



**FINANCE COMMITTEE**

**THURSDAY, APRIL 15, 2010 - 7:30 A.M.**

**CONFERENCE ROOM N-1 – FIFTH FLOOR**

**ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Approval of Minutes – April 1, 2010
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
  - A. Rock Haven
  - B. Finance Director
5. Bills – Bills Over \$10,000  
Encumbrances Over \$10,000  
Pre-Approved Encumbrance Amendments - Planning & Development (3)  
Approval of Bills for Other Departments
6. Resolutions
  - A. 2009 Supplemental Appropriations and Budgetary Transfers  
(Copies will be provided at the meeting.)
  - B. Authorizing Purchase of Computer Equipment for the Child Support Department  
as Part of the American Recovery and Reinvestment Act (ARRA) Stimulus Grant
7. Review of Resolutions
  - A. Amending the 2010 Airport Budget to Acquire Property
  - B. Accepting Back-to-Sleep Mini-Grant and Amending the 2010 Rock County  
Health Department Budget
  - C. Accepting American Recovery & Reinvestment Act (ARRA) Immunization &  
Vaccines for Children & Adults Grant and Amending the 2010 Rock County  
Health Department Budget
  - D. Accepting Wisconsin Department of Natural Resources County Fish and Game  
Project Grant Funds and Amending Parks Budget
  - E. Amending the Sheriff's 2010 Budget to Accept and Use CEASE Funds
  - F. Amending the Sheriff's 2010 Budget to Accept and Use Equitably Shared Funds
  - G. Amending the 2010 Council on Aging Budget for Purchase of New Specialized  
Transit Vehicle

**FINANCE COMMITTEE**

**April 15, 2010**

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8. Consideration and Approval of Worker's Compensation Excess Coverage Renewal
  9. Review of 2010 Debt Issue – Carol Wirth, President, Wisconsin Public Finance Professionals, LLC
  10. Report on Cash Balances and Investments
  11. Adjournment
-

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-08

Transfer No.

3/26/10

Date

Requested by Rock Haven

Sherry Gunderson

Department

Department Head

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9940	61610 Employee Benefits Health Ins.	25,000

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9500	62451 Speical Assess.	25,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

*ESR*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

*April 14, 2010*

COMMITTEE CHAIR

*[Signature]*

File

# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED  
# 10-28  
MAR 30 2010

TO: FINANCE DIRECTOR

REQUESTED BY Rock Haven  
Department

Department Head Signature *Shirley Burkhead*

DATE 03/26/2010

	FROM:	AMOUNT		TO:	AMOUNT
1 ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: Gen Serv Emp Benefits Health Insurance CURRENT BALANCE \$2,361,830 <i>ok</i> PROVIDED BY THE FINANCE DIRECTOR		\$ 25,000		ACCOUNT #: 32-8000-9500-62451 DESCRIPTION: Support Service Admin Special Assessments	\$ 25,000
2 ACCOUNT #: DESCRIPTION:				ACCOUNT #: DESCRIPTION:	
3 CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR				ACCOUNT #: DESCRIPTION:	
4 CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR				ACCOUNT #: DESCRIPTION:	
5 ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR				ACCOUNT #: DESCRIPTION:	

**REASON FOR TRANSFER - BE SPECIFIC**

1) Forfeiture assessment related to survey of 07/29/2009. Discount of \$8,820 taken against total forfeiture of \$25,200 for prompt payment resulting in a payment of \$16,380. Forfeiture assessment related to survey of 11/17/2009. Discount of \$4,704 taken against total forfeiture of \$13,440 for prompt payment resulting in a payment of \$8,736.

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

09-93

Transfer No.

4/08/10

Requested by FINANCE DIRECTOR

JEFFREY A. SMITH

Department

Department Head

Date

**FROM**

**TO**

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000	64904-Contingency Fund-Sundry Expense	\$43,491

ACCOUNT #	DESCRIPTION	AMOUNT
06-1620-0000	61610-Corp. Counsel-Health Insurance	\$ 3,368
19-1913-0000	61720-UnempLOYment Compensation	12,015
22-1200-0000	62125-Circuit Courts-Indigent Counsel	28,108

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

**ROCK COUNTY  
TRANSFER REQUESTS**

**FINANCE DIRECTOR  
RECEIVED  
# 09-93  
APR 8 2010**

TO: FINANCE DIRECTOR

REQUESTED BY: Finance Department

*[Signature]*  
Department Head Signature

DATE: 4/08/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency Fund-Sundry Exp. CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	\$43,491	ACCOUNT #: 06-1620-0000-61610 DESCRIPTION: Corp Counsel-Health Ins.	\$ 3,368
2) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 19-1913-0000-61720 DESCRIPTION: Unemployment Compensation	12,015
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 22-1200-0000-62125 DESCRIPTION: Circuit Courts-Indigent Counsel	28,108
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC:

To reconcile the 2009 Budget to actual results of operations.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-68010	EXP ALLOCATIONS	0 00 100.0%	10,670 11	0 03	-10,670 14		
	P1001797-PO# 04/07/10 -VN#011638			CAP ELECTRIC INC		810 00	
ENC	R1001987-PO# 03/30/10 -VN#046302			COMMERCE BANK COMMERCIAL ACCOU		100 00	
ENC	R1002007-PO# 04/01/10 -VN#044943			CARDMEMBER SERVICES		42 60	
				CLOSING BALANCE	-11,622 74		952.60
	FINANCE DIRECTOR		PROG-TOTAL-PO			952 60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$952.60 INCURRED BY FINANCE DIRECTOR CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

~~A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.~~

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 15 2010**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-63100	OFC SUPP & EXP	1,900.00	6.7%	128.44	0.01	1,771.55	
	P1000624-PO# 04/07/10 -VN#047032			PAKOR INC			199.81
				CLOSING BALANCE		1,571.74	199.81
1414100000-64200	TRAINING EXP	4,368.00	2.1%	95.00	0.00	4,273.00	
	P1001738-PO# 04/07/10 -VN#047783			ELECTION CENTER,THE			150.00
				CLOSING BALANCE		4,123.00	150.00
	COUNTY CLERK			PROG-TOTAL-PO			349.81

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$349.81

INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER

~~AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS~~

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

**APR 15 2010**

DATE

CHAIR



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-63100	OFC SUPP & EXP	2,100.00	1 0% 22.48	0.00	2,077.52		
	P1001680-PO# 04/07/10 -VN#030630		J AND G OFFICE PRODUCTS			163.00	
			CLOSING BALANCE		1,914.52		163.00
1515400000-64200	TRAINING EXP	975.00	7 6% 75.00	0.00	900.00		
	P1001730-PO# 04/07/10 -VN#043150		WISCONSIN COUNTY TREASURERS AS			125.00	
	P1001731-PO# 04/07/10 -VN#022634		MARRIOTT RACINE			160.00	
			CLOSING BALANCE		615.00		285.00
	COUNTY TREASURER		PROG-TOTAL-PO			448.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$448.00

~~INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER~~

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD

B. BILLS UNDER \$10,000 TO BE PAID

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE

COMMITTEE APPROVES THE ABOVE COM-APPROVAL

DEPT-HEAD

**APR 15 2010**

DATE

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919100000-65103	PUBLIC LIABILITY	205,700.00	48.9%	91,224.61	9,512.00	104,963.39	
	P1001698-PO# 04/07/10 -VN#049406					OSHKOSH CORRECTIONAL INSTITUTE	52.23
						CLOSING BALANCE	104,911.16
						P & L INSURANCE	52.23
						PROG-TOTAL-PO	52.23

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$52.23 INCURRED BY PROPERTY & LIABILITY INSURANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

**APR 15 2010**

DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	11,000.00 3.3%	75.00	293.18	10,631.82		
	P1001789-PO# 04/07/10 -VN#014534		MENARDS			66.32	
			CLOSING BALANCE		10,565.50		66.32
1919330000-64904	SUNDRY EXPENSE	4,000.00 15.2%	611.74	0.00	3,388.26		
	P1001715-PO# 04/07/10 -VN#016117		SHOPKO INC #130			83.98	
			CLOSING BALANCE		3,304.28		83.98
	EMPL RELATED		PROG-TOTAL-PO			150.30	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.30  
 INCURRED BY EMPLOYEE RELATED CLAIMS COVERING THE ITEMS ARE PROPER

~~AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS.~~

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD \_\_\_\_\_

APR 15 2010

DATE \_\_\_\_\_

CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121670000-62119	OTHER SERVICES	247,402.00	8.5% 21,164.25	0.00	226,237.75		
	P1000553-PO# 04/07/10 -VN#011725		CESA 2			13,816.79	
			CLOSING BALANCE		212,420.96		13,816.79
	RECAP OPERATIONS		PROG-TOTAL-PO			13,816.79	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,816.79  
 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

**APR 15 2010** DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2122000000-62170	PHYSICIAN/OTHER	722,842 00 97 4%	241,201 25	463,105 71	18,535 04		
	P1000553-PO# 04/07/10 -VN#011725		CESA 2			2,200 00	
			CLOSING BALANCE		16,335 04		2,200 00
	CORR FACILITY		PROG-TOTAL-PO			2,200 00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,200 00 INCURRED BY CORRECTIONAL FACILITY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

APR 15 2010 DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	243,467.00 58.8%	126,212.89	16,981.91	100,272.20		
	P1000876-PO# 04/07/10 -VN#019713			GENERAL HEATING AND AIR CONDIT		741.15	
				CLOSING BALANCE	99,531.05		741.15
0714300000-62491	SOFTWARE MAINT	564,042.00 41.0%	217,160.27	14,520.90	332,360.83		
	P1001637-PO# 04/07/10 -VN#046794			INNOVATIVE DATA SOLUTIONS		641.63	
	P1001771-PO# 04/07/10 -VN#028783			ELECTION SYSTEMS AND SOFTWARE		20,374.20	
				CLOSING BALANCE	311,345.00		21,015.83
0714300000-63407	COMPUTER SUPPL	15,496.00 16.6%	1,994.50	591.12	12,910.38		
	P1001570-PO# 04/07/10 -VN#033353			CDW GOVERNMENT INC		48.28	
				CLOSING BALANCE	12,862.10		48.28
0714300000-67130	TERMINALS/PC'S	148,713.00 17.9%	26,629.07	0.00	122,083.93		
	P1001567-PO# 04/07/10 -VN#033353			CDW GOVERNMENT INC		19,543.37	
	P1001586-PO# 04/07/10 -VN#038028			BAYCOM INC		20,105.00	
				CLOSING BALANCE	82,435.56		39,648.37
0714300000-67131	OTHER COMP HARDW	170,143.00 3.4%	4,651.97	1,226.00	164,265.03		
	P1001566-PO# 04/07/10 -VN#021497			DELL. MARKETING LP		17,894.04	
				CLOSING BALANCE	146,370.99		17,894.04
0714300000-67143	IT DEPT CR-CHGS	50,000.00 188.1%	332.62	93,745.53	-44,078.15		
	P1001557-PO# 04/07/10 -VN#021497			DELL. MARKETING LP		45.88	
	P1001559-PO# 04/07/10 -VN#037622			DEAN ENTERPRISES AND ASSOCIATE		413.97	
	P1001575-PO# 04/07/10 -VN#033353			CDW GOVERNMENT INC		83.18	
	P1001595-PO# 04/07/10 -VN#033353			CDW GOVERNMENT INC		25.47	
	P1001635-PO# 04/07/10 -VN#033353			CDW GOVERNMENT INC		45.78	
	P1001649-PO# 04/07/10 -VN#049269			ATLAS SYSTEMS INC		87.00	
				CLOSING BALANCE	-44,779.43		701.28
0714300000-67171	C. A. -\$1000/MORE	2,400.00 0.0%	0.00	0.00	2,400.00		
	P1001269-PO# 04/07/10 -VN#028264			HENRICKSEN		1,309.03	
				CLOSING BALANCE	1,090.97		1,309.03
0714350000-62400	R & M SERV	77,250.00 90.3%	34,906.50	34,906.50	7,437.00		
	P1001636-PO# 04/07/10 -VN#049392			SOUTHERN COMPUTER WAREHOUSE		18.80	
	P1001649-PO# 04/07/10 -VN#049269			ATLAS SYSTEMS INC		87.00	
				CLOSING BALANCE	7,331.20		105.80

\*\*\* OVERDRAFT \*\*\* *OK em*

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
			INFORMATION TECH	PROG-TOTAL-PO		81,463.78	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$81,463.78 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 15 2010** DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P09 03384 PEID 048695

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning & Development

COMMITTEE Planning & Development

VENDOR NAME Research On Investments

ACCOUNT NUMBER 64-6418-0000-63100

FUNDS DESCRIPTION EDA Economic Assistance Grant - Marketing/Research

AMOUNT OF INCREASE \$ 23,000.00

INCREASE FROM \$ 13,000.00 TO \$ 36,000.00

ACCOUNT BALANCE AVAILABLE \$ 378,479 <sup>3-23-10</sup>

REASON FOR AMENDMENT To reflect anticipated expenditures over the next 2 yrs.

### APPROVALS

GOVERNING COMMITTEE [Signature] 4/8/10  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT



PURCHASE ORDER NUMBER P0903381 PEID 033020

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning & Development  
COMMITTEE Planning & Development  
VENDOR NAME Forward Janesville, Inc.  
ACCOUNT NUMBER 64-6418-0000-63100  
FUNDS DESCRIPTION EDA-Economic Dev Assistance Grant-  
Staff/Operating Expenses  
AMOUNT OF INCREASE \$ 95,968.00  
INCREASE FROM \$ 17,232.00 TO \$ 113,200.00  
ACCOUNT BALANCE AVAILABLE \$ 378,479 <sup>3-23-10</sup>  
REASON FOR AMENDMENT To reflect anticipated  
expenditures over the next 2 yrs.

### APPROVALS

GOVERNING COMMITTEE

Chair

Date

FINANCE COMMITTEE

(if over \$10,000)

Chair

Date

COUNTY BOARD

(if over \$10,000)

Resolution #

Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P0903246 PEID 048472

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning & Development

COMMITTEE Planning & Development

VENDOR NAME Foremost Media Inc.

ACCOUNT NUMBER 64-6418-0000-63100

FUNDS DESCRIPTION EDA Economic Development Grant - Marketing / Web

AMOUNT OF INCREASE \$ 15,000.00

INCREASE FROM \$ 5,000.00 TO \$ 20,000.00

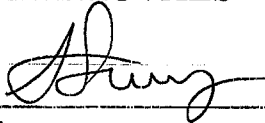
ACCOUNT BALANCE AVAILABLE \$ 378,479 <sup>3-25-10</sup>

REASON FOR AMENDMENT To reflect anticipated expenditures over the next 2 yrs.

### APPROVALS

GOVERNING COMMITTEE

Chair



4/8/10  
Date

FINANCE COMMITTEE

(if over \$10,000)

Chair

Date

COUNTY BOARD

(if over \$10,000)

Resolution #

Adoption Date

WHITE - COMMITTEE

YELLOW - PURCHASING

PINK - DEPARTMENT

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Diana Arneson  
Assistant to Director of IT  
DRAFTED BY

April 7, 2010  
DATE DRAFTED

AUTHORIZING PURCHASE OF COMPUTER EQUIPMENT FOR THE  
CHILD SUPPORT DEPARTMENT AS PART OF THE AMERICAN  
RECOVERY AND REINVESTMENT ACT (ARRA) STIMULUS GRANT

1 WHEREAS, the Rock County Board of Supervisors, on behalf of the Rock County  
 2 Child Support Agency, elected to accept stimulus funding from the ARRA as  
 3 defined in Resolution 10-3A-503; and,  
 4  
 5 WHEREAS, Resolution 10-3A-503 did designate stimulus funding be allocated to  
 6 account 34-3855-0000-67130, Terminals, Printers & PC's, for the Rock County  
 7 Child Support Agency; and,  
 8  
 9 WHEREAS, the Information Technology Department, in conjunction with the Child  
 10 Support Agency, determined which computer equipment should be replaced and  
 11 which new equipment would best benefit the Agency; and,  
 12  
 13 WHEREAS, the Information Technology Department worked within the Wisconsin  
 14 Counties Association (WCA Services) contract terms (contract #WCASI-100103D) to  
 15 insure best pricing.  
 16  
 17 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly  
 18 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order be  
 19 issued as follows:  
 20  
 21 \$81,335 75 to CDW-G in Vernon Hills, IL for 43 HP P3015dn LaserJet  
 22 printers at \$698.99 each, 26 HP SB 7000 desktops at 899.53 each,  
 23 51 HP L1951G monitors at \$215.00 each, 4 HP SB 6730b laptops at  
 24 \$1,143 67 each, 1 Visioneer Strobe scanner at \$269.52 each, and 52  
 25 Microsoft Office 2007 upgrades for \$232 35 each.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J Russell Podzilni

GENERAL SERVICES PURCHASING  
PROCEDURAL ENDORSEMENT:

Vote of: \_\_\_\_\_

\_\_\_\_\_  
Phillip Owens, Chair

AUTHORIZING PURCHASE OF COMPUTER EQUIPMENT FOR THE CHILD SUPPORT DEPARTMENT AS  
PART OF THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) STIMULUS GRANT  
Page 2

FISCAL NOTE:

\$114,436 is included in the Child Support ARRA Incentive Funds 2010 budget, A/C 34-3855-0000-67130, for the purchase of information technology hardware and \$15,300 is included for software, A/C 34-3855-0000-64701.



Jeffrey A. Smith  
Finance Director

ADMINISTRATIVE NOTE:

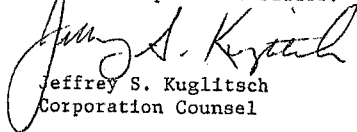
Recommended.



Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats., as well as the American Recovery and Reinvestment Act. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

**Executive Summary for Authorizing Purchase of Computer Equipment  
for the Child Support Agency with funds from the ARRA Stimulus  
Grant.**

As part of the American Recovery and Reinvestment Act, the Rock County Child Support Agency is scheduled to purchase 43 laserjet printers, 26 desktop computers, 4 laptop computers, 51 monitors, one scanner and 52 Microsoft Office 2007 upgrades. The current computer equipment in the department has been experiencing an increasing failure rate due in part to age and in part to poor design. The Information Technology department and the Child Support Agency have determined that out of the 46 PCs currently in Child Support, 26 need to be replaced as soon as possible. Additionally, 4 laptops are being added to the department to increase efficiency of the workers in the courtroom and the workers that have to venture out in the field. Monitors are being purchased as an addition to current monitors so each worker will be able to have 2 monitors at their stations to facilitate the department's increasing need for ready access to multiple points of data. Finally Microsoft Office 2007 will allow the Child Support Agency to communicate easier with other agencies already on Microsoft Office 2007.

The costs that are part of this purchase request:

43 HP P3015dn LaserJet printers at \$698.99 ea for a total of	\$30,056.57
26 HP SB 7000 desktops at \$899.53 ea for a total of	\$23,387.78
51 HP L1951G monitors at \$215.00 ea for a total of	\$10,965.00
4 HP SB 6730b laptops at \$1,143.67 ea for a total of	\$ 4,574.68
1 Visioneer Strobe scanner at \$269.52 ea for a total of	\$ 269.52
52 Microsoft Office 2007 upgrades at \$232.35 ea for a total of	<u>\$12,082.20</u>
	\$81,335.75

The pricing is based on the Wisconsin Counties Association (WCA Services) contract terms (contract # WCASI-100103D) and the purchase will be made through CDW-G.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY

Public Works Committee  
SUBMITTED BY



Ronald D. Burdick  
Airport Director  
DRAFTED BY

March 31, 2010  
DATE DRAFTED

### Amending the 2010 Airport Budget to Acquire Property

1 WHEREAS, Rock County, hereinafter referred to as the Sponsor, owns an airport known  
 2 as the Southern Wisconsin Regional Airport; and,  
 3  
 4 WHEREAS, in addition to land specifically required for airport facilities, the FAA prefers  
 5 airport owners to control land within the Runway Protection Zone (RPZ); and,  
 6  
 7 WHEREAS, the Sponsor has considered Resolution "Agency Agreement Designating the  
 8 Wisconsin Department of Transportation, Bureau of Aeronautics as Agent for Rock  
 9 County, Wisconsin, Airport Owner" to negotiate on behalf of the Sponsor an agreement to  
 10 acquire certain properties located, in part, in the RPZ for Runway 32; and,  
 11  
 12 WHEREAS, the Advance Land Loan program will cover eighty percent (80%) of the cost  
 13 with the sponsor responsible for the remaining twenty percent (20%); and,  
 14  
 15 WHEREAS, the Bureau has estimated the acquisition cost at \$1,200,000 with the Advance  
 16 Land Loan program providing \$960,000 (80%), and the sponsor responsible for the  
 17 remaining \$240,000 (20%); and,  
 18  
 19 WHEREAS, it is anticipated that within two years after the purchase, Federal funds will be  
 20 available to reimburse the sponsor up to seventeen and one-half percent (17 5%) of its  
 21 original twenty percent (20%) cost  
 22  
 23 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly  
 24 assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2010, that the Southern Wisconsin Regional Airport's  
 25 2010 Capital Project budget be amended as follows:

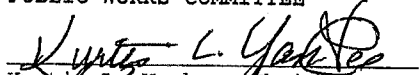
<u>A/C/Description</u>	<u>Budget at 4/1/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
41-4453-4454-49000/ Long Term Debt Proceeds	\$180,800	\$240,000	\$420,800
<u>Use of Funds:</u>			
41-4453-4454-67200/ Capital Projects	180,800	240,000	420,800


Amending the 2010 Airport Budget to Acquire Property


Page 2


Respectfully submitted,

PUBLIC WORKS COMMITTEE

  
Kurtis L. Yankee, Chair

  
Betty Jo Bussie, Vice Chair

  
Eva Arnold

  
David Diestler

  
Richard Ott


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote  
of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

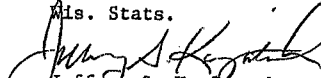
FISCAL NOTE:

This resolution amends the Airport's 2010 budget to provide the appropriation authority to enter into an Advance Land Acquisition Loan with the Wisconsin Department of Transportation. This budget appropriation is to be funded by a future debt issue.

  
Jeffrey A. Smith  
Finance Director.


LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

Executive Summary  
For  
Resolution  
Amending the 2010 Airport Budget to Acquire Property

The FAA recommends fee simple acquisition of land within the Runway Protection Zone (RPZ) and up to 5,000 feet from the end of the existing primary surface zones. Land within this area is eligible for federal and or state funding when it becomes necessary to restrict the use of land within the approach and transitional zone to activities and purposes that are compatible with normal airport operations.

The Advance Land Acquisition Loan Program is administered by the Wisconsin Department of Transportation, Bureau of Aeronautics. This revolving fund was setup by the State to loan funds to airport sponsors to acquire land needed for preserving and improving a safe and efficient air transportation system. In addition to the actual cost of land acquisition, these funds can be used for Airport Layout plan updates, project plans, surveys, appraisals, relocations, and environmental studies. ~~Simple interest is charged at a rate of 4 percent on the unpaid balance. The land loan functions much like~~ a short-term loan to cover the expenses incurred until the federal funding is available for reimbursement. Although the Land Loan Resolution indicates a five-year pay back, when federal funding is secured, those funds will be used for repayment of the land loan.

The estimated cost to purchase these properties is \$1,200,000. The land loan will cover 80% or \$960,000. The 20% sponsors share is \$240,000. It is anticipated that federal funding will be available for reimbursement within two years bringing Rock County's obligation down to 2.5% or \$30,000.

If an accepted offer cannot be obtained or the County Board does not approve an offer, Rock County would reimburse the Bureau of Aeronautics for all costs incurred as part of the negotiation process. Any unused funds would be returned.

Respectfully Submitted,

Ronald D. Burdick  
Airport Director



RESOLUTION NO \_\_\_\_\_

AGENDA NO \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY \_\_\_\_\_



Gerri Waugh, Account Clerk II  
DRAFTED BY \_\_\_\_\_

Board of Health  
SUBMITTED BY \_\_\_\_\_

March 5, 2010  
DATE DRAFTED \_\_\_\_\_

### TITLE

#### ACCEPTING BACK-TO-SLEEP MINI-GRANT AND AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET

1 WHEREAS, the Rock County Health Department applied for and was awarded a \$2,000 Dean Health  
2 System/SSM Health Care of Wisconsin mini-grant; and,  
3

4 WHEREAS, the purpose of this Dean Health System/SSM Health Care of Wisconsin mini-grant is to  
5 promote the 'Back to Sleep' campaign, having babies sleep on their back to hopefully prevent Sudden  
6 Infant Death Syndrome (SIDS); and,  
7

8 WHEREAS, Rock County Health Department will utilize this \$2,000 mini-grant to purchase new, safe  
9 baby cribs for families in Rock County who cannot afford to purchase a baby crib for their infant.  
10

11 NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled  
12 on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby authorize the Rock County Health  
13 Department to accept the \$2,000 Dean Health System/SSM Health Care of Wisconsin mini-grant, and  
14 amend the 2010 Rock County Health Department budget as follows:  
15

<u>Account/Description</u>	<u>Budget</u> <u>3/5/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3009-0000-46000/ Contributions	-0-	\$2,000	\$2,000
<u>Use of Funds</u>			
31-3009-0000-63110/ Administrative Expense	-0-	\$2,000	\$2,000

Respectfully submitted,

BOARD OF HEALTH

Henry Brill, Chair

James Joiner, Vice Chair

Richard Bostwick

Louis Peer

absent  
Dr Aaron Best, M D.

Dr. Dean Peterson, DVM

Dr Connie Winter, DDS

Judith Wade

absent  
James Rooney

ACCEPTING BACK-TO-SLEEP MINI-GRANT AND AMENDING THE  
2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET

Page 2


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

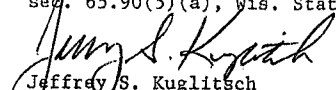
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$2,000 mini-grant from Dean Health System for the Health Department's back-to-sleep program. No County matching funds are required to accept this contribution

  
Jeffrey A. Smith  
Finance Director

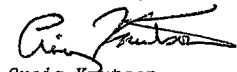
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**ACCEPTING BACK-TO-SLEEP MINI-GRANT AND AMENDING THE  
2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

**EXECUTIVE SUMMARY**

The Rock County Health Department is a strong advocate for the safe sleeping habits of infants, and the department's public health nurses continually strive to educate the families of Rock County to ensure safe sleeping habits for their infants, along with a safe sleeping environment for their infants.

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In order to further promote safe sleeping for infants, the Rock County Health Department applied for and was awarded a \$2,000 Dean Health System/SSM Health Care of Wisconsin mini-grant.

This \$2,000 mini-grant will be utilized to purchase new, safe baby cribs for families in Rock County that cannot afford to purchase a baby crib for their infant.

RESOLUTION NO \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Geri Waugh, Account Clerk II  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 10, 2010  
DATE DRAFTED

**ACCEPTING AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) IMMUNIZATION  
& VACCINES FOR CHILDREN & ADULTS GRANT AND  
AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

1 WHEREAS, through the State of Wisconsin Department of Health Services, Division of Public Health, the  
 2 American Recovery & Reinvestment Act (ARRA) of 2009 has awarded the Rock County Health  
 3 Department an Immunization and Vaccines for Children and Adults Grant; and,  
 4  
 5 WHEREAS, the amount of this grant is \$34,767, and the grant period is from 9/1/09 through 12/31/11; and,  
 6  
 7 WHEREAS, these funds will be utilized for additional immunization clinics for children and adults to be  
 8 determined by the Health Department, and for immunization outreach to increase the percentage of children  
 9 residing in Rock County who are adequately immunized  
 10  
 11 NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on  
 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby authorize the Rock County Health  
 13 Department to accept the American Recovery & Reinvestment Act (ARRA) Immunization and Vaccines for  
 14 Children and Adults Grant in the amount of \$34,767 and amend the 2010 Rock County Health Department  
 15 Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>3/10/10</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3020-0000-42100			
ARRA Grant	-0-	\$34,767	\$34,767
<u>Use of Funds</u>			
31-3020-0000-63110			
ARRA Grant Administrative Expense	-0-	\$34,767	\$34,767

Respectfully submitted,

BOARD OF HEALTH

Henry Brill  
Henry Brill, Chair

James Joiner  
James Joiner, Vice Chair

Richard Bostwick  
Richard Bostwick

Louis Peer  
Louis Peer

absent  
Dr. Aaron Best, MD

Dean Peterson  
Dr. Dean Peterson, DVM

Connie Winter  
Dr. Connie Winter, DDS

Judith Wade  
Judith Wade

absent  
James Rooney

ACCEPTING AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) IMMUNIZATION &  
VACCINES FOR CHILDREN & ADULTS GRANT AND AMENDING THE 2010 ROCK COUNTY  
HEALTH DEPARTMENT BUDGET  
Page 2


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

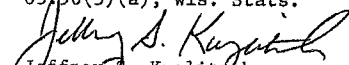
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$34,767 in federal aid.  
No County funds are required to accept these funds.

  
George Baltus  
Internal Auditor


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19),  
Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution  
requires a 2/3 vote of the entire membership of the County Board pursuant to sec.  
65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**ACCEPTING AMERICAN RECOVERY & REINVESTMENT ACT (ARRA)  
IMMUNIZATION & VACCINES FOR CHILDREN & ADULTS GRANT AND  
AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

**EXECUTIVE SUMMARY**

The Rock County Health Department was awarded \$34,767 in funding as part of the American Recovery & Reinvestment Act (ARRA) of 2009.

---

The grant period is from 9/1/09 through 12/31/11.

The Rock County Health Department will be utilizing these funds to provide additional clinics for low cost immunizations for children and adults in Rock County.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO \_\_\_\_\_

## RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by \_\_\_\_\_



Lori Williams, Parks Director  
Drafted by \_\_\_\_\_

Public Works Committee  
& Parks Advisory Committee  
Submitted by \_\_\_\_\_

April 1, 2010  
Date Drafted \_\_\_\_\_

### ACCEPTING WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET

1 WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation  
2 to the respective counties in that state on an acreage basis for the county fish and game projects,  
3 including conservation of resources and habitat, on the condition that the counties match the state  
4 allocation; and,  
5

6 WHEREAS, Rock County made application to participate in county fish and game projects  
7 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by County  
8 Board Resolution 10-1B-459; and,  
9

10 WHEREAS, \$2,000 was budgeted for this grant in 2010; and,  
11

12 WHEREAS, matching grant funds totaling \$2,035 are available from the Wisconsin DNR and a  
13 resolution accepting the same is required.  
14

15 NOW, THEREFORE, BE IT RESOLVED that the County Board Chair and the County Clerk  
16 are hereby authorized and directed to sign the grant agreements and that these documents be  
17 submitted to the Wisconsin Department of Natural Resources; and,  
18

19  
20 BE IT FURTHER RESOLVED, that the Parks Director be authorized to file all necessary  
21 documents for administration and reimbursement of this program; and,  
22

23 BE IT FURTHER RESOLVED that the Rock County Board of Supervisors duly assembled this  
24 \_\_\_\_day of \_\_\_\_\_, 2010 does hereby approve the acceptance of these funds and amend the  
25 Department of Public Works Parks Division 2010 Budget as follows:  
26

	Budget 1/1/10	Increase (Decrease)	Amended Budget
<u>Sources of Funds Parks:</u>			
41-4592-4788-42200/ State Aid	\$2,000	\$35	\$2,035
<u>Use of Funds Parks:</u>			
41-4592-4788-69999/ Non-Converted Expense	\$2,000	\$35	\$2,035

ACCEPTING WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY  
FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET  
Page 2

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Kurtis Yankee, Chair

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Richard K Ott

\_\_\_\_\_  
Eva M Arnold

\_\_\_\_\_  
David Diestler

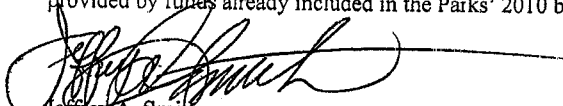
**Finance Committee Endorsement**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

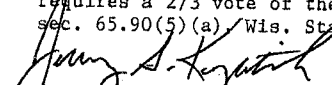
**FISCAL NOTE:**

This resolution authorizes the acceptance and expenditure of an additional \$35 in State Aid for the Invasive Species Control Project at Carver-Roehl Park. The 50% matching funds are provided by funds already included in the Parks' 2010 budget and by volunteers.

  
Jeffrey A. Smith  
Finance Director

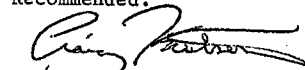
**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a) Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
Craig Kautson  
County Administrator



***EXECUTIVE SUMMARY -***  
**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
COUNTY FISH AND GAME PROJECT GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County applied for the maximum of \$1,946 in 2010. Parks planned to access this funding source to help pay for invasive species control at Carver-Roehl Park. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match. Our match is planned to be in kind labor with minimal staff involvement. The Friends of Carver- Roehl and local volunteers have expressed strong interest in continued assistance with this project.

After applying and being awarded the grant the amount was increased to \$2,035. The initial species to be controlled using this grant is garlic mustard, with buckthorn being a second priority. That area has been addressed by this grant the last 3 years and volunteer efforts over the past ten years.

Staff has solicited three quotes on the work and one was accepted within the funding parameters.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned above the typed name.

Lori Williams, Director  
Rock County Parks

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

March 23, 2010  
DATE DRAFTED

**Amending the Sheriff's 2010 Budget to Accept and Use CEASE Funds**

1 **WHEREAS**, the Sheriff's Office participates in the Wisconsin Department of Justice's CEASE Program  
2 (Cannabis Enforcement and Suppression Effort); and,  
3

4 **WHEREAS**, the Sheriff's Office received a check in the amount of \$380 for their participation in the  
5 program; and,  
6

7 **WHEREAS**, the funds are required to be used in support of CEASE-related investigations; and,  
8

9 **WHEREAS**, the Sheriff's Office plans to use the funds to refurbish an ATV that was recovered during a  
10 prior investigation  
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
13 this \_\_\_\_\_ day of \_\_\_\_\_, 2010, that the 2010 budget be amended as follows:  
14  
15

<u>Account/Description</u>	<u>Budget 01/01/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Source of Funds</u></b>			
21-2150-0000-42100/ Federal Aid	\$0	\$380	\$380
<b><u>Use of Funds</u></b>			
21-2150-0000-64904/ Sundry	\$0	\$380	\$380

Respectfully submitted,

**PUBLIC SAFETY AND JUSTICE COMMITTEE**

Ivan Collins  
Ivan Collins, Chair

Brian Knudson  
Brian Knudson, Vice Chair

Mary Beaver  
Mary Beaver

Henry Brill  
Henry Brill

Larry Wiedenfeld  
Larry Wiedenfeld

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of \_\_\_\_\_

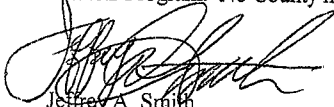
\_\_\_\_\_  
Mary Mawhinney, Chair

**Amending the Sheriff's 2010 Budget to Accept and Use CEASE Funds**

Page 2

FISCAL NOTE:

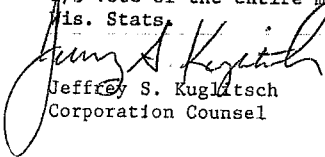
This Resolution authorizes the acceptance and expenditure of \$380 in Federal Aid for the Sheriff's Office CEASE Program. No County matching funds are required to accept these funds



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

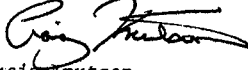
As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary

### Amending the Sheriff's 2010 Budget to Accept and Use CEASE Funds

The Sheriff's Office participates in the Wisconsin Department of Justice's CEASE Program. CEASE stands for Cannabis Enforcement and Suppression Effort.

For their participation in the program, the Sheriff's Office received a check in the amount of \$380. The funds are required to be used in support of CEASE-related investigations.

The Sheriff's Office plans to use the funds to refurbish an ATV that was recovered during a prior investigation.

Per J B Van Hollen, Attorney General, "During 2009, the statewide program was successful in seizing the highest number of cultivated marijuana plants in Wisconsin History."

RESOLUTION NO \_\_\_\_\_

AGENDA NO \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

March 30, 2010  
DATE DRAFTED

**Amending the Sheriff's 2010 Budget to Accept and Use Equitably Shared Funds**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with  
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture  
3 Program; and,  
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law  
6 enforcement purposes only; and,  
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant  
9 the recipient's appropriated operating budget; and,  
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received a check in the amount of  
12 \$6,156 31; and,  
13

14 **WHEREAS**, the Sheriff's Office plans to use a portion of the funds to purchase used equipment through  
15 the Wisconsin 1033 program; and,  
16

17 **WHEREAS**, the 1033 equipment to be purchased includes two snowmobiles for \$450 each and one ATV  
18 for \$200; and,  
19

20 **WHEREAS**, the Sheriff's Office plans to purchase a Triton flatbed tilt snowmobile trailer for \$1,270;  
21 and,  
22

23 **WHEREAS**, the Sheriff's Office plans to spend approximately \$2,500 on refurbishing the snowmobiles;  
24 and,  
25

26 **WHEREAS**, the Sheriff's Office plans to spend approximately \$1,286 on gear to outfit the machines and  
27 officers  
28

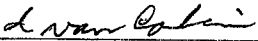
29 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
30 this \_\_\_\_\_ day of \_\_\_\_\_, 2010, that the 2010 budget be amended as follows:  
31  
32

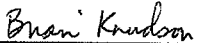
<u>Account/Description</u>	<u>Budget 03/01/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
21-2100-0000-47000/ Transfer In	\$0.00	\$6,156 00	\$6,156 00
<u>Use of Funds</u>			
21-2100-0000-62410/ Repair & Maint Vehicles	\$130,000 00	\$4,886 00	\$134,886 00
21-2100-0000-67171/ Capital Assets \$1,000/More	\$31,636 00	\$1,270.00	\$32,906 00

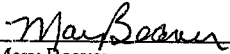
**Amending the Sheriff's 2010 Budget to Accept and Use Equitably Shared Funds**  
Page 2

Respectfully submitted,

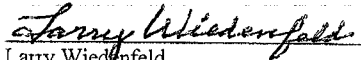
**Public Safety and Justice Committee**

  
Ivan Collins, Chair

  
Brian Knudson, Vice Chair

  
Mary Beaver

  
Henry Brill

  
Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

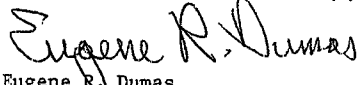
FISCAL NOTE:

This Resolution authorizes the Transfer In of \$6,156 from the FBI Asset Forfeitures, A/C 00-0000-0070-29637, for the acquisition of various Sheriff's Office equipment. No County matching funds are required.

  
Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51 and 59.52(19). As an amendment to the adopted 2010 County Budget, passage of this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,

  
Craig Knutson  
County Administrator

## Executive Summary

### Amending the Sheriff's 2010 Budget to Accept and Use Equitably Shared Funds

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received a check in the amount of \$6,156.31.

The Sheriff's Office plans to use a portion of the funds to purchase used equipment through the Wisconsin 1033 program. Section 1033 of the National Defense Authorization Act of 1997 authorizes the Department of Defense to transfer excess military property to state and local law enforcement agencies.

The Sheriff's Office plans to purchase the following 1033 equipment:

- 2 Snowmobiles @ \$450 each
- 1 ATV @ \$200 (to be used for spare parts)

In addition, the Sheriff's Office plans to purchase a Triton flatbed tilt snowmobile trailer for \$1,270 and plans to spend approximately \$2,500 on refurbishing the snowmobiles and approximately \$1,286 on gear to outfit the machines and officers. The Sheriff's Office wants to ensure the safety of snowmobile riders on the County's 226 miles of trails.

2 Snowmobiles	\$900
1 ATV	\$200
1 Trailer	\$1,270
Refurbish snowmobiles	\$2,500
Gear	<u>\$1,286</u>
Total	<u>\$6,156</u>

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services  
INITIATED BY

Joyce Lubben  
DRAFTED BY

Education, Veterans & Aging Services  
SUBMITTED BY

April 6, 2010  
DATE DRAFTED

**AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR  
PURCHASE OF NEW SPECIALIZED TRANSIT VEHICLE**

1 WHEREAS, The Council on Aging holds a portion of its unexpended s.85 21 funds in an approved  
2 vehicle replacement trust fund; and,  
3

4 WHEREAS, the current trust fund exceeds the \$30,000 annual limit set by state statute; and,  
5

6 WHEREAS, the Specialized Transit Program is in need of an additional vehicle to meet transportation  
7 needs of older adults and persons with disabilities; and,  
8

9 WHEREAS, specifications were prepared and bids were solicited from qualified vehicle vendors with  
10 five vendors responding (results attached); and,  
11

12 WHEREAS, Council on Aging and Purchasing staff reviewed all bids received and Caravans Inc was  
13 found to be the lowest, most responsive and responsible bidder meeting the bid specifications.  
14

15 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled  
16 this \_\_\_ day of \_\_\_\_\_ 2010, that a Purchase Order be issued to Caravans Inc of Milwaukee,  
17 Wisconsin in the amount of \$44,427.50 for the purchase of one lift-equipped converted mini-bus.  
18

19 BE IT FURTHER RESOLVED that a payment be made to the vendor upon receipt and acceptance by  
20 the Council on Aging Director.  
21

22 BE IT FINALLY RESOLVED that the Adopted 2010 Rock County Council on Aging budget be  
23 amended as follows:  
24

<u>Account/Description</u>	<u>Budget at 01/01/2010</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>E&amp;H Transportation</u>			
<u>Source of Funds</u>			
29 30-3905-0000-47000/ 30 Transfer In	8,000	46,050	54,050
<u>Use of Funds</u>			
33 30-3905-0000-64629/ 34 Other Transportation Expense	10,000	1,500	11,500
35 30-3905-0000-67105/ 36 Motor Vehicles	40,000	44,550	84,550



**AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR PURCHASE OF NEW  
SPECIALIZED TRANSIT VEHICLE**

Page 2

Respectfully submitted,

**Education, Veterans & Aging Services**

\_\_\_\_\_  
Larry Wiedenfeld, Chair

\_\_\_\_\_  
Terry Thomas, Vice Chair

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
Jane Thompson

\_\_\_\_\_  
Marvin Wopat

**Purchasing Procedural Endorsement**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Philip Owens, Jr., Chair


**Finance Committee Endorsement**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

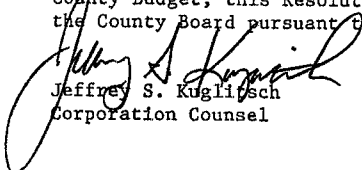
**FISCAL NOTE:**

This resolution authorizes a Transfer In of \$46,050 from the E & H Vehicle Trust, A/C 00-0000-0070-29609, which has a current balance of \$104,281.55.

  
Jeffrey A. Smith  
Finance Director

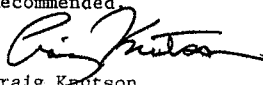
**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended,

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The County receives state 85.21 funding to provide handicapped accessible transportation services for older adults and people with disabilities. The Rock County Specialized Transit Program is administered through the Rock County Council on Aging and provides approximately 22,500 one-way trips throughout the county annually.

State law allows a county to keep the balance of its allocation that is not spent in a given year in a trust account for vehicle replacement or for major maintenance. The trust account must not exceed \$80,000. Currently, the amount in the trust account is \$104,282. To bring the trust account below \$80,000, the Council on Aging is requesting approval to purchase a mini-bus for its fleet. An additional vehicle would allow Specialized Transit to provide service to county residents more efficiently; especially in the event other vehicles are out of service and during afternoon peak times.

This vehicle is lift-equipped, with capacity for eight ambulatory and three wheelchair seats. The resolution is to amend the Council on Aging budget to transfer funds from the trust account into the 2010 Motor Vehicle and Other Transportation Expense accounts and to approve the purchase of this vehicle. Cost of the vehicle is \$44,427.50. Signage, licensing fees, inspection costs and purchase and installation of two-way radio communication will cost \$1,500.

No other county tax levy is required for this purchase.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR


PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517

BID NUMBER #2010-24  
BID NAME LIFT-EQUIPMENT CONVERTED MINI-BUS  
BID DUE DATE APRIL 4, 2010 - 1:30 P.M.  
DEPARTMENT COUNCIL ON AGING - TRANSIT

	CARAVANS INC MILWAUKEE WI	ATLAS BUS SALES MILWAUKEE WI	NELSON'S BUS WHITEWATER WI	SHEPARD BROTHERS CINCINNATI OH	ILLINOIS BUS SALES DES PLAINES IL
FIRM BID PRICE	44,027.50	47,549.00	51,472.00	51,888.21	53,000.00
DELIVERY COST	400.00	INCLUDED	INCLUDED	882.00	INCLUDED
FLEET DISCOUNT	INCLUDED	3,000.00	INCLUDED	INCLUDED	INCLUDED
<b>TOTAL COST</b>	<b>\$ 44,427.50</b>	<b>\$ 44,549.00</b>	<b>\$ 51,472.00</b>	<b>\$ 52,770.21</b>	<b>\$ 53,000.00</b>
MAKE/MODEL	FORD STARTRANS CANDIDATE	FORD STARCRAFT STARLITE	FORD EL DORADO NATIONAL AEROLITE	PHOENIX	FORD GLAVAL SPORT
DELIVERY	6-8 WEEKS	60-90 DAYS	90-120 DAYS	150-180 DAYS	7/2/10

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond. One vendor submitted a "no-bid".


PREPARED BY: JODI MILLIS, PURCHASING MANAGER DEPARTMENT HEAD RECOMMENDATION:

GOVERNING COMMITTEE APPROVAL: CARAVANS, INC.  
  
SIGNATURE DATE 4/7/2010

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_  
PURCHASING PROCEDURAL ENDORSEMENT: CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_



**MEMORANDUM**

**TO:** Finance Committee  
**FROM:** Jeffrey S. Kuglitsch  
Corporation Counsel   
**DATE:** April 6, 2010  
**RE:** Worker's Compensation Excess Coverage Renewal

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Enclosed is correspondence from the county's insurance consultant Jill Sherman pertaining to worker's compensation excess coverage renewal. Ms. Sherman recommends continuing our contract with Safety National effective April 20, 2010 at a rate of \$.0755 per \$100. This is a modest increase over the 2009 coverage (.0735 per \$100).

Based on the County's loss history, it is my recommendation, as well as the recommendation of T.E. Brennan Company, the County's insurance consultant, that we renew with Safety National with a continued retention level of \$400,000. The term will be adjusted to end 1/1/12.

This item is on your April 15th agenda for your consideration and approval. Please contact me if you have any questions or comments.

encls.

# T.E. BRENNAN COMPANY

330 S. Executive Drive • Suite 301 • Brookfield, WI 53005-4275



March 24, 2010

RECEIVED

MAR 25 2010

Rock County  
Corporation Counsel

Mr. Jeffrey Kuglitsch  
Corporation Counsel  
Rock County  
51 South Main Street  
Janesville, WI 53545

Re: Excess Workers Compensation  
April 20, 2010

Dear Jeff:

MGM has given us the proposal for the excess workers compensation coverage which renews on April 20. The enclosure compares the terms and conditions of 2009 with those proposed for 2010.

Coverage is currently written through Safety National. Statutory limits are available for a work-related injury, and employers liability is written at a limit of \$1,000,000. The retention at the time of loss is \$400,000 per occurrence.

There is a slight increase in the rate per \$100 of payroll. This is a result of an increase in medical costs.

There is also an option to extend the policy term to expire on January 1, 2012 to coincide with the WMMIC coverage.

It is our recommendation to continue coverage with Safety National. Please advise us if you want to extend the policy term.

Yours very cordially,

T.E. BRENNAN COMPANY

Jill A. Sherman, CPCU, ARM  
sherman@tebrennan.com

jl

Enclosure

**ROCK COUNTY**

**EXCESS WORKERS COMPENSATION  
RENEWAL COST COMPARISON  
APRIL 20, 2010**

	2009	2010	
	Safety National	Safety National - I	Safety National - II
<b>Term</b>	4/20/09-10	4/20/10-11	4/20/10 – 1/1/12
<b>Limits</b>			
Workers Compensation	Statutory	Statutory	Statutory
Employers Liability	\$1,000,000	\$1,000,000	\$1,000,000
<b>Retentions</b>			
Each Accident	\$400,000	\$400,000	\$400,000
Each Employee for Disease	\$400,000	\$400,000	\$400,000
<b>Standard Premium</b>	\$1,791,844	\$1,787,548	\$1,787,548
<b>Estimated Payrolls</b>	\$56,559,995	\$58,517,424	\$58,517,424
Rate/\$100	.0735	.0755	.0755
<b>Minimum Premium</b>	<b>\$41,572</b>	<b>\$44,181</b>	<b>\$75,152</b>
<b>Deposit Premium</b>	<b>\$41,572</b>	<b>\$44,181</b>	<b>\$44,181</b>

History

<u>Year</u>	<u>Company</u>	<u>Premium</u>	<u>Retention</u>	<u>Est. Payroll</u>
2001	ERC	\$19,052	\$300,000	\$49,745,123
2002	Midwest	\$37,640	\$350,000	\$55,352,857
2003	Midwest	\$39,283	\$400,000	\$57,013,998
2004	Safety National	\$34,063	\$400,000	\$48,661,470
2005	Safety National	\$34,915	\$400,000	\$49,878,000
2006	Safety National	\$37,697	\$400,000	\$51,996,035
2007	Safety National	\$37,502	\$400,000	\$51,023,576
2008	Safety National	\$37,502	\$400,000	\$51,023,576
2009	Safety National	\$41,572	\$400,000	\$56,559,995