



**DEVELOPMENTAL DISABILITIES BOARD MEETING**

**Wednesday, June 25, 2014 – 6:00 P.M.**

**Rock County Health Care Center  
1<sup>st</sup> Floor Lobby, Admin. Conference Room  
3530 North County Trunk Highway F  
Janesville, Wisconsin 53545**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (June 11, 2014)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
  - A. BILLS**
  - B. CONTRACTS / ADDENDUMS**
  - C. ENCUMBRANCES**
  - D. LINE ITEM TRANSFERS**
  - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
- 8. DIRECTOR'S REPORT**
  - A. DEPARTMENT UPDATES**
  - B. BUDGET UPDATES**
  - C. RESIDENTIAL PLACEMENTS**
  - D. CONSUMER UPDATES**
  - E. PROVIDERS' CONCERNS**
  - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. ADJOURNMENT**

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE	P1400173	06/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,206,823.00	581,932.08	643,059.03	30.00	(18,198.11)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62604	NURSING HM-CIP1B				
		P1400107	06/01/2014	BERGMAN,MATT AND ANDREA	5,704.00
		P1400108	06/01/2014	BLISS,LISA	2,310.74
		P1400109	06/01/2014	BURKE,ELEANOR A	1,145.00
		P1400110	06/01/2014	BUTCHART,JOHN AND KAREN	1,980.00
		P1400114	06/01/2014	CLARK,HOLLY	1,880.00
		P1400115	06/01/2014	CLARK, JACQUELINE L	1,480.00
		P1400117	06/01/2014	CRAMER,WILLIAM R	1,666.85
		P1400118	06/01/2014	CROOKSHANKS,SANDY	1,980.00
		P1400119	06/01/2014	DAHL AFH,MARIE AND ROBERT	4,693.01
		P1400123	06/01/2014	FIEGE,JASON	2,084.33
		P1400124	06/01/2014	GOIA,GABRIEL AND DENISA	7,209.38
		P1400128	06/01/2014	HACKETT,JOHN & ROXANNE	4,307.11
		P1400129	06/01/2014	HAMM,PATRICK AND BRENDA	1,098.14
		P1400132	06/01/2014	HARTLEY,BRUCE	2,929.00
		P1400135	06/01/2014	HUSCHKA,LLOYD AND GLORIA	1,242.98
		P1400139	06/01/2014	KERR,RENA	4,442.34
		P1400141	06/01/2014	KIMBERLEY,SYLVIA M	80.00
		P1400142	06/01/2014	KONTNY,GARY	1,389.50
		P1400144	06/01/2014	LANGREHR,DAVID AND SHERYL	1,680.00
		P1400145	06/01/2014	LUDEKING,SARAH	1,677.50
		P1400151	06/01/2014	CUNNINGHAM,LORI D	2,000.00
		P1400152	06/01/2014	NEFF,ANN	9,620.70
		P1400154	06/01/2014	OLSON,BEV*	1,145.00
		P1400156	06/01/2014	OSBORNE,LEAH R	1,549.70
		P1400157	06/01/2014	OSHEL,JIM AND RHONDA	2,210.00
		P1400158	06/01/2014	PAINE,FRAN	1,151.39
		P1400161	06/01/2014	PEREZ,GINA OR JORGE	2,210.00
		P1400163	06/01/2014	PORTALSKI,DIANE	1,784.00
		P1400165	06/01/2014	RABE,DOUGLAS AND SHIRLEY	3,799.26
		P1400166	06/01/2014	RAND AFH,MARY AND TAMMY	2,305.85
		P1400169	06/01/2014	REIN,BRAD AND AUDREAH	3,525.78
		P1400172	06/01/2014	RIZER AFH,GAIL	4,080.00
		P1400173	06/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	1,752.00
		P1400175	06/01/2014	ROZINEK, LYN	4,459.50
		P1400176	06/01/2014	RUTKOWSKY AFH,ERIC OR MANDY	2,210.00
		P1400177	06/01/2014	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1400179	06/01/2014	SHAW,LAMONA	3,741.47
		P1400182	06/01/2014	SMITH,LINDA	1,880.00
		P1400186	06/01/2014	TILTON,AL AND SUE	2,532.34
		P1400189	06/01/2014	WELTER,RALPH AND SUE	5,080.00
		P1400190	06/01/2014	WILSON,DARIN	2,903.92

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400192	06/01/2014	ZIRBEL,SHIRLEY	1,245.00
		P1400613	06/01/2014	HAAG,MICHAEL A	1,830.00
		P1401626	06/01/2014	RIZER AFH,MARCUS	1,680.00
		P1402164	06/01/2014	HOTTENSTEIN,PAM	2,080.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	23,718,761.00	9,472,552.58	11,225,085.00	119,135.79	2,901,987.63
33-3310-0000-62607	FOSTER CARE				
		P1400181	06/01/2014	SHULTZ,MADELINE L	1,420.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,764.00	7,633.00	0.00	1,420.00	7,711.00
33-3310-0000-62620	COMM.INTEG.-1A				
		P1400131	06/01/2014	HART,TAMMIE	4,790.00
		P1400165	06/01/2014	RABE,DOUGLAS AND SHIRLEY	2,404.90
		P1400173	06/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	240.00
		P1400179	06/01/2014	SHAW,LAMONA	5,156.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,649,934.00	1,484,036.62	1,785,482.62	12,591.88	367,822.88
33-3310-0000-62627	BT-WAIVER				
		P1400173	06/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	180.00
		P1400174	06/01/2014	ROOT,WADE AND LISA	3,338.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	879,234.00	344,433.48	234,464.70	3,518.90	296,816.92
<b>DEVELOPMENTAL DISABILITY BOARD PROG TOTAL</b>					<b>136,696.57</b>

I have examined the preceding bills and encumbrances in the total amount of **\$136,696.57**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 25 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

PURCHASE ORDER NUMBER P1400835 PEID 042854

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE June 16, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Secured Living, LLC

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 207,943

INCREASE FROM \$ 558,192 TO \$ 766,135

ACCOUNT BALANCE AVAILABLE \$ 2,907,177.46 SB 06/18/14

REASON FOR AMENDMENT One current client approved for Medical Assistance funding at the beginning of 2014 and one Brain Injury Waiver client moving into CIP 1B funding due to the elimination of Brain Injury Waiver funding per State directive.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_