



**DEVELOPMENTAL DISABILITIES BOARD
MINUTES
August 25, 2010**

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilyn Jensen; Vice Chairperson, Cheryl Drozdowicz; Jennifer Bishop, Harriet Kubiak, Louis Peer, Becky Heimerl

MEMBERS ABSENT:

Nancy Lannert, Lynda Olson, Bridget Rolek

STAFF PRESENT

John Hanewall, Deputy Director; Jennifer Anselmi, DD Contact Compliance Specialist; Tahirih Carr, DD Financial Worker

INTRODUCTION OF GUESTS

Mr. Kubiak; Jen Patridge, Catholic Charities, Inc.

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Harriet Kubiak, SECONDED BY Jennifer Bishop. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from August 11, 2010 were approved as corrected on a MOTION BY Louis Peer, SECONDED BY Harriet Kubiak. MOTION CARRIED.

APPROVAL OF BILLS

Bills in the amount of \$488,870.57 were approved on a MOTION BY Becky Heimerl, SECONDED BY Jennifer Bishop. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS,

2010 Purchase Of Service Contract Addendum for Homes for Independent Living of WI LLC from \$0.00 to \$44,674 within Line Item #62604 (Cip1B) was APPROVED BY Harriet Kubiak and SECONDED BY Louis Peer. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

2010 Pre-Approved Encumbrance Amendment for Riverfront Inc. from \$38,990 to \$91,052 within Line Item #62620 (Cip1A) was APPROVED BY Cheryl Drozdowicz, SECONDED BY Jennifer Bishop. MOTION CARRIED.

DEPUTY DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- The 2011 Budget is with the County Administrator. There have been no changes to report since the last meeting. The County Administrator is expected to contact the DD Department to review it early-mid September.
- Family Care has been pushed back to a start date of January 2012 per the State's request.
- The planning phase of the ADRC is continuing forward as scheduled. Ms. Anselmi will update after the Director's report.
- We have unfortunately experienced the deaths of three clients in the last month. All of these deaths were unexpected.
- Ms. Kane has been on vacation From August 23-25, 2010 and will report back to work on Thursday, August 26, 2010.
- Ms. Anselmi reminded the Board of the upcoming training at The Rotary Gardens on September 17, 2010 from 8:30 A.M. to 3:00 P.M. This training is titled "Change 101-Easier Said Than Done: Enlightened Change For People Not In Charge" to be presented by Chris Clarke-Epstein, CSP. The cost of the training is \$10.00 and registration deadline is Wednesday, September 1, 2010. Ms Anselmi had registration forms available to those interested in attending.
- Ms. Anselmi told the Board about an information gathering survey The Rock County Family Caregiver Coalition was conducting and passed out information about the coalition. The Survey can be accessed by the Internet at <http://www.surveymonkey.com/s/FVZZN6R> or call 758-8455 to either take the survey by phone or to have a paper copy of the survey mailed to you.
- Ms. Anselmi updated the Board on the ARDC planning process. The County group met August 25, 2010 and will next meet on September 1, 2010 with The Steering Committee.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

None

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

The Board received 2 cards thanking the Board for support of The Family Respite Program.

NEW BUSINESS

The next meeting will be on Wednesday, September 8, 2010 at the Rock County Health Care Center Classroom at 6:30 P.M.

Chair Jensen reminded the Board of The Lutheran Social Services Enrichment Center Open House on September 8, 2010 from 1:00-3:00 P.M. at the center.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 or Ms. Kane at 757-5048 If unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a motion by Becky Heimerl, seconded by Cheryl Drozdowicz at 7:05 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD