



**FINANCE COMMITTEE
THURSDAY, DECEMBER 2, 2010 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Human Services
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. Authorizing the Amendment of the 2010 Orthoimagery Contract with Ayres & Associated, Inc.
7. Review of Resolutions
 - A. Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program
 - B. Modifying the 2010 Rock County Human Services Department Budget to Accept Additional IV-E Children and Family Incentive Funds
8. Consideration and Approval of County Shredding Services - Countywide
9. Award Contract for Copiers and Copier System for 2011 - 2015
10. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-81
Transfer No.

Requested by Human Services Department Charman Klyve Department Head 11/16/10 Date

FROM **TO**


| ACCOUNT # | DESCRIPTION | AMOUNT |
|--------------------|----------------------|--------|
| 36-3664-0000-61610 | JDC Health Insurance | 17,620 |

| ACCOUNT # | DESCRIPTION | AMOUNT |
|--------------------|---------------------------|--------|
| 36-3664-0000-67160 | Equip Under \$5,000 | 2,220 |
| 36-3664-0000-62119 | Other Contracted Services | 15,400 |

FISCAL NOTE:

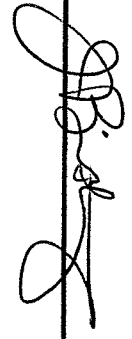
Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE 11/22/10 COMMITTEE CHAIR 

_____ File _____

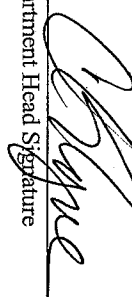
ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
#10-81
NOV 18 2010

REQUESTED BY: Human Services

Department _____

Department Head Signature 

DATE: 11/16/2010

| FROM: | AMOUNT |
|--|-------------|
| 1) ACCOUNT #: 36-3664-0000-61610 DESCRIPTION: JDC Health Insurance CURRENT BALANCE: \$ 134,697 ¹¹⁻¹⁸⁻¹⁰ JK PROVIDED BY THE FINANCE DIRECTOR | \$17,620.00 |
| 2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |
| 3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |
| 4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |

| TO: | AMOUNT |
|---|-------------|
| ACCOUNT #: 36-3664-0000-67160 DESCRIPTION: HSD Equipment under \$5,000 | \$2,220.00 |
| ACCOUNT #: 36-3664-0000-62119 DESCRIPTION: Other Contracted Services | \$15,400.00 |
| ACCOUNT #: DESCRIPTION: | |
| ACCOUNT #: DESCRIPTION: | |

REASON FOR TRANSFER - BE SPECIFIC:

The Human Services Department is requesting a transfer of \$17,620 from the Juvenile Detention Center Health Insurance account to the HSD Equipment under \$5,000 (\$2,220) and to Other Contracted Services (\$15,400). The transfer to the HSD equipment account will allow the purchase of 6 PIPE Touch Button Readers which signal to staff when they need to complete the required 15 and 30 minute mandated checks on youth in the facility. The transfer to Other Contracted Services is for additional expenses through our agreement with Country Nurses to provide required medical services while that position has been vacant.

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|--------------------------------|---------------------|-------------------|--------|
| 0000000001-17000 | PREPAID BUDGET I | 0.00 100.0% | 39,855.78 | 59,703.38 | -99,559.16 | | |
| | P1003730-PO# 12/01/10 -VN#034322 | | | UNIVERSITY OF WISCONSIN MADISO | | 100.00 | |
| | | | CLOSING BALANCE | | -99,659.16 | | 100.00 |
| | BAL.SHEET A/C | | PROG-TOTAL-PO | | | 100.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|------------------------------------|--------------------|--------------------------------|---------------------|-------------------|--------|
| 0515000000-68010 | EXP.ALLOCATIONS | 0.00 100.0% | 2.76 | 0.00 | -2.76 | | |
| ENC | R1004185-PO# 11/17/10 -VN#046302 | | | COMMERCE BANK COMMERCIAL ACCOU | | 150.00 | |
| | | | CLOSING BALANCE | | -152.76 | | 150.00 |
| | FINANCE DIRECTOR | | PROG-TOTAL-PO | | | 150.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|--------------------------------|-------|
| 1414100000-64200 | TRAINING EXP | 4,368.00 | 69.1% | 3,019.17 | 0.00 | 1,348.83 | |
| | P1003731-PO# 12/01/10 -VN#049039 | | | | | UNIVERSITY OF WISCONSIN EXTENS | 20.00 |
| | | | | CLOSING BALANCE | | 1,328.83 | 20.00 |
| | COUNTY CLERK | | | PROG-TOTAL-PO | | | 20.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$20.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|-------------------|---------------------|-------------------|----------|
| 1414110000-63103 | LEGAL FORMS | 53,000.00 | 86.3% | 45,740.73 | 0.00 | 7,259.27 | |
| | P1000631-PO# 12/01/10 -VN#011141 | | | BEAR GRAPHICS INC | | | 1,283.48 |
| | | | | CLOSING BALANCE | 5,975.79 | | 1,283.48 |
| | ELECTIONS | | | PROG-TOTAL-PO | | | 1,283.48 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,283.48 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

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| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 1919330000-64904 | SUNDRY EXPENSE | 4,000.00 | 79.4% | 2,626.47 | 550.00 | 823.53 | |
| | P1003615-PO# | 12/01/10 | -VN#013780 | KMART CORP #4255 | | 297.46 | |
| ENC | R1004178-PO# | 11/17/10 | -VN#036201 | AMAZON.COM | | 100.90 | |
| ENC | R1004220-PO# | 11/19/10 | -VN#036201 | AMAZON.COM | | 423.08 | |
| | | | | CLOSING BALANCE | 2.09 | | 821.44 |
| | EMPL. RELATED | | | PROG-TOTAL-PO | | 821.44 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$821.44 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|---|-------------------------------------|--------------------|------------------|---------------------|-------------------|----------|
| 5939060000-69500 | CONTRIBUTIONS P1003810-PO# 12/01/10 -VN#015544 | 33,582.00 76.1% | 25,582.00 | 0.00 | 8,000.00 | 8,000.00 | |
| | | | | | CLOSING BALANCE | 0.00 | 8,000.00 |
| | | RSVP | PROG-TOTAL-PO | | | 8,000.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,000.00
 INCURRED BY RSVP. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

DEC 02 2010

DATE _____ CHAIR _____

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| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-----------------------|-------|
| 1017210000-64200 | TRAINING EXP | 15,400.00 | 61.0% | 9,395.81 | 0.00 | 6,004.19 | |
| | P1003645-PO# 12/01/10 -VN#028342 | | | | | MARRIOTT MADISON WEST | 99.00 |
| | | | | CLOSING BALANCE | 5,905.19 | | 99.00 |
| | LAND RECORDS | | | PROG-TOTAL-PO | | | 99.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$99.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------|----------------------------------|------------------------------------|--------------------|------------------|---------------------|--------------------------------|------------|
| 0714300000-62119 | OTHER SERVICES | 61,700.00 | 66.7% | 32,787.62 | 8,421.88 | 20,490.50 | |
| | P1003202-PO# 12/01/10 -VN#050086 | | | | | CTACCESS | 900.00 |
| | | | | | CLOSING BALANCE | 19,590.50 | 900.00 |
| 0714300000-62400 | R & M SERV | 260,471.25 | 67.3% | 169,999.81 | 5,399.76 | 85,071.68 | |
| | P1003742-PO# 12/01/10 -VN#050325 | | | | | GLOBALCOM TECHNOLOGIES | 280.00 |
| | | | | | CLOSING BALANCE | 84,791.68 | 280.00 |
| 0714300000-63102 | PAPER & FORMS | 16,050.00 | 63.5% | 6,925.68 | 3,279.80 | 5,844.52 | |
| | P1003448-PO# 12/01/10 -VN#040291 | | | | | WORKFLOW ONE | 2,668.99 |
| | P1003585-PO# 12/01/10 -VN#044503 | | | | | EAGLE FLIGHT BUSINESS FORMS | 260.20 |
| | | | | | CLOSING BALANCE | 2,915.33 | 2,929.19 |
| 0714300000-63407 | COMPUTER SUPPL | 15,496.00 | 43.9% | 6,285.57 | 517.69 | 8,692.74 | |
| | P1003595-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 25.75 |
| | | | | | CLOSING BALANCE | 8,666.99 | 25.75 |
| 0714300000-67130 | TERMINALS/PC'S | 148,713.00 | 114.1% | 74,212.65 | 95,573.09 | -21,072.74 | |
| | P1003648-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 323.38 |
| | P1003651-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 3,360.84 |
| | P1003652-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 2,345.75 |
| *** OVERDRAFT *** | TRANSFER REQUIRED | | | | | CLOSING BALANCE | -27,102.71 |
| | | | | | | | 6,029.97 |
| 0714300000-67143 | IT DEPT CR-CHGS. | 50,000.00 | 35.8% | -1,765.62 | 19,700.29 | 32,065.33 | |
| | P1003592-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 32.52 |
| | P1003628-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 78.85 |
| | P1003657-PO# 12/01/10 -VN#033353 | | | | | CDW GOVERNMENT INC | 119.86 |
| | | | | | CLOSING BALANCE | 31,834.10 | 231.23 |
| | | | | | | INFORMATION TECH PROG-TOTAL-PO | 10,396.14 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,396.14 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|--|------------------------------------|--------------------|------------------|--------------------------------|-------------------|----------|
| 0515100000-62119 ENC | OTHER SERVICES R1100004-PO# 01/01/11 -VN#048930 | 7,700.00 0.0% | 0.00 | 0.00 | 7,700.00 | 7,700 00 | |
| | | | | | CLOSING BALANCE | 0.00 | 7,700 00 |
| | | | | | INDIR.COST REIMB PROG-TOTAL-PO | 7,700 00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,700.00 INCURRED BY INDIRECT COST REIMBURSEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|--|-------------------------------------|--------------------|------------------|---------------------|-------------------|-----------|
| 0515300000-62130 ENC | AUDIT FEES R1100003-PO# 01/01/11 -VN#048450 | 35,000.00 | 0.0% | 0.00 | 0.00 | 35,000.00 | 79,000.00 |
| *** OVERDRAFT *** | OK | | | | | | |
| | | | | CLOSING BALANCE | | -44,000.00 | 79,000.00 |
| | AUDITING, ETC. | | | PROG-TOTAL-PO | | 79,000.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$79,000.00 INCURRED BY AUDITING & SPECIAL ACCOUNTING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|--|------------------------------------|--------------------|------------------|---------------------|-------------------|------------|
| 1919100000-65103 ENC | PUBLIC LIABILITY R1100007-PO# 01/01/11 -VN#045486 | 223,062.00 | 0.0% | 0.00 | 0.00 | 223,062.00 | 264,336.00 |
| *** OVERDRAFT *** | OK | | | CLOSING BALANCE | | -41,274.00 | 264,336.00 |
| | P & L INSURANCE | | | PROG-TOTAL-PO | | 264,336.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$264,336.00 INCURRED BY PROPERTY & LIABILITY INSURANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|---|------------------------------------|--------------------|------------------|---------------------|--------------------------------|-----------|
| 2990000000-69500 ENC | CONTRIBUTIONS R1100010-PO# 01/01/11 -VN#015793 | 12,750.00 | 0.0% | 0.00 | 0.00 | 12,750.00 | |
| | | | | | | ROCK VALLEY COMMUNITY PROGRAMS | 12,750.00 |
| | | | | | CLOSING BALANCE | 0.00 | 12,750.00 |
| | ALTER .RES .PROG. | | | | PROG-TOTAL-PO | | 12,750.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,750.00 INCURRED BY ALTERNATIVE RESIDENTIAL PROG. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010 DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|---|-------------------------------------|--------------------|------------------|---------------------|-------------------|-----------|
| 5959000000-69500 ENC | CONTRIBUTIONS R1100009-PO# 01/01/11 -VN#015726 | 22,323.00 0.0% | 0.00 | 0.00 | 22,323.00 | 22,323.00 | |
| | | | | CLOSING BALANCE | 0.00 | | 22,323.00 |
| | HERITAGE ROCK CO | | PROG-TOTAL-PO | | | 22,323.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,323.00 INCURRED BY HERITAGE ROCK COUNTY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|---|-------------------------------------|--------------------|------------------|---------------------|-------------------|-----------|
| 5939060000-69500 ENC | CONTRIBUTIONS R1100008-PO# 01/01/11 -VN#015544 | 25,582.00 0.0% | 0.00 | 0.00 | 25,582.00 | 25,582.00 | |
| | | | | CLOSING BALANCE | 0.00 | | 25,582.00 |
| | RSVP | | PROG-TOTAL-PO | | | 25,582.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$25,582.00 INCURRED BY RSVP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------------------|-----------|
| 5939061000-69500 ENC | CONTRIBUTIONS | 24,317.00 | 0.0% | 0.00 | 0.00 | 24,317.00 | |
| | R1100008-PO# 01/01/11 -VN#015544 | | | | | RETIRE SENIOR VOLUNTEER PROGR | 24,317.00 |
| | | | | | CLOSING BALANCE | 0.00 | 24,317.00 |
| | | | | | RSVP ASST TRANS | PROG-TOTAL-PO | 24,317.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$24,317.00
INCURRED BY RSVP ASST TRANSPORTATION. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

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| Account Number | Name | Yearly Prcnt Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|-------------------------|--|-------------------------------------|--------------------|------------------|---------------------|-------------------|-----------|
| 0000000063-29662 ENC | HEALTH INS TRUST R1100005-PO# 01/01/11 -VN#047994 | 0 00 100 0% | 0.00 | 0.00 | 0.00 | 40,500.00 | |
| | | | | CLOSING BALANCE | -40,500.00 | | 40,500.00 |
| | BAL SHEET A/C | | PROG-TOTAL-PO | | | 40,500.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$40,500.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 02 2010

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Records Committee
INITIATED BY



Michelle Schultz, Land Information Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

November 23, 2010
DATE DRAFTED

Authorizing the Amendment of the 2010 Orthoimagery Contract with Ayres & Associates, Inc.

- 1 **WHEREAS**, the Rock County Board in resolution 10-1A-446 authorized the Land Information
 2 Officer to enter into a contract with Ayres Associates, Inc.; and,
 3
 4 **WHEREAS**, said contract is to perform the work necessary to provide participating project
 5 partners and Rock County with updated Orthoimagery; and,
 6
 7 **WHEREAS**, State and Federal partnerships have resulted in a 20% cost reduction on the 12”
 8 resolution Orthoimagery fees; and,
 9
 10 **WHEREAS**, in exchange for accepting this cost reduction the State and Federal partners are
 11 granted use of the 12” resolution imagery for internal projects and the 12” resolution imagery shall
 12 be degraded to an 18” resolution imagery to become a part of the public domain via The National
 13 Map; and,
 14
 15 **WHEREAS**, it is the intention of the project partners to use this cost savings to directly offset the
 16 cost of performing an independent Quality Control analysis of the project data upon delivery from
 17 Ayres & Associates; and,
 18
 19 **WHEREAS**, this amendment also extends the timeframe available to the project partners for
 20 Quality Control analysis of the Orthoimagery from 30 days to 90 days and final project payment
 21 shall be made to Ayres & Associates within 30 days of successful completion of independent
 22 Quality Control analysis.
 23
 24 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 25 assembled this _____ day of _____, 2010 does hereby authorize the Rock County Land
 26 Information Officer to enter into the amendment of the 2010 Orthoimagery Project contract,
 27 recognizing the 20% cost reduction, data sharing, analysis and final payment timelines.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice-Chair

Mary Beaver

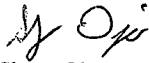
David Diestler

J. Russell Podzilni

**Authorizing the Amendment of the 2010 Orthoimagery Contract with Ayres & Associates,
Inc.**
Page 2

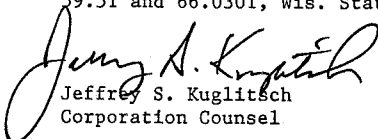
FISCAL NOTE:

Sufficient funds are available in the Land Records Orthoimagery Project, A/C 10-1725-0000-62119, for this contract.


Sherry Oja
Senior Accountant / Assistant to Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.51 and 66.0301, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The purpose of this Resolution is to amend the 2010 Orthoimagery Contract with Ayres & Associates. The County Board authorized the Land Information Officer in Resolution 10-1A-446 to enter into a contract with Ayres Associates Inc. (Ayres) for a countywide project on behalf of the County of Rock, and project partners City of Beloit, City of Janesville, City of Milton and Village of Clinton.

State and Federal partnerships have resulted in a 20% cost reduction of the price of the 12" resolution Orthoimagery fees from the original contract. In exchange for this cost reduction the State and Federal partners are granted unrestricted internal use only of the 12" resolution imagery. The 12" resolution imagery will be degraded to an 18" resolution and made a part of The National Map. The National Map is a cornerstone of the U.S. Geological Survey's (USGS) National Geospatial Program. It is a collaborative effort among State, Federal and Local partners to improve delivery of geospatial data for scientific analysis and emergency response.

The project partners intend to use this cost savings to offset the cost of performing an independent third party quality control analysis of the project data. This amendment also extends the timeframe available to the project partners for quality control review and analysis from 30 days to 90 days. Final payment to Ayres shall be remitted 30 days after successful completion of quality control review and analysis.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

November 8, 2010
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Funding for the Community Intervention Program**

1 **WHEREAS**, the Rock County Human Services Department annually receives Community Intervention
2 Program funds through the Wisconsin Department of Corrections; and,
3

4 **WHEREAS**, the 2010 available funding for the Rock County Human Services Department has increased
5 by \$13,405; and,
6

7 **WHEREAS**, funding supports intensive case management and community-based intervention services
8 for the most seriously chronic juvenile offenders.
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
11 this _____ day of _____, 2010, does hereby accept \$13,405 in additional Community
12 Intervention Program funds and amend the 2010 Rock County Human Services Department budget as
13 follows:
14

| <u>Account/Description</u> | <u>Budget</u> | <u>Increase</u> | <u>Amended</u> |
|--|----------------|-------------------|----------------|
| <u>Source of Funds</u> | <u>11/8/10</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 36-3656-0000-42200 State Aid | \$124,990 | \$13,405 | \$138,395 |
| <u>Use of Funds</u> | | | |
| 36-3656-0000-68205 Allocated Juvenile Justice | \$124,990 | \$13,405 | \$138,395 |

Respectfully submitted,

Human Services Board

Absent

Brian Knudson, Chair

Jennifer Bishop, Vice Chair

Robert Fizzell

Absent

Minnie Murray

Absebt

Phillip Owens

Terry Thomas

Sally Jean Weaver-Landers

Marvin Wopat

Vacant

Vacant

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program

Page 2

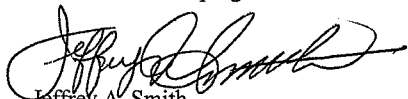
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

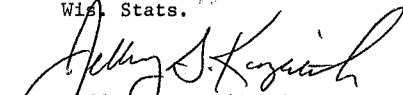
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$13,405 in CIP funds for Human Services' program costs. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to accept additional funding for the Community Intervention Program.

This resolution amends the 2010 Human Services Department budget to accept \$13,405 in additional Community Intervention Program from the Wisconsin Department of Corrections.

Community Intervention Program funds support the Intensive Case Management (ICM) Unit. The ICM Unit provides daily face-to-face contact and monitoring for the most chronic and seriously delinquent juvenile offenders in Rock County. Caseloads are limited to less than 15 juveniles per worker. The program operates with five full-time staff positions and funding partially offsets staffing related costs.

No additional county funds are required.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

November 8th, 2010
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional IV-E Children and Family Incentive Funds**

1 **WHEREAS**, the Rock County Human Services Department has prior year carryover of IV-E Children
 2 and Family Incentive Funds administered by Wisconsin Department of Children and Families; and,
 3
 4 **WHEREAS**, the Rock County Human Services Department is allowed to claim a percentage of
 5 reimbursement for specific eWISACWIS related computer expenditures; and,
 6
 7 **WHEREAS**, the 2010 IV-E Children and Family Incentive funding allocation and the expected revenue
 8 reimbursement for eWISACIWS related costs received by the Rock County Human Services Department
 9 has increased by \$59,436; and,
 10
 11 **WHEREAS**, IV-E Children and Family Incentive funding supports services to children who are at risk of
 12 abuse or neglect to prevent the need for child abuse and neglect intervention services, and for services to
 13 assist children and families.
 14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 16 this day of _____ day of _____, 2010, does hereby accept \$59,436 in additional IV-E
 17 Children and Family Incentive Funds and amend the 2010 Rock County Human Services Department
 18 budget as follows:

| <u>Account/Description</u> | <u>Budget</u> | <u>Increase</u> | <u>Amended</u> |
|-------------------------------|----------------|-------------------|----------------|
| | <u>11/8/10</u> | <u>(Decrease)</u> | <u>Budget</u> |
| <u>Source of Funds</u> | | | |
| 36-3645-0000-42100 | \$17,437 | \$3,046 | \$20,483 |
| CFIF Federal Aid | | | |
| 36-3645-0000-42200 | \$175,086 | \$56,390 | \$231,476 |
| CFIF State Aid | | | |
| <u>Use of Funds</u> | | | |
| 36-3645-0000-62503 | \$5,510 | \$7,304 | \$12,814 |
| CFIF Interpreter Fees | | | |
| 36-3645-0000-64604 | \$164,914 | \$21,200 | \$186,114 |
| CFIF Program Expense | | | |
| 36-3645-0000-67130 | \$35,758 | \$23,790 | \$59,548 |
| CFIF Terminals & PCs | | | |
| 36-3645-0000-68204 | \$0 | \$9,961 | \$9,961 |
| Allocated CPS | | | |
| 36-3645-0000-68310 | \$7,068 | \$1,416 | \$8,484 |
| CFIF ILP Allocation | | | |
| 36-3634-0000-63300 | \$214,728 | (\$4,235) | \$210,493 |
| CPS Travel | | | |

Modifying the 2010 Rock County Human Services Department to Accept Additional IV-E Children and Family Incentive Funds

Page 2

Respectfully submitted,

Rock County Human Services Board

FINANCE COMMITTEE ENDORSEMENT

Absent

Brian Knudson, Chair

Reviewed and approved on a vote of



Jennifer Bishop, Vice Chair

Mary Mawhinney, Chair



Robert Fizzell

Vacant

Vacant

Absent

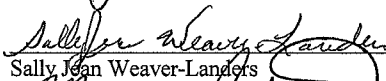
Minnie Murray

Absent

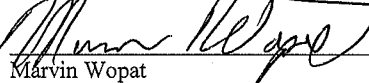
Phillip Owens



Terry Thomas



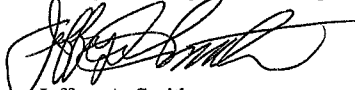
Sally Jean Weaver-Landers



Marvin Wopat

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$59,436 in Federal Aid for CFIF Program costs. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

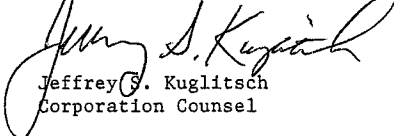
Recommended.



Craig Knutson
County Administrator

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65/90(5) (a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional IV-E Children and Family Incentive Funds.

This resolution amends the 2010 Human Services Department budget to accept \$59,436 in additional IV-E Children and Family Incentive Funds (36-3645-0000-42200) and reimbursement claimed for eWiSACWIS eligible expenditures (36-3645-0000-42100) through the Wisconsin Department of Children and Families (DCF).

IV-E Children and Family Incentive Funds are used to support services to children who are at risk of abuse or neglect to prevent the need for child abuse and neglect intervention services, and for services to assist children and families. Annual funding was discontinued in 2009, and the Human Services Department was allowed to carry-forward any unexpended funds into 2010.

The Human Services Department will also be reimbursed in 2010 for a percentage (approximately 32%) of eWiSACWIS allowable costs. The change in revenue reflects the expected increase in allowable expenses.

Thank you for your consideration.

**COUNTY OF ROCK
FINANCE DIRECTOR**

PROJECT: COUNTY SHREDDING SERVICES
PROJECT #: 2011-26
QUOTE DUE DATE: NOVEMBER 4, 2010 - 12:00 NOON
DEPARTMENT: VARIOUS - COUNTYWIDE

OFF-SITE SHREDDING SERVICES

| YEAR | PAPER RECOVERY LOVES PARK IL | SHRED-IT MADISON WI | OFFICE PRO JANESVILLE WI | PELLITTERI MADISON WI | SECURX WAUKESHA WI |
|------|---------------------------------|------------------------|-----------------------------|--------------------------|-----------------------|
| 2011 | \$.05 POUND | NO BID | \$.045 POUND | NO BID | NO BID |
| 2012 | \$.05 POUND | NO BID | \$.055 POUND | NO BID | NO BID |
| 2013 | \$.05 POUND | NO BID | \$.065 POUND | NO BID | NO BID |

ON-SITE SHREDDING SERVICES

| YEAR | \$.05 POUND | \$.08 POUND | \$.09 POUND | \$25.00 PER CART | \$.21 POUND |
|----------------|-------------|-------------|-------------|--------------------------|--------------|
| 2011 | | | | \$.10 @250 lbsPound/CART | |
| 2012 | \$.05 POUND | \$.08 POUND | \$.11 POUND | 25.00 PER CART | \$.215 POUND |
| 2013 | \$.05 POUND | \$.08 POUND | \$.13 POUND | \$.10 @250 lbsPound/CART | \$.22 POUND |
| NAID CERTIFIED | YES | YES | YES | 25.00 PER CART | YES |
| | | | | \$.10 @250 lbsPound/CART | |

This project was advertised in the Janesville gazette and on the Internet.
 Two additional vendors were solicited that did not respond.

PREPARED BY: *Maureen P. B.*
 (SENIOR BUYER)

GOVERNING COMMITTEE APPROVAL: _____ (CHAIR) (VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____ (CHAIR) (VOTE) (DATE)

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2011-06
PROJECT NAME COPIERS AND SERVICE AGREEMENT
PROPOSAL DUE DATE OCTOBER 15, 2010 – 12:00 NOON
DEPARTMENT PURCHASING

| MFP - 28 COPIES PER MINUTE | RHYME | IKON | CORPORATE BUSINESS |
|--|--------------|--------------------|---------------------------|
| COPIER | 4,580.00 | 4,645.00 | 5,096.00 |
| COST PER COPY | 0.0049 | 0.005 | 0.006 |
| MFP - 33 COPIES PER MINUTE | | | |
| COPIER | 5,129.00 | 5,273.00 | 6,452.00 |
| COST PER COPY | 0.0049 | 0.005 | 0.006 |
| MFP - 40 COPIES PER MINUTE | | | |
| COPIER | 5,786.00 | 5,750.00 | 7,182.00 |
| COST PER COPY | 0.0049 | 0.005 | 0.006 |
| MFP - 50 COPIES PER MINUTE | | | |
| COPIER | 6,386.00 | 6,149.00 | 7,519.00 |
| COST PER COPY | 0.0049 | 0.005 | 0.006 |
| SERVICE AGREEMENT CURRENT FLEET | | | |
| COST PER COPY | 0.0069 | 0.079 | 0.006 |
| COPIER DISPOSAL | N/C | 350.00 PER MACHINE | N/C |

Purchase orders will be issued for departments as copiers are approved in the budget over the next 5 years. Prices on copiers and maintenance are firm for the 5 year contract.

Service cost includes all supplies (toner, staples, developer, drums) and all parts and labor required for repairs.

5 YEAR COST BASED ON COPIERS SCHEDULED TO BE REPLACED

| | RHYME JANESVILLE | IKON MADISON | CORPORATE BUSINESS MADISON |
|-------------------------------------|---------------------|---------------------|-------------------------------|
| 2011 REPLACEMENT MFPS & MAINTENANCE | 163,330.50 | 165,215.00 | 200,804.00 |
| 2011 FLEET MAINTENANCE | 20,575.22 | 23,557.14 | 17,891.50 |
| 2012 REPLACEMENT MFPS & MAINTENANCE | 30,647.50 | 31,334.00 | 37,018.00 |
| 2012 FLEET MAINTENANCE | 18,949.61 | 21,695.93 | 16,477.92 |
| 2013 REPLACEMENT MFPS & MAINTENANCE | 87,091.50 | 88,394.00 | 102,230.00 |
| 2013 FLEET MAINTENANCE | 14,737.24 | 16,873.07 | 12,814.99 |
| 2014 REPLACEMENT MFPS & MAINTENANCE | 44,928.00 | 45,413.00 | 54,813.00 |
| 2014 FLEET MAINTENANCE | 9,966.30 | 11,410.70 | 8,666.35 |
| 2015 REPLACEMENT MFPS & MAINTENANCE | 119,837.50 | 120,958.00 | 144,312.00 |
| 2015 FLEET MAINTENANCE | 9,966.30 | 11,410.70 | 8,666.35 |
| TOTAL 5 YEAR CONTRACT | \$520,029.67 | \$536,261.54 | \$603,694.11 |
| EVALUATION SUMMARY | | | |
| RATER 1 | 95 | 89 | 90 |
| RATER 2 | 95 | 94 | 90 |
| TOTAL SCORE | 190 | 183 | 180 |
| RANKING | 1 | 2 | 3 |

Proposals were evaluated based on the following criteria:

MANDATORY REQUIREMENTS (PROVIDED WITH PROPOSAL)-MAXIMUM 5 POINTS

1. Proof of insurance
2. Delivery, installation, implementation & training plan
3. Will supply loaner copier if required
4. Proof of Authorized Service Provider
5. Three local references
6. Descriptive literature

VENDOR REQUIRED INFORMATION – MAXIMUM 20 POINTS

1. How many years has company been in business?
2. How many employees does company have in the local area (Rock County) that will be responding to service calls?
3. Does company have a 24-hour answering service with an 800 number where messages can be recorded?
4. Outline of training program for Rock County end users.
5. Does service provider use a real time device for accessing equipment history, usage, parts availability, automated parts ordering.

IT REQUIREMENTS – MAXIMUM 40 POINTS

1. Copiers proposed must be compatible with Rock County's Novell GroupWise e-mail system and must be compatible with HP Webjet Admin for device administration.
2. The multi-function printers must be compatible with the following:
Windows, HP-UX, Novell, Linux
3. Hardware
4. Printer
5. Software

COST – 30 POINTS MAXIMUM

1. Equipment Cost
2. Service cost per copy for newly purchased equipment
3. Service cost per copy for current fleet

Request for Proposals was advertised in the Janesville Gazette. Thirteen additional vendors were solicited that did not respond.

PREPARED BY: JODI L MILLIS
PURCHASING MANAGER

PURCHASING RECOMMENDATION: RHYME, JANESVILLE WI

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE