



**DEVELOPMENTAL DISABILITIES BOARD MEETING**

**WEDNESDAY, SEPTEMBER 10, 2014 – 6:00 P.M.**

**Rock County Health Care Center  
1<sup>st</sup> floor Lobby, Admin. Conference Room  
3530 North County Trunk Highway F  
Janesville, Wisconsin 53545**

**AGENDA**

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (August 27, 2014)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - A. BILLS
  - B. CONTRACTS / ADDENDUMS
  - C. ENCUMBRANCES
  - D. LINE ITEM TRANSFERS
  - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
  - F. RESOLUTION – TO ACCEPT ADDITIONAL REVENUE FROM STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES CALENDAR YEAR 2013 YEAR-END RECONCILIATION AND AMEND THE 2014 DEVELOPMENTAL DISABILITIES BOARD BUDGET
8. DIRECTOR'S REPORT
  - A. DEPARTMENT UPDATES
  - B. BUDGET UPDATES
  - C. RESIDENTIAL PLACEMENTS
  - D. CONSUMER UPDATES
  - E. PROVIDERS' CONCERNS
  - F. STAFF UPDATES
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURNMENT

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-22200	GARNISHMENT DEDU		08/01/2014	POSITIVE LIVING INC	(5,000.00)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	12,543.97	0.00	(5,000.00)	(7,543.97)
<b>GENERAL FUND PROG TOTAL</b>					<b>(5,000.00)</b>

I have examined the preceding bills and encumbrances in the total amount of **(\$5,000.00)**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 10 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE				
		P1400105	08/18/2014	ARC WISCONSIN	9,293.25
		P1400126	07/15/2014	GUARDIAN FRIENDS	1,527.08
		P1400184	08/22/2014	STATE OF WISCONSIN	217.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,206,823.00	896,439.59	399,708.02	11,037.33	(100,361.94)
33-3310-0000-62604	NURSING HM-CIP1B				
		P1400103	08/19/2014	ALTERNATIVE HOMECARE INC	2,632.50
		P1400111	07/31/2014	CARTOGRAPHICS CORP CBRF	14,928.94
		P1400121	08/06/2014	EASTER SEALS RESPITE PROGRAM	702.00
		P1400138	08/01/2014	KELLY HOUSE	2,333.37
		P1400143	07/31/2014	LAKESIDE PACKAGING PLUS INC	1,107.60
		P1400150	08/21/2014	MERCY HEALTH SYSTEM LIFELINE	95.00
		P1400164	08/01/2014	POSITIVE LIVING INC	59,467.00
		P1400170	07/15/2014	REM WISCONSIN II CP	4,030.00
		P1400171	07/15/2014	REM WISCONSIN III	180.00
		P1400613	08/22/2014	HAAG,MICHAEL A	513.98
		P1402254	07/15/2014	REM WISCONSIN INC	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	23,718,761.00	14,497,166.30	7,700,932.09	86,070.39	1,434,592.22
33-3310-0000-62620	COMM.INTEG.-1A				
		P1400103	08/19/2014	ALTERNATIVE HOMECARE INC	3,204.00
		P1400170	07/15/2014	REM WISCONSIN II CP	580.00
		P1401902	07/31/2014	VIP SERVICES INC	465.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,649,934.00	2,223,988.36	1,179,185.08	4,249.00	242,511.56
33-3310-0000-62627	BT-WAIVER				
		P1400111	07/31/2014	CARTOGRAPHICS CORP CBRF	2,424.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	879,234.00	467,413.82	169,613.09	2,424.22	239,782.87
33-3310-0000-63300	TRAVEL				
		P1402909	08/18/2014	OLMSTEAD,PATRICIA L	48.72
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	3,695.36	0.00	48.72	6,255.92
<b>DEVELOPMENTAL DISABLITY BOARD PROG TOTAL</b>					<b>103,829.66</b>

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$103,829.66**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 10 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

John Hanewall  
INITIATED BY



Joanne Foss  
DRAFTED BY

Rock County DD Board  
SUBMITTED BY

August 26, 2014  
DATE DRAFTED

**TO ACCEPT ADDITIONAL REVENUE FROM STATE OF WISCONSIN  
DEPARTMENT OF HEALTH SERVICES CALENDAR YEAR 2013 YEAR-END  
RECONCILIATION AND AMEND THE 2014 DEVELOPMENTAL  
DISABILITIES BOARD BUDGET**

1 **WHEREAS**, the Developmental Disabilities Board received revenue in 2014 from State of Wisconsin  
2 Department of Health Services Calendar Year 2013 year-end reconciliation; and,

3  
4 **WHEREAS**, revenue in the amount of \$49,683 was paid to the Developmental Disabilities Board from  
5 State of Wisconsin Department of Health Services in 2014 after the close of calendar year 2013; and,

6  
7 **WHEREAS**, the Developmental Disabilities Board intends to use \$17,315 additional revenue from  
8 calendar year 2013 year-end reconciliation to cover the cost of a home repair done in 2013 for one client;  
9 and,

10  
11 **WHEREAS**, the invoice for the 2013 home repair was submitted to the Developmental Disabilities  
12 Board in calendar year 2014 after the close of calendar year 2013; and,

13  
14 **WHEREAS**, funding for the home repair was originally awarded to the Developmental Disabilities  
15 Board by the State of Wisconsin Department of Health Services in the 2013 reconciliation additional  
16 revenue; and,

17  
18 **WHEREAS**, the increased funding in the amount of \$17,315 will cover the total cost of the home repair.

19  
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
21 this \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby accept this additional revenue from the State  
22 and amends the 2014 Developmental Disabilities Board budget as follows:

	<b>Budget At 07/01/2014</b>	<b>Amount of Increase</b>	<b>Amended Budget</b>
24 <b>Revenues</b>			
25 33-3310-0000-46901	\$0	\$17,315	\$17,315
26 Additional Revenue from Prior Year			
27 <b>Expenditures</b>			
28 33-3310-0000-62601	\$1,206,823	\$17,315	\$1,224,138
29 Purchase of Care			
30			

Respectfully submitted,

TO ACCEPT ADDITIONAL REVENUE FROM STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES CALENDAR YEAR 2013 YEAR-END RECONCILIATION AND AMEND THE 2014 DEVELOPMENTAL DISABILITIES BOARD BUDGET

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**DEVELOPMENTAL DISABILITES BOARD**

\_\_\_\_\_  
Louis Peer, Chair

\_\_\_\_\_  
Edward Brandsey

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Becky Heimerl, Vice Chair

\_\_\_\_\_  
Cheryl Drozdowicz

\_\_\_\_\_  
Greg Addie

\_\_\_\_\_  
Nancy Lannert

\_\_\_\_\_  
Jason Dowd

\_\_\_\_\_  
Bridget Rolek

\_\_\_\_\_  
Lynda Olson

FINANCE COMMITTEE ENDORSEMENT:

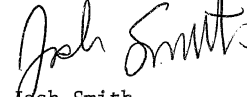
Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

FISCAL NOTE:

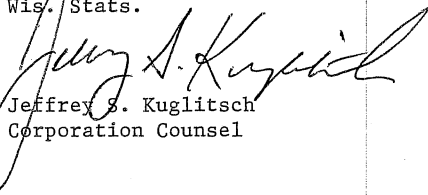
This resolution authorizes the acceptance and expenditure of \$17,315 in additional state revenue carried over from 2013 to 2014 for the DD Board. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

## **EXECUTIVE SUMMARY**

This resolution amends the 2014 Developmental Disabilities Board budget to accept a total of \$17,315 in additional revenues from State of Wisconsin Department of Health Services Calendar Year 2013 year-end reconciliation. The Developmental Disabilities Board was paid a total of \$49,683 in calendar year 2014 through the Community Aids Reporting System for calendar year 2013 year-end reconciliation. The payment for 2013 reconciliation was received by the Developmental Disabilities Board after the close of the Rock County 2013 fiscal calendar year. Home repairs were completed in 2013 for one current CIP 1A client. The invoice for the home repairs was submitted to the Developmental Disabilities Board after the close of the Rock County 2013 fiscal calendar year. The State of Wisconsin Department of Health Services originally awarded funding to the Developmental Disabilities Board in 2013 to cover the cost of the home repairs. The Developmental Disabilities Board budgeted the home repairs in the 2013 budget. Because the invoice was for 2013 services, 2014 revenues cannot be captured to cover the repair cost. Using the 2013 additional revenue will avoid a deficit in the DD Board's 2014 budget.

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No county funds are required.