

ROCK COUNTY, WISCONSIN



Board of Supervisors  
51 S. Main Street  
Janesville, WI 53545  
Phone: 608/757-5510  
FAX: 608/757-5511  
www.co.rock.wi.us

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, MARCH 14, 2013 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES February 28, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. To Confirm The Appointment of County Surveyor
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
    1. Amending the 2013 Human Services Department Budget to Accept Funding for Juvenile Early Intervention Services
    2. Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding with Greenfield Police Department

**ROCK COUNTY BOARD OF SUPERVISORS**

**March 14, 2013**

**Page 2**

12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

- 1. Authorizing Option to Purchase Agreements on the Morton and Vanthournout Properties by the Purchase of Agricultural Conservation Easements (PACE) Program
- 2. Amendment #2 to Land Loan #1 Resolution to Amend Resolution No.10-4C-013 Advance Land Acquisition Loan Originally Dated April 22, 2010 Reconstituted Loan Agreement Dated February 14, 2013

13. ADJOURNMENT

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Craig Knutson  
INITIATED BY



Dave O'Connell, HR Director  
DRAFTED BY

Planning & Development Committee  
SUBMITTED BY

March 5, 2013  
DATE DRAFTED

**TITLE**

**TO CONFIRM THE APPOINTMENT OF  
COUNTY SURVEYOR**

- 1 WHEREAS, the position of County Surveyor is currently vacant; and,
- 2
- 3 WHEREAS, the County has conducted a recruitment effort to fill the job of County Surveyor; and,
- 4
- 5 WHEREAS, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 WHEREAS, the County Administrator has appointed Jason Houle, who has been recommended by the Planning
- 8 & Development Committee.
- 9
- 10 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this \_\_\_\_\_
- 11 day of \_\_\_\_\_, 2013, confirms the appointment of Jason Houle, as County Surveyor in accordance with
- 12 the attached conditions of employment.

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

/ S/ Alan Sweeney  
Alan Sweeney, Chair

absent  
Mary Mawhinney

/ S/ Wayne Gustina  
Wayne Gustina

/ S/ Marilyn Jensen  
Marilynn Jensen

absent  
Phillip Owens

13-3A-272

TO CONFIRM THE APPOINTMENT OF  
Jason Houle  
Page 2

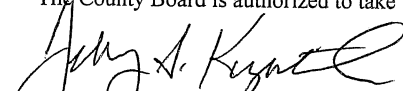
FISCAL NOTE:

There are sufficient funds in the 2013 budget for the cost of this position.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

ROCK COUNTY, WISCONSIN



Human Resources Dept.  
Rock County Courthouse  
51 South Main Street  
Janesville, WI 53545  
Phone: (608)757-5520  
FAX: (608)757-5512

March 1, 2013

Mr. Jason Houle  
2500 Hawthorne Drive  
Beloit, WI 53511

Dear Jason:

This will confirm the County Administrator's offer of employment to you for the position of Rock County Surveyor. This appointment is contingent on confirmation of the County Board of Supervisors. We anticipate this will occur on March 14, 2013. This offer is based on the following conditions:

- Date of Employment: March 15, 2013
- Salary: \$24.72 per hour (Step 1, Pay Range 21)

~~by~~ Fringe Benefits: All benefits granted employees by the Unilateral Pay Plan in accordance with the Rock County Personnel Ordinance.

- Survey Vehicle: It will be up to you as the need for the vehicle changes if you want to take it home or not. If you do a \$3.00 per day charge will be added to your taxable income for any day you take it home. This is due to IRS regulations.

Congratulations and I hope you enjoy your new position with Rock County.

Sincerely,

Alyx Brandenburg  
Human Resources Manager

cc: Craig Knutson  
Personnel File  
Payroll

Please sign one copy and return to Human Resources and keep one copy for your records.

I accept the conditions of the above noted letter for the position of Surveyor for Rock County.

Signature

3/6/13  
Date

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren/Lance Horozewski  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 15<sup>th</sup>, 2013  
DATE DRAFTED

**Amending the 2013 Human Services Department Budget  
To Accept Funding for Juvenile Early Intervention Services**

1 **WHEREAS**, the Wisconsin Department of Corrections (DOC) awarded the Department \$34,390 in  
2 juvenile justice early intervention funds for early intervention services for juveniles at risk of serious  
3 delinquency; and,  
4

5 **WHEREAS**, the Human Services Department will partner with the Beloit and Janesville School Districts  
6 and the Boys and Girls Clubs to expand on the already successful Juvenile Diversion School Resource  
7 Program; and,  
8

9 **WHEREAS**, the Department currently employs a Juvenile Diversion Specialist in the Beloit and  
10 Janesville middle schools in an effort to reduce school-based arrests, suspensions and expulsions; and,  
11

12 **WHEREAS**, this new funding will be directed, as approved by DOC, to both the Boys and Girls Club of  
13 Janesville and the Stateline Boys and Girls Club to provide after school pro-social activities to youth in  
14 the School Resource Diversion Programs; and,  
15

16 **WHEREAS**, after school programming for these at-risk youth is critical to keeping them from entering  
17 the juvenile justice system.  
18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
20 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, does hereby authorize the acceptance of the juvenile early  
21 intervention funds.  
22

23 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2013 be amended  
24 as follows:  
25

	Budget	Increase	Amended
	<u>2/15/13</u>	<u>(Decrease)</u>	<u>Budget</u>
26			
27			
28			
29			
30			
31			
32			
33			
34			

13-3A-273

Amending the 2013 Human Services Department Budget to Accept Funding for Juvenile Early Intervention Services  
Page 2

Respectfully submitted,

**Human Services Board**

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

Terry Fell  
Terry Fell

Billy Bob Grahn  
Billy Bob Grahn

Ashley Kleven  
Ashley Kleven

Absent  
Phillip Owens

Terry Thomas  
Terry Thomas

Shirley Williams  
Shirley Williams

Absent  
Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
4-0

Mary Mawhinney  
Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$34,390 in State Aid for Juvenile Early Intervention Services. No County matching funds are required.

Sherry Oja  
Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended  
Craig Knutson  
Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch  
Jeffrey S. Kuglitsch  
Corporation Counsel

**Amending the 2013 Human Services Department Budget  
to Accept Funding for Juvenile Early Intervention Services**

**Executive Summary**

The Wisconsin Department of Corrections (DOC) has awarded the Department \$34,390 in juvenile justice early intervention funds for early intervention services for juveniles at risk of juvenile justice system involvement.

The Human Services Department first implemented a Juvenile Diversion School Resource Program in 2010 to target the reduction of school-based arrests, suspensions and expulsions. The Department partners with both the Beloit and Janesville School Districts and employs a Juvenile Diversion Specialist in the middle schools to work with at-risk youth.

This new funding will be directed, as approved by DOC, to both the Boys and Girls Club of Janesville and the Stateline Boys and Girls Club to build on this program by providing after school pro-social activities to youth in the School Resource Diversion Programs. After school programming for these at-risk youth is critical to keeping them from entering the juvenile justice system.



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Capt. Gary L. Groelle**  
DRAFTED BY

**Public Safety and Justice**  
**Committee**  
SUBMITTED BY

**February 27, 2013**  
DATE DRAFTED

**Accepting the Automatic License Plate Recognition Bid and Approving  
the Memorandum of Understanding with Greenfield Police Department**

1 **WHEREAS**, the Sheriff's Office has requested to purchase an Automatic License Plate Recognition  
2 (ALPR) system for one of their patrol squads; and,  
3

4 **WHEREAS**, the ALPR system is an electronic camera system that uses optical character recognition to  
5 read vehicle license plates; and,  
6

7 **WHEREAS**, 3M/PIPS Technology Corporation of Knoxville, TN, manufactures the ALPR system that  
8 will be used as part of a law enforcement data-sharing initiative with Greenfield Police Department; and,  
9

10 **WHEREAS**, the Sheriff's Office entered into a memorandum of understanding with the Greenfield  
11 Police Department to use their server; and,  
12

13 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit bids for the ALPR system,  
14 with the results attached; and,  
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that the bid for the ALPR be awarded to 3M/PIPS  
18 Technology Corporation, of Knoxville, TN, the lowest bidder.  
19

20 **BE IT FURTHER RESOLVED** to accept the memorandum of understanding between the Rock County  
21 Sheriff's Office and the Greenfield Police Department.  
22

23 **BE IT FURTHER RESOLVED** to amend the budget to use Equitably Shared Funds as follows:  
24

<u>Account/Description</u>	<u>Budget 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b>Source of Funds</b>			
21-2195-0000-46000			
Contributions	\$2,000	\$1,335	\$3,335
<b>Use of Funds</b>			
21-2195-0000-67171			
Capital Assets \$1,000 More	\$75,620	\$1,335	\$76,955

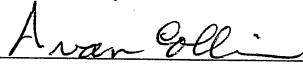
13-3A-274


**Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding**

Page 2


Respectfully submitted,

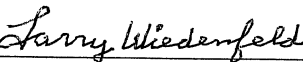
**Public Safety and Justice Committee**

  
Ivan Collins, Chair

  
Mary Beaver

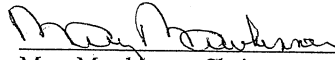
  
Henry Brill

  
Brian Knudson

  
Larry Wiedenfeld

**Purchasing Procedural Endorsement and Finance Committee Approval:**

Reviewed and approved on a vote of 4-0

  
Mary Mawhinney, Chair Date

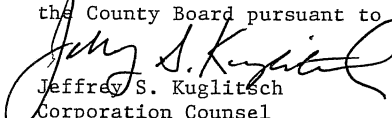
**FISCAL NOTE:**

This resolution amends the Sheriff's Equitably Shared Funds budget and authorizes the purchase of an ALPR system. This funding come from a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$63,654.

  
Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. The County Board is authorized to enter the Memorandum of Understanding by sec. 66.0301, Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINSITRATIVE NOTE:**

Recommended

  
Craig Knutson  
County Administrator

## Executive Summary

### Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding

Resolution 12-8A-084 authorized \$18,780 for the purchase of an Automatic License Plate Recognition (ALPR) system.

The Rock County Sheriff's Office would like to purchase their first ALPR system for their patrol division. The ALPR will allow deputies to use a camera to electronically read, record and store vehicle license plates, as they patrol in their squads. The system uses infrared lighting to allow the camera to take a license plate picture at any time of day.

By contracting with 3M/PIPS Technology, we will be on the same regional system as Greenfield Police Department, thus allowing both agencies to share each other's recorded license plate data.

The low bidder for the equipment was 3M/PIPS Technology, with a bid of \$20,115.

Equitably shared funds in the amount of \$1,335 are available to complete the project.

\$18,780	Resolution 12-8A-084
<u>\$ 1,335</u>	ESF
\$20,115	ALPR Bid



**MEMORANDUM OF UNDERSTANDING****Greenfield Police Department  
And  
Rock County Sheriff's Office****Concerning  
Automated License Plate Reader ("ALPR")  
BOSS Server and Data Sharing**

This Memorandum of Understanding ("MOU"), is made and executed this 4th day of February, 2013, by and between the Greenfield Police Department ("Greenfield PD") and the Rock County Sheriff's Office Police Department ("RCSO PD").

**I. Purpose**

The purpose of this MOU is to define the responsibilities of GREENFIELD PD and Rock County Sheriff's Office PD. The responsibilities defined in this MOU are applicable to any users of GREENFIELD PD's ALPR BOSS Server and ALPR Data Sharing.

**II. Individual Responsibilities – Initial Implementation**

- A. GREENFIELD PD will provide the ability for Rock County Sheriff's Office PD to access, submit and store data on the GREENFIELD PD's ALPR BOSS server.
- B. GREENFIELD PD will provide, configure and maintain a BOSS server located at the Greenfield Police Department, 5300 West Layton Avenue, Greenfield.
- C. GREENFIELD PD will configure and maintain connectivity at the Greenfield Police Department to allow access from Rock County Sheriff's Office PD to the BOSS server.
- D. Rock County Sheriff's Office PD will source, configure and maintain any networking hardware or software located at the Rock County Sheriff's Office Police Department which is necessary to establish connectivity with the BOSS server located at the Greenfield Police Department.

**III. Individual Responsibilities – Ongoing**

- A. Both agencies agree to work together to facilitate the implementation of ALPR Data Sharing.
- B. Each agency agrees to notify the other of any hardware or software changes related to the BOSS server and ALPR database.
- C. Each agency agrees to promptly notify the other of connectivity outages.
- D. Each party agrees to identify and notify the other of their responsible contact person.
- E. Outages and connectivity issues will generally be addressed during normal business hours.
- F. Greenfield PD will be the vendor point for contact for BOSS server software and server hardware located at the Greenfield Police Department.
- G. Rock County Sheriff's Office PD will be the vendor point of contact for BOSS server software and hardware at the Rock County Sheriff's Office Police Department and for subscriber units assigned to the Rock County Sheriff's Office Police Department.
- H. If additional hardware or software related to the submission, storage or query of ALPR data; or upgrades to network connectivity are required, the parties agree to determine an appropriate cost sharing model and execute a cost sharing MOU.

#### IV. Other Provisions

- A. All data contributed to and stored on the BOSS server located at the Greenfield Police Department shall be considered the property of the contributing agency. The contributing agency shall serve as custodian of records for its own data.
- B. ALPR records will be maintained on the BOSS Server for one year. IF the contributing agency desires a longer retention schedule for its records, the contributing agency shall be solely responsible for any costs or efforts to extract and archive the data for a longer period.
- C. At all times and under all circumstances, all personnel shall remain under the sole command of each agency's respective supervisors, and shall remain employees of their respective agency.
- D. Each agency agrees to implement a policy which restricts the use of ALPR data to official law enforcement investigations.
- E. Both Agencies under this MOU shall operate within their own Operating Policy/Procedure in respect to the usage of ALPR equipment and software at their agency.
- F. Both Agencies shall be solely liable for all acts undertaken by their respective employees, agents and officers.
- G. Nothing in this MOU is intended to reduce or eliminate the jurisdiction either of the Agencies would have in the absence of this MOU.
- H. Both Agencies agree to undertake any communications with their

parties that are necessary to accomplish the purposes of this MOU.

- I. Any amendments to this MOU shall be in writing and signed by both Agencies.
- J. This MOU shall be construed in accordance with the laws of the State of Wisconsin.

**V. Termination**

- A. Either Agency may terminate this MOU for any reason upon 30 days written notice to the other party.
- B. Upon termination of the MOU, the Greenfield Police Department will provide a complete copy of the current ALPR database to the Rock County Sheriff's Office Police Department.

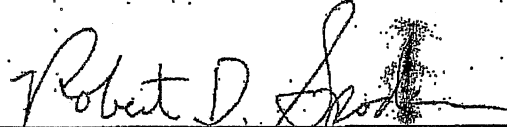
**Whereas**, each agency believes that sharing ALPR data will contribute to the safety and security of the residents of each community, reduce crime and the threat of crime in each community and aid in the investigation and resolution of criminal cases; and

**Whereas**, the Greenfield Police Department and the Rock County Sheriff's Office Police Department desire to share ALPR data;

**Now therefore**, in consideration of the mutual promises herein contained, the parties do mutually promise and agree to the terms of this Memorandum of Understanding.

  
 \_\_\_\_\_  
 Brad Wentlandt, Police Chief  
 Greenfield Police Department

2/6/2013  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Sheriff Robert D. Spoden, Police Chief  
 Date  
 Rock County Sheriff's Office Police Department

02-05-13  
 \_\_\_\_\_

RESOLUTION NO. 13-3A-275

AGENDA NO. 12.B.(1)

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAR 07 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BO. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 14 2013**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
BELOIT POLICE DEPARTMENT	GENERAL FUND	SHERIFF	EQUITABLE FUN 20130218	40,000.00	40,000.00
BLACKHAWK TECHNICAL COLLEGE	GENERAL FUND	SHERIFF	RECAP OPERATI S0208909	12,026.47	12,026.47
CESA 2	GENERAL FUND	SHERIFF	RECAP OPERATI 37027	10,511.07	10,511.07
MARTIN FARMS LLC	SRF-GRANTS	LAND CONSERV.	LWC PLAN IMPL 012413	10,780.00	10,780.00
TEAMINTEL	CPF-GS	911 COMM.	DIGITAL RADIO 2031	10,273.00	10,273.00
WISCONSIN DEPARTMENT OF TRANSPOR	EF-SWR AIRPORT DPW		SO.WI.REG.AIR 66406	17,941.96	17,941.96

13-3A-275



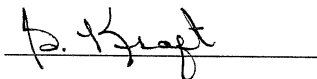
CLAIMS IN THE AMOUNT OF 101,532.50

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE



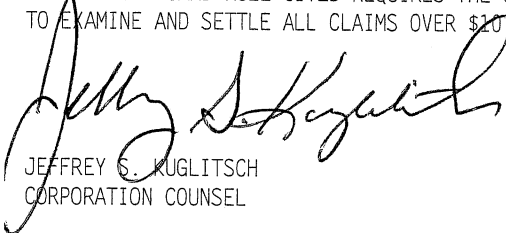






LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00



JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA  
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED



CRAIG KNUTSON  
COUNTY ADMINISTRATOR

RESOLUTION NO. 13-3A-276

AGENDA NO. 12.C.(1)

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAR 07 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 14 2013**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
SHERMAN SANITATION SERVICES LLC	CPF-GS	GENERAL SERVICES	ROCK HAVEN PROJ	R1301320	10,300.00

CLAIMS IN THE AMOUNT OF 10,300.00

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

*Mary Mautner*

*P. Kraft*

*Man Beany*

*Russ Rogalski*

LEGAL NOTE:  
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

*Jeffrey S. Kuglitsch*  
JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

*Sherry Oja*  
SHERRY OJA  
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

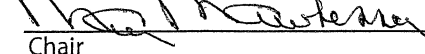
RECOMMENDED

*Craig Knutson*  
CRAIG KNUTSON  
COUNTY ADMINISTRATOR

13-3A-276

PURCHASE ORDER NUMBER P1103172 PEID 051278**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 2-20-13DEPARTMENT GENERAL SERVICESCOMMITTEE GENERAL SERVICESVENDOR NAME CG SCHMIDTACCOUNT NUMBER 18-1851-0000-67200FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECTAMOUNT OF INCREASE \$ 71,647.00INCREASE FROM \$ 17,774,133.69 TO \$ 17,845,780.69ACCOUNT BALANCE AVAILABLE \$ 91,348.29 SB 02/21/13REASON FOR AMENDMENT CHANGE ORDER #31**APPROVALS**GOVERNING COMMITTEE  Chair DateFINANCE COMMITTEE  Chair 3-7-13 Date

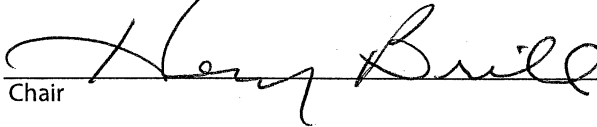
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_ Resolution # Adoption Date

(If over \$10,000)

PURCHASE ORDER NUMBER P1202635 PEID 015785**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 2/20/13DEPARTMENT GENERAL SERVICESCOMMITTEE GENERAL SERVICESVENDOR NAME ROCK ROAD COMPANIESACCOUNT NUMBER 18-1853-0000-67200FUNDS DESCRIPTION ROCK COUNTY COMPLEX PARKING IMPROVEMENTSAMOUNT OF INCREASE \$ 65,000INCREASE FROM \$ 648,601.46 TO \$ 713,601.45ACCOUNT BALANCE AVAILABLE \$ 99,439.51 SB 02/21/13REASON FOR AMENDMENT \$65,000 CONTINGENCY IN RESOLUTION#12-8A-094 FOR ADDITIONAL WORK ON PROJECT.**APPROVALS**GOVERNING COMMITTEE   
Chair DateFINANCE COMMITTEE  3-7-13  
Chair Date

(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # Adoption Date

(If over \$10,000)

PURCHASE ORDER NUMBER P1103172 PEID 051278**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 2/20/13DEPARTMENT GENERAL SERVICESCOMMITTEE GENERAL SERVICESVENDOR NAME CG SCHMIDTACCOUNT NUMBER 18-1851-0000-67200FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECTAMOUNT OF INCREASE \$ 37,873.46INCREASE FROM \$ 17,736,260.23 TO \$ 17,774,133.69ACCOUNT BALANCE AVAILABLE \$ 129,221.75 SB 02/21/13REASON FOR AMENDMENT CHANGE ORDER #30**APPROVALS**

GOVERNING COMMITTEE

Chair

Date

FINANCE COMMITTEE

Chair

Date

(If over \$10,000)

COUNTY BOARD

Resolution #

Adoption Date

(If over \$10,000)

PURCHASE ORDER NUMBER P1300497 PEID 046225

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) and Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 3/1/13

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME PETERSON CLEANING, INC

ACCOUNT NUMBER 18-1810-0000-62160 (Item 1)

FUNDS DESCRIPTION CONTRACTED CLEANING SERVICES

AMOUNT OF INCREASE \$ 40,656.00


INCREASE FROM \$ 198,071.36 TO \$ 238,727.36

ACCOUNT BALANCE AVAILABLE \$ 43,165.25 SB 03/01/13

REASON FOR AMENDMENT ADDITIONAL CLEANING FOR SHERIFF'S DEPT

### APPROVALS

GOVERNING COMMITTEE   
Chair Date

FINANCE COMMITTEE  3-1-13  
Chair Date  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # Adoption Date

PURCHASE ORDER NUMBER P1300892 PEID 015793**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE February 12, 2013DEPARTMENT Human ServicesCOMMITTEE Human Services BoardVENDOR NAME Rock Valley Community Programs, Inc.ACCOUNT NUMBER 36-3689-0600-62119FUNDS DESCRIPTION Other ServicesAMOUNT OF INCREASE \$ 149,911INCREASE FROM \$ 516,018 TO \$ 665,929ACCOUNT BALANCE AVAILABLE \$ 880,890.00 SB 02/14/13REASON FOR AMENDMENT Additional funding required for crisis stabilization**APPROVALS**GOVERNING COMMITTEE *Brian Knudson* 2-27-13  
Chair DateFINANCE COMMITTEE *[Signature]* 3-7-13  
Chair Date  
(If over \$10,000)COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # Adoption Date

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION  
COMMITTEE  
INITIATED BY \_\_\_\_\_



THOMAS SWEENEY  
DRAFTED BY

LAND CONSERVATION  
COMMITTEE  
SUBMITTED BY \_\_\_\_\_

FEBRUARY 14, 2013  
DATE DRAFTED

**AUTHORIZING OPTION TO PURCHASE AGREEMENTS ON THE MORTON AND  
VANTHOURNOUT PROPERTIES BY THE PURCHASE OF AGRICULTURAL CONSERVATION  
EASEMENTS (PACE) PROGRAM**

1 **WHEREAS**, the Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires  
2 agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County;  
3 and,  
4  
5 **WHEREAS**, the Rock County Board of Supervisors, through Resolution 13-1A-222 (January 10, 2013),  
6 authorized the Rock County PACE Program to begin the Easement acquisition process on the following properties:  
7  
8       1. Morton Property: Rock County Tax Parcel Number 6-10-95, Section 14, Township 2 North,  
9       Range 13 East, Town of La Prairie, and Rock County Tax Parcel Number 6-7-387, Section 36,  
10       Township 3 North, Range 13 East, Town of Harmony;  
11  
12       2. Vanthournout Property: Rock County Tax Parcel Number 6-20-103, Section 13, Township 4 North,  
13       Range 10 East, Town of Union; and,  
14  
15 **WHEREAS**, to move towards completion of the Easement acquisition process, the Land Conservation  
16 Department ("LCD") will submit Easement acquisition funding applications for the aforementioned properties to  
17 the USDA-Natural Resources Conservation Service ("NRCS"); and,  
18  
19 **WHEREAS**, the NRCS requires, as a component of its application process, a signed agreement ("Option")  
20 between Rock County and the owners of the aforementioned properties; and,  
21  
22 **WHEREAS**, the Option will identify the estimated purchase price of the Easement, and Rock County and the  
23 property owner's interest in completing the Easement acquisition process; and,  
24  
25 **WHEREAS**, the Option is subject to all terms and conditions of the Rock County – Conveyance Agreement and  
26 Escrow Instructions and contingent upon Easement acquisition funding from the NRCS; and,  
27  
28 **WHEREAS**, after execution of the Option, the LCD will submit Easement acquisition funding applications to the  
29 NRCS for each property, and if funding is awarded, Rock County will acquire Easements on the properties with  
30 future action by the County Board.  
31  
32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this  
33 \_\_\_\_\_ day of \_\_\_\_\_, 2013, do by enactment of this Resolution, authorize a Rock County – Option  
34 to Purchase Agreement – Agricultural Conservation Easement for each Property, subject to all terms and  
35 conditions stated therein.

13-3A-277

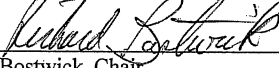



RESOLUTION – AUTHORIZING OPTION TO PURCHASE AGREEMENTS

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

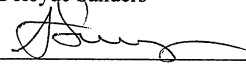
  
Richard Bostwick, Chair

  
Larry Wiedenfeld, Vice-Chair

\_\_\_\_\_  
Eva Arnold

  
Edwin Nash

  
Jim Quade, USDA-FSA Representative

\_\_\_\_\_  
Deloyde Sanders  
  
Alan Sweeney

\_\_\_\_\_  
Fred Yoss

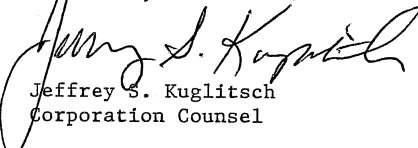
FISCAL NOTE:

This resolution authorizes Option to Purchase Agreements for agricultural conservation easements on two properties. Sufficient funds are available in the Land Conservation Department's PACE budget for the County's portion of these easements. Purchase of these easements is subject to funding from the Natural Resources Conservation Service.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 93.73, Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**EXECUTIVE SUMMARY:**

The Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County. This resolution authorizes Rock County to execute an agreement ("Option") with two property owners, identifying Rock County and the property owner's interest in completing the Easement acquisition process on their properties, and also identifying the estimated purchase price of the Easements. Completion of the Easement acquisition process is subject to funding from the Natural Resources Conservation Service.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY

Public Works Committee  
SUBMITTED BY



Ronald D. Burdick  
Airport Director  
DRAFTED BY

February 14, 2013  
DATE DRAFTED

**Amendment #2 to Land Loan #1**  
**Resolution to Amend Resolution No. 10-4C-013**  
**Advance Land Acquisition Loan Originally Dated April 22, 2010**  
**Reconstituted Loan Agreement Dated February 14, 2013**

1 WHEREAS, it is deemed to be in the best interest of the County of Rock, hereafter referred  
2 to as Sponsor, to apply for a State loan to acquire land or interests in land for improvement of  
3 the Southern Wisconsin Regional Airport; and,  
4

5 WHEREAS, the Sponsor is required by State Statute and Wis. Administrative Code (Trans  
6 54.05) to designate the Secretary as its agent to accept, receive, receipt for and disburse any  
7 funds loaned by the State of Wisconsin under the Advance Land Acquisition Loan Program.  
8

9 WHEREAS, three properties were originally included in the Land Acquisition Loan; and  
10

11 WHEREAS, two of the original three properties have already been purchased at amounts that  
12 were higher than had been estimated; and,  
13

14 WHEREAS, it is anticipated that the third un-purchased property is expected to incur  
15 additional expenses which include a higher appraisal of the property than was anticipated, the  
16 purchase and removal of a billboard and the relocation expenses of the current owner; and,  
17

18 WHEREAS, the Bureau of Aeronautics estimates that an additional Two Hundred Thousand  
19 Dollars (\$200,000.00) will cover these expenses; and  
20

21 WHEREAS, the original balloon payment was due in 2015 and will now be extended to  
22 2018.  
23

24 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors,  
25 hereafter referred to as Sponsor, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_,  
26 2013 that it is deemed to be in the best interest of the Sponsor to amend the application for a  
27 State loan to acquire land or interests in land for the improvement of the Southern Wisconsin  
28 Regional Airport; and  
29

30 BE IT FURTHER RESOLVED, that the Sponsor respectfully requests the following  
31 changes to the Resolution No. 10-4C-013 Advance Land Acquisition Loan and/or the  
32 Responsibility and Performance Note;  
33

34 Land Loan funding breakdown:

	<u>Original Loan</u>	<u>Amended Loan Amount</u>
35		
36		
37	Sponsor Share (20%)	\$ 240,000
38	Loan Amount (80%)	\$ 960,000
39	Total Land Loan project	\$1,200,000
		\$ 280,000
		\$1,120,000
		\$1,400,000

13-3A-278

40 **BE IT FURTHER RESOLVED**, that the total amount of the loan, plus interest will be  
41 repaid to the State, in full, within five years of the date of the reconstituted loan agreement.  
42 Repayment may be made by annual budget appropriates, or project appropriations of the  
43 County State and FAA, or a combination of both methods acceptable to the Secretary of  
44 Transportation and the applicant.

45  
46 **BE IT FINALLY RESOLVED**, you are requested to take such action as may be deemed  
47 necessary by the facts presented.

\_\_\_\_\_  
J. Russell Podzilni, Chair  
Rock County Board of Supervisors

Introduced: Date \_\_\_\_\_

Passed:Date \_\_\_\_\_

Attest: \_\_\_\_\_  
Lorena R Stottler, Clerk

I do hereby certify that the above and foregoing is a true, accurate, and complete copy of the  
original resolution No. \_\_\_\_\_, introduced and passed by the County Board on  
\_\_\_\_\_, 2013.

\_\_\_\_\_  
Lorena R. Stottler, Rock County Clerk

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Kurtis Yankee, Chair *Absent*

\_\_\_\_\_  
Betty Jo Bussie, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
David Brown

\_\_\_\_\_  
Brent Fox

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of  
4-0.

\_\_\_\_\_  
Mary Mawhinney, Chair

**Resolution to Amend Resolution No. 10-4C-013 Advance Land Acquisition****Loan**

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FISCAL NOTE:

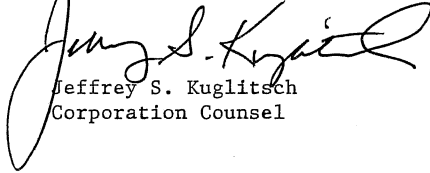
Resolution 10-4C-014, adopted April 22, 2010, authorized the County to enter into a land loan for the purchase of three parcels of land contiguous to the airport. This resolution amends the original resolution by increasing the total land loan amount by \$200,000 to \$1,400,000. This increases the County share of the loan by \$40,000 to \$280,000. There are sufficient funds in the Airport Capital Improvement account, A/C 41-4453-4454-67200, for payment of the increased County share. This resolution also extends the date for the repayment of the loan from 2015 to 2018. The County will be responsible for the 4% annual interest cost until the loan is repaid.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51, 59.52(19), 59.58 and numerous sections of Ch. 114.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

Amendment #2 to Land Loan #1  
Resolution to Amend Resolution No. 10-4C-013  
Advance Land Acquisition Loan Originally Dated April 22, 2010 Reconstituted Loan Agreement  
Dated February 14, 2013

In 2010 the County Board approved entering into the Advance Land Acquisition Loan Program to purchase 3 parcels of land located within the Runway 32 Protection Zone. This program is administered by the Wisconsin Department of Transportation, Bureau of Aeronautics and was set up by the State to loan funds to airport sponsors to acquire land needed for preserving and improving a safe and efficient air transportation system. Simple interest is charged at a rate of 4 percent on the unpaid balance. The land loan functions much like a short-term loan to cover the expenses incurred until the federal funding is available for reimbursement.

The Bureau of Aeronautics has acquired parcels 40 and 41. Both were appraised higher than originally anticipated. Parcel 39 has also been appraised higher than originally anticipated, has a bill board sign that need to be removed, and must include relocation costs to the property owner. The Bureau estimates that the amendment will cover those expenses.



The Resolutions before you increase the advance Land Acquisition Loan from \$1,200,000 to \$1,400,000 and increased the County's share from \$240,000 to \$280,000. There is adequate funds available in the airports capital improvement account to cover the additional cost.

Although the Land Loan Resolution indicates a five-year pay back, when federal funding is secured, those funds will be used for repayment of the land loan. At this time federal reimbursement is 90%, state is 5%, and the sponsors share will be 5%.

Respectfully Submitted,

Ronald D. Burdick  
Airport Director