



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

September 22, 2010

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Cheryl Drozdowicz; Jennifer Bishop, Louis Peer, Nancy Lannert, Harriet Kubiak, Becky Heimerl

MEMBERS ABSENT:

Lynda Olson, Bridget Rolek

STAFF PRESENT

LuAnn Kane-Director; John Hanewall-Deputy Director; Debbie Sather-DD Financial Worker

INTRODUCTION OF GUESTS

Judy Schroeder, Catholic Charities, Inc., Mr. Kubiak

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Harriet Kubiak, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from September 8, 2010 meeting were approved as corrected on a MOTION BY Louis Peer, SECONDED BY Nancy Lannert. MOTION CARRIED.

Correction: Under Director's Report on Program Activities. Lutheran Social Services Enrichment Center celebrated their 20th anniversary not their 25th.

APPROVAL OF BILLS

Ms. Kane provided some details in regards to the bills. 2010 bills in the amount of \$287,565.11 were APPROVED BY Jennifer Bishop, SECONDED BY Louis Peer. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS

The 2010 Purchase of Service Contract Addendums for Harbor Senior Concepts, LLC, from \$162,953 to \$52,307 within the line item #62604 (CIP1B). This change is the result of a change in ownership structure to Azura Harbor Holdings, LLC.

Reflection Adult Day Care, LLC, from \$4,700 to \$12,700 within the line item #62604 (CIP1B). This change is the result of one client moving into services and an increase of services for two clients. Homecare Pharmacy, LLC, from \$1,995 to \$6,100 within the line item #62604 (CIP1B). This change is the result of an increase in pharmaceutical supplies for one current client, evaluation, and repair services for another client. Positive Living Inc., from \$500,741 to \$505,318 within the line item #62604 (CIP1B). This change is the result of three clients moving into services. Secured Living, LLC, from \$344,035 to \$377,789 within the line item #62604 (CIP1B). This change is the result of an increase in care rate for one current client. Were all APPROVED ON A MOTION BY Cheryl Drozdowicz, SECONDED BY Becky Heimerl. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

The 2010 Pre-Approved Encumbrance Amendment for Creative Community Living Services, Inc. from \$1,442,808 to \$1,482,325 within line item #62604 (CIP1B) due to one new client moving into services. Was APPROVED ON A MOTION BY Harriet Kubiak, SECONDED BY Nancy Lannert. MOTION CARRIED.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

Ms. Kane provided the following information:

- The Birth-3 State DHS/assessment is scheduled for October 12, 2010.
- The training held on September 17, 2010 at Rotary Gardens had approximately 135 attendees. The evaluations from the training reflected positive feedback.
- Luann Kane and John Hanewall attended a meeting/tour with faculty members of WSVH on September 21, 2010.
- Luann Kane, John Hanewall and Jennifer Anselmi met twice with an Adult Family Home provider regarding development of a corrective action plan subsequent to a Statement of Deficiency notice. Ms. Kane and Mr. Hanewall explained the procedure that leads to this action.
- Administrative Hearings will be held October 3-4, 2010, with DHS regarding the revocation of an Adult Family Home. Ms. Kane explained the recipient's option to appeal.
- Consultations from WI DHS Specialists, Peter Leidy, Dr. Paul White, Karen Green- McGowan and Dr. David Pitonak have been completed with recommendation for the development or refinement of behavior support plans with the clients involved, also there will be a Nutritionist coming for consultation.
- The 2011 Proposed Budget Administrative Review took place on Monday, September 20, 2010. The Final Proposal is due Thursday, September 23, 2010.
- The DD Counseling is adding staff to the Children's Long Term Care Waiver program.
- John Hanewall and Cheryl Drozdowicz gave updates on the ADRC. October meetings are scheduled to discuss I & A Workers and Benefit Specialists. November meetings will discuss access to Services. December meetings will discuss Staffing patterns and Governing Board.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

None

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

Judy Schroeder, Catholic Charities Inc., handed out Brochure/Registration forms for "The Sensory Experience: Understanding the Sensory Experiences of Individuals on the Autism Spectrum". The conferences are being held on Thursday, October 28, 2010 at St. John Vianney Church in Janesville and on Friday, October 29, 2010 at the Bishop O'Connor

Center in Madison. Ms. Schroeder also invited everyone to the 3rd Annual Fantastic Fish Fryday, held at Kandu Industries Inc at 1741 Adel St., Janesville on October 8, 2010.

CORRESPONDENCE

None

NEW BUSINESS

The next meeting will be on Wednesday, October 13, 2010 at the Rock County Health Care Center Classroom
At 6:30 P.M.

NOTE:

BOARD MEMBERS ARE REMINDED TO CALL JOHN HANEWALL AT 757-5052 OR MS. KANE AT 757-5048 IF UNABLE TO ATTEND THE MEETING.

ADJOURNMENT

ON A MOTION BY Becky Heimerl, SECONDED BY Louis Peer, the meeting was adjourned at 7:45 P.M.

Respectfully submitted,
Debbie Sather, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD