



**FINANCE COMMITTEE  
THURSDAY, OCTOBER 7, 2010 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – September 16, 2010
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
  - A. Information Technology
  - B. Health Services
  - C. Land Conservation
  - D. Board of Health
6.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
    - 1) DD Board
  - E. Approval of Bills for Other Departments
    - 1) County Board Staff Committee
7. Resolution
  - A. Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012 (With Options for 2013 – 2015)
8. Review of Resolutions
  - A. Charging Fees for Project Lifesaver
  - B. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2010 Budget
  - C. Authorizing Participation in the 2010 Deer Donation Program and Amending the Land Conservation Budget
  - D. Authorizing Acceptance of 2011 Highway Safety Project Grants
9. Request for Affidavit of Correction to Clarify Interest in Abandoned Rail Line: Consideration of General Policy on Similar Future Requests – Vicki Brown
10. Adjournment

ROCK COUNTY

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

10-38  
Transfer No.

Requested by Information Technology

Mickey Grittenden

Department

Department Head

Date 9/29/10

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001	46205 Ins. Proceeds	10,164.75

ACCOUNT #	DESCRIPTION	AMOUNT
07-1430-0000	62400 Hardware Maint.	10,164.75

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.



**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

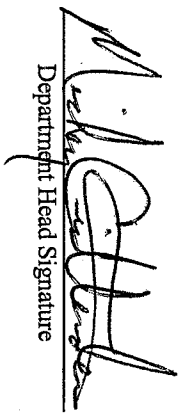
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# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED  
46-38  
SEP 30 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Information Technology  
Department

  
Department Head Signature

DATE: 9/29/10

FROM:	AMOUNT
1) ACCOUNT #: 00-0000-0001-46205 DESCRIPTION: Insurance Proceeds  CURRENT BALANCE: \$/0,164.75 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$10,164.75
2) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 07-1430-0000-62400 DESCRIPTION: Hardware Maintenance	\$10,164.75
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Reimburse I.T.'s hardware maintenance account with Insurance Proceeds received from lightning damage claim on 5/25/10.

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

10-37  
Transfer No.

Requested by Rock Haven Department Sherry Gunderson

Department Head

Date 9/28/10

**FROM**

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9300	62163 Laundry Service	7,000

**TO**

ACCOUNT #	DESCRIPTION	AMOUNT
32-3251-0000	67171 Cap. Assets \$1,000+	5,200
32-8000-9300	62420 Mach & Equip R&M	1,800

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended. *SR*

**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

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**ROCK COUNTY  
TRANSFER REQUESTS**

FINANCE DIRECTOR  
RECEIVED  
#10-37  
SEP 30 2010

TO: FINANCE DIRECTOR

REQUESTED BY Rock Haven  
Department

*Shirley Burdwan*  
Department Head Signature

DATE 09/28/2010

FROM:		AMOUNT	TO:		AMOUNT
1	ACCOUNT #: 32-8000-9300-62163 DESCRIPTION: Supp Serv Environmental Laundry Services CURRENT BALANCE \$ 8,007 PROVIDED BY THE FINANCE DIRECTOR	\$ 7,000	ACCOUNT #: 32-3251-0000-67171 DESCRIPTION: HCC-Capital Projects Capital Assets-\$1,000/More	\$ 5,200	
2	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 32-8000-9300-62420 DESCRIPTION: Supp Serv Environmental Machinery & Equip R & M	1,800	
3	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:		
4	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:		
5	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:		

REASON FOR TRANSFER - BE SPECIFIC

- 1) Dust enclosure to comply with nursing home regulations when performing maintenance tasks that generate dust.
- 2) Unexpected repair of transmission for Factor Cat floor machine.

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

10-35  
Transfer No.

Requested by Land Conservation

Department

Thomas Sweeney

Department Head

Date 9/22/10

**FROM** **TO**

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000	64904 Contingency Fund	2,857

ACCOUNT #	DESCRIPTION	AMOUNT
62-6200-0000	65321 Bldg/Office Lease	2,857

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.



**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

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File \_\_\_\_\_

# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED  
# 10-35  
SEP 23 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Land Conservation  
Department

  
Department Head Signature

DATE: 9/22/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ 695238 PROVIDED BY THE FINANCE DIRECTOR FOR 9/22/10		ACCOUNT #: 62-6200-0000-65321 DESCRIPTION: Building/Office Lease	2857 <del>2,856.24</del>
2) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION:  CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

**REASON FOR TRANSFER - BE SPECIFIC:**

The request for a transfer from the contingency fund is based on an unforeseen expense for the LCD office space. In late June 2010 the USDA-FSA national office, via a conference call, notified the LCD that they would no longer sub-lease to non-USDA agencies. The new USDA policy would commence October 1, 2010. Prior to this policy, the LCD paid rent on January 1st of each year. The payment received was then applied toward the lease payment based on the Federal fiscal year Oct 1st through Sept 30th, therefore the payment was three months in arrears.

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

10-32  
Transfer No.

Requested by Public Health Department Karen Cain Department Head 9/14/10 Date

**FROM** **TO**


ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	63100 Office Supplies	600
31-3000-0000	64000 Medical Supplies	600

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	63200 Dues/Subs/Books	1,200

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended. 

**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

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File



# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED  
*10-32*  
SEP 15 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health

Department

*Karen Law*  
Department Head Signature

DATE: 9/14/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 31-3000-0000-63100 DESCRIPTION: Health Dept Office Supplies CURRENT BALANCE: \$ 2,488 <sup>21</sup> @ 85/100 <i>Red</i> PROVIDED BY THE FINANCE DIRECTOR <i>9-15-10</i>	\$600.00	ACCOUNT #: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	\$600.00
2) ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept Medical Supplies CURRENT BALANCE: \$ 36,886 <sup>94</sup> @ 31/100 <i>Red</i> PROVIDED BY THE FINANCE DIRECTOR <i>9-15-10</i>	\$600.00	ACCOUNT #: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	\$600.00
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

**REASON FOR TRANSFER - BE SPECIFIC:**

The health department's Travax subscription is due for renewal in October, 2010 and the amount of this renewal is \$895.00. There will also be other subscription renewals for the health department that will be due before the end of 2010.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63107	PUBL & LEGAL	2,275.00 23.4%	532.51	0.00	1,742.49		
	P1000390-PO# 10/01/10 -VN#013607		JANESVILLE GAZETTE INC			192.07	
			CLOSING BALANCE		1,550.42		192.07
0515000000-64200	TRAINING EXP	10,624.00 44.5%	4,731.28	0.00	5,892.72		
	P1001600-PO# 10/01/10 -VN#046613		BSNUG			790.00	
			CLOSING BALANCE		5,102.72		790.00
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	9,245.56	193.78	-9,439.34		
	P1000389-PO# 10/01/10 -VN#024432		IKON OFFICE SOLUTIONS			9,065.26	
	P1000390-PO# 10/01/10 -VN#013607		JANESVILLE GAZETTE INC			51.50	
ENC	R1003661-PO# 09/22/10 -VN#046302		COMMERCE BANK COMMERCIAL ACCOU			75.00	
			CLOSING BALANCE		-18,631.10		9,191.76
	FINANCE DIRECTOR		PROG-TOTAL-PO				10,173.83

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,173.83 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

OCT 07 2010

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-63100	OFC SUPP & EXP	1,900.00	65.8%	1,251.62	0.01	648.37	
	P1003299-PO# 10/01/10 -VN#026715			BURRELL PRINTING COMPANY INC		77.83	
				CLOSING BALANCE	570.54		77.83
	COUNTY CLERK			PROG-TOTAL-PO		77.83	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$77.83 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,300.00	50.0%	500.00	150.76	649.24	
	P1000626-PO# 10/01/10 -VN#010223			GERBER,DEBORAH		100.00	
	P1000627-PO# 10/01/10 -VN#025104			BREIDENSTEIN,BILL		115.25	
	P1000628-PO# 10/01/10 -VN#014389			MATHEWS,STEPHANIE		50.00	
	P1000629-PO# 10/01/10 -VN#038067			GACKSTATTER,JACKI		50.00	
	P1003103-PO# 10/01/10 -VN#050051			YOSS,FRED		89.88	
				CLOSING BALANCE		244.11	405.13
1414110000-63103	LEGAL FORMS	53,000.00	40.5%	21,489.34	0.00	31,510.66	
	P1000631-PO# 10/01/10 -VN#011141			BEAR GRAPHICS INC		498.59	
				CLOSING BALANCE		31,012.07	498.59
	ELECTIONS			PROG-TOTAL-PO		903.72	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$903.72 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	8,000.00 61.1%	4,895.99	0.00	3,104.01		
	P1003311-PO# 10/01/10 -VN#011191			BELOIT DAILY NEWS		113.82	
	P1003312-PO# 10/01/10 -VN#018087			KRAUJALIS,ATTY ANTHONY		682.10	
	P1003331-PO# 10/01/10 -VN#018277			CLINTON TOPPER		63.16	
				CLOSING BALANCE	2,244.93		859.08
	TAX DEED EXPENSE		PROG-TOTAL-PO			859.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$859.08 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62119	OTHER SERVICES	61,700.00	53.5%	20,367.06	12,652.64	28,680.30	
	P1003006-PO# 10/01/10 -VN#049019					CORE BTS INC	2,089.80
	P1003316-PO# 10/01/10 -VN#037278					WISNET	7,000.00
					CLOSING BALANCE	19,590.50	9,089.80
0714300000-62400	R & M SERV	250,306.50	64.7%	160,076.17	2,120.51	88,109.82	
	P1000876-PO# 10/01/10 -VN#019713					GENERAL HEATING AND AIR CONDIT	864.96
					CLOSING BALANCE	87,244.86	864.96
0714300000-62421	COMPUTER EQUIP	9,000.00	40.0%	3,607.99	0.00	5,392.01	
	P1000938-PO# 10/01/10 -VN#036454					PARTS NOW	215.00
	P1000975-PO# 10/01/10 -VN#011949					COMPUTER BUSINESS SERVICES	300.00
					CLOSING BALANCE	4,877.01	515.00
0714300000-63407	COMPUTER SUPPL	15,496.00	28.9%	3,559.92	918.98	11,017.10	
	P1003207-PO# 10/01/10 -VN#033353					CDW GOVERNMENT INC	500.51
					CLOSING BALANCE	10,516.59	500.51
0714300000-67143	IT DEPT CR-CHGS	50,000.00	6.5%	-2,708.91	5,982.71	46,726.20	
	P1003081-PO# 10/01/10 -VN#033353					CDW GOVERNMENT INC	219.44
	P1003208-PO# 10/01/10 -VN#048871					SHORELAND INC	895.00
					CLOSING BALANCE	45,611.76	1,114.44
						INFORMATION TECH PROG-TOTAL-PO	12,084.71

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,084.71 INCURRED BY INFORMATION TECHNOLOGY CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010**

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29265	DLF-BD,STRAY DOG	0.00 100.0%	-1,900.88	0.00	1,900.88		
	P1000630-PO# 10/01/10 -VN#029514					ROCK COUNTY HUMANE SOCIETY	130.00
	P1003301-PO# 10/01/10 -VN#050127					ANIMAL MEDICAL CENTER	456.99
					CLOSING BALANCE		586.99
					BAL .SHEET A/C	PROG-TOTAL-PO	586.99

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$586.99  
 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010** DATE \_\_\_\_\_ CHAIR



PURCHASE ORDER NUMBER P1000239 PEID 012080

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board

COMMITTEE Rock Co. DD Board

VENDOR NAME CCLS (Creative Community Living Services, Inc.)

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP IB

AMOUNT OF INCREASE \$ 39,517

INCREASE FROM \$ 1,442,808 TO \$ 1,482,325

ACCOUNT BALANCE AVAILABLE \$ 2,365,869 <sup>9/15/10</sup>

REASON FOR AMENDMENT One New Client moving into Services.

### APPROVALS

GOVERNING COMMITTEE /s/ Marilyn Jensen 9/22/10  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	18,000.00	63.9%	11,504.07	0.00	6,495.93	
	P1000639-PO# 09/17/10 -VN#013607					JANESVILLE GAZETTE INC	76.96
				CLOSING BALANCE	6,418.97		76.96
	COUNTY BOARD			PROG-TOTAL-PO		76.96	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$76.96 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-63200	PUBL/SUBCR/DUES	4,400.00	89.1%	3,924.00	0.00	476.00	
	P1003170-PO# 09/17/10 -VN#045991					ROCK COUNTY BAR ASSOCIATION	100.00
				CLOSING BALANCE		376.00	100.00
	CORP. COUNSEL		PROG-TOTAL-PO				100.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00 54.6%	5,641.50	0.00	4,678.50		
		09/17/10 -VN#050104	JOHNSON, MATTHEW W			49.00	
		P1000469-PO# 09/17/10 -VN#017412	WISCONSIN DEPARTMENT OF JUSTIC			151.00	
			CLOSING BALANCE		4,478.50		200.00
0814200000-63100	OFC SUPP & EXP	3,950.00 61.7%	2,438.41	0.00	1,511.59		
		P1003053-PO# 09/17/10 -VN#033353	CDW GOVERNMENT INC			14.33	
		P1003242-PO# 09/17/10 -VN#041123	POSTER COMPLIANCE CENTER			248.54	
			CLOSING BALANCE		1,248.72		262.87
0814200000-63107	PUBL & LEGAL	34,750.00 64.8%	22,518.10	0.00	12,231.90		
		P1000383-PO# 09/17/10 -VN#011191	BELOIT DAILY NEWS			278.32	
		P1000384-PO# 09/17/10 -VN#013607	JANESVILLE GAZETTE INC			542.97	
		P1000916-PO# 09/17/10 -VN#024234	MADISON TIMES WEEKLY NEWSPAPER			210.00	
			CLOSING BALANCE		11,200.61		1,031.29
0814200000-64200	TRAINING EXP	34,374.00 50.9%	17,496.48	0.00	16,877.52		
		P1003241-PO# 09/17/10 -VN#046693	WELCHLIN COMMUNICATION STRATEG			1,500.00	
		P1003243-PO# 09/17/10 -VN#040766	BENDER, LEWIS			1,696.00	
			CLOSING BALANCE		13,681.52		3,196.00
0814200000-64417	HCC EXPENSES	16,129.00 35.6%	5,563.62	180.04	10,385.34		
		P1000469-PO# 09/17/10 -VN#017412	WISCONSIN DEPARTMENT OF JUSTIC			70.00	
		P1003242-PO# 09/17/10 -VN#041123	POSTER COMPLIANCE CENTER			49.71	
			CLOSING BALANCE		10,265.63		119.71
			HUMAN RESOURCES	PROG-TOTAL-PO		4,809.87	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,809.87 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010**

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	11,000.00	20.8%	1,972.16	323.96	8,703.88	
	P1003126-PO# 09/17/10 -VN#018292			BASICS NATURAL FOOD MARKET		365.90	
	P1003144-PO# 09/17/10 -VN#016055			SENTRY FOODS INC STORE #375		22.95	
	P1003185-PO# 09/17/10 -VN#042514			SYSCO FOODS OF BARABOO LLC		352.82	
	P1003198-PO# 09/17/10 -VN#029801			MILLIS, JODI		383.75	
	P1003244-PO# 09/17/10 -VN#024698			THONI, AMY L		18.31	
				CLOSING BALANCE		7,560.15	1,143.73
	EMPL. RELATED		PROG-TOTAL-PO				1,143.73

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,143.73 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 07 2010**

DATE \_\_\_\_\_ CHAIR

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY



Jeffrey A. Smith, Finance Director  
DRAFTED BY

Finance Committee  
SUBMITTED BY

September 30, 2010  
DATE DRAFTED

### Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012 (With Options for 2013 – 2015)

- 1 **WHEREAS**, Purchasing advertised and solicited bids for audit of the County books for Calendar  
 2 Years 2010 – 2012 (with options for 2013 – 2015); and,  
 3  
 4 **WHEREAS**, Supervisor Mary Mawhinney, the Finance Director, Assistant to the Finance Director,  
 5 Internal Auditor and Health Care Center Controller independently analyzed the five audit proposals  
 6 and jointly recommend Baker Tilly Virchow Krause, LLP be awarded the audit contract; and,  
 7  
 8 **WHEREAS**, the United States General Accounting Office recommends using multi-year  
 9 agreements due to the potential long-term cost savings and benefits.  
 10  
 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly  
 12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 that Baker Tilly Virchow Krause, LLP,  
 13 Madison, WI be awarded the audit contract for calendar years 2010 – 2012 (with options for 2013 –  
 14 2015).  
 15  
 16 **BE IT FURTHER RESOLVED**, that the County Board Chair and County Clerk be authorized  
 17 and directed to execute the audit contract; and,  
 18  
 19 **BE IT FINALLY RESOLVED**, that the Finance Committee is delegated the authority to exercise  
 20 the options for calendar years 2013 - 2015

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Sandra Kraft, Vice-Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler


\_\_\_\_\_  
J. Russell Podzilni

**Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012  
(With Options for 2013 – 2015)**

Page2

FISCAL NOTE:

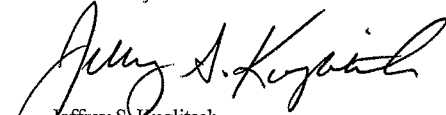
Sufficient funds are included in the 2011 Recommended Budget for the 2010 audit. Funds will be included in subsequent budget years for the duration of contract.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:


The County board is authorized to take this action pursuant to secs. 59.01(1) and 66.0605, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson  
County Administrator



## EXECUTIVE SUMMARY

**The current contract with Baker Tilly Virchow Krause, LLP expired with the completion of the 2009 certified audit in July 2010. Purchasing advertised the request for proposals for audit services for fiscal years 2010-2012 [with options for 2013-2015]. Five certified audit firms attended the mandatory pre-proposal conference on August 10, 2010 and all five firms submitted an audit services proposal by the due date of September 10, 2010.**

**Supervisor Mary Mawhinney, the Finance Director, Assistant to the Finance Director, Rock Haven Controller and Internal Auditor independently evaluated the five proposals using a standardized evaluation form. The evaluation form rated each firm's expertise, experience, audit approach and fees. As shown in the attached analysis, Baker Tilly Virchow Krause, LLP received the highest rating.**

**It is recommended that Baker Tilly Virchow Krause, LLP be awarded the contract to audit the county's financial records for calendar years 2010-2012 [with options for 2013-2015].**

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER 2011-02  
PROJECT NAME AUDIT SERVICES  
DUE DATE SEPTEMBER 10, 2010 – 12:00 NOON  
DEPARTMENT FINANCE DIRECTOR

	BAKER TILLEY VIRCHOW KRAUSE MADISON WI	SCHENCK MILWAUKEE WI	CLIFTON GUNDERSON MILWAUKEE WI	SIKICH ROCKFORD IL	SVA BROOKFIELD WI
RATER 1	100	97	95	92	58
RATER 2	100	99	99	94	80
RATER 3	100	96	80	83	38
RATER 4	86	83	64	60	36
RATER 5	100	78	94	81	58
TOTAL SCORE	486	453	432	410	270
AVERAGE SCORE	97	91	86	82	54
RANKING	1	2	3	4	5

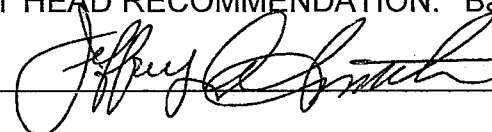
Request for Proposal was advertised in the Janesville Gazette and on the Internet. Two additional firms were solicited that did not respond. Four firms submitted "No Proposals".

Proposals were evaluated on the following criteria:

- Technical Qualifications – Maximum 45 points
- Specific Audit Approach – Maximum 30 points
- Price – Maximum 25 points

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Baker Tilly Virchow Krause, LLP

SIGNATURE  09/30/10  
DATE

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN  
INITIATED BY



CAPTAIN RUSS STEEBER  
DRAFTED BY

PUBLIC SAFETY AND JUSTICE  
SUBMITTED BY

AUGUST 30, 2010  
DATE DRAFTED

**CHARGING FEES FOR PROJECT LIFESAVER**

1 WHEREAS, the Rock County Sheriff's Office is a member of Project Lifesaver International; and,  
 2  
 3 WHEREAS, Project Lifesaver is a national program that uses state-of-the-art technology employing wristband transmitters  
 4 to locate wandering and lost adults or children with Alzheimer's or other related disorders; and,  
 5  
 6 WHEREAS, the cost of the Project Lifesaver equipment has been covered through grants and by other means; and,  
 7  
 8 WHEREAS, the reoccurring monthly cost of the replacement batteries, replacement wristbands, and staff time are not  
 9 covered; and,  
 10  
 11 WHEREAS, the setup cost will be \$25 and the monthly fee will be \$6 per participant; and,  
 12  
 13 WHEREAS, the Rock County Sheriff's Office seeks to recover these costs,  
 14  
 15 NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors at its regular meeting this \_\_\_\_ day  
 16 of \_\_\_\_\_, 2010, does hereby approve charging fees to Project Lifesaver clients; and,  
 17  
 18 BE IT FURTHER RESOLVED that the Sheriff's budget for Project Lifesaver be amended as follows:

<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>08/10/10</u>	<u>(Decrease)</u>	<u>Budget</u>
21-2142-0000-44100	- 0 -	800	800
24 Fees			
<u>Use of Funds</u>			
21-2142-0000-63110	6,360	800	7,160
28 Administration Expense			

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Ivan Collis  
Ivan Collis, Chair

Reviewed and approved on a vote of

Henry Bill  
Henry Bill

\_\_\_\_\_

Absent  
Brian Knudson

\_\_\_\_\_  
Mary Mawhinney, Chair

Larry Wiedenfeld  
Larry Wiedenfeld

Mary Beaver  
Mary Beaver

FISCAL NOTE:

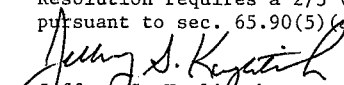
This resolution authorizes charging a fee for administering the Project Lifesaver Program.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

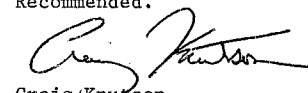
The County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

### Executive Summary

The Rock County Sheriff's Office is a member of Project Lifesaver International. Project Lifesaver is a national program that uses state-of-the-art technology employing wristband transmitters to locate wandering and lost adults or children with Alzheimer's or other related disorders.

The cost of the Project Lifesaver equipment has been covered through grants and by other means. The reoccurring monthly cost of the replacement batteries, replacement wristbands, and staff time are not covered. The Rock County Sheriff's Office will seek to recover these costs from clients. There will be a one-time setup fee of \$25 and a fee of \$6 per month per participant.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Diane Michaelis**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**September 7, 2010**  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2010 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police  
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the  
3 Office of Justice Programs, at the Department of Justice, in the amount of \$56,309; and,  
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock  
6 County Sheriff's Office-\$11,209, Beloit Police Department-\$23,400, Janesville Police Department-  
7 \$21,700); and,  
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,  
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and  
12 to support activities to prevent and control crime; and,  
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does approve and authorize the acceptance of  
16 the Edward Byrne Memorial Justice Assistance Grant; and,  
17

18 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized  
19 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,  
20

21 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2010 be amended as follows:  
22  
23

<b>Account/ Description</b>	<b>Budget 09/01/10</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<b>Source of Funds</b>			
21-2160-2010-42100 Federal Aid	- 0 -	56,309	56,309
<b>Use of Funds</b>			
21-2160-2010-67172 Capital Assets \$500-\$999	- 0 -	11,209	11,209
21-2160-2010-69501 Aid to Localities	- 0 -	45,100	45,100

36

**AUTHORIZING ACCEPANCE OF EDWARD BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2010 BUDGET**  
Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

Ivan Collins  
Ivan Collins, Chair

Larry Wiedenfeld  
Larry Wiedenfeld, Vice Chair

Mary Beaver  
Mary Beaver

Henry Brill  
Henry Brill

Absent  
Brian Knudson

**Finance Committee Endorsement**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$56,309 Federal grant for the Sheriff and City Police Crime Control Programs. No County matching funds are required to accept this grant.

Jeffrey A. Smith  
Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knudson  
Craig Knudson  
County Administrator

**AUTHORIZING ACCEPANCE OF EDWARD BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2010 BUDGET**  
Page 3

**Executive Summary**

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant. The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of \$56,309.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$11,209
Beloit Police Department	\$23,400
Janesville Police Department	\$21,700

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. Major items intended for purchase include electronic control devices.

The Sheriff's Office budget will be amended to accept the funds. There is no local match.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

## RESOLUTION

### ROCK COUNTY BOARD OF SUPERVISORS

LAND CONSERVATION COMMITTEE

INITIATED BY



THOMAS SWEENEY

DRAFTED BY

LAND CONSERVATION COMMITTEE

SUBMITTED BY

SEPTEMBER 15, 2010

DATE DRAFTED

#### AUTHORIZING PARTICIPATION IN THE 2010 DEER DONATION PROGRAM AND AMENDING THE LAND CONSERVATION BUDGET

- 1 **WHEREAS**, the Land Conservation Department participates in the Wisconsin  
 2 Department of Natural Resources Wildlife Damage Abatement and Claims Program, and;  
 3  
 4 **WHEREAS**, the Land Conservation Department has been contacted by the Wisconsin  
 5 Department of Natural Resources to participate in the Deer Donation component of the  
 6 Wildlife Damage Abatement and Claims Program for 2010, and;  
 7  
 8 **WHEREAS**, the Deer Donation Program allows hunters the opportunity to donate  
 9 venison to food banks for distribution to needy families and individuals, and;  
 10  
 11 **WHEREAS**, all deer harvested in the Disease Eradication Zone and the Herd Reduction  
 12 Zone must test negative for Chronic Wasting Disease (CWD) prior to donation to food  
 13 pantries, and;  
 14  
 15 **WHEREAS**, the county will be reimbursed dollar for dollar to participate in this  
 16 program, and;  
 17  
 18 **NOW, THEREFORE, BE IT RESOLVED**, The Rock County Board of Supervisors  
 19 that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of  
 20 \_\_\_\_\_, 2010 authorizes the Land Conservation Committee to accept this grant and  
 21 hereby amends the Land Conservation Department's 2010 Budget as follows:

A/C DESCRIPTION	BUDGET AT (DATE)	AMOUNT OF INCREASE	AMENDED BUDGET
<b>Source of Funds:</b>			
62-6225-0000-42200 State Aid	8,000	2,800	10,800
<b>Use of Funds:</b>			
62-6225-0000-62119 Other Contracted Services	5,000	2,800	7,800

Respectfully Submitted,

#### LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Rich Bostwick, Chair

\_\_\_\_\_  
Dave Innis

\_\_\_\_\_  
Larry Wiedenfeld, Vice Chair

\_\_\_\_\_  
Katie Kuznacic

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
James Quade, USDA-FSA Representative

**Authorizing Participation in the 2010 Deer Donation Program and Amending the Land Conservation Budget**  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

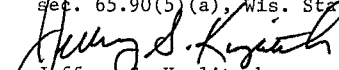
FISCAL NOTE:

This Resolution authorizes the acceptance and expenditure of an additional \$2,800 in State Aid for Land Conservation's Wildlife Damage Abatement Program. No County matching funds are required to accept this aid.

  
Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **Executive Summary**

This resolution requests that the Land Conservation Department's budget be amended to increase the Other Contracted Services budget line for Wildlife Damage Abatement and Claims Program. This amendment allows the Land Conservation Department to participate in the 2010 Deer Donation program, a component of the Wisconsin Wildlife Damage Abatement and Claims Program. The Deer Donation Program allows deer hunters to donate venison harvested through out Wisconsin to local food pantries. Revenues received from the DNR will completely offset program costs and hence the requested increase.

The increase in revenue will be received from the Wisconsin Department of Natural Resources. The increase in spending will include an increase in support for USDA-WS staff to coordinate the program and the actual cost of processing the venison. Local Butchers/Meat Lockers will be contracted to provide this service. Local food pantries will receive and distribute all products according to their requirements.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice  
Committee  
SUBMITTED BY

September 30, 2010  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF  
2011 HIGHWAY SAFETY PROJECT GRANTS**

1 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation Safety makes  
2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety  
3 programs; and,  
4

5 WHEREAS, these funds are earmarked to allow law enforcement agencies to provide additional traffic  
6 enforcement patrols directed at improving traffic safety by speed enforcement, alcohol enforcement, and  
7 underage drinking enforcement, thus reducing hazardous motorist behavior on roadways with a high  
8 incidence of injury or fatal accidents; and,  
9

10 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$70,000 to participate in  
11 these programs; and,  
12

13 WHEREAS, grant funds in the amount of \$60,002 will be used for over time wages and related  
14 benefits; and,  
15

16 WHEREAS, grant funds in the amount of \$9,998 will be used to purchase in-squad video cameras with  
17 accessories; and,  
18

19 WHEREAS, these grants require a local match of 25%; and,  
20

21 WHEREAS, the match may be an in-kind match or a hard match.  
22

23 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this  
24 \_\_\_\_ day of \_\_\_\_\_ 2010, that the Rock County Sheriff is authorized to accept funds under the  
25 Highway Safety Project Grants; and,  
26

27 BE IT FURTHER RESOLVED, that the 2010 budget be amended as follows:  
28

Account Description	Budget at	Amount	Amended
<u>Account Number</u>	<u>09/01/10</u>	<u>Incr (Decr)</u>	<u>Budget</u>
<u>Source of Funds</u>			
Federal Aid			
21-2120-2011-42100	- 0 -	70,000	70,000
<u>Use of Funds</u>			
Overtime Wages			
21-2120-2011-61210	- 0 -	60,002	60,002
Capital Assets - \$1,000/More			
21-2120-2011-67171	- 0 -	9,998	9,998

**AUTHORIZING ACCEPTANCE OF  
2011 HIGHWAY SAFETY PROJECT GRANTS**  
Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Larry Wiedenfeld, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

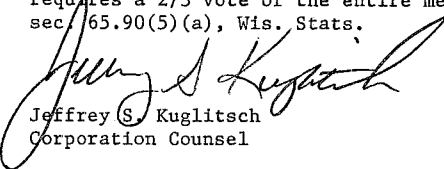
**Finance Committee Endorsement**

Reviewed and approved on a vote  
of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

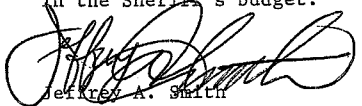
ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$70,000 Federal grant for the Sheriff's Highway Safety programs. The 25% in-kind match is already included in the Sheriff's budget.

  
Jeffrey A. Smith  
Finance Director

**Executive Summary**  
**Authorizing Acceptance of**  
**2011 Highway Safety Project Grants**

The Wisconsin Department of Transportation, Bureau of Transportation Safety, makes funds available each year to various local law enforcement agencies for highway safety programs. The intent of this program is to provide additional traffic enforcement patrols directed at improving traffic safety by speed enforcement, alcohol enforcement, and underage drinking enforcement, thus reducing hazardous motorist behavior on roadways with a high incidence of injury or fatal accidents.

The 2011 grants are for \$70,000. Grant funds in the amount of \$60,002 will be used for wages and related benefits. Grant funds in the amount of \$9,998 will be used to purchase in-squad video cameras with accessories.

A local match of 25% (\$17,500) is required. The match may be an in-kind (soft) match or a hard match.

Document Number

# AFFIDAVIT OF CORRECTION

THIS FORM IS INTENDED TO CORRECT SCRIVENER'S ERRORS.

THIS FORM SHOULD NOT BE USED FOR THE FOLLOWING PURPOSES WITHOUT THE NOTARIZED SIGNATURES OF THE GRANTOR/GRANTEE\*

- Altering boundary lines
- Altering title/ownership
- Adding property
- Deleting property

AFFIANT, hereby swears or affirms that the attached document recorded on the 12<sup>th</sup> day of November, 1997, as document no. 1349191, in the Register of Deeds of Rock County, Wisconsin, contained the following error (if more space is needed, please attach an addendum):

Correction of Legal Description to reflect the abandonment of the railway easement previously excepted from the county's previous title

RECORDING AREA

NAME AND RETURN ADDRESS

Builders Supply Corp.  
P.O. Box 1957  
Janesville, WI 53547

PIN 241-0306100487

**The correction is as follows** (if more space is needed, please attach an addendum):

Lot 132, Carrington Crown's Addition, City of Janesville, Rock County, Wisconsin.

A complete original or copy of the original document should be attached.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Affiant's Signature (type name below)

\*

\_\_\_\_\_  
Grantee's Signature (type name below)

\***Daniel T. Kohls**

\_\_\_\_\_  
Grantor's Signature (type name below)

\***Vicki L. Brown, Rock County Treasurer**

\_\_\_\_\_  
Grantee's Signature (type name below)

\*

\_\_\_\_\_  
Grantor's Signature (type name below)

\***Lorena R. Stottler, County Clerk**

STATE OF WISCONSIN }  
COUNTY OF ROCK }SS.

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
\*

Notary Public, State of Wisconsin  
My Commission is permanent. (If not, state expiration date: \_\_\_\_\_)

Drafted by:  
**Perry J. Armstrong**