



**MINUTES**  
**ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE**  
**THURSDAY, JANUARY 9, 2014 - 8:00 A.M.**  
**COURTHOUSE CONFERENCE ROOM**  
**SECOND FLOOR**  
**ROCK COUNTY COURTHOUSE**  
**JANESVILLE, WI**

**1. CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, January 9, 2014 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, and Wayne Gustina. Supervisor Jensen arrived at 8:04 a.m.

Planning & Development Staff present: Steve Schraufnagel (Acting Secretary) and Chris Munz-Pritchard (Planner II).

Other County Staff present: Michelle Schultz (Real Property Lister).

**2. ADOPTION OF AGENDA**

Supervisor Owens moved to adopt the agenda; Supervisor Gustina seconded the motion. **Approved 4-0.**

**3. MEETING MINUTES – DECEMBER 12, 2013**

Supervisor Mawhinney moved the approval of the December 12, 2013 Committee minutes. Supervisor Owens seconded the approval of the minutes. **APPROVED 4-0.**

**4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None at this time.

**5. CODE ADMINISTRATION & ENFORCEMENT**

**Action Item:** Preliminary Land Division Approval  
Mr. Schraufnagel explained the land division conditions.

Supervisor Gustina made a motion to approve the land division with conditions; Seconded by Supervisor Owens. All in favor – <b>Approved (Yes –5 No- 0, Absent – 0)</b>
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Conditions

1. Note on Final Map: "No building which produces wastewater allowed on lot until acceptable soil and site evaluation report is received or public sanitary sewer is provided."
2. Utility easement(s) put on lot as requested by utility companies.
3. Final CSM submitted to and approved by Agency Staff on or before 1/9/15.
4. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

6. **FINANCE**

**Action Item: Department Bills/ Encumbrances/Amendments/Transfers**

Supervisor Mawhinney made a motion to approve the Bills; Seconded by Supervisor Gustina. All in favor – <b>Approved (Yes –5 No- 0, Absent – 0)</b>
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7. **COMMITTEE REPORTS**

None

8. **DIRECTORS REPORT**

- **Beloit 208 Water Quality Plan** – Ms. Munz-Pritchard informed the Committee on the current status of the Beloit 208 Water Quality Plan. The Plan is nearly complete however some fine-tuning is still occurring with the Department of Natural Resources (DNR) and the Beloit 208 Water Quality Plan Technical Advisory Committee (TAC). A TAC meeting will be held on February 5th, 2014 and it is hoped that they will approve then. At that point a Public Hearing will be scheduled and review and approval will be considered by the Planning & Development Committee and County Board. The Rock County Health Department has played a pivotal role in Plan development.
- **Rock County Farmland Preservation Plan** – Ms. Munz-Pritchard explained to the Committee that DATCP has approved the Farmland Preservation Plan and except for some very minor tweaks. A Public Hearing will be scheduled and review and approval will be considered by the Planning & Development Committee and County Board shortly.
- **Resilience Meeting for the Upper & Lower Rock Watershed on January 22** - Mr. Schraufnagel informed the Committee of the workshop/meeting held jointly by DNR and FEMA concerning different mitigation activities that communities should be aware of to offset flooding events.

**9. Adjournment**

Supervisor Owens moved to adjourn the committee at 8:33 a.m.; second by Supervisor Jensen. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, January 23, 2014 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary