



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

May 26, 2010

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilyn Jensen; Vice Chairperson, Cheryl Drozdowicz; Jennifer Bishop, Harriet Kubiak, Nancy Lannert, Lynda Olson, Louis Peer

MEMBERS ABSENT:

Bridget Rolek

STAFF PRESENT

LuAnn Kane, Director; John Hanewall, Deputy Director; Tahirih Carr DD Financial Worker

INTRODUCTION OF GUESTS

Kelly Medenwaldt, Catholic Charities, Inc.

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Louis Peer, SECONDED BY Nancy Lannert MOTION CARRIED.

ELECTION OF VICE CHAIR

Chair Jensen opened nominations for Vice Chair. Jennifer Bishop nominated Cheryl Drozdowicz, Nancy Lannert seconded. Harriet Kubiak nominated Louis Peer, Lynda Olson seconded. Chair Jensen closed nominations for Vice Chair. Cheryl Drozdowicz accepted her nomination. Louis Peer declined his nomination. The Board members unanimously voted Cheryl Drozdowicz Vice Chair of the DD Board.

SETTING OF MEETING DATE AND TIME

Keeping the meeting times and dates the same, the 2nd and 4th Wednesday of each month at 6:30 P.M., was approved on a MOTION BY Jennifer Bishop, SECONDED BY Lynda Olson. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from May 12, 2010 were approved as corrected on a MOTION BY Harriet Kubiak, SECONDED BY Cheryl Drozdowicz. MOTION CARRIED.

CORRECTION:

Under Director's Report of Program Activities Changes are to include:

Ms. Kubiak reported receiving two calls regarding transportation issues from Kandu clients that required attention. Ms Kubiak reported that these issues have been satisfactorily resolved.

APPROVAL OF BILLS

Ms Kane provided details for one bill that changed the total from \$511,372.23 to \$510,504.76. Bills in the amount of \$510,504.76 were approved on a MOTION BY Cheryl Drozdowicz, SECONDED BY Nancy Lannert. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS,

NONE

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

NONE

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- Ms. Kane asked the Board members to update their address/email information.
- Ms. Kane asked the Board to consider having only one meeting in July. After some discussion it was determined that there would be only one meeting with a public hearing on July 21, 2010. DD Board meeting to be held at 6:00 P.M. with the Board's Public Hearing to follow at 6:30 P.M. until all speakers are heard.
- Ms. Kane gave an update on the 2009 financial closing numbers. Currently the DD Board has a deficit of \$60,446 for the 2009 budget, but this figure could decrease as we are still waiting for the final report from the state.
- Ms. Kane reported that three clients have been re-located in the past three weeks due to Adult Foster Home license/certification revocations.
- Ms. Kane had Mr. Hanewall report on meeting with Corporate Providers regarding developing protocols for client falls both observed and unobserved.
- Ms. Kane reported that the annual training for direct care caregivers will be held on Friday September 17, 2010 at the Rotary Gardens. The Rock County DD Board, Kandu Foundation and Catholic Charities Inc sponsor this training.
- Ms. Kane, Mr. Hanewall, Rock County Administrator Mr. Knutson met with representatives from the State Office of Managed Care on May 19, 2010 to discuss structure of the ADRC including its location and physical operations. There was concern expressed in regards to the issue of control if the County holds out too long. A tentative timeline was presented with sending the Letter of Intent approximately January/February and the Application for Rock County to become the ADRC to follow. There would have to be a County Board Resolution.
- Ms. Kane reported that the 2011 budget was due to County Administrator Mr. Knutson on August 5, 2010.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

Mr. Peer suggested short informational explanations/definitions on pertinent topics be given periodically to help educate the board. There was discussion that these items might need to be added to the agenda.

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

The DD Board received an invitation to graduation reception for Adam Drozdowicz on Friday June 11, 2010. Congratulations Adam!

NEW BUSINESS

The next meeting will be on Wednesday June 9, 2010 at the Rock County Health Care Center Classroom at 6:30 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 or Ms. Kane at 757-5048 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a motion by Nancy Lannert, seconded by Cheryl Drozdowicz at 7:45 P.M.

Respectfully submitted,
Tahirih Carr, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD