

911 COMMUNICATIONS COMMISSION

May 16, 2018

Chief Liggett called the meeting of the 911 Commission to order at 2:00 p.m. on May 16, 2018.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief Gene Wright, Clinton Fire Department; Chief David Moore, Janesville Police Department; Chief Randy Banker, Janesville Fire Department; Chief Ron Northrop, Town of Beloit Police Department; Chief Scott Marquardt, Milton Police Department; Chief Dave Zibolski, Beloit Police Department

Members Not Present: Sheriff Robert Spoden, Rock County Sheriff's Office; Deputy Chief Chris Lukas, Milton Fire Department

Others present: Kathy Sukus and Brian Becker, Rock County Communications Center; Dara Mosley, Rock County IT

1. Call to Order and Approval of Agenda

Chief Liggett called the meeting to order at 2:00 p.m. Motion to approve the agenda by Wright. Second by Marquardt. All approved.

2. Minutes –September 20, 2017

Motion by Banker to approve minutes as written. Second by Northrop.

September 20, 2017 minutes approved as written. *Minutes for the 11/15/17 and 1/17/18 meetings were provided as informational only as there was no quorum at those meetings. There were no minutes for the 3/14/18 meeting because it was canceled.*

3. Comments from the Public – No public present

4. 9-1-1 Commission Vice-Chair – Nominations/Appointment

A new term for Vice-Chair began January 2018. Sheriff Spoden is the current Vice-Chair. Banker was nominated by Moore as Vice-Chair. Second by Wright. There were no other nominations. Motion by Wright to appoint Banker as Vice-Chair for another term. Second by Northrop. All approved.

5. IT Updates

a) Arrest tracking numbers

The DA's office is adjusting the way they are counting some of the arrests which should bring Rock County closer to the ATN submission rates of other counties. They will generate a new report in a couple of months to see where we sit at that time.

b) CJIS vendor backgrounds

This was discussed at length at the Law Workgroup. Dara briefly discussed the agency responsibility regarding background checks for those that have access to sensitive data.

Other updates were given on the status of the CAD Upgrade that was completed May 8th, the Spillman upgrade completed April 25th, and UPS work being done today at the Health Care Center.

6. Policy Updates

- a) F1-Fire and EMS – Update
Page 2, #6 additional wording for dispatch not to call inside an incident location to check on fire/EMS units was added as well as a section to send law enforcement if no response by unit. Page 3, ALARM calls, “citizen” was added for reporting party. Page 7, 3rd pages/mutual aid, a sentence was added to allow dispatchers to send the closest full-time agency on EMS calls in rural area as if the primary mutual aid is unable to respond. “(Beloit and Janesville)” is being removed because Town of Beloit has full-time staff and can also respond.
- b) R1-Radio/Multiple Jurisdiction Notifications – Update
Page 1 – “Fire/EMS agencies” was added along with law agencies for high priority incident notifications.

Motion to approve changes to both policies by Banker. Second by Moore.

7. IT Updates

Mosley stated Interact has been turned off. The jail will be switching to Spillman on December 15 and training is currently going on. One of the highlights to this will be mugshots being viewable in squads.

Beloit Fire was approved for 14 laptop placements.

IT has been canvassing the County to see where we’re at with AVL. There were some units with configuration problems that were fixed.

Motorola is looking at enhancements.

7. Informational Items & Updates

- a) Administrative Secretary
Julie Hartman was hired as the new administrative secretary beginning 6/4/18. Sukus will send all agencies Julie’s email once she is set up in the county system.
- b) 2017 Annual Report
The electronic version was sent to all user agencies yesterday and posted on the Center’s website. Hard copies will be sent to commission members next week.
- c) Backup Frequencies - update
Everything is up and running. There are still a couple of agencies that are working on re-programming. Sukus will send an email to all agencies once everyone has completed the re-programming so that the new backup channels can be officially designated as the primary diversion channels in case of radio network failure.
- d) Rock Fire Paging - update
The new paging system is set up and was tested a little over a week ago. There was a problem with a server hang-up, so General Communications is waiting to hear back from Etherstack (software vendor) to make sure the

problem is resolved before testing is resumed. Once testing has been completed, Sukus will send an email to fire/EMS agencies so they are aware we are paging on the new system.

e) 2019 Budget

Sukus stated she is working on the 2019 budget at this time. A few capital projects coming are 911 telephone equipment replacement because the system is almost 5 years old, MASTR III radio system equipment is now end of life, so all of this equipment (on every channel) will need to be updated over the next 5-7 years. We plan to start with RF Central Repeater and County Tac Repeater in 2019, if approved. There is also a recommendation to add simulcast to those frequencies so the coverage is the same/better than on the main channels. There are still some coverage issues in the Milton/Edgerton area that we'd like to address since the channels have to be updated. Pictometry flyover is also being requested.

f) 2017 Wisconsin Act 296

Sukus briefly mentioned that this is concerning the new dispatcher aided CPR mandate required by all public safety answering points within the next two years. Sukus advised that the Center has had emergency medical dispatch/CPR requirements for 20 years.

g) County-wide no preference tow application process

Sukus advised that Beloit PD recently decided to coordinate no preference tow applications within their department. Janesville PD, Milton PD & Edgerton PD also coordinate their own application processes. Sukus advised because there were only two agencies left on the county-wide application process the Communications Center will no longer coordinate the application process. Town of Beloit Police and the Sheriff's Office were notified of this at the last work group and will now be maintaining their own application process as well.

h) Chief Liggett congratulated Director Sukus on her recent award notification from APCO International as recipient of the 2018 Communications Center Director of the Year.

8. Adjournment

Banker moved to adjourn the Commission meeting at 2:32 p.m. All in favor.

Next Meeting – July 18, 2018

Respectfully Submitted,

Kathren Sukus

Kathren Sukus
Communications Director
Rock County Communications Center