

FINANCE COMMITTEE
October 28, 2009

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 28, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Diestler, Kraft, Podzilni.

Committee Members Absent: None.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Lori Stottler, County Clerk; Joyce Lubben, Director of Elderly Programs; Steve Schraufnagel, Acting Planning Director; Randy Leyes, Register of Deeds.

Others Present: Supervisor Sweeney, P&D Chair.

Approval of Agenda. Mr. Smith requested Item #7 Budget Review and Appeals, be moved up under Item #2. Supervisor Podzilni moved approval of the agenda with this change, second by Supervisor Beaver. ADOPTED as amended.

Citizen Participation, Communications and Announcements. Mr. Smith said the sales tax revenue for September was \$843,000.

Budget Review and Appeals. Chair Mawhinney reminded the Committee that no decisions will be made at this meeting. Decisions will be made at the November 5th Finance Committee meeting.

Other – Human Services Board. Supervisor Knudson distributed a memo requesting the restoration of the deleted 0.6 FTE Masters Level Social Worker (Brighter Futures). He said this change involves 100% State and Federal dollars and does not impact the tax levy.

Mr. Knutson agreed there would be no affect on the county tax levy and he would be supportive of this change. Supervisor Knudson thanked the Committee for their consideration.

Finance Committee – Register of Deeds. Mr. Leyes memo explaining his request was included in the packet. Chair Mawhinney said Mr. Leyes is requesting the reinstatement of a .2 FTE position. This would make a .8 FTE position full time with an additional eight hours per week at a cost of \$7,603. Mr. Leyes said the lack of this .2 is causing longer customer waiting times along with a backlog in the daily work of the office.

Mr. Knutson said he is not supportive at this point. He explained a series of small changes was used to reduce the budget deficit. He would rather see what happens with the workload once the vitals change is put in place. Mr. Leyes said his office has brought in a tremendous amount of revenue over the years and he would not be here asking for this if he did not feel it was important.

Planning & Development Committee – Supervisor Sweeney said Planning & Development is asking for an increase in the application fee for Board of Adjustment cases. Mr. Knutson recommended \$600 in the 2010 Budget, however, the P&D Committee unanimously recommended the fee be raised to \$700 per case. Supervisor Sweeney said the actual cost per case is closer to \$1,000.

Supervisor Kraft asked how much revenue would be realized by raising the proposed levy from 3.66% to 3.98%? She is concerned about the amount of sales tax revenue being used for operations. Mr. Smith explained every one-cent increase in the tax rate would result in approximately \$101,000. What Supervisor Kraft is proposing would be an increase of approximately one and one half cents, resulting in about \$175,000 in additional tax levy proceeds.

In response to a question, Mr. Knutson said \$1,000,000 of sales tax revenue is going to the Department of Public Works for the purchase of equipment, \$320,000 for highway road construction, \$45,000 for video conferencing technology and \$267,000 for IT capital projects. This is a total of approximately \$1,600,000 of sales tax being used for capital projects. Mr. Smith passed out “2010 Distribution of County Sales Taxes”. He advised, with the carry-over provision, Rock County could have raised property taxes by 8.23%. Mr. Knutson and Mr. Smith stated that among other things, the decrease in investment income has had a significant effect on the 2010 Budget.

Transfers and Appropriations.

General Services

FROM

| <u>Account #</u> | <u>Amount</u> |
|--------------------|---------------|
| 18-1817-0000-62203 | \$ 3,200 |
| Natural Gas | |

TO

| <u>Account #</u> | <u>Amount</u> |
|--------------------|---------------|
| 18-1817-0000-62400 | \$ 3,200 |
| R&M Supplies | |

Supervisor Podzilni moved approval of the above transfer for the General Services Department, second by Supervisor Diestler. ADOPTED.

Bills/Encumbrances. The bills will go to the November 5, 2009 meeting.

Bills Over \$10,000. The bills will go to the November 5, 2009 meeting.

Resolution

To Designate a Qualified Newspaper for All Rock County Legal Publications for 2010

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009, does hereby designate the Janesville Gazette as the official county newspaper for all county legal publications for 2010.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Review of Resolution

Amending the 2009 Council on Aging Budget for Elderly and Handicapped Transportation.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 does hereby amend the Adopted 2009 Rock County Council on Aging budget as follows:

....”

Supervisor Kraft moved the Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Set Date and Time for Future Finance Committee Meetings. The Committee to continue the regular Finance Committee schedule through the end of the year:

- Thursday, November 5, 2009
- Thursday, November 19, 2009
- Thursday, December 3, 2009
- Thursday, December 17, 2009

Adjournment. Supervisor Podzilni moved adjournment at 8:30 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.