



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

November 17, 2010

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Cheryl Drozdowicz; Harriet Kubiak, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek, Becky Heimerl

MEMBERS ABSENT:

Jennifer Bishop

STAFF PRESENT

John Hanewall, Deputy Director; Tahirih Carr DD Financial Worker

INTRODUCTION OF GUESTS

Brenda Cokinis, Enrichment Center Board member, Mary Haberman, Catholic Charities Inc., Mr. Kubiak, Casey Demos, Graduate Student, Alverno College

CITIZENS SUGGESTIONS TO THE BOARD

Ms. Cokinis voiced several concerns regarding programming/policy changes at Lutheran Social Services Enrichment Centers in Beloit and Janesville. Mr. Hanewall and Ms. Haberman informed the board that staff was addressing these concerns/issues.

Ms. Demos explained that her journalism class requires her to attend a public meeting.

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Harriet Kubiak, SECONDED BY Lynda Olson MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from October 27, 2010 were approved as corrected on a MOTION BY Cheryl Drozdowicz, SECONDED BY Nancy Lannert. MOTION CARRIED.

APPROVAL OF BILLS

Bills in the amount of \$327,557.49 were approved on a MOTION BY Louis Peer, SECONDED BY Harriet Kubiak. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS,

A 2010 Purchase of Service Contract Addendum for Independent Disabilities Services to increase Line Item #62627 (BIW) from \$2,900 to \$6,496 (+3,596) was a result of one current client moving into the independent living program.

A 2010 Purchase of Service Contract Addendum for Productive Living Systems to increase Line Item #62604 (CIP 1B) from \$292,335 to \$379,905 (+87,570) was a result of two current clients moving into services and a one-time clothing and personal increase in January for a current client. Both were APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Harriet Kubiak. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

A Pre-Approved Encumbrance Amendment for Abilities Inc. to increase Line Item #62604 (CIP 1B) from \$99,575 to \$112,595 (+13,020) was a result of one current client moving into services.

A Pre-Approved Encumbrance Amendment for Abilities Inc. to increase Line Item #62633 (CLTS-W) from \$0.00 to \$64,525 (+64,525) was a result of one client who came from an institution and is moving into services.

Line Item Transfer of \$2,225 from Line Item #62604 (CIP 1B) to Line Item #62633 CLTS-W) is a result of additional funds are needed in Children's Long Term Waiver due to one child who came from an institution and is moving into a residential facility. This child has received a CLTW Crisis Slot, which pays \$700/day for care. The amount that is being requested for transfer is the remaining care amount not paid by the crisis slot. Funds are available from CIP 1B because it was anticipated that this client would fill a CIP 1B slot. Funds were originally budgeted to cover services. These were APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

DEPUTY DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- Ms. Kane is on vacation and will return to the office on Monday, November 29, 2010.
- A retirement party is being held for Ms. Kane on Thursday, December 16, 2010 on the 3rd floor of the Health care center Building in the Big Conference (to the right from the elevators) from 1:30 to 4:00 p.m. Invitations/notices will be in the December Board Packets.
- The DD Department will be holding a staff Holiday party at the Olive Garden on Wednesday, December 15, 2010 at 11:00 a.m. Board members are welcome to attend and asked to call Jamie Austin by Wednesday, December 1st to make a reservation/intent to come.
- The County Board approved the 2011 Budget Tuesday, November 9, 2010. Letters have gone out to providers with the new rates and budget information.
- The ADRC Steering Committee is scheduled to meet Wednesday, December 1, 2010 at 3:00 p.m. at the Job Center. Sections of the ADRC application to be presented are the Governing Committee, Organizational Structure, Staffing, Training, Transition and Community Needs Identification.
- Notification regarding concerns of Riverfront's traffic flow during pick-up and drop-off times was sent to Mr. Anselmi and Mr. Perry. Mr. Hanewall visited Riverfront November 12th and spoke with Mr. Perry about safety and Riverfront's plan to address the issue to create a safer drop-off/pick-up procedure.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

NONE

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

None

NEW BUSINESS

A Resolution Commending Harriet Kubiak for service to the Developmental Disabilities Board was APPROVED as corrected ON A MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

Correction to resolution, Line 5; "Whereas, Harriet White Kubiak raised a family of six children and did so with great care and determination." Change "six" to "seven" children.

A Resolution for Special State Funded CLTS Crisis Money was APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Nancy Lannert. MOTION CARRIED.

The next meeting will be on Wednesday, December 15, 2010 at the Rock County Health Care Center Classroom at 6:30 P.M.

This will be the only meeting for December.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 or Ms. Kane at 757-5048 If unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a motion by Nancy Lannert, seconded by Becky Heimerl at 7:30 P.M. MOTION CARRIED.

Respectfully submitted,
Tahirih Carr, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD