



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

December 15, 2010

CALL TO ORDER

Vice Chair Drozdowicz called the meeting to order at 6:31 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Cheryl Drozdowicz; Harriet Kubiak, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek, Becky Heimerl

MEMBERS ABSENT:

Jennifer Bishop

STAFF PRESENT

LuAnn Kane, Director; John Hanewall, Deputy Director; Tahirih Carr DD Financial Worker

INTRODUCTION OF GUESTS

Mary Haberman, Jen Patridge, and Judy Schroeder, Catholic Charities, Inc.
Mr. Kubiak

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda was approved as corrected on a MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

Correction, in Item 9 second line change the word "application" to "plan".

APPROVAL OF MINUTES

The minutes from November 17, 2010 were approved as corrected on a MOTION BY Louis Peer, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF BILLS

Bills in the amount of \$490,741.27 were approved on a MOTION BY Harriet Kubiak, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS, ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

A 2010 Purchase of Service Contract Addendum for Pantheon Industries, Inc. to increase Line Item #62604 (CIP1B) from \$7,900 to \$9,778 (+1,878) was the result of one client moving into services.

A 2010 Purchase of Service Contract Addendum for Abilities, Inc. to increase Line Item #62604 (CIP1B) from \$101,495 to \$114,835 (+13,340) and to increase Line Item #62633 (Children's Waiver) from \$0 to \$64,525 (+64,525) were the result of one CIP1B client moving into services and one Children's Waiver client moving into services.

A 2010 Pre-Approved Encumbrance Amendment for Dungarvin to increase Line Item #62604 from \$651,463 to \$771,161 (+119,698) was the result of one current client who moved into services from an institution at the end of 2009.

And the 2011 Pre-Approved Encumbrances in the amount of \$21,021,586 were approved on a MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- Ms. Kane reported that the Kandu Ind. operations that had been located in the Arrow Park facility have been moved into their new location on Barberry Dr.
- Ms. Jones and Mr. Hanewall have reviewed the 2011 contracts.
- Ms. Kane reported that 3 clients have passed away in the last 6 weeks.
- The DD Board and Catholic Charities have been working at relocating 4 clients from institutional settings into residential settings.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

NONE

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

Ms. Schroeder expressed her appreciation of Ms. Kane's hard work and dedication to the DD Board and how she will be missed.

Ms. Kubiak addressed the Board Members stating that she has learned a lot over the years and enjoyed being a Board Member.

Ms. Kane presented Ms. Kubiak with a Resolution thanking Ms. Kubiak for her Years of support and service to the DD Board.

Chair Jensen thanked Ms. Kubiak and Ms. Kane for dedication and service to the DD Board.

CORRESPONDENCE

The Dept. has received several Christmas cards from various providers.

NEW BUSINESS

The Resolution Amending the 2010 Developmental Disabilities Board Budget to Accept American Recovery and Reinvestment Part C Funds were Approved as corrected on a MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

The next meeting will be on Wednesday, January 12, 2011 at the Rock County Health Care Center Classroom at 6:30 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a motion by Harriet Kubiak, seconded by Louis Peer at 7:50 P.M.

DD BOARD MINUTES

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD