



**Children's System of Care
CST/CCOP
Minutes for December 14, 2018**

RESENT: Gabrielle Berget, Angela Bouton, Tina Day, Shari Faber, Tim Featherstone, Liane Felton, Deb Lalor, Carol Mishler, Jenna Singer, Ryan Trautsch, William Walker, John Weber, Barb Werfal, Terri Wixom, Melissa Zanzinger

Call to Order

Shari Faber called the meeting to order at 8:40 a.m.

Approval of the Agenda

Liane Felton moved to approve the agenda; seconded by Tim Featherstone. Carried.

Approval of the Minutes

Gabrielle Berget moved to approve the minutes of November 9, 2018; seconded by Tina Day. Carried.

Welcome and What's Going Well

- Brie enjoyed the recent CCS retreat
- CLTS celebrated being at the number of enrollments needed to eliminate the waitlist
- Holiday & Family Needs Committee will have two Saturday work days to accept donations and fill requests

Needs/Action Planning

- a. MOA outreach planning
 - Tera and Lance are looking in to getting on the Chief of Police agenda in February or March
 - Administrative Services is working on an agency review process to allow for use of DocuSign
 - Final MOA is currently in contract review; hope to have signed by HSD Director before next meeting
 - No update on meeting with School Superintendents
- b. Consumer participation
 - Payment for consumer participants
 - CCS QA Analysis compiled information from other counties on how they handle payment for consumer participants
 - HSD Director is currently reviewing information to determine what can be done to accommodate all committees
 - Meeting date/time:
 - Work on a simple survey and numerous ways to present survey: paper, newsletter, individual discussions with families
 - Help CLTS staff understand what the Committee is about so they can talk to clients
 - Be welcoming for participants – have a welcome packet or orientation to explain what the Committee is about and allow them to ask questions

Fostering Futures update

- CORE Workgroup has asked HSD teams to identify an area of the Strategic Goals that they want to work on

Holiday & Family Needs Committee

- Second Saturday work day will be December 15
- Approximately 150 family referrals so far
- May need to look at fundraising for next year
- May look at having gift pick up day(s) next year

Newsletter ideas

- Working on getting email process setup for 2019
- Plan to have shorter and more frequent newsletter with links to more information
- Article from a participant, client artwork, Holiday & Family Needs Committee summary, inspirational quotes, mental health topics, meditation apps, calming techniques, breathing exercises, emotional support animals, health tips

Set the Next Agenda

- Develop orientation process, identify guest spotlight

Citizen Participation Announcements

- None

Community agency & WREP updates

- WREP has their agenda set through June, 2019
- WREP will participate in National Night Out and Freedom Fest in 2019
- JM4C is screening Broken Places on January 12, 2019 at Hedberg Public Library

The meeting was adjourned at 9:36 a.m.

Respectfully submitted,

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NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

cc: Committee Members
Sally Raschick