

911 COMMUNICATIONS COMMISSION
May 18, 2016

Chief Liggett called the meeting of the 911 Commission to order at 1:59 p.m. on May 18, 2016.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief David Moore, Janesville Police Department; Chief Randy Banker, Janesville Fire Department; Chief Dave Wickstrum, Orfordville Police Department; Chief David Zibolski, Beloit Police Department; Chief Tim Huffman, Town of Turtle Fire Department

Members Not Present: Sheriff Robert Spoden, Rock County Sheriff; Chief David Hooker, Clinton Police Department; Chief David Butzler, Footville Fire Department

Others present: Kathy Sukus and Brian Becker, Rock County Communications Center; Dara Mosley, Rock County IT

1. Call to Order and Approval of Agenda

Chief Liggett called the meeting to order at 1:59 p.m. Motion to approve the agenda by Liggett. All approved.

2. Minutes – March 16, 2016

Motion by Moore to approve minutes as written. Second by Zibolski. March 19, 2016 minutes. Approved as written.

3. Comments from the Public – No public present.

4. July 20th Meeting Change

Due to a schedule conflict, Sukus asked if the July 20th Commission meeting could be canceled or rescheduled. It was decided to cancel the July meeting. The next scheduled meeting will be on September 21, 2016. Liggett advised if something pressing comes up before the next meeting, he will schedule a special meeting in August.

5. IT Updates

- IT met with the District Attorney's office to discuss Spillman issues (like simplifying warrant request sheets). Mosley stated they talked about an interface with Spillman, but Sheboygan has been testing that and said it's cumbersome. Departments within the state are working with Spillman to improve the functionality. There is a statewide Spillman meeting in July.
- IT has been completing squad updates with mapping and AVL. Mosley noted AVL appears to be working now.
- There will be two Premiere One Mobile licenses available after this year that Town of Beloit Fire is not going to continue (maybe three more from Edgerton). An agency would just pick up the maintenance costs (\$162/year) if they wanted them.

6. 2015 Annual Report

Commission members were given their copy of the Communications Center 2015 Annual Report. Sukus stated it will also be available on the website. She highlighted several features of the report:

Pg. 10: The Center experienced its largest turnover, in probably 10 years, due to retirements, people wanting Monday thru Friday hours, and not completing training. Sukus mentioned four new employees will be starting on Monday, May 23rd. Supervisor Michele McMahon is retiring this month, which will eventually cause a vacancy after the promotional process.

Pg. 12: Supervisor Judy Wallander retired in 2015. Judy was the training coordinator and Supervisor Kathy Churchill has since taken that role.

Pg. 29: One of the goals for 2015 was to answer 93% of 911 calls in 10 seconds or less. Staff exceeded the goal and reached 94.57% in 10 seconds or less.

Call volume is down slightly overall. Sukus believes this is due to officers utilizing their smart phones and lap tops more and not having to call dispatch lines as often. However, there was a large increase in abandoned 911 calls. Page 33 was added to the report to highlight statistical information regarding abandoned 911 calls. Sukus mentioned she was also working with Corp Counsel on possibly creating a new county ordinance for misuse of 911. She advised she still has to discuss it with the Sheriff's Office to get their opinion.

Pg. 34: Law incidents have decreased while Fire/EMS incidents have increased. The decrease in Law is due to a decrease in self-initiated activities and certain activities that are no longer tracked.

7. Social Media

a) Facebook Page

The Communications Center now has a Facebook page. It will be used for things like job postings, public safety informational items, videos, and is tied in with the Center's Twitter feed for emergency notifications.

b) PSA Video

Sukus is waiting for the first draft of the latest Public Safety Announcement video with the hope to have it out in early June.

Recently the Rock County Fire Officer's Association voted to pay half of the next video that will be used for recruiting for fire/EMS and 911 to be out in October 2016 (Fire Safety Week).

6. Informational Items & Updates

a) New Commission Members

Welcome to the newest Commission members Chief Tim Huffman with Turtle Fire and Chief David Butzler with Footville Fire.

b) Dane Comm

Dane Comm is expected to move forward in November and they have asked Sucus for a communications contact and radio frequencies to program into their radios. She asked the Commission how they wanted those requests handled. It was decided Sucus was the contact person but the Commission would still like to be made aware of requests before approval is given.

c) Emergency Backup Frequencies

Sucus stated Gen Comm is currently monitoring some frequencies they hope to use for the 3 new backup frequencies. Options were discussed at the workgroups and Rock County Fire Officers meeting recently because analog frequencies are very hard to find, so law will use P25 frequencies that are available and fire will use an analog pair that was located. The frequencies should be ready by the end of 2016, therefore agencies will need to budget for re-programming of all radios in 2017 for these new channels.

d) 2017 Budget

Sucus is currently working on the CIP for 2017. She has included upgrading the fire paging system since it is 15 years old now. This would include adding a 7th site in Edgerton for paging coverage issues. This system also includes an additional way to page in addition to our normal backup paging system. This is expected to be about \$300,000. She is also including the CAD upgrade that was not approved in the budget last year which is about \$250,000.

7. Adjournment

Zibolski moved to adjourn the Commission meeting. Second by Moore. All in favor.
Meeting adjourned at 2:37pm.

Next Meeting – September 21, 2016

Respectfully Submitted,



Tara Hanley
Administrative Assistant
Rock County Communications Center