

**FINANCE COMMITTEE**  
**July 16, 2009**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, July 16, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Podzilni, Diestler.

**Committee Members Excused.** None.

**Staff Members Present.** Jeff Smith, Finance Director; Craig Knutson, County Administrator; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister.

**Others Present:** None.

**Approval of Agenda.** Mr. Smith requested the addition of a bill for the Developmental Disabilities Board under "Approval of Bills for Other Departments". He also advised a Public Safety & Justice Committee bill was mis-coded and appears in the Finance Committee bills as "Asst. Firefighters Grant". He asked that these bills be approved under "Approval of Bills for Other Departments". Supervisor Beaver moved approval of the agenda with these additions, second by Supervisor Podzilni. ADOPTED as amended.

**Citizen Participation, Communications and Announcements.** Mr. Smith distributed "2009 Distribution of County Sales Taxes" and "County Sales Tax Receipts" (attached).

He advised the auditors have finished their work. They will make their presentation to the Finance Committee at the August 6<sup>th</sup> meeting and to the County Board on August 13<sup>th</sup>.

Chair Mawhinney asked that a resolution be drawn up requesting \$250,000 from the ATC funds from the Parks Department and \$250,000 from Land Conservation to be used to offset the 2010 tax levy.

**Transfers and Appropriations.**

**Rock Haven**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
32-8000-8100-64408 Disposables	\$ 10,000
32-8000-9100-64102 Dairy	5,000
32-8000-9100-64105 Groceries	8,000

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
32-8000-9500-64415 Provider Tax	\$ 58,500

32-8000-9100-64109	1,000
Cash Food-Suppl.	
32-8000-9300-63111	1,000
Paper Products	
32-7500-7350-63109	2,500
Other Suppl. & Exp.	
32-7500-7350-64005	1,000
Rehab Supplies	
32-8000-8100-63100	3,000
Off. Suppl. & Exp.	
32-8000-8100-63101	1,000
Postage	
32-8000-8100-63109	3,000
Other Suppl. & Exp.	
32-8000-9500-62109	20,000
Personnel Services	
32-8000-9500-62115	1,000
Marketing	
32-8000-9500-64200	2,000
Training Expense	

Supervisor Podzilni moved approval of the above transfer for Rock Haven, second by Supervisor Diestler. ADOPTED.

**Bills/Encumbrances**

Elections	\$ 100.56
Tax Deed Expense	1,181.41
Register of Deeds	140.00
Employee Related	247.43
Information Technology	102,966.44
Balance Sheet	476.98

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Bills Over \$10,000.**

ASAP Software	\$ 54,046.00
CESA 2	15,267.25
Sungard Bi Tech Inc.	20,349.77

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Encumbrances Over \$10,000.** None.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.**

**County Board Staff Committee**

County Board	\$ 532.73
Human Resources	1,172.00
Risk Management	1,670.68
Employee Related	423.20

**Developmental Disabilities Board**

Nursing Home Relocation-CIP 1B	5,489.00
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**Public Safety & Justice Committee**

Asst. Firefighter Grant	10,815.29
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Supervisor Podzilni moved approval of the above bills for the County Board Staff Committee, the Developmental Disabilities Board and the Public Safety & Justice Committee, second by Supervisor Diestler. ADOPTED.

Mr. Smith informed the Committee of two Worker's Compensation claims that have been paid:

Meriter Hospital (Audrey Clark, Nursing Asst., Rock Haven)	\$ 7,878.17
Mercy Health Systems (Melanie Luethy, Cook, Rock Haven)	13,194.50

**Review of Resolution.**

**Authorizing 2009 Neighborhood Stabilization Program Grant.**

**“NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors on this \_\_\_\_\_ day of \_\_\_\_\_, 2009 hereby accepts the Neighborhood Stabilization Program funds for \$166,004 from the Wisconsin Department of Commerce – Division of Housing & Community Development and authorizes the County Board Chair and County Clerk to sign the respective grant agreement documents on behalf of the County of Rock; and,

**BE IT FURTHER RESOLVED**, that the 2009 County Budget be amended as follows:

...”

Supervisor Mawhinney moved the Finance Committee Review of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Semi-Annual Report of Department Training Costs Over \$1,000.** The Committee accepted reports from the Finance Director, County Clerk, Real Property Lister, Treasurer and Register of Deeds and directed they be placed on file. Mr. Crittenden will provide the Information Technology report at the August 6<sup>th</sup> meeting.

**Report on Cash Balances and Investments – Finance Director.** Mr. Smith updated the Committee on cash balances and investments as of June 30, 2009.

**Adjournment.** Supervisor Diestler moved adjournment at 8:03 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Linda Milligan  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**