

ROCK COUNTY, WISCONSIN



**Board of Supervisors**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5510  
Fax (608)757-5511

**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**MONDAY – MAY 7, 2012 - 4:00 P.M.**  
**CONFERENCE ROOM N-1 - FIFTH FLOOR**  
**ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Election of Vice Chair
4. Set Meeting Day and Time
5. Adoption of Minutes –April 16, 2012
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
  - A. Transfers and Appropriations
    - 1) Sheriff's Office (2)
  - B. Bills
  - C. Encumbrances
  - D. Pre-Approved Encumbrance Amendment
    - 1) Communications Center
    - 2) Sheriff's Office (2)
6. Authorizing Purchase of Thermal Imaging Camera for Emergency Management to Bendln, Butler WI
7. Committee Requests and Motions
8. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-12  
Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

4/23/12  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62400	R&M - Law Enf. Svs.	4,200

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62122	Attorney Fees - Law Enf	4,200

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

# ROCK COUNTY TRANSFER REQUESTS

#12-12

**TO: FINANCE DIRECTOR**

2012

**REQUESTED BY: Sheriff's Office**

Department

*[Signature]*  
Department Head Signature

**DATE: 04-23-12**

FROM:	AMOUNT
1) ACCOUNT #: 21-2100-0000-62400 DESCRIPTION: Repair & Maintenance Services CURRENT BALANCE: \$ 20,817 <sup>40+12</sup> / <sub>85</sub> PROVIDED BY THE FINANCE DIRECTOR	\$ 4,200.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2100-0000-62122 DESCRIPTION: Attorney Fees Law Enforcement Services	\$ 4,200.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:**

We are anticipating fewer radio repairs as a result of purchasing new radios in 2012.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC:**

Legal invoices relating to an internal investigation caused the account to exceed budget.

ROCK COUNTY

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

12-11  
Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department \_\_\_\_\_ Department Head \_\_\_\_\_

Date 4/17/12

FROM TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2140-2011-61210	Overtime - HIDTA 2011	2,500

ACCOUNT #	DESCRIPTION	AMOUNT
21-2140-2011-63908	Investigative Exp. HIDTA 2011	2,500

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended. *ESK*

**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE \_\_\_\_\_

COMMITTEE CHAIR \_\_\_\_\_

File \_\_\_\_\_

**ROCK COUNTY  
TRANSFER REQUESTS**

# 12-11

TO: FINANCE DIRECTOR

2012

REQUESTED BY: Sheriff's Office

Department

*Sherrill Robert Spahn*  
Department Head Signature

DATE: 04-17-12

FROM:	AMOUNT
1) ACCOUNT #: 21-2140-2011-61210 DESCRIPTION: Overtime HDDTA 2011 Grant CURRENT BALANCE: \$ 23,151 4/17/12 PROVIDED BY THE FINANCE DIRECTOR	\$ 2,500.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2140-2011-63908 DESCRIPTION: Investigative Expenses HDDTA 2011 Grant	\$ 2,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

It's early in the year, and all of the overtime funds have not been consumed yet.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

The HDDTA grant allows the purchase of evidence and information. This category was not included in the original budget. A reprogramming was requested from the grant financial manager.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121000000-61920	PHYSICALS	22,861.00 15.1%	0.00	-3,469.48	26,330.48		
	P1200562-PO# 05/01/12 -VN#036647			MERCY OCCUPATIONAL HEALTH		419.00	
	P1200583-PO# 05/01/12 -VN#041182			STANARD AND ASSOCIATES INC		3,050.50	
			CLOSING BALANCE		22,860.98		3,469.50
2121000000-62122	ATTORNEY FEES	1,000.00 0.0%	0.00	0.00	1,000.00		
	P1201734-PO# 05/01/12 -VN#017027			VON BRIESEN PURTELL AND ROPER		-2,685.00	
*** OVERDRAFT ***	<b>TRANSFER PENDING</b>		CLOSING BALANCE		-1,685.00		2,685.00
2121000000-62410	R & M-VEHICLES	130,000.00 40.5%	29,742.55	23,030.95	77,226.50		
	P1200540-PO# 05/01/12 -VN#012185			DAVIS CITGO SERVICE INC		325.00	
	P1200542-PO# 05/01/12 -VN#012562			FAGAN CHEVROLET AND CADILLAC I		393.80	
	P1200561-PO# 05/01/12 -VN#014534			MENARDS		30.10	
	P1200568-PO# 05/01/12 -VN#030347			NAPA AUTO PARTS		51.00	
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		4.84	
			CLOSING BALANCE		76,421.76		804.74
2121000000-62491	SOFTWARE MAINT	68,954.00 0.4%	341.50	0.00	68,612.50		
	P1201042-PO# 05/01/12 -VN#051783			LEXISNEXIS RISK DATA MANAGEMEN		170.50	
			CLOSING BALANCE		68,442.00		170.50
2121000000-63101	POSTAGE	13,000.00 74.2%	142.63	9,514.15	3,343.22		
	P1200544-PO# 05/01/12 -VN#012615			FEDERAL EXPRESS CORP		21.19	
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		166.76	
	P1200586-PO# 05/01/12 -VN#039501			UPS STORE,THE		44.63	
			CLOSING BALANCE		3,110.64		232.58
2121000000-63406	CLOTHING/UNIFORM	59,220.00 2.4%	22,805.83	-21,334.16	57,748.33		
	05/01/12 -VN#013918			KNUTSON,DARRELL		41.12	
	05/01/12 -VN#038200			HILL,SANDY		86.51	
	05/01/12 -VN#048635			VILLALPANDO,CHRIS		309.94	
	05/01/12 -VN#051295			SWARTOUT,PATRICIA		43.98	
	P1200646-PO# 05/01/12 -VN#012827			GALLS INC		507.77	
	P1200558-PO# 05/01/12 -VN#037985			LARK UNIFORMS		1,146.05	
	P1200559-PO# 05/01/12 -VN#037671			LOADMASTER TACTICAL		174.59	
	P1200588-PO# 05/01/12 -VN#050128			UNIFORM DEN EAST		1,174.50	
	P1200960-PO# 05/01/12 -VN#018109			THRONSEN LETTERING INC		98.00	
			CLOSING BALANCE		54,165.87		3,582.46
2121000000-63407	COMPUTER SUPPL	17,685.00 26.5%	4,693.69	0.02	12,991.29		
	P1201566-PO# 05/01/12 -VN#033353			CDW GOVERNMENT INC		41.46	
			CLOSING BALANCE		12,949.83		41.46
2121000000-63501	GAS & FUELS	300,000.00 99.8%	79,906.54	219,763.45	330.01		

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		30.02	
				CLOSING BALANCE	299.99		30.02
2121000000-63900	AMMO/RANGE SUPPL	22,360.00 73.6%	14,772.51	1,684.92	5,902.57		
	P1200559-PO# 05/01/12 -VN#037671			LOADMASTER TACTICAL		230.95	
				CLOSING BALANCE	5,671.62		230.95
2121000000-63902	CRIME PREVENTION	4,000.00 5.7%	0.00	230.01	3,769.99		
	P1201366-PO# 05/01/12 -VN#047890			APPLE TIME INC		2,780.11	
				CLOSING BALANCE	989.88		2,780.11
2121000000-63904	POLICING/1ST AID	18,094.00 21.9%	3,037.26	943.19	14,113.55		
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		113.47	
	P1201345-PO# 05/01/12 -VN#014641			MILWAUKEE MAP SERVICE INC		1,121.83	
				CLOSING BALANCE	12,878.25		1,235.30
2121000000-64200	TRAINING EXP	34,500.00 57.5%	19,319.35	546.96	14,633.59		
	P1201730-PO# 05/01/12 -VN#039800			COLLEGE OF DUPAGE		149.00	
ENC	R1202031-PO# 05/02/12 -VN#036201			AMAZON.COM		88.81	
				CLOSING BALANCE	14,395.88		237.81
2121000000-64205	STAFF EDUC	38,000.00 8.5%	3,256.53	0.00	34,743.47		
	05/01/12 -VN#048119			OOMS,RYAN		991.39	
				CLOSING BALANCE	33,752.08		991.39
2121000000-64424	EMPLOYEE RECOGN.	4,075.00 10.7%	437.50	0.01	3,637.49		
	P1201158-PO# 05/01/12 -VN#032823			SYMBOL ARTS LLC		2,535.00	
				CLOSING BALANCE	1,102.49		2,535.00
2121000000-64904	SUNDRY EXPENSE	10,000.00 4.2%	210.08	213.57	9,576.35		
	05/01/12 -VN#049899			MORRISON,PERRY		185.18	
				CLOSING BALANCE	9,391.17		185.18

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		SHERIFF	PROG-TOTAL-PO			19,212.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$19,212.00 INCURRED BY SHERIFF. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121670000-62119	OTHER SERVICES	270,522.00 5.0%	27,005.33	-40,633.89	284,150.56		
	P1200538-PO# 05/01/12 -VN#011725		CESA 2			13,628.58	
			CLOSING BALANCE		270,521.98		13,628.58
2121670000-64904	SUNDRY EXPENSE	5,000.00 11.2%	187.85	376.96	4,435.19		
	P1200561-PO# 05/01/12 -VN#014534		MENARDS			9.90	
			CLOSING BALANCE		4,425.29		9.90
	RECAP OPERATIONS		PROG-TOTAL-PO			13,638.48	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,638.48 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2122000000-62161	HOUSEHOLD SERV	36,319.00 47.4%	14,520.51	2,711.26	19,087.23		
	P1200560-PO# 05/01/12 -VN#014513			MEDLINE INDUSTRIES INC		622.75	
	P1200561-PO# 05/01/12 -VN#014534			MENARDS		35.98	
	P1200584-PO# 05/01/12 -VN#030803			STAPLES		435.62	
				CLOSING BALANCE		17,992.88	1,094.35
2122000000-62170	PHYSICIAN/OTHER	779,472.00 96.8%	310,157.84	444,593.91	24,720.25		
	P1200538-PO# 05/01/12 -VN#011725			CESA 2		2,200.00	
				CLOSING BALANCE		22,520.25	2,200.00
2122000000-63300	TRAVEL	14,000.00 81.5%	5,145.98	6,266.45	2,587.57		
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		9.10	
	P1201571-PO# 05/01/12 -VN#030518			PIERCE COUNTY SHERIFFS DEPARTM		100.00	
	P1201733-PO# 05/01/12 -VN#051806			LOCK AND LOAD		560.00	
				CLOSING BALANCE		1,918.47	669.10
2122000000-63406	CLOTHING/UNIFORM	46,570.00 3.8%	14,668.21	-16,449.20	48,350.99		
	05/01/12 -VN#038643			GROSENICK, RHODA		36.91	
	05/01/12 -VN#051954			ROEDER, BRIAN		21.10	
	P1200546-PO# 05/01/12 -VN#012827			GALLS INC		267.23	
	P1200558-PO# 05/01/12 -VN#037985			LARK UNIFORMS		2,315.19	
	P1200559-PO# 05/01/12 -VN#037671			LOADMASTER TACTICAL		223.96	
	P1200581-PO# 05/01/12 -VN#022965			SHOE BOX LTD, THE		306.00	
	P1200960-PO# 05/01/12 -VN#018109			THRONSDEN LETTERING INC		12.00	
				CLOSING BALANCE		45,168.60	3,182.39
2122000000-64125	BD OF PRISONERS	521,259.00 99.8%	132,010.51	388,682.88	565.61		
	P1200675-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		6.63	
				CLOSING BALANCE		558.98	6.63
2122000000-64200	TRAINING EXP	35,868.00 38.2%	9,234.65	4,499.22	22,134.13		
	P1201653-PO# 05/01/12 -VN#051928			WISCONSIN COUNCIL ON COMMUNITY		20.00	
	P1201732-PO# 05/01/12 -VN#023347			FOX VALLEY TECHNICAL COLLEGE		195.00	
ENC	R1202031-PO# 05/02/12 -VN#036201			AMAZON.COM		177.62	
				CLOSING BALANCE		21,741.51	392.62
2122000000-64904	SUNDRY EXPENSE	135,000.00 5.7%	18,032.01	-10,221.30	127,189.29		
	P1200530-PO# 05/01/12 -VN#047700			ADVANCED CORRECTIONAL HEALTHCA		241.52	
	P1200537-PO# 05/01/12 -VN#020525			BOB BARKER COMPANY INC		806.95	
	P1200561-PO# 05/01/12 -VN#014534			MENARDS		27.47	
	P1200575-PO# 05/01/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		18.00	
	P1201356-PO# 05/01/12 -VN#044690			PHAMATECH INC		1,115.00	
	P1201617-PO# 05/01/12 -VN#033353			CDW GOVERNMENT INC		432.56	
				CLOSING BALANCE		124,547.79	2,641.50

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
			CORR.FACILITY			10,186.59	
			PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,186.59 INCURRED BY CORRECTIONAL FACILITY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212000000-63200	PUBL/SUBCR/DUES	8,000.00 19.7%	1,455.02	122.68	6,422.30		
	P1201558-PO# 05/01/12 -VN#035052			WISCONSIN FAMILY COURT COMMISS		200.00	
				CLOSING BALANCE	6,222.30		200.00
2212000000-63202	LAW BOOKS	30,000.00 7.6%	5,452.62	-7,753.92	32,301.30		
	P1201008-PO# 05/01/12 -VN#038607			THOMSON WEST		2,639.50	
				CLOSING BALANCE	29,661.80		2,639.50
	CIRCUIT COURTS		PROG-TOTAL-PO			2,839.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,839.50 INCURRED BY CIRCUIT COURTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,  
PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212090000-61108	SEASONAL-REG WAG P1201567-PO# 05/01/12 -VN#014330	0.00 100.0%	4,839.03	0.00	-4,839.03	2,773.29	
			CLOSING BALANCE		-7,612.32		2,773.29
2212090000-63100	OFC SUPP & EXP P1201559-PO# 05/01/12 -VN#028115	44,000.00 11.6%	5,141.81	0.00	38,858.19	213.52	
			CLOSING BALANCE		38,644.67		213.52
		CLK.OF CTS.	PROG-TOTAL-PO			2,986.81	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,986.81 INCURRED BY CLERK OF COURTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324000000-62119	OTHER SERVICES	9,943.00 53.6%	3,348.49	1,986.68	4,607.83		
		05/01/12 -VN#022019	SLEETER, DAVID			18.58	
		05/01/12 -VN#039525	SCHMIDT, SHELLEY			41.32	
			CLOSING BALANCE		4,547.93		59.90
2324000000-62400	R & M SERV	259,742.00 94.6%	245,824.34	0.00	13,917.66		
		P1201083-PO# 05/01/12 -VN#042066	XYBIX SYSTEMS INC			7,100.00	
			CLOSING BALANCE		6,817.66		7,100.00
2324000000-64200	TRAINING EXP	30,000.00 20.8%	5,688.40	566.04	23,745.56		
		P1200374-PO# 05/01/12 -VN#010928	APCO INTERNATIONAL INC			30.00	
			CLOSING BALANCE		23,715.56		30.00
		911 PROJ.OPER.	PROG-TOTAL-PO			7,189.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,189.90 INCURRED BY 911 PROJECT OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_

CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416100000-62126	OFFICER FEES	9,000.00	3.9%	1,205.00	-1,559.98	9,354.98		
	P1200766-PO# 05/01/12 -VN#042313				BAT ENTERPRISES LLC		340.00	
	P1200767-PO# 05/01/12 -VN#050363				SOUTHEAST WISCONSIN PROCESS LL		65.00	
	P1201802-PO# 05/01/12 -VN#040342				RIVER CITY PROCESS SERVICE		82.50	
					CLOSING BALANCE	8,867.48		487.50
2416100000-62501	REPORTER FEES	8,000.00	2.3%	1,233.75	-1,424.14	8,190.39		
	P1200768-PO# 05/01/12 -VN#040369				THATCHER, ANNE		8.00	
	P1200770-PO# 05/01/12 -VN#031133				NELSON, DEBRA A		104.50	
	P1200776-PO# 05/01/12 -VN#018141				GARCIA, RONALD W		34.00	
	P1200777-PO# 05/01/12 -VN#021394				MUELLER CPR-CM, TAMMIE D		44.00	
	P1201799-PO# 05/01/12 -VN#046245				LUBKEMAN, JODI L		10.50	
	P1201800-PO# 05/01/12 -VN#051410				RENEE REPORTING		79.95	
	P1201801-PO# 05/01/12 -VN#018341				MADISON FREELANCE REPORTERS LL		18.00	
					CLOSING BALANCE	7,891.44		298.95
2416100000-63202	LAW BOOKS	500.00	0.0%	117.56	-117.55	499.99		
	P1201805-PO# 05/01/12 -VN#016913				UNIVERSITY OF WISCONSIN LAW SC		75.00	
					CLOSING BALANCE	424.99		75.00
					DIST. ATTORNEY			861.45
					PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$861.45 INCURRED BY DISTRICT ATTORNEY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416110000-62503	INTERPRETER FEES	1,500.00	2.4%	127.50	-164.96	1,537.46	
	P1201197-PO# 05/01/12 -VN#061727						
	BILINGUAL TRAINING CONSULTANTS					37.50	
	CLOSING BALANCE				1,499.96		37.50
	DPP/DV			PROG-TOTAL-PO			37.50

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$37.50 INCURRED BY DEFER. PROSECUTION/DOM. VIOLENCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2625000000-63100	OFC SUPP & EXP P1201641-PO# 05/01/12 -VN#051955	940.00 48.5%	455.96	0.01	484.03	43.48	
			CLOSING BALANCE		440.55		43.48
2625000000-63500	R&M SUPPLIES P1200008-PO# 05/01/12 -VN#018588	6,000.00 50.8%	4,967.57	-1,916.66	2,949.09	609.10	
			CLOSING BALANCE		2,339.99		609.10
	EMERGENCY MGMT. PROG-TOTAL-PO					652.58	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$652.58 INCURRED BY EMERGENCY MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2825000000-62170	PHYSICIAN/OTHER	130,500.00	3.5%	14,002.01	-18,653.53	135,151.52	
	P1200382-PO# 05/01/12 -VN#041483			AIT LABORATORIES		975.00	
	P1200385-PO# 05/01/12 -VN#040341			HAAS DO, THOMAS S		3,300.00	
	P1200386-PO# 05/01/12 -VN#014550			MERCY HEALTH SYSTEM		200.00	
	P1200387-PO# 05/01/12 -VN#044433			MIDWEST TRADE SERVICES INC		175.00	
	P1200390-PO# 05/01/12 -VN#043182			SUPERIOR CHEMICAL CORPORATION		226.63	
	P1201620-PO# 05/01/12 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		21.00	
	P1201622-PO# 05/01/12 -VN#034188			RYAN FUNERAL HOME		200.00	
	P1201623-PO# 05/01/12 -VN#048415			BP POLO		63.97	
				CLOSING BALANCE		129,989.92	5,161.60
	CORONER			PROG-TOTAL-PO			5,161.60

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,161.60 INCURRED BY CORONER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3438500000-62119	OTHER SERVICES	831,664.00 27.5%	170,437.61	58,686.09	602,540.30		
	P1201606-PO# 05/01/12 -VN#043578			TRANS UNION LLC		31.47	
				CLOSING BALANCE	602,508.83		31.47
3438500000-62126	OFFICER FEES	22,600.00 25.6%	5,759.61	40.00	16,800.39		
	P1200367-PO# 05/01/12 -VN#036652			BADGER PROCESS SERVICE INC		40.00	
	P1200948-PO# 05/01/12 -VN#013019			GREGG INVESTIGATIONS INC		77.00	
	P1201585-PO# 05/01/12 -VN#050782			WINNEBAGO COUNTY SHERIFFS OFFI		103.32	
	P1201631-PO# 05/01/12 -VN#041880			WAUKESHA COUNTY SHERIFFS DEPAR		60.00	
	P1201651-PO# 05/01/12 -VN#051866			COMPREHENSIVE INVESTIGATIVE SE		75.00	
				CLOSING BALANCE	16,445.07		355.32
3438500000-62210	TELEPHONE	11,000.00 26.6%	3,203.11	-267.80	8,064.69		
	P1200372-PO# 05/01/12 -VN#047826			LANGUAGE LINE SERVICES		51.35	
	P1201694-PO# 05/01/12 -VN#046222			CERTIFIED LANGUAGES INTL		8.00	
				CLOSING BALANCE	8,005.34		59.35
	CHILD SUPPORT		PRDG-TOTAL-PO			446.14	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$446.14 INCURRED BY CHILD SUPPORT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121402011-67172	C.A. \$500-\$999	14,500.00	4.5%	661.66	0.00	13,838.34	
	P1200911-PO# 05/01/12 -VN#030299			LEA INC		355.00	
	P1201497-PO# 05/01/12 -VN#033353			CDW GOVERNMENT INC		457.72	
				CLOSING BALANCE		13,025.62	812.72
	HIDTA GRANT			PROG-TOTAL-PO			812.72

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$812.72 INCURRED BY HIDTA GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121900000-67105	MOTOR VEHICLES	322,000.00	83.6%	228,688.58	40,688.00	52,623.42	
	P1201652-PO# 05/01/12 -VN#010231			GORDIE BOUCHER FORD LINCOLN ME		3,001.49	
				CLOSING BALANCE	49,621.93		3,001.49
	SHERIFF'S VEH.			PROG-TOTAL-PO		3,001.49	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,001.49 INCURRED BY SHERIFF'S VEHICLES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAY 07 2012**

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1200649 PEID 032577

**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Communications Center

COMMITTEE Public Safety & Justice

VENDOR NAME Lamar

ACCOUNT NUMBER 23-2400-0000-63108

FUNDS DESCRIPTION Public Education

AMOUNT OF INCREASE \$ 1,000

INCREASE FROM \$ 3,000 TO \$ 4,000

ACCOUNT BALANCE AVAILABLE \$ 3,236.12 SB 4/23/12

REASON FOR AMENDMENT rec'd grant funds from Enbridge for Public Education w/ 911 & pipeline safety.

**APPROVALS**

GOVERNING COMMITTEE \_\_\_\_\_  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200497 PEID 012665

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Elan Financial Services

ACCOUNT NUMBER 21-2100-0000-64200

FUNDS DESCRIPTION Training Expense - LES

AMOUNT OF INCREASE \$ 2,700

INCREASE FROM \$ 7,900 TO \$ 10,600

ACCOUNT BALANCE AVAILABLE \$ 12,964 4/30/12

REASON FOR AMENDMENT Hotel expense for out of town training and airfare

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200497 PEID 012665

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Elan Financial Services

ACCOUNT NUMBER 21-2200-0000-64200

FUNDS DESCRIPTION Training Expense - Jail

AMOUNT OF INCREASE \$ 4,000

INCREASE FROM \$ 6,200 TO \$ \$10,200

ACCOUNT BALANCE AVAILABLE \$ 22,691 4/25/12

REASON FOR AMENDMENT Hotel and airfare expenses for out of town training

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT



ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER: 2012-24  
 PROJECT NAME: THERMAL IMAGING CAMERA  
 BID DUE DATE: FEBRUARY 24, 2012 – 12:00 NOON  
 DEPARTMENT: EMERGENCY MANAGEMENT

	BENDLIN BUTLER WI	5-ALARM FIRE DELAFIELD WI
<b>TOTAL COST</b>	<b>\$ 9,638.00</b>	<b>\$9,955.00</b>
WARRANTY	2 YEARS CAMERA CORE 1 YEAR ALL OTHER COMPONENTS	MANUFACTURER WARRANTY ONLY
DELIVERY TIME	UNDER 2 WEEKS	2-3 WEEKS

Request for Quote was advertised in the Janesville Gazette and on the Internet. One vendor submitted a "No Bid". Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: BENDLN – Butler, WI

Shirley A. Connors 4/30/2012  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
 CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

\_\_\_\_\_  
 CHAIR VOTE DATE