



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY, November 12, 2015 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:02 a.m. on Thursday, November 12, 2015 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, Jason Heidenreich, Mary Mawhinney – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Director Planning and Development), Kurt Wheeler (Planner II, Acting Secretary), Kathy Kamp (Wisconsin Partnership for Housing Development), Jada Vandergeest, (Deputy Rock County Surveyor) and James Otterstein (Rock County Economic Development Manager), Planning and Development Intern; Chris Wolf.

Others Present: Norm Tadt, Alex Tyms; CEO Glaciers Edge Council Boy Scouts of America.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, Seconded by Supervisor Davis. ADOPTED (5-0)

3. **MEETING MINUTES – October 8, 2015**

Motion made by Supervisor Mawhinney to accept the October 8, 2015 meeting minutes, as amended. Seconded by Supervisor Heidenreich. PASSED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes introduced the new planning intern Chris Wolf from UWW-Whitewater. Supervisor Davis communicated that he attended Forward Janesville meeting and enjoyed the meeting, stating it was very beneficial.

5. **CODE ADMINISTRATION & ENFORCEMENT**

- A. **Action Item:** Public Hearing Shoreland Conditional Use Permit – Glacier's Edge Council of the Boy Scouts of America. Supervisor Davis Moved to go into Public Hearing, Seconded by Supervisor Mawhinney. Passed (5-0)

Time In: 8:04 a.m.

Discussion of the project followed by Mr. Tadt, Mr. Byrnes, and the Committee.  
There was no public comment.

- B. Supervisor Mawhinney Moved to go out of Public Hearing, Seconded by Supervisor Gustina. Passed (5-0)

Time Out: 8:14 a.m.

- C. **Action Item:** review and Approval of Shoreland Conditional Use Permit – Glacier's Edge Council of the Boy Scouts of America.  
Additional discussion describing the project followed by Mr. Tadt, Mr. Tyms, and the committee.

Supervisor Gustina Moved to approve the Shoreland Conditional Use Permit.  
Seconded by Chair Alan Sweeney. Passed (5-0)

- D. **Action Item:** Request for Reduction in Shoreland Conditional Use Fees – Glacier's Edge Council of the Boy Scouts of America.

Supervisor Gustina made a Motion to open the floor for discussion Seconded by Supervisor Heidenreich.

Discussion followed by the committee.

An amended Motion of a fee reduction of \$300.00 from \$600.00 was Moved by Supervisor Gustina, Seconded by Supervisor Heidenreich. Passed (5-0)

- E. **Action Item:** Approval of Town of LaPrairie Road Name Change.

Mr. Wheeler offered a brief description of the issue and provided the decision of the Town of LaPrairie regarding the proposed road names changes based on the Rock County Address Ordinance.

Supervisor Heidenreich made the Motion to approve the road name change for Town of LaPrairie, Seconded by Supervisor Gustina. Passed (5-0).

## 6. **ECONOMIC DEVELOPMENT:**

- A. **Action Item:** Public Hearing Wisconsin Community Dev Block Grant Application

Supervisor Gustina Moved to go into Public Hearing. Seconded by Supervisor Heidenreich.

Time In: 8:40 a.m.

Mr. Otterstein explained the situation and issues related to the Community Development Block Grant Application. There was no public comment.

A motion to go out of public hearing was made by Supervisor Mawhinney, Seconded by Supervisor Heidenreich. Passed (5-0)  
Time Out: 8:50 a.m.

B. Information Item: Rock Ready Index Quarterly Report.

Mr. Otterstein presented the Rock Ready Index Quarterly Report stating that all activity is extremely positive as the economy is rebounding rapidly based on several economic indicators.

7. **FINANCE**

A. **Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.**

Motion to approve the departmental bills made by Supervisor Mawhinney, Seconded by Supervisor Gustina. All in favor - Approved (5-0)
--------------------------------------------------------------------------------------------------------------------------------------

8. **Community Development**

A. **Action Item: Approval Rehab Loan – Project 60(b) for \$19,795**

Supervisor Gustina Moved the item to the floor, Seconded by Supervisor Mawhinney.

Discussion followed as Kathy Kamp explained the project history and financials. Supervisor Mawhinney asked if we could do marketing outreach with a simple notice to be included in the Towns newsletters enabling the various Town Clerks to raise awareness to the fact that Rock County has a high level of funding available to qualifying households.

All in favor of the Approval of Project 60(b) for \$19,795 (5-0) Approved.

9. **COMMITTEE REPORTS**

None

10. **Director's Report**

A. Administrative Quarterly Report

Mr. Wheeler presented the Planning and Development Administrative Quarterly Report covering statistics on Building Permit, Rock County Board of Adjustment, Shoreland Zoning, and Land Division activity within the Department.

11. **ADJOURNMENT**

Supervisor Gustina Moved to adjourn the committee at 9:30 a.m. Seconded by Supervisor Davis. Passed (5-0)

Respectfully Submitted, by Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.

**Future Meetings/Work Sessions**

October 28, 2015 (8:00 am)

November 12, 2015 (8:00 am)

2<sup>nd</sup> November Mtg. (TBD)

December 10, 2015 (8:00 am)

2<sup>nd</sup> December Mtg. (TBD)