Register of Deeds	\$ 75.00
P&L Insurance	232.40
Information Technology	25,743.59
OJA Interface Grant	20,000.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

Beloit Police Department	\$ 116,345.00
Inacom Information Systems	13,245.00
Janesville Police Department	110,599.00
Messaging Architects	12,500.00
Motorola, Inc.	20,000.00
Sanofi Pasteur	21,595.70

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Alcocare, Inc.	\$ 15,800.00
Beloit Police Department	28,300.00
Bob Barker Company, Inc.	23,470.00
City of Beloit	344,092.00
City of Janesville	344,092.00
Janesville Police Department	26,900.00
Paul MD, Dr. Howard S.	16,500.00
Willis of Wisconsin, Inc.	18,300.00

Supervisor Diestler moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Pre-Approved Encumbrance Amendments.

Rock Haven

Wisconsin Department of Health & Social Services	\$ 58,500.00
Pinnacle Pharmacy	55,000.00
M. J. Care, Inc.	20,000.00
Pinnacle Pharmacy	15,000.00

Developmental Disabilities Board

Secured Living, LLC	\$ 73,559.00
Secured Living, LC	34,141.00

Supervisor Kraft moved approval of the above Pre-Approved Encumbrance Amendments for Rock Haven and the Developmental Disabilities Board, second by Supervisor Diestler. ADOPTED.

Approval of Bills for Other Departments. None.

Resolution

Declaring That Rock County, Wisconsin Will No Longer Purchase Bottled Water

“NOW, THEREFORE, BE IT RESOLVED that Rock County does, on this _____ day of _____, 2009, announce that it will no longer purchase, or permit its funds to be used to purchase bottled drinking water in personal containers. This resolution does not apply to water purchased in larger than personal containers such as for water coolers or for drinking water during emergencies.”

Supervisors Kraft and Beaver said they did not think this resolution should be so restrictive. After discussion, the Committee agreed the title should be changed to read,

Recommending that Rock County, Wisconsin, Limit the Purchase of Bottled Water

and the “Now, Therefore, Be It Resolved” clause be changed to read:

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009, does hereby announce that it will limit the purchase of bottled drinking water in personal containers.

Supervisor Diestler moved the above amendments, second by Supervisor Podzilni. ADOPTED.

Supervisor Diestler moved approval of the amended resolution, second by Supervisor Podzilni. ADOPTED.

Review of Resolutions

Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant (Local) and Amending 2009 Budget.

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant (Recovery Act); and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff's Office budget for 2009 be amended as follows:

...”

Supervisor Diestler moved the Finance Committee Review of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Participation in the 2009 Deer Donation Program and Amending the Land Conservation Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 authorizes the Land Conservation Committee to accept this grant and hereby amends the Land Conservation Department's 2009 Budget as follows:

...”

Supervisor Diestler moved the Finance Committee Review of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2009 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 does hereby authorize the Health Department to accept a \$69,908 Federal Grant for public health emergency response.

BE IT FURTHER RESOLVED that the 2009 Health Department Budget be amended as follows:

...”

Supervisor Kraft moved the Finance Committee Review of the above resolution, second by Supervisor Diestler. ADOPTED.

Authorizing Contract for Disposal of Unwanted Pharmaceuticals, Entering Into a Memorandum of Understanding, and Amending the 2009 Budget

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 that a Purchase Order be issued Veolia Environmental Services, in an amount not to exceed \$4,500.00 for the disposal of unwanted pharmaceuticals collected in 2009; and,

BE IT FURTHER RESOLVED, that the County Board Chair is hereby authorized to enter into a Memorandum of Understanding with the Cities of Beloit and Janesville for the disposal of unwanted pharmaceuticals; and,

BE IT FURTHER RESOLVED, that the Health Department’s 2009 budget be amended as follows:

...”

Supervisor Kraft moved the Finance Committee Review of the above resolution, second by Supervisor Diestler. ADOPTED.

Amending the Rock Haven 2009 Budget to Reflect the Increase in Medicare Part A Revenue and Expenses

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009 does hereby amend the Rock County Health Care Center’s 2009 Budget as follows:

...”

Supervisor Podzilni moved the Finance Committee Review of the above resolution, second by Supervisor Diestler. ADOPTED.

Authorizing 2009 WI Division of Emergency Management-State-Local Hazard Mitigation Grant Program Assistance Agreement FEMA-DR-7168-WI

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009 hereby accepts the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant and authorizes the County Board Chair to sign the respective Grant Agreement on behalf of the County of Rock.

BE IT FURTHER RESOLVED that the 2009 County Budget be amended as follows:

...”

Supervisor Diestler moved the Finance Committee Review of the above resolution, second by Supervisor Beaver. ADOPTED.

Consideration and Possible Adoption of a Policy on Acceptance of Property Tax Payments After the Last Day for Redemption During In Rem Proceedings to Foreclose a Tax Lien.

Ms. Brown advised since she has been Treasurer, at the advise of Deputy Corporation Counsel Eugene Dumas, the “drop dead” date to pay is the “drop dead” date. She has always stayed with this interpretation. Other counties have different policies that allow people to pay or buy back their property after this date, some even after the County has gone to court.

Ms. Brown recommends the adoption of a policy stating that payment after the last day for redemption and before the County goes to court must include all years’ taxes and all

expenses. Supervisor Podzilni moved approval of this policy, second by Supervisor Kraft. ADOPTED.

Bank Authorization for Workers Compensation Payments. Ms. Brown advised checks written on a Rock County account currently require the signature of the County Treasurer, the County Clerk and the County Board Chair. Rock County deposits money into an account with Willis, our new Workers Compensation carrier, they in turn will write checks from this account for claims. The bank requires the authorization of the Finance Committee to be able to do this.

Supervisor Podzilni moved approval for Willis to maintain a Rock County account and write checks from this account, signed by a Willis representative, second by Supervisor Diestler. ADOPTED.

Mr. Kuglitsch commented the transition to Willis is going smoothly and he anticipates everything will be transferred by October 1st.

Distribution and Discussion of 2008 Report on Federal and State Awards (Single Audit). Mr. Smith distributed this report and referenced several of the sections for the Committee to review. He reminded the Committee that Baker Tilly will be giving their report at the September 10th County Board meeting.

Adjournment. Supervisor Beaver moved adjournment at 8:50 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.