

911 COMMUNICATIONS COMMISSION
November 18, 2015

Chief Liggett called the meeting of the 911 Commission to order at 1:44 p.m. on November 18, 2015.

Members present: Chief Brad Liggett, Beloit Fire Department; Chief David Hooker, Clinton Police Department; Chief David Moore, Janesville Police Department; Interim Chief Dave Zibolski, Beloit Police Department; Chief Jim Jensen, Janesville Fire Department; Chief Terry Wendt, Evansville Fire Department

Members Not Present: Chief Dave Wickstrum, Orfordville Police Department; Evansville EMS

Others present: Kathy Sukus and Brian Becker, Rock County Communications Center; Dara Mosley, Rock County IT

1. Call to Order and Approval of Agenda
Chief Liggett called the meeting to order at 1:44 p.m. and requested item 5.b) *Meeting Time* be added to the agenda. Motion to approve the agenda by Zibolski. Second by Hooker. All approved.
2. Minutes –September 16, 2015
Motion by Zibolski to approve minutes as written. Second by Wendt. September 16, 2015 minutes approved as written.
3. Comments from the Public – No public present
4. 9-1-1 Commission Vice-Chair – Nominations/Appointment
A new term for Vice-Chair begins January 2016. Sheriff Spoden is the current Vice-Chair. Spoden was nominated by Moore to continue as Vice-Chair for another term. Second by Zibolski. There were no other nominations. Motion by Moore to appoint Spoden as Vice-Chair for another term. Second by Hooker. All approved.
5. Policy Updates
 - a.) R1 R3-Records of the Rock County Communications Center – Update
This policy was cleaned up to reflect title changes and update technology wording (tape recorder to CD). A section regarding Text 2-9-1-1 was also added. Sukus stated Corp Counsel suggested adding information on what procedure to use when records are requested from a Records Custodian's superior. Motion to approve policy changes by Moore. Second by Zibolski.
 - b.) Meeting Time
Liggett inquired to a change in meeting time due to conflict of schedule the same days as Commission meetings. He requested a meeting start time of 2:00 p.m. Motion by Zibolski to approve the time change. Second by Wendt.

6. Uniformity of Dispatch Procedures

Sukus stated a lengthy discussion took place at the last Law Enforcement Workgroup regarding changing the burglar alarm procedure. Beloit PD requested the procedure be changed to have the call dispatched via radio instead of the current procedure of laptops only. The current procedure was put into place a couple years ago so that burglars carrying radios didn't get a heads up that police were enroute, and concern about switching back and forth was shown by some of the workgroup. There was also concern among the group as to most agencies not wanting the call type/address to be aired and Beloit being the only one who wanted that information on the initial dispatch. Sukus pointed out how difficult it would be to have one agency do it differently than every other agency because the dispatch staff is cross-trained to dispatch for all agencies – usually dispatching once a week for a different agency and would have to remember to do one thing for one agency and another for the rest. This could cause many mistakes as well as extra stress on the dispatchers, especially the relief dispatcher who dispatches for all (3) law positions during an eight hour shift.

Zibolski explained he felt it was an officer safety issue, as he had been very near a location (twice now) while an alarm was going off and hadn't known it was happening because he was not on a laptop. It was questioned if encrypting radios would be a solution? Sukus stated that was discussed at the work group as well and none of the agencies present wanted to pursue it. They said during the digital radio conversion process they made a decision not to encrypt so other agencies could monitor their channel during emergencies.

Hooker stated he saw the points of the workgroup but thought it would be worth taking another look at the procedure. Moore expressed no preference one way or the other but had concerns about not following the wishes of the workgroup. It was noted the workgroup is an advisory committee while the Commission is responsible for taking all details into consideration and making the final decision regarding policies.

Motion by Zibolski to amend the policy back to having burglar alarms dispatched verbally via radio with address and call type. Second by Wendt. Hooker and Liggett in favor. Moore and Jensen opposed. Policy change approved. Liggett noted he did not disagree with the workgroup, however the Commission has the final say and responsibility of taking the best interests of the County's public safety agencies to heart.

7. IT Updates

Mosley stated Interact has been turned off. The jail will be switching to Spillman on December 15 and training is currently going on. One of the highlights to this will be mugshots being viewable in squads.

Beloit Fire was approved for 14 laptop placements.

IT has been canvassing the County to see where we're at with AVL. There were some units with configuration problems that were fixed.

Motorola is looking at enhancements.

7. Informational Items & Updates

a) Chief Jensen's Retirement

This is Chief Jensen's last Commission meeting before retirement after 27 years of service.

b) Evansville EMS

Evansville EMS is in the process of hiring a new Coordinator as Mary Beaver is no longer with the agency. Her spot on the Commission will remain vacant until it expires March 2016 unless they appoint the new EMS coordinator before that time.

c) Quality Assurance

Sukus passed out the Communications Center 2nd and 3rd Quality Assurance Reports. There was one 'F' returned in July for quality of service. Brian researched the incident and found no problems, so he reached out to the citizen but there was no reply. It appears the caller may have been confused by some comments the responding officer added to the call notes.

d) 2016 Budget

Sukus stated the (3) repeated channels were approved in the budget. It takes time to get the frequencies for that, but agencies should plan to budget for radio reprogramming in 2017.

e) Law Enforcement Appreciation Day

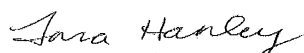
Sukus was informed by Pastor Jim Melvin of First Lutheran Church in Janesville that they are planning a Law Enforcement Appreciation Day in February. They're coordinating with other chaplains and members of the community and plan to have a keynote speaker (Kent Williams) and family workshop. More information to come.

8. Adjournment

Jensen moved to adjourn the Commission meeting at 2:20 p.m. All in favor.

Next Meeting – January 20, 2016

Respectfully Submitted,



Tara Hanley
Administrative Assistant
Rock County Communications Center