

911 COMMUNICATIONS COMMISSION
September 20, 2017

Chief Brad Liggett called the meeting of the 911 Commission to order at 2:04 p.m. on September 20, 2017.

Members present: Chief David Moore, Janesville Police Department; Chief Randy Banker, Janesville Fire Department; Chief Brad Liggett, Beloit Fire Department; Chief Ron Northrop, Town of Beloit Police Department; Sheriff Robert Spoden, Rock County Sheriff's Office; Chief Dave Zibolski, Beloit Police Department

Members Not Present:; Chief Tim Huffman, Town of Turtle Fire Department; Chief Scott Marquardt, Milton Police Department; Chief Joe North, Footville Fire Department

Others present: Kathy Sukus & Brian Becker, Rock County Communications Center; Kayne Cushman, Rock County IT

1. Call to Order and Approval of Agenda

Chief Brad Liggett called the meeting to order at 2:04 p.m.

2. Minutes – May 17, 2017

Motion by Moore to approve minutes as written. Second by Spoden. May 17, 2017 minutes approved as written.

3. Comments from the Public – No public present.

4. IT Updates

Cushman stated Heather and Sarah with Rock County IT are currently at the Spillman conference getting info on enhancements and issues that occurred last week. They took a sheet of questions to get answers on. Zibolski questioned if ones of those issues was mobile. Cushman confirmed that it was. Cushman also stated that they have unofficially heard that the server racks needed for the CAD upgrade were destroyed by the Hurricane Harvey in Texas and expect a project delay because of it.

Banker questioned if Motorola had come down from \$30,000 for the auto-populate interface for EMS reporting. Becker stated Dara Mosley thought he might be able to get a little off but it would still be around that amount. Banker mentioned that at his previous fire department 5-6 years ago, Motorola was taken to court to provide that free of charge because it should have been included. Sukus stated they have shifted around what's included in their contracts recently. Becker stated Bill Ruchti with Janesville Fire will be bringing this topic up at the Rock County Fire Officer's meeting, and Cushman said Mosley will be talking to people at the Motorola conference about it.

5. Policy Updates

a.)R1 – Radio/Multiple Jurisdiction Notifications

i. Water Rescue Notifications

Sukus stated the change in the policy was small, but had to do with a request by the Sheriff's Office to be notified of all water rescue calls in the County since they have authority over the waterways per statute.

The procedural change was discussed at a recent law work group meeting and it was decided that the Sheriff's Office will be dispatched to all water rescue calls and will report to the Incident Commander/Command Post upon arrival (dispatch will prompt when necessary). The group also felt it would be a good idea for the law dispatcher for the primary jurisdiction to simulcast the call on the (3) main law dispatch channels to make all agencies aware in case they have resources nearby or quickly available that can be offered to assist. The policy was updated to reflect this simulcast procedure.

There will be a joint Law Enforcement & Fire/EMS workgroup soon to discuss more of the Unified Command so everyone is on the same page and also talk more about active shooter responses and other multi-discipline incidents.

Motion by Spoden to approve policy changes as written. Second by Northrop. Policy changes unanimously approved.

6. 2016 Annual Report - review

The Rock County Communications Center 2016 Annual Report was recently mailed to Commission members. Sukus discussed a few of the highlights:

Turnover – Sukus explained the Center has had a few years of higher than usual turnover due to retirements, transfers to other County departments, and employees not making it through the training process. In 2016, eight people left the Center. This was addressed by tweaking the hiring process and getting approved for two overfill positions. She stated the Center is ahead right now and is in the process of establishing an eligibility list.

Activity – Sukus stated the number of 9-1-1 calls placed on cell phones has gone up while 9-1-1 abandoned calls have gone down. Non-Emergency calls went down a little as well. A full year of Text-to-911 data has been added to the Annual Report. Sukus noted most were unintentional texts, 30 were calls for service, and only a couple were true emergencies.

One goal for the Center in 2016 was to answer at least 95% of 9-1-1 calls in 10 seconds or less. Sukus stated that goal was not quite reached, but staff did an excellent job at 94.62% for the year. She also noted Law Enforcement activity decreased 1.4% and Fire/EMS activity increased 9.48%.

7. Informational Items & Updates

a.) Backup Frequency Project - update

The Backup Frequency Project is almost complete. General Communications is finalizing a study to see if there's any interference on Milton's State tower by the new North tower. They expect that to be completed today and will then have to

do a Memorandum of Understanding with the State (since it's their tower). Once that's done, Sukus will disseminate everything so that agencies can program their radios with the new frequencies. Sukus stated the workgroups decided on a deadline of March 1, 2018 for reprogramming.

b.) CALEA On-Site Assessment (3/19-3/22/18)

The Communication Center's next on-site CALEA assessment is scheduled for March of 2018. Becker noted that will assessment will be slightly different from previous ones because the assessors will be spending more time interviewing people (including user agencies) vs. going through all of the files.

c.) EMD Card Changes

Becker noted the current EMD program was started at the Center in 1997. While certain cards have been updated since then, the design has basically stayed the same. Becker and Dr. MacNeal have been working on this and there will be a whole new set of EMD cards hopefully in early November. Becker noted the major change to the cards is the automatic ALS intercept on certain trauma calls.

d.) Fire/EMS Apparatus Re-Numbering

Sukus noted this topic has been brought up a number of times throughout the years, but now Janesville and Beloit are running out of numbers for their equipment. It was brought up to both the Fire/EMS workgroup and Rock County Fire Officer's and the St. Louis model was recommended. The Fire Officer's agreed to a phase-in over a couple years with a 12/31/19 deadline.

e.) Joint Powers Agreements

The Communications Center sent out 2018 Joint Powers Agreements to municipality administrators this week.

f.) Agency Information

Liggett questioned if there was any update on the Beloit Gateway Tower-WISCOM/FAA conflict. Zibolski answered that it is still pending with the FAA.

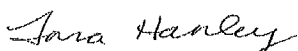
Banker stated the Milton and Janesville Fire shared services transition will go into effect 10/1/17 and he will be chief for both departments.

8. Adjournment

Chief Moore moved to adjourn the Commission meeting. Second by Spoden. Meeting adjourned at 2:29 p.m.

Next Meeting – November 15, 2017

Respectfully Submitted,



Tara Hanley
Administrative Assistant
Rock County Communications Center