

## 911 COMMUNICATIONS COMMISSION

May 17, 2017

Chief Brad Liggett called the meeting of the 911 Commission to order at 2:00 p.m. on May 17, 2017.

Members present: Chief David Moore, Janesville Police Department; Chief Randy Banker, Janesville Fire Department; Chief Scott Marquardt, Milton Police Department; Chief Joe North, Footville Fire Department; Chief Brad Liggett, Beloit Fire Department (not signed in on attendance list); Sergeant Laura Palmer, Town of Beloit Police Department Alternate

Members Not Present:; Chief Tim Huffman, Town of Turtle Fire Department; Sheriff Robert Spoden, Rock County Sheriff; Chief Ron Northrop, Town of Beloit Police Department; Chief Dave Zibolski, Beloit Police Department

Others present: Kathy Sukus & Brian Becker, Rock County Communications Center; Dara Mosley, Rock County IT

### 1. Call to Order and Approval of Agenda

Chief Brad Liggett called the meeting to order at 2:00 p.m. Motion by Marquardt to approve agenda. Second by Banker.

### 2. Minutes – March 15, 2017

Motion by Banker to approve minutes as written. Second by Moore. March 15, 2017 minutes approved as written.

### 3. Comments from the Public – No public present.

### 4. IT Updates

#### a.)Compstat

Mosley stated Compstat is not getting much use. He recommends agencies check to see if there's still a need for it.

#### b.)2018 Budget

Mosley distributed 2018 budget estimates for IT related items.

#### c.)EOC (Jakubowski)

Mosley questioned agencies if they noticed any IT areas of improvement related to the use of the Emergency Operations Center during the recent Jakubowski incident. He noted that they are aware of the cell phone issues but have not found any real solution that isn't very expensive. Chief Moore stated Rock County IT and the Communications Center came up during the Janesville PD after action report as major strengths of the operation. Chief Liggett also felt things went well. Sukus mentioned a new plotter was being ordered for Kris (Communications Center Geo Application Specialist) as her old one printed too slow.

## 5. Policy Updates

### a.)G2 – Goals & Objectives

Sukus stated the next CALEA assessment will be in a year and the Communications Center is cleaning up a few more policies. The Goals & Objectives polices has a few minor changes; changing **90 days** to **60 days**, language change on page 6 and taking out **date**, changing **review** to **approve** on page 7, changing **Lead** to **Acting Supervisor** and changing wording to reflect current procedure already in place on page 8.

Chief Banker noted that page 5 and 6 also had **Lead Telecommunicator**. Sukus will update those as well.

Chief Moore expressed concern with the “Liability” part of the title of the Liability Report and questioned whether it should be titled something different. Sukus explained that is what it’s called in the CALEA standard and has been that way for many years, but she could check with Corporation Counsel to make sure they didn’t have a problem with it.

Motion by Chief Marquardt to approve policy changes in G2-Goals & Objectives. Second by Chief Banker. Opposed by Chief Moore. Policy changes approved.

### b.)R2 – Rules of Conduct

The first page of the Rules of Conduct policy was updated to reflect changes with Act 10.

Motion by Chief Banker to approve policy changes in R2-Rules of Conduct. Second by Chief Moore. All in favor. Policy changes approved.

## 6. 2018 Budget - suggestions

Sukus asked Commission members to let her know if they have any suggestions for the upcoming 2018 budget preparations. Chief Banker questioned if there was any additional equipment needed as a result of the Jakubowski incident. Sukus said there was discussion of another CAD license but that would be a lot of money for how much it would get used.

## 7. Informational Items & Updates

### a.) Staffing - Update

The Communications Center is at full staffing with an offer to fill the extra position in June plus one more name on the eligibility list.

### b.) Backup Frequency Project - update

Sukus stated Boone County denied the Letter of Consent for one of the Backup frequencies because of possible interference. The frequency coordinator found another potential frequency and they are going through the process of getting that secured and approved by the FCC. Estimated projection completion would be near the end of 2017 if all keeps moving forward.

c.) Fire/EMS Paging Project - update

Sukus stated they're working on getting a quote together for the Fire/EMS Paging Project. She noted one of the features will be paging from phones if needed and she does not expect agencies to need any new equipment for the upgrade.

d.) NG911 Legislation - update

There is a proposed amendment to the Governor's budget to modernize the 911 infrastructure in the state and create a 911 council. The proposal calls for approximately seven million dollars to be appropriated for the creation of an ESInet (Emergency Services Internet) that will become the backbone of 911 in the future. It's a nationwide effort to digitize 911 in order for citizens to be able to use different technologies, cut costs to counties and improve cybersecurity. The funds would be taken from the Police & Fire Protection Fee that is currently being collected on cell phone bills, but is being used for shared revenue. Speaker Paul Ryan toured the Communications Center last week and Sukus was able to speak with him about pending federal legislation that is intended to expedite NG911 modernization across the nation.

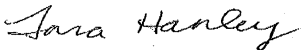
Becker distributed the Communications Center 2016 4<sup>th</sup> quarter Quality Assurance report.

8. Adjournment

Chief Banker moved to adjourn the Commission meeting. Second by Chief Moore. Meeting adjourned at 2:36 p.m.

**Next Meeting – July 19, 2017**

Respectfully Submitted,



Tara Hanley  
Administrative Assistant  
Rock County Communications Center

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE